

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
MINUTES FOR JANUARY 10, 2022**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –4:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

Mayor Corson read the following Open Public meeting notice into the record:

“In compliance with the Open Public Meetings Law, I wish to state that on January 6, 2022 the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, the Upper Township Website, and mailed to the Cape May County Gazette, the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk.

Tonight’s meeting is being audio recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

**SALUTE TO THE FLAG**

**ROLL CALL**

John Coggins	Present
Kimberly Hayes	Present
Jay Newman	Present
Mark Pancoast	Present
Curtis Corson	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich, Chief Financial Officer Barbara Ludy, and Township Administrator Scott Morgan.

**APPROVAL OF MINUTES** - December 13, 2021 Regular and Closed Session Minutes

Motion by Mark Pancoast, second by John Coggins, to approve the December 13, 2021, Regular and Closed Session Minutes as submitted. During roll call vote three Committee members voted in the affirmative. Kimberly Hayes and Jay Newman abstained.

**REPORT OF GOVERNING BODY MEMBERS**

**Mark Pancoast, Committeeman**, reported that he will be having a meeting tomorrow with the Township Administrator regarding the budget for the IT Department and revisions to the website.

**Jay Newman, Committeeman**, congratulated the Upper Township Public Works employees for their snow removal response. He stated however, that the County roads were not plowed in an acceptable manner. He made a motion, seconded by Kim Hayes, to contact the County regarding the situation. During roll call vote all five Committee members voted in the affirmative.

**Curtis Corson, Mayor**, requested an update from the Municipal Engineer on the status of the County's reconstruction of New Bridge Road. Mr. Dietrich stated that the project is scheduled for the fall of 2022. Mr. Dietrich then gave a brief update on a few future County projects, including a maintenance paving project for Stagecoach Road from Hope Corson to Tuckahoe Road and Route 610, the realignment of Stagecoach Road at the intersection of Old Tuckahoe Road and Glory Road, a restructuring project on Church Road, and the design of a pedestrian bridge on Marshallville Road. Mayor Corson next reported on a need to update the members of the Parking Subcommittee. Motion by Kim Hayes, second by John Coggins to appoint Jay Newman to the Parking Subcommittee. During roll call vote all five Committee members voted in the affirmative. He also requested that the County Engineer attend the next meeting of the Parking Subcommittee. He next requested the CFO to prepare a report for repurposing bond funds. Last, he reported that the budget packets will be available for the next meeting and requested that two budget workshops be held in February. The times for the budget workshop will be determined at the next meeting.

### **OTHER REPORTS**

**Scott Morgan, Township Administrator**, gave a brief update on the latest information from the CMC Health Department regarding Covid-19. He next reported on a request from AtlantiCare to use a Township trailer as a shelter for their administrative and clerical staff at a COVID testing center. Motion by Jay Newman, second by Curtis Corson, to approve the request and direct the Municipal Attorney to draft a lease agreement for a nominal cost. During roll call vote four Committee members voted in the affirmative. Committee member Hayes abstained.

**Barbara Young, Municipal Clerk**, reported that Township Offices will be closed on Monday January 18<sup>th</sup>. She also reported that the next Committee meeting will be held on Monday January 24<sup>th</sup> at 6:30 pm.

**Paul Dietrich, Municipal Engineer**, gave a brief report on the Board of Education's Middle School septic repair project. The plans have been sent up to the NJDEP and the contractor has started to stage the project.

### **PRESENTATION**

1. **Presentation of Blue Star Banner to Gregory and Arlene Speed for their son Matthew Speed.** Tuckahoe American Legion Post 239 1<sup>st</sup> Vice Commander William Eisele gave a history of the Blue Star Banner program. Mayor Corson and 1<sup>st</sup> Vice Commander Eisele then presented the Blue Star Service Banner and pins to Mr. and Mrs. Speed.

### **RESOLUTIONS**

2. Congratulating employee Davida Wines of the Upper Township Clerk's Office as the Upper Township 2021 Safety Employee of the Year.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 025-2022**

**RE: CONGRATULATING EMPLOYEE DAVIDA WINES  
OF THE UPPER TOWNSHIP CLERK'S OFFICE  
AS THE UPPER TOWNSHIP 2021 SAFETY EMPLOYEE OF THE YEAR**

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**WHEREAS**, in an effort to promote safety for the Upper Township workforce as well as the residents of this community, employees are encouraged to participate in the Upper Township Safety Program and are recognized quarterly for their safety suggestions, from which one is chosen for the overall yearly winner; and

**WHEREAS**, of the 2021 quarterly winners, the safety suggestion submitted by Davida Wines in the 2<sup>nd</sup> quarter was selected as the best overall safety suggestion for 2021 and Davida was chosen as the “2021 Safety Employee of the Year” by the Upper Township Safety and Wellness Committee; and

**WHEREAS**, Davida is publicly recognized for identifying and reporting the safety hazard of not being able to adjust the temperature of the hot water faucet in the lunch room at Town Hall; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. That this Committee extends its appreciation and publicly recognizes Davida for her participation in this program and her commitment to safety by identifying a potential hazard and presenting a solution.

2. That this Committee, on behalf of Davida’s fellow employees and the citizens of this community, extends to her our congratulations and presents her with the “2021 Safety Employee of the Year” award.

**BE IT FURTHER RESOLVED**, that this Committee also extends its appreciation to all of the employees who submitted safety suggestions this year and congratulates the 2021 quarterly winners as follows:

1 <sup>st</sup> Quarter	submitted by Patty Smyth
2 <sup>nd</sup> Quarter	submitted by Davida Wines
3 <sup>rd</sup> Quarter	no winner
4 <sup>th</sup> Quarter	no winner

**GIVEN UNDER OUR HANDS** and the seal of the Township of Upper this 10<sup>th</sup> day of January, 2022.

Resolution No. 025-2022  
Offered by: Coggins  
Adopted: January 10, 2022  
Roll Call Vote:

Seconded by: Hayes

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

3. Refund EMS ambulance billing overpayment to Aetna Senior Supplement.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 026-2022**

**RE: REFUND EMS AMBULANCE BILLING OVERPAYMENT  
TO AETNA SENIOR SUPPLEMENT**

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**WHEREAS**, an overpayment has occurred in the account of an EMS ambulance billing patient, where the monies sent to the Township of Upper by Aetna Senior Supplement were in excess as evidenced by the attached copy of a letter attached hereto as Exhibit A.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Upper, Cape May County, that the refund is hereby authorized and the Chief Financial Officer is hereby directed to refund monies as indicated below:

<u>AMOUNT</u>	<u>NAME</u>
\$92.82	Asset Protection Unit, Inc. P.O. Box 30969 Amarillo, TX 79120

Resolution No. 026-2022  
Offered by: Newman  
Adopted: January 10, 2022  
Roll Call Vote:

Seconded by: Hayes

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

4. Authorizing a professional services contract with Cape May County Council on Alcoholism and Drug Abuse, Inc. for an Employee Assistance Program for Township employees.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 027-2022**

**RE: AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH CAPE MAY  
COUNTY COUNCIL ON ALCOHOLISM AND DRUG ABUSE, INC. FOR AN EMPLOYEE  
ASSISTANCE PROGRAM FOR TOWNSHIP EMPLOYEES**

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**WHEREAS**, the Township of Upper wishes to continue its Employee Assistance Program to provide assessment, evaluation intervention, referral and case management services for employees of the Township; and

**WHEREAS**, the Township of Upper has previously contracted with Cape May County Council on Alcoholism and Drug Abuse, Inc., a New Jersey non-profit corporation (hereinafter referred to as “Cape Assist”) for such services and wishes to continue such relationship by entering into a Professional Services Contract to cover the period from January 1, 2022 to December 31, 2022; and

**WHEREAS**, Cape Assist has the required expertise to provide and implement the Upper Township Employee Assistance Program; and

**WHEREAS**, the Township Committee intends to engage the services of Cape Assist under a Professional Services Contract attached hereto as Exhibit A; and

**WHEREAS**, the Chief Financial Officer has certified the availability of funds to permit said Contract to be entered into; and

**WHEREAS**, Cape Assist has completed and submitted a Business Entity Disclosure Certification which certifies that Cape Assist has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Cape Assist from making any reportable contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Cape Assist has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.
3. The proposed Professional Services Contract between the Township of Upper and Cape Assist, a copy of which is on file in the office of the Township Clerk, is hereby approved and the Mayor and the Township Clerk are hereby authorized, directed and empowered to execute said Contract

on behalf of the Township of Upper and the Township Clerk is further authorized, directed and empowered to seal said Contract with the seal of the Township of Upper.

4. The Township Clerk shall cause a Notice of Award of this Contract to be published in the official newspaper of the Township of Upper as required by N.J.S.A. 40A:11-5.

5. This Contract has been awarded without competitive bidding for the following reason or reasons:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative work must be judged by subjective considerations that are not susceptible of valuation by competitive bidding; and

(E) The individual who will provide these services has demonstrated his competence and particular expertise in the services required.

6. This Resolution shall take effect immediately and shall be deemed retroactive to January 1, 2022.

Resolution No. 027-2022

Offered by: Coggins

Seconded by: Newman

Adopted: January 10, 2022

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

5. Affirming the Township of Upper's civil rights policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractors, and members of the public that come into contact with Municipal employees, officials and volunteers.

**TOWNSHIP OF UPPER**

**CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 028-2022**

**RE: AFFIRMING THE TOWNSHIP OF UPPER'S  
CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS,  
APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS,  
INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO  
CONTACT WITH MUNICIPAL EMPLOYEES,  
OFFICIALS AND VOLUNTEERS**

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**WHEREAS**, it is the policy of the Township of Upper to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of the of the Township of Upper has determined that certain procedures need to be established to accomplish this policy; and

**NOW, THEREFORE BE IT RESOLVED** to affirm and adopt the Township of Upper's civil rights policy as follows:

**Section 1:** No official, employee, appointee or volunteer of the Township of Upper by whatever title known, or any entity that is in any way a part of the Township of Upper shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of Upper's business or using the facilities or property of the Township of Upper.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of Upper to provide services that otherwise could be performed by the Township of Upper.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Township Committee shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the

complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Personnel Officer shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of Upper as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Personnel Officer shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Municipal Clerk shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Township of Upper. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of Upper’s web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Township of Upper in order for the public to be made aware of this policy and the Township of Upper’s commitment to the implementation and enforcement of this policy.

Resolution No. 028-2022

Offered by: Pancoast

Seconded by: Coggins

Adopted: January 10, 2022

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

- 6. Authorizing Township Officials to sign agreements with OceanFirst Bank N.A. for various accounts with regard to banking services.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 029-2022**

**RE: AUTHORIZING TOWNSHIP OFFICIALS TO SIGN AGREEMENTS  
WITH OCEANFIRST BANK N.A. FOR VARIOUS ACCOUNTS  
WITH REGARD TO BANKING SERVICES**

**WHEREAS**, the Township of Upper has designated OceanFirst Bank N.A. as an approved depository for the Municipality’s funds for the performance of banking transactions; and

**WHEREAS**, OceanFirst Bank N.A. has provided to the Township agreements for various accounts; and

**WHEREAS**, the Township wishes to accept and authorize the appropriate officials to execute the agreements with OceanFirst Bank N.A.; and

**WHEREAS**, the agreements have been reviewed and approved by the Chief Financial Officer and will be attached hereto and made a part of this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The agreements between the Township and OceanFirst Bank N.A. are hereby approved and all appropriate and necessary Township officials are hereby authorized, directed and empowered to execute said agreements on behalf of the Township of Upper.
3. The Township Clerk is further authorized, directed and empowered to sign and seal said Agreements with the seal of the Township of Upper.
4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 029-2022

Offered by: Hayes

Seconded by: Coggins

Adopted: January 10, 2022

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

7. Authorizing the use of facsimile signatures for banking services with OceanFirst Bank N.A for the Payroll account.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 030-2022**

**RE: AUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR  
BANKING SERVICES WITH OCEANFIRST BANK N.A. FOR THE PAYROLL ACCOUNT**

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**WHEREAS**, the Township of Upper desires to have its checks, drafts or other orders for the payment or withdrawal of money from the Payroll Account, up to a maximum amount of \$100,000.00, signed with facsimile signatures; and

**WHEREAS**, the Township of Upper realizes that it is impossible for OceanFirst Bank N.A. (hereinafter referred to as the “Bank”) to determine whether or not a genuine facsimile signature has been affixed by an authorized person or means; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Bank, as a designated depository of the Township of Upper, is hereby requested, authorized and directed to honor any and all checks, drafts, or other orders for the payment or withdrawal of money up to a maximum amount of \$100,000.00, drawn in the Township of Upper’s name, including those drawn to the individual order of the authorized person or persons whose name or names appear thereon as a signer or signers thereof, when bearing the facsimile signature(s), attached hereto as Exhibit A, whether made by machine or other mechanical device.
3. The Bank shall be entitled to pay and charge to the Payroll account of the Township of Upper any and all such checks, drafts, wire transfers or other orders, up to a maximum amount of \$100,000.00, regardless of by whom or by what means the attached facsimile signature(s) thereon may have been affixed thereto.
4. The Township of Upper assumes full responsibility for all payments made by the Bank in good faith in reliance upon the attached facsimile signature(s) of such person or person(s) and agrees to indemnify and hold harmless the Bank, its successors, agents and employees for any loss which may result in connection with transactions made by use of facsimile signatures, due to unauthorized use of the facsimile signature or otherwise, where such transactions were handled by the Bank without negligence.
5. The Chief Financial Officer of the Township of Upper is hereby authorized and directed to furnish to the Bank the attached specimen(s) of the facsimile signature(s).
6. This Resolution shall continue and remain in full force and effect until notice of its revocation by further Resolution of the Township Committee of the Township of Upper has been received in writing by the Bank.

Resolution No. 030-2022  
Offered by: Hayes  
Adopted: January 10, 2022  
Roll Call Vote:

Seconded by: Coggins

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

8. Authorizing the use of facsimile signatures for banking services with OceanFirst Bank N.A. for the Current Fund and Operating Fund accounts.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 031-2022**

**RE: AUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR  
BANKING SERVICES WITH OCEANFIRST BANK N.A. FOR THE CURRENT FUND AND  
OPERATING FUND ACCOUNTS**

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**WHEREAS**, from time to time, the Township of Upper desires to have its checks, drafts or other orders for the payment or withdrawal of money from the Current Fund and Operating Fund Accounts, up to a maximum amount of \$2,500,000.00, signed with facsimile signatures; and

**WHEREAS**, the Township of Upper realizes that it is impossible for OceanFirst Bank N.A. (hereinafter referred to as the “Bank”) to determine whether or not a genuine facsimile signature has been affixed by an authorized person or means; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Bank, as a designated depository of the Township of Upper, is hereby requested, authorized and directed to honor any and all checks, drafts, or other orders for the payment or withdrawal of money up to a maximum amount of \$2,500,000.00, drawn in the Township of Upper’s name, including those drawn to the individual order of the authorized person or persons whose name or names appear thereon as a signer or signers thereof, when bearing the facsimile signature(s), attached hereto as Exhibit A, whether made by machine or other mechanical device.
3. The Bank shall be entitled to pay and charge to the Current Fund and Operating Fund accounts of the Township of Upper any and all such checks, drafts, wire transfers or

other orders, up to a maximum amount of \$2,500,000.00, regardless of by whom or by what means the attached facsimile signature(s) thereon may have been affixed thereto.

4. The Township of Upper assumes full responsibility for all payments made by the Bank in good faith in reliance upon the attached facsimile signature(s) of such person or person(s) and agrees to indemnify and hold harmless the Bank, its successors, agents and employees for any loss which may result in connection with transactions made by use of facsimile signatures, due to unauthorized use of the facsimile signature or otherwise, where such transactions were handled by the Bank without negligence.
5. The Chief Financial Officer of the Township of Upper is hereby authorized and directed to furnish to the Bank the attached specimen(s) of the facsimile signature(s).
6. This Resolution shall continue and remain in full force and effect until notice of its revocation by further Resolution of the Township Committee of the Township of Upper has been received in writing by the Bank.

Resolution No. 031-2022

Offered by: Hayes

Seconded by: Coggins

Adopted: January 10, 2022

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

9. Authorizing the purchase of certain items through a cooperative pricing agreement with Hunterdon County Educational Services Commission with funds from the 2020 Capital Improvement Bond Ordinance in the amount of \$49,085.00.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 032-2022**

**RE: AUTHORIZING THE PURCHASE OF CERTAIN ITEMS THROUGH A  
COOPERATIVE PRICING AGREEMENT WITH HUNTERDON COUNTY  
EDUCATIONAL SERVICES COMMISSION WITH FUNDS FROM THE 2020 CAPITAL  
IMPROVEMENT BOND ORDINANCE IN THE AMOUNT OF \$49,085.00**

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**WHEREAS**, it is necessary for the Township of Upper to make certain capital purchases; and

**WHEREAS**, the Township Committee adopted Resolution No. 293-2021 on October

21, 2021 authorizing the Township to enter into a Cooperative Pricing Agreement with Hunterdon County Educational Services Commission pursuant to N.J.S.A. 40A11-11 and the Agreement has subsequently been approved by the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.A.C. 5:34-7.1 et seq.; and

**WHEREAS**, the Township Committee adopted the 2020 Capital Improvement Bond Ordinance 010-2020 on November 9, 2020 and subsequently amended on March 8, 2021; and

**WHEREAS**, the Township of Upper wishes to purchase a custom fabricated double sided sign with electronic message center in the amount of \$49,085.00 from KGC Enterprises, Inc. of Aston, Pennsylvania as herein indicated; and

**WHEREAS**, KGC Enterprises, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that KGC Enterprises, Inc. has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit KGC Enterprises, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose from the 2020 Capital Improvement Bond.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with KGC Enterprises, Inc. for the purchase of a custom fabricated double sided sign with electronic message center in the amount of \$49,085.00 from the 2020 Capital Improvement Bond through the Cooperative Pricing Agreement with Hunterdon County Educational Services Commission.
3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 032-2022

Offered By: Pancoast                      Seconded By: Coggins

Adopted: January 10, 2022

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

10. Authorize payments from the Affordable Housing Trust Fund of Upper Township.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 033-2022**

**RE: AUTHORIZE PAYMENTS FROM THE  
AFFORDABLE HOUSING TRUST FUND OF UPPER TOWNSHIP**

**WHEREAS**, the Township of Upper adopted an Affordable Housing Trust Fund Spending Plan (hereinafter “Spending Plan”) on April 30, 2012 pursuant to Resolution No. 105-2012; and

**WHEREAS**, the Township of Upper replaced this Spending Plan pursuant to Resolution No. 167-2020 adopted on May 26, 2020 and consistent with P.L. 2008, c.46 COAH regulations and the Fair Share Housing Center Settlement Agreement, which was subsequently approved by the Court on June 30, 2020 in connection with the Township’s Declaratory Judgment Action; and

**WHEREAS**, the Township of Upper’s Affordable Housing Trust Fund collects development fee revenues consistent with the Township of Upper’s development fee ordinance for both residential and non-residential developments in accordance with FHAA’s rules and P.L. 2008, c.46, sections 8 (C. 52:27D-329.2) and 32-28 (C. 40:55D-8.1 through 8.7).; and

**WHEREAS**, pursuant to the terms of the current Spending Plan, the release of funds requires the adoption by the Township Committee of a resolution; and

**WHEREAS**, the Township Committee has reviewed the requested release of funds from the Affordable Housing Trust Fund for the specific use set forth herein and has determined it is in the best interest of the Township to authorize the release of payment from said fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the

Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Chief Financial Officer is authorized to release the following funds pursuant to

the Township’s Market to Affordable Program:

Triad Associates (AA Technical Assistance)	\$ 300.00
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Resolution No. 033-2022

Offered By: Newman

Seconded By: Hayes

Adopted: January 10, 2022

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

11. Authorizing a payment from the Affordable Housing Trust Fund of Upper Township pursuant to the Affordability Assistance Program.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 034-2022**

**RE: AUTHORIZING A PAYMENT FROM THE AFFORDABLE HOUSING TRUST FUND  
OF UPPER TOWNSHIP PURSUANT TO THE AFFORDABILITY ASSISTANCE PROGRAM**

**WHEREAS**, the Township of Upper adopted an Affordability Assistance Policies and Procedures Manual on May 26, 2020 pursuant to Resolution No. 164-2020 to include, among other assistance, down payment assistance; and

**WHEREAS**, the Township has appointed Triad Associates an Administrative Agent for this program, to administer and enforce said plan in coordination with the Township’s Municipal Housing Liaison; and

**WHEREAS**, pursuant to the terms of the Affordability Assistance Policies and Procedures Manual, down payment assistance requires the adoption of a resolution by the Township Committee; and

**WHEREAS**, the Township Committee has reviewed the executed Affordability Assistance Down Payment Assistance Program Repayment Agreement and has determined it is in the best interest of the Township to authorize the down payment assistance from the Affordable Housing Trust Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Upper, Cape May County, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the down payment assistance payment pursuant to the terms of the Affordability Assistance Policies and Procedures Manual.
3. The Chief Financial Officer is authorized to release \$10,000.00 to Shawna Hayes pursuant to the Township’s Affordability Assistance Program.

Resolution No. 034-2022

Offered By: Newman                      Seconded By: Hayes

Adopted: January 10, 2022

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Coggins	X			
Hayes	X			
Newman	X			
Pancoast	X			
Corson	X			

**ORDINANCES**

12. **Introduction and first reading of Ordinance No. 001-2022 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 632, LOT 15.** The Municipal Attorney reported that due to rising title search costs, the provisions contained in sections 4 and 9 that deal with a deposit to cover administrative costs should be increased to \$1,500.00. He recommended that the ordinance be amended to state that \$500.00 of that deposit will be utilized for administrative costs and \$1,000.00 will be used for title costs, of which any remaining funds will be returned to the payor. There was a motion by John Coggins, second by Kimberly Hayes, to introduce Ordinance 001-2022, with the amendments to sections 4 and 9 as recommended by the Municipal Attorney, and a public hearing and final adoption scheduled for February 14, 2022. During roll call vote all five Committee members voted in the affirmative.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
O R D I N A N C E**

**ORDINANCE NO. 001-2022**

**RE: AN ORDINANCE AUTHORIZING SALE OF LANDS,  
TO WIT BLOCK 632, LOT 15**

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**WHEREAS**, the Township of Upper is the owner, in fee, of a certain parcel of vacant ground located within the Township of Upper, County of Cape May, and State of New Jersey, set forth on the municipal tax map as Block 632, Lot 15; and

**WHEREAS**, the Township has received an offer from Ian Cohen and Monica Pasquinelli, the owners of real property contiguous with said parcel owned by the Township, to purchase said parcel; and

**WHEREAS**, after discussion and deliberation the Township Committee is of the opinion that the sale of said parcel will be in the best interest of the Township and will provide for the consolidation of said lot with an existing lot; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee in the Township of Upper, County of Cape May and State of New Jersey as follows:

**SECTION 1:** The Township of Upper is hereby authorized to sell the real property commonly known as follows:

Block 632, Lot 15

to the highest bidder from among all owners of real property contiguous thereto in accordance with N.J.S.A. 40A:12-13(b)(5). Such sale shall not be for less than the fair market value of said real property and the minimum bid for such parcel sold is hereby established as follows:

Block 632, Lot 15

Minimum Bid: \$7,500.00

**SECTION 2:** Prior to said sale, the Township will obtain a title report from a title company or abstract company licensed to do business in the State of New Jersey. Said report shall be available to all prospective bidders.

**SECTION 3:** The list of property authorized to be sold together with the minimum price thereof shall be posted at Township Hall and advertisement of the sale shall be made in a newspaper circulating in the Township within 5 days following enactment of this ordinance. Offers for

the property may thereafter be made to the Township Committee for 20 days following said advertisement. The Township Committee may reconsider this ordinance not later than 30 days after enactment and thereafter advertise the property for public sale pursuant to N.J.S.A. 40A:12-13(a). The Township Clerk shall file with the Director of the Division of Local Government Services in the Department of Community Affairs sworn affidavits verifying the publication of the foregoing advertisements.

**SECTION 4:** Ian Cohen and Monica Pasquinelli shall pay \$1,500.00 to the Township Clerk prior to the adoption of this Ordinance. \$500.00 of this payment will be used by the Township to defray Township expenses involved in Authorizing the Sale and terms thereof; Engineer's review; Attorney's review; legal advertising, certified mail notices, closing costs and other expenses. \$1,000.00 of this payment will be used to cover title search costs, which if same are less than this sum the difference will be credited back to the ultimate payor. If the parcel is not sold, \$500.00 of this amount will be retained by the Township as **LIQUIDATED DAMAGES** and will be used to pay for the review of the title report and other documents. If the highest bidder at the auction sale is not the original applicant, the highest bidder will be required to pay, in addition to the purchase price and other expenses, an additional sum of \$1,500.00, representing pre-sale amounts paid by the original applicant requesting the sale and the original applicant (who is not the highest bidder) will then be entitled to a refund of all sums paid (\$1,500.00) except for the non-refundable application fee (\$50.00).

**SECTION 5:** The aforesaid parcel of real property shall be offered for sale at an auction to be conducted by the Township Clerk at a date and time to be set by the Township Clerk after the appropriate notice of sale has been sent to contiguous owners of the subject real property. Said notice shall be sent certified and regular mail to the owners of contiguous property at the address set forth on the tax assessor's records. Said notice shall be sent no greater than 30 days prior to the date of sale and no less than 14 days prior to the date of sale. At any time, the Township Clerk may adjourn said sale and renote in accordance with the provisions of this Ordinance and N.J.S.A. 40A:12-13.

**SECTION 6:** The Township Committee expressly reserves the right to reject any and all bids in the exercise of its sole judgment and discretion. The Township Committee is authorized to

confirm the sale by resolution and complete the transaction pursuant to this Ordinance and N.J.S.A. 40A:12-13.

**SECTION 7:** In the event the highest bid at such auction exceeds the minimum bid established herein and the Township Committee rejects same in the exercise of its sole judgment and discretion, then, in such event, all deposits made by the original applicant or the highest bidder, as the case may be, shall be refunded except for the \$50.00 application fee which shall be non-refundable.

**SECTION 8:** All payments required to be made pursuant to said sale to the Township Clerk must be made by personal check, cash or certified check, or any combination of the foregoing. All payments required to be made hereunder to a title company or abstract company conducting the closing shall be made in collected funds, that is, by cash, certified check, cashier's check or wire transfer.

**SECTION 9:** A sum equal to ten percent (10%) of the highest bid for said parcel or parcels shall be paid to the Township of Upper by the highest bidder or bidders at the time of the sale. The remaining balance of ninety percent (90%) of the highest bid for the parcel or parcels shall be paid to the Township of Upper, and must be received by the Township Clerk, not later than thirty (30) days after the date of the sale. In addition to the deposit of ten percent (10%), the highest bidder or bidders shall also be required to pay or tender at the time of sale the following:

**IF THE BIDDER IS THE ORIGINAL APPLICANT:**

- (A) (i) The sum of \$100.00 for the preparation of the Deed; and
- (ii) the sum of \$70.00 for recording the Deed.

**IF THE BIDDER IS NOT THE ORIGINAL APPLICANT:**

- (B) The sum of \$1,500.00, payable to the Township of Upper, representing payment to the Township for expenses of \$1,500.00 to defray Township expenses, which amounts were required of the original applicant.
- (C) (i) The sum of \$100.00 for the preparation of the Deed.
- (ii) The sum of \$70.00 for recording the Deed.

AT THE TIME OF CLOSING the successful bidder shall be required to pay the following sums:

- (D) Any additional sum required for title search or title insurance.
- (E) The cost of any survey ordered by the successful bidder. Successful bidder shall place such order directly with the surveyor or with the title company conducting closing, but the survey must be prepared in time to permit the closing to take place as scheduled.
- (F) Title company settlement fees covering services to both the Seller and the Buyer.
- (G) Any additional fees or costs chargeable by the title company or otherwise necessary to complete the transaction on behalf of the purchaser.

**SECTION 10:** The closing of title shall take place as designated by the Township as follows:

- (A) Township Hall, Petersburg, New Jersey; or
- (B) Office of the Township Solicitor; or
- (C) At the office of a title insurance company or title abstract company located within Cape May County.

**SECTION 11:** If the bidder fails to close or fails to comply with the provisions hereof, such bidder shall be in default and all amounts paid to the Township by or on behalf of the bidder shall be retained by the Township as **LIQUIDATED DAMAGES AND NOT AS A PENALTY.**

**SECTION 12:** The Deed from the Township of Upper shall be what is commonly known as a Quitclaim Deed.

**SECTION 13:** The title to be delivered by the Township shall be free and clear of all taxes up to and including the date when the Deed is delivered and closing takes place. Purchaser shall be responsible for all taxes thereafter. Unless otherwise specified herein, the purchaser shall be liable for payment of all assessments, of any nature, against said land.

**SECTION 14:** The title to be delivered by the Township shall be under and subject to all easements and rights of way, recorded and unrecorded, whether for utilities or for others, and shall also be subject to all conditions, reservations and restrictions of record, if any. If the title report discloses an unmarketable condition of title, except as specified herein, the remedy of the bidder shall be limited to the return of payments made to the Township of Upper on account of the purchase price and closing costs only. Any and all other amounts paid to the Township shall be non-refundable. This sale is under and subject to any riparian claim which may affect said property. If any such claim exists, it shall be the sole responsibility of the purchaser to meet and satisfy all requirements of the State of New Jersey with respect to said riparian claim and the payment of any compensation to the State of New Jersey on account thereof. Nothing herein shall be construed as obligating the Township of Upper to construct or maintain access roads to any portion of the property being sold. Such property may not qualify for a building permit due to lack of water supply, lack of sewer or septic facilities, lack of access, inadequate lot size, or other reasons, including those reasons set forth below. The purchaser is required to comply with all applicable zoning, building and health ordinances and codes and regulations. The property being sold may be situated in a Flood Hazard Zone. The Township of Upper makes no warranties or representations, expressed or implied, as to the property being offered for sale, the condition or marketability of the title or any other matter. The Township of Upper makes no warranties or representations, expressed or implied, as to whether or not the property being offered for sale contains wetlands anywhere on the property. The Township makes no warranties or representations as to any matter of an environmental nature, or otherwise, which may prevent or limit building or construction.

**SECTION 15:** All references to Lots and Blocks described herein are to the Lots and Blocks as shown on the Current Official Tax Map of the Township of Upper.

**SECTION 16:** The successful bidder shall be required, at the time of the sale, to execute a document acknowledging that the sale is governed by the provisions of this Ordinance as well as N.J.S.A. 40A:12-13.

**SECTION 17:** The provisions of this Ordinance pertaining to this sale shall survive the closing of title and shall not merge into the Deed.

**SECTION 18:** It is a requirement of this sale that the purchaser of the subject property be a contiguous property owner. Said purchaser shall be required to take immediate action to cause a consolidation of the property being purchased with all of the bidder's existing adjacent property so as to constitute a single parcel of ground which shall not be further subdivided into more than one lot. This restriction shall be included in the deed of conveyance and shall run with the land. The successful bidder shall complete the consolidation as a condition of the sale. The provisions of this Section shall survive closing and shall not merge into the Deed.

**SECTION 19:** This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE **10<sup>TH</sup> DAY OF JANUARY, 2022** AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE **14<sup>TH</sup> DAY OF FEBRUARY, 2022** AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.  
BARBARA L. YOUNG, TOWNSHIP CLERK  
TOWNSHIP OF UPPER

## **CORRESPONDENCE**

### **NEW BUSINESS**

- 13. Speed Study for Point Pleasant Avenue.** The Municipal Engineer reported that a request was received for speed humps on Pleasant Point Avenue, and a speed study was conducted. Data collected from a speed study of the area reported that the 85<sup>th</sup> percentile speed was 28 and 30 mph in both directions. The average speed was 24 mph, and the high speed was 40 mph. It is his opinion that speed humps are not warranted. After a brief discussion, there was a general consensus to deny the request for speed humps and direct any resident complaints to the State Police.
- 14. Coast Guard Community Support.** Motion by Kimberly Hayes, second by John Coggins, to approve a community support donation of \$350. During roll call vote four Committee members voted in the affirmative. Jay Newman abstained.
- 15. South Shore Stitchers request to hold a Raffle RA-541 at the Tuckahoe Methodist Church on November 7, 2022 at 7:30 pm.** Motion by Kimberly Hayes, second by John Coggins, to approve the request. During roll call vote all five Committee members voted in the affirmative.

**16. David Haig request to donate Block 519, Lots 1-4, 10, 12, 13, 21-28, and 38-40 to the Township of Upper.** Motion by Kim Hayes, second by John Coggins, to authorize the Engineer to investigate if there are any environmental issues with the property and for clear title to be confirmed. During roll call vote all five Committeemen voted in the affirmative.

**17. Historical Preservation Society of Upper Township request use of the Tuckahoe Train Station for holiday themed train rides on various dates beginning February 11, 2022 to April 16, 2022.** Motion by Kimberly Hayes, second by Jay Newman, to approve the request. During roll call vote all five Committee members voted in the affirmative.

### UNFINISHED BUSINESS

**18. NJDOT correspondence regarding no passing zone on Route 49.** Paul Dietrich reported the DOT has approved the request for a no passing zone on Route 49, however they require a certified copy of the Resolution. Motion by Mark Pancoast, second by Kimberly Hayes, to proceed with another resolution requesting a no passing zone on Route 49. During roll call vote all five Committee members voted in the affirmative. A resolution for formal action will be placed on the next agenda.

### DISCUSSION

### PAYMENT OF BILLS

**19. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”** Motion by Jay Newman, second by Kimberly Hayes. During roll call vote all five Committee members voted in the affirmative.

**Bills approved for payment: \$397,227.12**  
**Payroll: \$200,365.57**

### REPORT OF MUNICIPAL DEPARTMENTS

- 20. Animal Control**
- 21. Clerk’s Office**
- 22. Division of EMS**
- 23. Municipal Court**
- 24. MUA**
- 25. Tax Collector**

Motion by Curtis Corson, second by Kimberly Hayes, to accept the reports as submitted. During roll call vote all five Committee members voted in the affirmative.

### PUBLIC COMMENT

**Larry Trulli, Marmora,** inquired as to who handles the bond interest rates for the Township. It was stated that the Township has a contract with Phoenix Advisors regarding bond interest rates.

**Dr. Janice Lake-Betts, Tuckahoe,** spoke regarding the nuisance of the trains running at all hours of the night. She stated that she is fully supportive of the holiday trains operating at normal hours, but the late-night operations need to be addressed.

**Colin Bell, Attorney representing Halpern at 8 Bayaire Road,** spoke regarding the owners of 8 Bayaire Road and their application to have their property designated as a winery.

**Janice Connell, Strathmere, President of the Strathmere Improvement Association**, thanked the parking subcommittee and all the work they did to help alleviate the parking issues in Strathmere.

**CLOSED SESSION**

26. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER  
RESOLUTION NO. 035-2022  
MOTION GOING INTO CLOSED SESSION  
JANUARY 10, 2022**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

**MATTERS**

- Personnel
- Contract negotiation - Municipal Advisory Services
- Contract negotiation - Collective Bargaining Agreement
- Contract negotiation - Beesley's Point Development Group LLC
- Contract negotiation - NJ Transit Corp. Lease Agreement
- Litigation - Construction Code violation
- Litigation - Sampson v. Upper
- Potential Litigation - Cape May County Agriculture Development Board

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- C. With respect to this litigation matter such discussions will be made public when litigation is complete and the applicable appeal period has expired
- D. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.

Moved by: John Coggins

Motion seconded by: Kimberly Hayes

During roll call vote all five Committee members voted in the affirmative.

**RECONVENE PUBLIC PORTION OF MEETING**

Motion by John Coggins, second by Kimberly Hayes, to reconvene the public portion of the meeting. During roll call vote all five Committee members voted in the affirmative.

Motion by Kimberly Hayes, second by Mark Pancoast, to appoint John Coggins as Committee member to handle conflict matters regarding the Division of EMS. During roll call vote four Committee members voted in the affirmative. Jay Newman abstained.

Motion by Curtis Corson, second by Jay Newman, to appoint Jay Newman and Kimberly Hayes to handle matters involving Orsted. During roll call vote all five Committee members voted in the affirmative.

Motion by Curtis Corson, second by Mark Pancoast, to appoint Curtis Corson and Jay Newman to handle matters regarding the BL England redevelopment. During roll call vote all five Committee members voted in the affirmative.

## **ADJOURNMENT**

There being no further business this evening the meeting was adjourned at 7:09 P.M., with a motion by Jay Newman, second by John Coggins and all five Committee members present voting in the affirmative. The next regular meeting is scheduled for January 24, 2022, at 6:30 P.M.

Minutes prepared by,

Barbara L. Young, RMC  
Municipal Clerk

### Bill List

78764 01/10/22 A0075 ADAMS, JOSHUA 100.00 3221  
78765 01/10/22 A0091 ATLANTIC CITY ELECTRIC 8,483.40 3221  
78766 01/10/22 A0191 ACTION UNIFORM CO. LLC 63.00 3221  
78767 01/10/22 A0193 ATLANTIC INVESTIGATIONS, LLC 601.00 3221  
78768 01/10/22 A0212 ANCERO, LLC 1,397.22 3221  
78769 01/10/22 A0218 ATLANTIC CITY CYCLE CENTER LLC 11,609.00 3221  
78770 01/10/22 A0225 AUTOZONE NORTHEAST LLC 86.11 3221  
78771 01/10/22 A0235 AMAZON CAPITAL SERVICES, INC. 223.20 3221  
78772 01/10/22 B0035 BELMONT & CRYSTAL SPRINGS 60.14 3221  
78773 01/10/22 B0220 BERGEY'S TRUCK CENTERS 1,849.79 3221  
78774 01/10/22 B0239 BAILEY, WILLIAM MICHAEL 791.66 3221  
78775 01/10/22 C0021 CIVIL SOLUTION A DIVISION 840.00 3221  
78776 01/10/22 C0042 CAMPBELL SUPPLY COMPANY 716.04 3221  
78777 01/10/22 C0046 CAPE MAY COUNTY CLERK 65.00 3221  
78778 01/10/22 C0048 CAPE MAY COUNTY MUA 41,478.50 3221  
78779 01/10/22 C0068 COMCAST 1,502.41 3221  
78780 01/10/22 C0182 CDW GOVERNMENT, INC 12,561.06 3221  
78781 01/10/22 C0223 CASA PAYROLL SERVICE 455.00 3221  
78782 01/10/22 C0259 CAPE PHYSICIANS ASSOCIATES, PA 220.00 3221  
78783 01/10/22 C0279 CASA REPORTING SERVICES LLC 133.00 3221  
78784 01/10/22 C0305 CM3 BUILDING SOLUTIONS, INC. 312.50 3221  
78785 01/10/22 C0307 CNS ACQUISITION CORPORATION 835.00 3221  
78786 01/10/22 C0334 Carew, Andrea 20.00 3221  
78787 01/10/22 D0016 DALEYS PIT 240.00 3221  
78788 01/10/22 D0133 DOLLARD-BAKER SEW AND VAC 299.95 3221  
78789 01/10/22 D0175 DICKINSON, CARRIE L. 735.00 3221  
78790 01/10/22 D0185 DIAMOND TOOL & FASTENERS, INC. 552.00 3221  
78791 01/10/22 E0012 EHRlich PEST CONTROL INC 219.00 3221  
78792 01/10/22 E0079 EVANS III, WILLIAM 44.99 3221  
78793 01/10/22 E0080 EISELE, LUKE 389.38 3221  
78794 01/10/22 F0005 4IMPRINT, INC. 278.07 3221  
78795 01/10/22 F0224 FERRIER, SEAN 559.45 3221  
78796 01/10/22 G0028 GENTILINI FORD 121.67 3221  
78797 01/10/22 G0086 W.W. GRAINGER, INC. 361.32 3221  
78798 01/10/22 G0147 GREATAMERICA FINANCIAL SVCS. 196.00 3221  
78799 01/10/22 H0002 H.A. DEHART & SON CORP. 1,482.56 3221  
78800 01/10/22 H0073 HOME DEPOT CRC/GECF 4,707.00 3221  
78801 01/10/22 H0185 Hogan Steve 24.50 3221  
78802 01/10/22 J0036 JOHNSON, MICHELLE 2.91 3221

78803 01/10/22 K0014 KEENAN,BRIAN 389.85 3221  
78804 01/10/22 K0037 KOHLER, JOHN F 475.16 3221  
78805 01/10/22 K0047 KLINE, EDWARD T. 600.00 3221  
78806 01/10/22 K0097 Karayiannis George 20.00 3221  
78807 01/10/22 K0104 KRAYNOCK, ANDREW B. 731.01 3221  
78808 01/10/22 L0027 LASHLEY HEATING & COOLING INC. 300.00 3221  
78809 01/10/22 L0102 LEGALIZED GAMES OF CHANCE 1,000.00 3221  
78810 01/10/22 L0146 LAWSON PRODUCTS, INC. 467.75 3221  
78811 01/10/22 M0164 MURPHY FENCE COMPANY. INC. 1,738.00 3221  
78812 01/10/22 M0277 EQUITABLE FINANCIAL LIFE INS. 192.41 3221  
78813 01/10/22 M0292 MC SIGNS 1,916.00 3221  
78814 01/10/22 M0309 MacDonald, Jennifer 88.10 3221  
78815 01/10/22 M0313 MAVIS TIRE SUPPLY, LLC 176.84 3221  
78816 01/10/22 N0004 NJ-AMERICAN WATER CO. 96.37 3221  
78817 01/10/22 N0068 NJ MOTOR VEHICLE COMMISSION 150.00 3221  
78818 01/10/22 N0154 NEW HORIZON COMMUNICATIONS 699.37 3221  
78819 01/10/22 O0052 OFFSHORE TRAILER COMPANY LLC 975.00 3221  
78820 01/10/22 O0073 Olek, Jonathan 24.50 3221  
78821 01/10/22 P0032 PEDRONI FUEL CO. 2,721.24 3221  
78822 01/10/22 P0121 PENGUIN MANAGEMENT, INC 9,300.00 3221  
78823 01/10/22 P0175 PRIEST JR., ANTHONY 125.00 3221  
78824 01/10/22 P0195 PHOENIX ADVISORS, LLC 1,300.00 3221  
78825 01/10/22 R0030 RIGGINS, INC. 6,031.92 3221  
78826 01/10/22 R0092 RUTGERS, THE STATE UNIVERSITY 1,177.00 3221  
78827 01/10/22 R0100 ROBERTS OXYGEN COMPANY, INC. 113.35 3221  
78828 01/10/22 R0135 Rearick, Jeffrey 20.00 3221  
78829 01/10/22 R0137 RAMMEL, TODD 137.18 3221  
78830 01/10/22 R0144 Remaley, Kimberly 20.00 3221  
78831 01/10/22 S0018 SUBURBAN PROPANE, LP 267.47 3221  
78832 01/10/22 S0020 THE HOME DEPOT PRO 207.71 3221  
78833 01/10/22 S0113 SMITH,THOMAS G. 726.25 3221  
78834 01/10/22 S0134 SO. JERSEY GAS COMPANY 4,479.12 3221  
78835 01/10/22 S0209 STAPLES ADVANTAGE 629.09 3221  
78836 01/10/22 S0239 SHORE VET. ANIMAL CONTROL LLC 2,250.00 3221  
78837 01/10/22 S0253 SAMPLE MEDIA, INC. 372.00 3221  
78838 01/10/22 S0254 SHOPRITE 94.97 3221  
78839 01/10/22 S0283 Wilkinson Clay Smith 24.50 3221  
78840 01/10/22 S0327 SUASION COMMUNICATIONS GROUP 337.50 3221  
78841 01/10/22 S0361 SOUTH JERSEY WATER TEST, LLC 199.00 3221  
78842 01/10/22 S0373 Sarian, Steve 20.00 3221  
78843 01/10/22 T0066 TOWNSHIP OF UPPER 25,000.00 3221  
78844 01/10/22 T0213 TREASURER, STATE OF NEW JERSEY 154,063.65 3221  
78845 01/10/22 U0062 UNITED RENTALS N. AMERICA INC. 16,713.00 3221  
78846 01/10/22 V0013 VERIZON WIRELESS 1,687.76 3221  
78847 01/10/22 V0020 VINELAND AUTO ELECTRIC INC. 1,752.79 3221  
78848 01/10/22 V0022 VERIZON 403.04 3221  
78849 01/10/22 V0025 V.E. RALPH & SON,INC. 516.00 3221  
78850 01/10/22 W0048 WINNER FORD OF CHERRY HILL 43,576.00 3221  
78851 01/10/22 W0087 W.B. MASON EGG HARBOR 244.36 3221  
78852 01/10/22 W0123 WIRELESS ELECTRONICS, INC. 1,062.99 3221  
78853 01/10/22 W0130 Wetzler, Scott 44.50 3221  
78854 01/10/22 Y0008 YOUNG, DANIEL J. ESQUIRE PC 16,916.25 3221  
78855 01/10/22 Y0020 YOUNG, BARBARA L. 36.29 3221  
Total: \$397,227.12