

**Board of Fire Commissioners
Upper Township Fire District #4
Seaville, New Jersey**

Minutes

December 21, 2021

Call to Order: Chairman Ed Buchanan called the meeting to order with a Flag Salute at 7:30pm.

Attendance: Ed Buchanan, Don Fancher, Rich Stevens, Chuck Webb and Charles Wiel. Also in attendance: Solicitor Joseph McGroarty and Chief Steve Schaffer.

Minutes: The Minutes from the November 16, 2021 meeting were read by Secretary Stevens. Motion to approve Fancher/Webb. All in favor.

Financial: Financial Report for December 20, 2021 was read by Treasurer Webb. Motion to approve Buchanan/Fancher. All in Favor.

Old Business: Treasurer Webb reported that Ocean First Bank checking account would be closed out on December 31, 2021.

New Business: Upper Township is requesting the fire district enter in a three-year shared service contract to post fire district information on the Upper Township website. Motion to approve Buchanan/Webb. All in favor.

Secretary Stevens reported on the fire district internet website certification information required by the Department of Community Affairs. All required information to be updated on the Upper Township website by the next fire district meeting.

Open to Public: No public.

Adjournment: Motion for Adjournment at 7:52pm, Fancher/Webb. All in favor. Next meeting will be on January 18, 2022 at 7:30pm.

Respectfully Submitted,



Richard E. Stevens,
Secretary