

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**

June 17, 2021

A meeting of the Board of Fire Commissioners of the Township of Upper, District #1 was held on June 17, 2021 at 5:00 p.m. at the Strathmere Volunteer Fire Company on Commonwealth Ave. in Strathmere, NJ.

Commissioners **Donna Diefenderfer**, **Joe Boland** and **Gary Riordan, Jr.** were present. Commissioners **Karen Mitchell** and **Randy Roash** were unable to attend. Also present was **Cheryl Ward, CPA**, Accountant and Recording Secretary to the Board.

The meeting was opened by **Joe Boland**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of new business, the board discussed the results of the election, held on Tuesday, April 20, 2021. **Donna Diefenderfer** and **Gary Riordan, Jr.** were re-elected as Commissioners. The 2021 budget was approved, as presented.

Thereafter, the Board held its reorganization meeting, making and approving the following appointments:

Chairman-	Karen Mitchell
Vice Chairman-	Joe Boland
Secretary-	Donna Diefenderfer
Treasurer-	Gary Riordan, Jr.
Commissioner-	Randy Roash
Solicitor-	Jon Batastini.
Auditor-	Michael Bohrer, Esq., CPA
Newspaper-	Cape May County Herald
Bank-	1st Bank of Sea Isle City
Meeting Dates-	Various Thursdays, as advertised
Meeting Time-	5:00 p.m.

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held March 18, 2021.

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**


**June 17, 2021
(continued)**

Ms. Ward presented the current bills and checks to be signed and distributed along with a financial report, including a list of checks that were approved and signed at her office since the March 18, 2021 meeting. The current bills and checks were approved as presented. **Ms. Ward** presented a Treasurer's Report, including a review of the Board's year-to-date income and expenses relative to the budget.

Ms. Ward reminded the board that the next meeting is scheduled for October 21, 2021 at 5:00 p.m. At this meeting, the Board will begin the Budget Workshop for the 2022 annual budget.

There being no further business for the Board, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,


Cheryl D. Ward, CPA, Recording Secretary

Approved and Submitted,


~~Karen Mitchell, Chairman~~
Joe Boland