

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

April 12, 2021

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on April 12, 2021 at 5:00 p.m. Due to COVID safety protocols, the meeting was held virtually via Zoom.

Commissioners **Doug Snyder, Jeff McAfee, Kurt Austin, Jeff Pierson, Jr. and Paul Hoster** were present. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; **Jon Batastini**, Solicitor; and **Jay Newman**; Chief of the Marmora Volunteer Fire Company.

The meeting was opened by **Jon Batastini**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed the minutes of the prior meeting, held February 22, 2021. The minutes of the prior meeting were approved without exception.

Ms. Ward presented the current bills and checks to be approved, signed and distributed. **Ms. Ward** presented a Treasurer's Report, including a review of the Board's 2021 year to date income and expenses relative to the budget. The year to date expenses taken as a whole were under budget. The available cash is relatively low while awaiting funding from the township which is expected shortly after the fire district elections, scheduled for April 20th. In the interim, only expenses requiring immediate payment will be paid.

A letter from NJ American Water was reviewed. New rates for the rental of the fire hydrants will go into effect as of August 31, 2021. This results in an increase in the fire hydrant costs of \$3.44 per hydrant, or approximately \$178.88 per month to the district.

The Commission has contacted NJ American Water requesting that the fire hydrants be painted. This has not yet been done. **Paul Hoster** will follow up on this request.

The 2021 fire district elections will take place on April 20, 2021 at the Marmora fire house.

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**April 12, 2021
(continued)**

Ms. Ward reminded the Commission that the next regular meeting is scheduled for May 17, 2021, at 5:00 p.m. That meeting will be held virtually via Zoom. This will be the “reorganization” meeting.

There being no further business for the Board, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Approved and Submitted,

Original signature on file

Original signature on file

Cheryl D. Ward, CPA, *Recording Secretary*

Paul Hoster, *Chairman*