

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #1**

March 18, 2021

A meeting of the Board of Fire Commissioners of the Township of Upper, District #1 was held on March 18, 2021 at 5:00 p.m. This was a virtual meeting conducted via Zoom.

Commissioners **Karen Mitchell**, **Donna Diefenderfer**, **Joe Boland**, and **Gary Riordan, Jr.** were present. Commissioner **Randy Roash** was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; and **Bruce Riordan**, Chief of the Strathmere Volunteer Fire Company.

The meeting was opened by **Karen Mitchell**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held December 17, 2020.

Ms. Ward presented the current bills and checks to be signed and distributed along with a financial report. The current bills and checks were approved as presented. It was noted that the fire company was able to save about 50% of the retail price on batteries by purchasing them through **Herb Hollinger**.

Ms. Ward presented a Treasurer's Report, including a review of the Board's 2020 year end actual income and expenses relative to the budget. The expenses for calendar year 2020 were slightly under the budgeted amount. The Board discussed the current cash position of the Commission to determine if transfers from savings to checking would be necessary prior to receiving funds from taxation, which are expected following the Fire District elections in April.

Karen Mitchell discussed the upcoming fire commission elections which are scheduled for April 20th, 2021. The elections will be from 2 p.m. – 9 p.m. at the Schiavo Library. **Ms. Mitchell** reminded the Board that two Board positions are up for election in April, 2021; those being the positions currently held by Commissioners **Donna Diefenderfer** and **Gary Riordan Jr.** Both commissioners indicated their intent to run for re-election.

Bruce Riordan presented the Chief's report. The beginning of 2021 has been relatively quiet with very few calls for the fire company to respond to. Strathmere Fire Company did back-up the Ocean City Fire Department during the fire at the amusement pier on Saturday, January 30, 2021.

The fire company has been using the off- time for training. In addition, the volunteers spent three days at the firehouse volunteering their time to paint the inside of the garage at the firehouse. New floors were also installed in the garage.

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(continued)

Ms. Ward reminded the board that the next meeting is scheduled for June 17, 2021 at 5:00 p.m. The meeting will be held in person at the firehouse, but will also be available via Zoom.

There being no further business for the Board, the meeting was adjourned at 5:24 p.m.

Respectfully submitted,

Approved and Submitted,

Original signature on file

Original signature on file

Cheryl D. Ward, CPA, *Recording Secretary*

Joe Boland, *Commissioner*