

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR SEPTEMBER 28, 2020**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

Mayor Palombo read the following announcement. “In compliance with the Open Public Meetings Law, I wish to state that on September 24, 2020, the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, the Upper Township Website, and the Town Hall Foyer, mailed to the Cape May County Gazette, the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight's meeting is being audio recorded up until the closed session portion of this meeting and will be available on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
John Coggins	Present
Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Township Administrator Scott Morgan, Personnel Officer Sharon Taggart, Township Engineer Paul Dietrich and Chief Financial Officer Barbara Ludy.

APPROVAL OF MINUTES - September 14, 2020 Regular and Closed Session Minutes

Motion by Edward Barr, second by Hobie Young, to approve the September 14, 2020 Regular Session Minutes as submitted. During roll call vote all five Committeemen voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

John Coggins, Committeeman, stated that he received his ballot in the mail and will be delivering it to the secure drop box located at Town Hall.

Hobie Young, Committeeman, questioned the status of Trick or Treat in Upper Township. Mayor Palombo stated that he is coordinating with the Mayor of Ocean City and will have an answer by the next meeting. Committeeman Young next reported that he has received requests to use the Community Center for Pickle Ball, Wrestling and other events, and inquired as to when the facility will be able to open. It was stated that the Governor has not increased the gathering limits beyond 25% capacity.

Edward Barr, Committeeman, requested a status update on brush pickup. It was stated that Public Works is in the process of going through the Township for the second time. Committeeman Barr then

stated that the paving of Corson Tavern Road looks good and inquired about the status of New Bridge Road. The Engineer stated that he has not received an update from the County as of yet.

Curtis Corson, Committeeman, stated that he received notification from a resident that they received the wrong ballot. He cautioned everyone to open their ballots and inspect to make sure they received the correct one, so that any mistakes can be rectified.

OTHER REPORTS

Scott Morgan, Township Administrator, gave a brief update on the total Covid-19 cases in Cape May County and Upper Township. He next reminded everyone of the Governor's travel advisory regarding quarantine after travel to certain states. He stated that a list of states under the advisory can be found on our website. Mayor Palombo reported that he received a letter from the Upper Township Primary School notifying parents that two cases have been reported at the Primary School. As a result, the Primary School will hold virtual classes through October 13th. Mr. Morgan next requested permission for the Personnel Officer to attend a Human Resources conference on October 21st and 22nd at a cost of \$549.00. Motion by John Coggins, second by Curtis Corson, to approve the request. During roll call vote all five Committeemen voted in the affirmative. Last, he reported that NJSP Station Commander Lt. Henry will be retiring effective October 1st. He and the Committeemen congratulated Lt. Henry on his retirement and thanked him for his excellent work and contributions to the Township during his tenure.

Barbara Young, Municipal Clerk, requested permission to enroll 14 employees in the New Jersey League of Municipalities virtual conference at a cost of \$55.00 each for the early bird registration. Motion by Curtis Corson, second by Hobie Young, to approve the request. During roll call vote all five Committeemen voted in the affirmative. Mrs. Young next reported that the County has delivered the secure drop box for the 2020 General Election ballots to town hall. The County Clerk's Office is in the process of mailing Vote-by-Mail ballots to all active registered voters. She stated that if you have not received a ballot by October 12th, to call the County Clerk's Office.

Paul Dietrich, Township Engineer, reported that he recently held a meeting with Atlantic City Electric regarding the replacement of the transmission lines across the Great Egg Harbor Bay from BL England to Somers Point. He stated that they are in the final stages of the project and for two weeks in the beginning of October, the contractor will be utilizing helicopters to string cables from one side to the other.

RESOLUTIONS

1. Congratulating employee Tara Mathers of the Upper Township Municipal Court for her winning entry in the Upper Township Safety Award Program for the 3rd quarter of 2020.

TOWNSHIP OF UPPER CAPE MAY COUNTY R E S O L U T I O N

RESOLUTION NO. 264-2020

**RE: CONGRATULATING EMPLOYEE TARA MATHERS OF THE UPPER TOWNSHIP
MUNICIPAL COURT FOR HER WINNING ENTRY IN THE UPPER TOWNSHIP SAFETY
AWARD PROGRAM FOR THE 3RD QUARTER OF 2020**

WHEREAS, employee Tara Mathers, is recognized for her efforts to promote safety for her fellow employees and residents of the Township through her participation in the Upper Township Safety Award Program with the submission of a safety suggestion; and

WHEREAS, Tara's safety suggestion was chosen by the Upper Township Safety Committee from the entries submitted in the third quarter for the promotion of safety for employees and the community; and

WHEREAS, Tara should be publicly recognized for her recommendation of improvements to the notification procedures and guidelines for Upper Township employees relating to employees testing positive for COVID-19; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. That the Committee extends its appreciation and publicly recognizes Tara Mathers on her commitment to safety by identifying a potential safety hazard and offering a suggestion through participation in the program.
2. That the Committee, on behalf of our employees and the citizens of the Township of Upper, extend to Tara Mathers our congratulations and present her with the "Safety Day Award" of one day off with pay.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper the 28th day of September, 2020.

Resolution No. 264-2020

Offered by: Barr

Seconded by: Coggins

Adopted: September 28, 2020

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

2. Rejecting all bids received for the Design/Build Post Frame Buildings (30' x 60') project.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 265-2020

**RE: REJECTING ALL BIDS RECEIVED FOR THE DESIGN/BUILD POST FRAME
BUILDINGS (30' x 60') PROJECT**

WHEREAS, the Township of Upper solicited bids for the Design/Build Post Frame Buildings (30' x 60') project; and

WHEREAS, bids were received from four companies; and

WHEREAS, pursuant to NJSA 40A:11-13.2, the Township Committee has determined to reject all bids for Design/Build Post Frame Buildings (30' x 60') project heretofore received due to the fact the lowest bid substantially exceeds the Engineer's cost estimate for the project; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. All bids for the Design/Build Post Frame Buildings (30' x 60') project, received on September 1, 2020, are hereby rejected.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 265-2020

Offered by: Coggins

Seconded by: Barr

Adopted: September 28, 2020

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

3. Appointing Paul E. Dietrich to act as substitute Zoning Officer for the Township of Upper regarding matters in which the regular Township Zoning Official may have a conflict of interest.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 266-2020

**RE: APPOINTING PAUL E. DIETRICH TO ACT AS SUBSTITUTE
ZONING OFFICER FOR THE TOWNSHIP OF UPPER REGARDING
MATTERS IN WHICH THE REGULAR TOWNSHIP ZONING OFFICER
MAY HAVE A CONFLICT OF INTEREST**

WHEREAS, the Township requires a substitute Zoning Officer to provide services in the event a conflict of interest arises in regard to the services provided by the regular Township Zoning Officer; and

WHEREAS, a resolution is required authorizing the appointment of such personnel for said services; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Paul E. Dietrich, P.E., is hereby appointed substitute Zoning Officer for the Township of Upper effective immediately to handle matters in which the regular Township Zoning Officer has a conflict of interest.

Resolution No. 266-2020

Offered by: Corson

Seconded by: Barr

Adopted: September 28, 2020

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

4. Appointing members to the Upper Township Parking Committee.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 267-2020

RE: APPOINTING MEMBERS TO THE UPPER TOWNSHIP PARKING COMMITTEE

WHEREAS, the Township Committee of the Township of Upper has determined that it is necessary to create a temporary Parking Committee to address parking issues in the Township; and

WHEREAS, a need exists to appoint suitable persons to this committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township of Upper hereby creates a temporary Parking Committee, tasked with working with the Township's Transportation Consultant in reviewing circulation, parking, no parking zones and enforcement techniques and reporting their findings to the Township Committee.
3. The following persons be and are hereby appointed to the Parking Committee of the Township of Upper.

Curtis T. Corson, Jr.
Edward Barr
Scott Morgan
Paul Dietrich
Craig Reeves
Bruce Riordan
David Cummings

4. The forgoing appointees shall constitute the sole members of the Parking Committee, subject to the provision of Paragraph 5 hereof.
5. The Township Committee expressly reserves the right to amend or supplement this Resolution at any time.

Resolution No. 267-2020

Offered by: Barr

Seconded by: Corson

Adopted: September 28, 2020

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

5. Certification of costs for abatement of nuisance on Block 455, Lot 16.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 268-2020

**CERTIFICATION OF COSTS FOR ABATEMENT OF NUISANCE
ON BLOCK 455, LOT 16**

WHEREAS, pursuant to Township Code Section 11-1, the Code Enforcement Officer is empowered to enforce the Township's Property Maintenance Code; and

WHEREAS, in accordance with Township Code, the Code Enforcement Officer served a notice of violation of Section 11-1.9 (Grass, Weeds and Debris), to the property owner/agent of Block 455, Lot 16; and

WHEREAS, 10 days passed from the date of such notice of violation with no response from the property owner/agent and the Township thereafter remedied the violation; and

WHEREAS, pursuant to Township Code Section 11-1.19(a) and N.J.S.A. 40:48-2.14, the Code Enforcement Officer has certified the costs of remedying the said violations as set forth on the attached list; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby declares that the costs as set forth on the attached list shall be certified to the Township Tax Collector as a lien against the properties in question which lien shall become and form a part of the taxes assessed and levied upon the properties pursuant to Township Code Section 11-1.19(b) and N.J.S.A. 40:48-2.14.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 268-2020

Offered by: Corson

Seconded by: Barr

Adopted: September 28, 2020

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

ABATEMENT OF GRASS, WEEDS, AND DEBRIS

<u>BLOCK/LOT</u>	<u>LOCATION</u>	<u>COST</u>	<u>ADMIN FEE</u>	<u>TOTAL</u>
455/16	890 RT 50, Petersburg	\$200.00	\$40.00	\$240.00

ORDINANCES

6. **Introduction and first reading of Ordinance No. 008-2020 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XIII (STREETS, SIDEWALKS AND SANITATION) OF THE CODE OF UPPER TOWNSHIP TO AMEND SECTION 13.1 STREET EXCAVATIONS.** Motion by Edward Barr, second by Hobie Young, to introduce Ordinance 008-2020 with a public hearing and final adoption scheduled for the October 26, 2020 electronic meeting. During roll call vote all five Committeemen voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 008-2020

**RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE
CHAPTER XIII (STREETS, SIDEWALKS AND SANITATION) OF THE
CODE OF UPPER TOWNSHIP TO AMEND SECTION 13.1 STREET EXCAVATIONS**

WHEREAS, the Township Committee finds it necessary to ensure maintenance and repair of Township Streets;

BE IT ORDAINED by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

SECTION 1. Chapter 13-1 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be replaced in its entirety the following:

13-1 STREET EXCAVATIONS.

13-1.1 Definitions.

As used in this section:

Applicant shall mean the party in interest for or by whom the excavation is made such as the water company for water pipes and the gas company for gas pipes.

Contractor shall mean any person, firm, partnership, association, corporation or any organization of any kind performing work for the permittee.

Emergency shall mean an unforeseen need to open a street surface for the repair of any underground utility. Emergent situation shall be made on an individual basis to the Township Engineer or his/her designated representative. An emergency shall not include the connection to any underground utility such as water, sewer, electric or gas unless said connection or hookup is necessitated as a result of a burst, break or other serious condition to the underground utility or utility connection so as to seriously endanger person or property.

Excavation shall mean the excavation, opening, construction or any other work performed under a permit and required to be performed under this section.

Extraordinary restoration shall mean restoration of a utility opening beyond the standards prescribed in this section, including complete replacement of the asphalt surface and subsurface fill material.

Large project shall mean any installation or replacement of a utilities main, as well as the repair or installation of four (4) or more laterals within one (1) block within the same month.

M.U.T.C.D. shall mean the Manual on Uniform Traffic Control Devices.

Permittee shall mean any person who has been granted and has in full force and effect a permit issued hereunder.

Person shall mean any person, firm, partnership, association, corporation, company, organization, or public utility of any kind.

Sawcutting is applicable to street openings that are equal to or greater than fifty (50') linear feet.

Standard Specifications shall mean the 2007 New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction as promulgated by the New Jersey Department of Transportation.

Street shall mean any highway, avenue, street, alley or any other public way or public ground in the Township of Upper and under control of the Township of Upper.

13-1.2 Permits.

- a. *Required; Fee.* No person shall tear up, excavate, open, perform work of any other nature on any street, under the control of the Township without first having obtained and being in possession of a valid permit to do such work issued by the Township Clerk's office, and paying a fee of five (\$5.00) dollars per square yard to be opened and posting sufficient security.
- b. *Expiration.* Any permit issued pursuant to this section shall become null and void unless work is commenced pursuant to the permit, within ten (10) days of issuance of the permit, unless the applicant has sought and received an extension from the Township Clerk's office for commencement of the work.
- c. *Recently Resurfaced or Repaved Streets.* Unless otherwise required by an emergency, the Township Clerk's office shall not issue a permit for the opening or excavation of any street under the control of the Township where such street has been resurfaced or repaved within three (3) years of the date of application for the permit. Any such emergency must be so certified by the Township Engineer.

Notwithstanding the provisions of this section, street openings may be permitted for utility services prior to the conclusion of the three (3) year period under the following conditions:

1. Change of ownership of the subject property following notice of the street paving. The change of ownership must be documented by the applicant and proof of the ownership change through deed, or comparable evidence.
2. Provision of evidence that water service to the subject property will be inadequate if it is provided by branching off of the existing service line behind the curb. The applicant must present certification in writing by a representative of the water utility company.
3. Infared pavement restoration is required as part of the final restoration and shall include the following conditions:
 - (i.) Infared pavement restoration shall be completed in accordance with subsection below.
 - (ii) Township Engineer must be notified 24-hours prior to start of infared pavement restoration.

- (iii) Permittee shall post an additional performance bond in an amount as determined by the Township Engineer in accordance with the general requirements of Section 19-8 of the Township Code.
 - (iv) Performance bond shall be released by Resolution of Township Committee after inspection report is submitted by the Township Engineer of adequate completion of the work.
- d. *Other Necessary Permits or Licenses.* In addition to obtaining a permit from the Township as outlined above, the applicant must likewise where required by law, obtain all necessary permits or licenses from the public utilities whose lines, property or equipment may be affected by the opening, excavation or construction.
- e. *Notice of Commencement of Work.* Subsequent to acquiring the necessary permits, the applicants must give forty-eight (48) hours' notice to the Township Engineer's office before commencement of any street opening, excavation or construction.

13-1.3 Application for Permit; Submission of Plans or Drawings.

All applicants for a street opening, excavation or construction shall prepare and file with the Township Clerk an application obtained from the Clerk's office. The application shall be accompanied by a plan or drawing describing the portion of the street to be opened or excavated indicating the dimensions of the opening, the purpose for the opening, and the expected duration of the opening or excavation.

13-1.4 Adjustment of Fees.

The Township Committee or the Township Engineer may order the measurement of any section and then demand by registered mail or direct service an increased deposit to be made by the applicant if the original permit is for a lesser area than that actually opened.

13-1.5 Traffic Control; Notification of Road Foreman; Maintenance of Safe Working Conditions.

- a. During the period of time that the street is under construction, excavated or opened, it shall remain, wherever safely reasonable, open to traffic and the applicant shall assist the Township in providing for continuous vehicular access. In the event detouring is necessary, it shall be coordinated with and approved by the Township Road Foreman.
- b. While under construction or excavation, the applicant shall be responsible for providing barricades or other safety devices or warnings as reasonably required by the Township Engineer so as to inform motorists, bicyclists, and pedestrians of any construction or excavation. The applicant shall also promptly notify the Road Foreman of any excavation or construction site and provide the Road Foreman with the name, address, and phone number where the applicant or his representative may be reached.
- c. The contractor shall be responsible for maintaining safe working conditions at the site of construction or excavation. The provisions of the "Construction Safety Code" as promulgated by the Commissioner of Labor and Industry under the authority of the Construction Safety Act, P.L. 1962, Ch. 45, shall be adhered to. Excavated materials shall be placed three (3') feet back from the edge of the trench. Where conditions do not allow for the sloping of the trench sides, the contractor shall brace and support the trench in accordance with recognized practice.

13-1.6 Specifications.

- a. The applicant shall be responsible for the immediate refilling of any excavation or construction site and the restoring of any street in accordance with the following specifications.
- b. The following standards shall govern the excavation, refilling and restoration of any street:
 1. Location of Existing Utilities. Prior to any excavation, the contractor shall bear the responsibility of locating and marking either by paint on the pavement or placement of stakes in the ground, the location of all water services, gas services, gas mains, water mains, sewer mains, telephone and electric raceways or conduits, and drains within the area to be excavated.
 2. Pavement Cutting. Pavement shall be saw cut or milled.
 3. Trench Excavation
 - (a) The paved roadway surfaces shall be cut vertically on a straight line before excavating to avoid undermining of adjacent roadway. The trench in which any utilities and/or appurtenances are to be constructed shall be excavated in an open cut from the surface, and in such a manner and in such a depth and width as will give suitable room for bracing and supporting, pumping and draining at the contractor's discretion.
 - (b) The maximum trench width at the top of the pipe shall be two (2') feet plus the outside diameter of the pipe. The contractor may, where it will not interfere with the work or adjacent structures of property, slope the sides of the excavation beyond the width specified above. The sides of the trench may only be sloped from a point starting two (2') feet above the pipe;
 - (c) The minimum trench width at the surface of any street or roadway shall be two (2') feet, in order to facilitate compaction of the sub-base and top course of asphalt and/or the finishing of concrete.
 - (d) No trench shall be excavated more than fifty (50') linear feet in advance of pipe laying. New trenching will not be permitted when earlier trenches need backfilling or labor is needed to restore the surfaces of the streets to a safe and proper condition.
 4. Backfilling Trenches
 - (a) In backfilling a trench, the contractor shall carefully inspect and supervise the backfilling operation to ensure safety.
 - (b) No stone larger than one and one-half (1 1/2") inches in diameter, rock or frozen earth shall be put in the excavation as backfill. Unsuitable, noncompactable material shall not be used as backfill. Material removed from the trench shall be considered unsuitable unless inspected by the Township Engineer and deemed suitable. The permittee shall provide, at his expense, suitable imported fill material to replace any unsuitable material.
 - (c) The top twelve (12") inches of backfill shall be road gravel, aggregate 1-5 or other material meeting that designation. Material shall be placed in layers not more than six (6") inches thick and compacted with approved flat-faced mechanical tampers, or jumping jack.
 - (d) All street opening restorations must be certified by the permittee, in writing, as to adequate compaction of the fill material, prior to placement of the asphalt or concrete surface.
 - (e) As the trench is refilled, all sheeting and timbering shall be removed in such a manner as to avoid the caving of the trench.

6. Care of Existing Structures. Care shall be taken not to move, without the consent of the Township Engineer, any sewers, drains, culverts, poles, water or gas pipes, etc., or structures near them that may be encountered during the construction. They shall be securely hung, braced or supported in place by the contractor at his own expense. All utility poles adjacent to the excavation shall be protected and braced during construction. Whenever it is necessary to interfere with the structures, the contractor shall maintain services at his own expense and repair all damages. He shall leave them in as good condition as he found them.
7. Dewatering
 - (a) The contractor shall furnish sufficient pumping equipment at his own expense for satisfactory drainage whenever needed in the trench and other excavating during the progress of the work.
 - (b) All water pumped and bailed from the trench or other excavation shall be conveyed in accordance with Federal and State environmental regulations to a suitable point of discharge.
 - (c) The flow in all sewers, drains and water-courses encountered in the work site or in gutters alongside of or across the work, shall be entirely provided for, both temporarily and permanently, as required, by the contractor and at his expense.
 - (d) Hay bales or other approved method shall be placed at inlets to prevent sand and silt infiltration.
 - (e) All catch basins and inlets shall be cleaned of debris, hay bales, sand and silt by the contractor at the completion of the job. Maintenance of drainage shall be the responsibility of the contractor during the course of construction. The Township shall be notified upon completion of this cleaning for inspection purposes.
8. Street Restoration.
 - (a) *General Conditions.*

Pavement restoration shall include temporary restoration followed by permanent restoration as described below.

For deficient surfaces, permanent restoration may be ordered to be performed in accordance with the prescribed requirements below.

Permanent restoration is not required for openings made within streets or alleys for which the utility company or the property owner have received notification of the Township's intent to pave, provided the opening is made prior to resurfacing. In such cases, temporary restoration is still required.

The permittee is responsible for maintenance of deficient street and alley opening restorations for a period of five (5) years following completion of the initial restoration.
 - (b) For all street openings, the following standards shall govern the surface restoration of any street:
 1. Temporary Surface Restoration.
 - (i) During the months when Hot Mix Bituminous Concrete is commercially unavailable, the trench or excavation surface shall be restored using UPM brand, or approved equal, to a depth of six (6") inches from the surface, graded and compacted to meet existing road grades.

- (ii) When hot mix is available, Hot Mix Asphalt 19L64 base course, shall be utilized for surface restoration, to a depth of six (6") inches from the surface, graded and compacted to meet existing road grades.
 - (iii) Permittee shall, to the satisfaction of the Township Engineer or his/her designee, maintain the surface of the trench until permanent restoration is made.
2. Permanent restoration shall meet the following requirements:
- (i) After completion of temporary restoration, the permittee shall provide permanent restoration within four (4) months.
 - (ii) The entire area disturbed due to utility work plus an additional twenty-four (24") inches of the perimeter shall be milled to a depth of two (2") inches. The Township Engineer may direct additional adjacent area to be restored including full width of the pavement based on location/size of the trench and condition of the adjacent pavement.
 - (iii) If UPM or other temporary patch was utilized during temporary surface restoration then Hot Mix Asphalt 19L64 base course four (4") inches thick, shall be utilized for a depth of six (6") inches from the surface, graded and compacted.
 - (iv) The prepared surface and edges shall be tack coated with grade RS-1 or SS-1 applied at a rate of 0.02 to 0.10 gallons per square yard.
 - (v) Two (2")-inch surface course of HMA Surface Course, 9.5M64 shall be installed.
 - (vi) Curbs, gutters, manholes and other structures and exposed cut edges of existing pavements will be painted with a thin, uniform coating of cutback asphalt.
 - (vii) The permittee shall furnish all labor, materials and equipment required to properly restore all centerline stripes, edge of pavement stripes, cross stripes and lettering destroyed by the installation. The type and application rates of the paint required shall be as specified by the Township Engineer, or his/her designee.
3. Infrared restoration for repair of asphalt in streets and alleys that have been opened for utility work shall be utilized after a minimum four (4) month settlement period has elapsed following initial backfill.
- (i) The following methods of construction shall apply:
 - (1) After completion of permanent restoration, the permittee shall provide infrared restoration.
 - (2) The area shall be swept clean of dirt, loose aggregate, or standing water.
 - (3) A chalk line shall be drawn six to twelve (6"-12") inches back from the seam of the original opening to use as a guide raking.
 - (4) The infrared chamber shall be lowered over the repair being sure to allow at least twelve to eighteen (12"-18") inches of heated area beyond the perimeter of the original opening.
 - (5) To insure the proper heating time, the contractor shall check the surface temperature of the asphalt at seven (7) minutes and

every minute thereafter using an infrared thermometer so as not to allow the surface temperature to exceed three hundred fifty (350°) degrees Fahrenheit. This is required since the ambient temperature, the color of the pavement, the size of the aggregate, and the moisture content influence the heating time.

- (6) After the appropriate heating time (typically eight to ten (8-10) minutes), the asphalt surface will be softened to a depth of two to two and one-half (2"- 2 1/2") inches.
 - (7) The infrared chamber shall be then removed from the heated area.
 - (8) The backside of a steel rake shall be used to neatly square off the repair, cutting six to twelve (6"-12") inches back from the original excavation along the chalk line.
 - (9) The area inside the repair shall be deeply scarified, taking special care to eliminate the original seam between the repair and the road.
 - (10) Approximately one-half to one (1/2"-1") inch of existing three-fourths (3/4") inch stones shall be raked out and removed from the patch.
 - (11) Maltenes rejuvenator shall be applied to the repair and surrounding heated asphalt surface. Emulsified maltenes recycling agent (rejuvenator) shall be applied in a ratio of 1:1 with water. This solution shall be well dispersed with a commercial grade sprayer at a rate of eight (8) ounces per square yard of heated area. This application area shall include both the area under repair as well as the area heated by left undisturbed around the perimeter of the repair. The application shall take place after the area has been scarified and just prior to the addition of new asphalt. The rejuvenator replaces the light oil component of asphalt, which has oxidized out over time.
 - (12) HMA 4.5M64 Surface Course shall be added to the area to bring it up to proper grade and luted smooth.
 - (13) The area shall be compacted. The edges shall be rolled first to fuse the hot repair to the heated but untouched surrounding pavement.
 - (14) Light coating of stone dust can then be spread over the repair to remove the tackiness. The road can then be opened to traffic.
- (ii) Equipment shall meet the following specifications:
- (1) Infrared Heater. The heating chamber used shall consume no more than twelve thousand five hundred (12,500) BTU per square foot heated area. This rate of consumption shall translate into the ability of the heater to soften asphalt to a depth of one and one-half to two and one-half (1 1/2" to 2 1/2") inches in eight to ten (8-10) minutes without burning the surface.
 - (2) Asphalt Storage Unit: A thermostatically controlled storage unit will be utilized to insure the sufficient hot virgin asphalt is on hand. This unit must insure that the temperature of the asphalt

is never in excess of three hundred twenty-five (325°) degrees Fahrenheit.

- (3) Compactor/Roller: The compaction equipment used will generate at least two thousand (2,000) pounds of applied force/square foot.
- (4) Steel Rake: A steel rake shall be used to delineate the repair area along the chalk line and to scarify the heated area of the patch inside the chalk line to a depth of at least two (2") inches.
- (5) Asphalt Lute: A thirty-six (36") inch wide lute shall be used to evenly distribute the added asphalt and to establish the proper grade.

9. Clean Up.

- (a) All areas shall be kept neat and clean during construction. During work hours, debris in the street shall be properly barricaded. Traffic flow and access shall be maintained in a safe and reasonable manner in accordance with the standards set forth in the latest edition of the M.U.T.C.D. After work hours, construction debris shall not be left in any street or alley.
- (b) Persons performing work shall remove any and all construction related debris from the site of the excavation on a daily basis. All debris removed from the excavation site shall be disposed of properly and legally. No debris shall be left at the site. Broken pavement, large rock and other objectionable materials such as piping are to be kept segregated from the clean surplus material and trucked to the contractor's disposal site.
- (c) No debris shall be disposed of on public or private property.
- (d) Construction equipment and construction material shall not be parked or placed in any street overnight unless a permit has been made part of the street opening permit.
- (e) Any damage to private property such as, but not limited to, fences, lawns, driveways, parking areas, curbing, landscaping and sidewalks shall be restored to a condition equal to or better than the condition prior to the street opening.
- (f) All depressions, whether on public or private property, occurring during or resulting from the street opening shall be repaired by the permittee. The Township Engineer or his/her designated representative shall determine the cause of any depression and notify the contractor and/or permittee accordingly.

13-1.7 Bonding Requirements.

- a. Every application shall be accompanied by a maintenance bond in an amount as determined by the Township Engineer in accordance with the general requirements of Section 19-8 of the Township Code.
- b. A public utility or construction company, in lieu of giving a separate bond for each project, may annually once in January of each year post a bond in an amount sufficient to encompass the estimated work performed by the company during the ensuing calendar year. In the event that construction, excavation or road openings exceed the posted bond amount, additional bonds and/or cash security will be required.
- c. The purpose of depositing the maintenance bond, surety bond or cash is to guarantee to the Township that any construction, excavation or road opening will be performed and completed in an acceptable fashion consistent with the provisions of this section. In the

event that the Township Engineer determines that the excavation, construction or restoration and refilling has not been performed consistent with the requirements of this section, he shall be entitled, after reasonable notice to the applicant to correct such deficiencies, to take the maintenance bond, surety bond or cash posted by the applicant and utilize them to correct any deficiencies and have the area restored to its proper condition.

13-1.8 Resurfacing and Maintenance Required.

The applicant shall fill in and resurface any excavated section and shall maintain the same in a condition similar to the surrounding surface area for a minimum period of five (5) years. Upon certification of the Township Engineer, by inspection made thereof, to the Township Committee, the deposit shall be returned by motion of the Township Committee. If such inspection does not show the surface to have been substantially returned and maintained in its original condition and level, the deposit shall be forfeited by ten (10) days registered mail or direct service notice from the Township Engineer. The Township may use the same for the proper leveling and surfacing of the section, returning any balance of the deposit or charging the applicant for any excess required to place the section in proper condition. If, during the ten (10) day period, the applicant corrects the condition and so notifies the Township Engineer in writing then the notice shall be considered as a new application subject to reinspection and maintenance for five (5) years from date of correction notice.

13-1.9 Insurance Requirements; Indemnification and Hold Harmless Clause.

- a. Every application for construction, excavation, or opening of a street under the control of the Township, shall be accompanied by a certificate of insurance demonstrating that the applicant possesses personal injury liability insurance and property damage liability insurance in an amount and under the terms as recommended by the Township's Risk Management Consultant. The insurance shall be maintained by the applicant during the period of construction or excavation.
- b. The applicant shall also agree in writing to indemnify and hold harmless the Township, its agents, servants, and employees from any damage or liability sustained by any person or property arising out of the negligence of the applicant or its agents, servants and employees during the course of any construction, excavation, restoration or refilling of any road or street under the control of the Township. The agreement shall require the applicant in the event a claim is made against the Township, its agents, servants and employees arising out of the applicant's construction activities, to provide the Township with a legal defense and to pay any and all attorney's fees or costs incurred by the Township in connection with any claims, suit or litigation.

13-1.10 Emergencies.

- a. Work shall be performed between the hours of 7:00 a.m. and 7:00 p.m. In emergent situations, with a determination of an emergency being in the sole discretion of the Township Engineer, these requirements may be waived under those terms and conditions to be set by the Township Engineer.
- b. When any work is done on a weekend by a contractor, the inspection shall be done by the Township Engineer and must be paid for by the applicant at those rates to be set by the Township.
- c. *Emergency Permit.* In the event of an emergency, a permit may be issued by any member of the Township Committee as well as the Township Engineer and the deposit made on the next business day.

13-1.11 Responsibility of Public Utilities.

A public utility shall not directly or indirectly charge to or claim indemnity from any other party, such as its customers, for the application, deposit or responsibility under this section but shall be solely responsible for the application, deposit and proper repair and maintenance of any excavated area.

13-1.12 Appeal.

Any person injured by any official action under this section may file an appeal with the Township Committee within ten (10) days from the date of the rendering, service or mailing of the appealed ruling. Any notice may be by ordinary mail to the address set forth in the application unless otherwise ordered hereunder. An appeal shall specify the grounds for the same and the relief sought and all records of the Township Engineer shall be deposited with the Township Committee not less than ten (10) days nor more than twenty (20) days from the date of filing the appeal. Ten (10) days' notice shall be given by the Township to all parties in interest of the date of the hearing of the appeal.

13-1.13 Majority Vote.

The vote of the majority of the Township Committee shall control its action under this section.

13-1.14 Fines and Penalties.

- a. Any person violating any provision of this section shall be subject to the General Penalty established in Chapter I, Section 1-5 of this Code.
- b. Any person violating the provisions of this section shall not obtain a permit under this section for a three (3) year period.

SECTION 2: EFFECTIVE DATE: This ordinance shall take effect immediately upon the following publication as required by law.

SECTION 3: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

SECTION 5: CODIFICATION: This Ordinance shall be codified in the Upper Township Code at the sections referred to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 28th DAY OF SEPTEMBER, 2020 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD TO BE HELD EXCLUSIVELY BY ELECTRONIC MEANS, AS SET FORTH BELOW, ON THE 26th DAY OF OCTOBER, 2020 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

BARBARA L. YOUNG, TOWNSHIP CLERK
TOWNSHIP OF UPPER

Please be advised, the September 28, 2020 Upper Township Committee meeting will be conducted exclusively by electronic means.

The public will be able to attend the meeting and participate in public comment by utilizing a computer, tablet, or smartphone that has a microphone and speaker, or by dialing in on a telephone.

The meeting will commence electronically on September 28, 2020 at 7:30 p.m.

From your computer, tablet or smartphone:

Please go to <https://www.gotomeet.me/UpperTownship-NJ/ut-public-meeting-room>.

To dial in using your phone:

United States: 1 (872) 240-3311

Access Code: 617 672 469

New to GoToMeeting? Get the app now and be ready when the first meeting starts:

<https://global.gotomeeting.com/install/617672469>

For any questions please contact the Clerk's Office at 609-628-2011 ext 200

7. **Introduction and first reading of Ordinance No. 009-2020 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XIII (STREETS, SIDEWALKS AND SANITATION) OF THE CODE OF UPPER TOWNSHIP TO GRANT CONSENT AND PERMISSION TO OCEAN WIND LLC TO INSTALL ELECTRICAL CABLE SYSTEMS AND CONDUIT IN UPPER TOWNSHIP.** Motion by Curtis Corson, second by Edward Barr, to introduce Ordinance 009-2020 with a public hearing and final adoption scheduled for the October 26, 2020 electronic meeting. During roll call vote all five Committeemen voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 009-2020

RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XIII (STREETS, SIDEWALKS AND SANITATION) OF THE CODE OF UPPER TOWNSHIP TO GRANT CONSENT AND PERMISSION TO OCEAN WIND LLC TO INSTALL ELECTRICAL CABLE SYSTEMS AND CONDUIT IN UPPER TOWNSHIP

WHEREAS, Upper Township (or the "Township") hereby grants consent and permission to Ocean Wind LLC ("Ocean Wind"), a Delaware Limited Liability Company to install and maintain electrical cable systems and conduit in Upper Township as more particularly set forth below:

WHEREAS, Ocean Wind is a Qualified Offshore Wind Project ("QOWP") pursuant to N.J.S.A. 48:3-87.1 *et seq.* presently seeking the municipal consent of the Township to permit said

QOWP to install electrical cable systems and conduit in the Township as more particularly set forth below.

BE IT ORDAINED by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

SECTION 1. Chapter 13-4 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be added:

13-4 GRANTING CONSENT AND PERMISSION TO OCEAN WIND LLC TO INSTALL ELECTRICAL CABLE SYSTEMS AND CONDUIT IN UPPER TOWNSHIP

1. That perpetual consent and permission is given to Ocean Wind, its successors and assigns, without charge therefore, (except that fees for road opening permits shall be paid in accordance with Chapter 13-1.2) as the same may be required in order to permit Ocean Wind to place, replace, construct, reconstruct, install, reinstall, add to, extend, use, operate, inspect and maintain said electrical cable systems and conduit in the public property described herein. This shall include permission to lay said electrical cable systems and conduit beneath the public roads, streets and public property. The public property shall include all roads, streets and public places. The privilege granted herein shall include the construction, installation and maintenance of electrical cable systems and conduit, concrete encasements all equipment and apparatus required to energize and operate the cable systems and conduit and all appurtenances thereto on, in, below and along the roads of the Township as well as streets, parks and public places at all locations within the Township.

2. Ocean Wind shall comply with the requirements in Chapter 13-1.

3. That the consent granted herein shall be subject to the Ocean Wind complying with all applicable laws of the Township and/or the State of New Jersey including, but not limited to, any and all statutes and administrative agency rules and/or regulations.

4. The Mayor and the Clerk of the Township are authorized to execute the documents and agreements necessary to effectuate this municipal consent and to protect the rights of the public involved.

5. Each section, subsection, sentence, clause and the phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

6. All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 2: EFFECTIVE DATE: This ordinance shall take effect immediately upon the following publication as required by law.

SECTION 3: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

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NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 28th DAY OF SEPTEMBER, 2020 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD TO BE HELD EXCLUSIVELY BY ELECTRONIC MEANS, AS SET FORTH BELOW, ON THE 26th DAY OF OCTOBER, 2020 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

BARBARA L. YOUNG, TOWNSHIP CLERK
TOWNSHIP OF UPPER

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For any questions please contact the Clerk's Office at 609-628-2011 ext. 200.

CORRESPONDENCE

NEW BUSINESS

8. **Bid results for the Vehicle Pressure Wash System Replacement project.** The Chief Financial Officer reported that the Township received one bid and was within the estimated budget for the project. She recommended awarding the bid to McHenry PCS with the added option of the automatic treatment system. Motion by Hobie Young, second by Edward Barr, to award the bid to McHenry PCS with the added option of the automatic treatment system. During roll call vote, all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda.
9. **Upper Township Planning Board Resolution No. 04-2020 Adoption of Municipal Self-Assessment.** The Township Engineer reported on the Plan Endorsement process. After a brief

discussion there was a motion by Edward Barr, second by Curtis Corson, to proceed with a resolution. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda.

10. **Anthony Jackson request for speed hump on Stagecoach Road in the vicinity of 1526 Stagecoach Road.** After a brief discussion, there was a motion by Richard Palombo, second by Edward Barr, to table this matter pending the results of a speed study of the area. During roll call vote all five Committeemen voted in the affirmative.

UNFINISHED BUSINESS

11. **Request to purchase Township owned property Block 322, Lot 40.** Due to a conflict Committeeman Young did not participate in this matter. The Municipal Attorney reported that this matter was previously authorized by the Committee, and an appraisal was obtained and sent to the applicants. However, the applicants never responded to the appraisal. The applicants have requested once again to move forward with this matter. The Attorney recommended that a new appraisal be obtained at the applicant's expense. Motion by Edward Barr, second by Curtis Corson, to proceed with obtaining a new appraisal using the current appraiser. During roll call vote four Committeemen voted in the affirmative. Committeeman Young abstained.

DISCUSSION

PAYMENT OF BILLS

12. **"I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."** Motion by Edward Barr, second by Curtis Corson. During roll call vote all five Committeemen voted in the affirmative.

Bills approved for payment: \$107,554.71

Payroll: \$179,849.47

REPORT OF MUNICIPAL DEPARTMENTS

PUBLIC COMMENT

Linda Bateman, Strathmere, spoke regarding the proposed Deauville boat slip expansion. The Municipal Attorney stated that a review of the proposed expansion is currently underway. He stated that generally speaking if the applicant's proposal is consistent with their previous site plan approvals, the Township would not be involved.

Diane Jenkins, Representative of Pine Hill Mobile Home Court, stated that the rent at Pine Hill Mobile Home Park has increased \$90.00 per month since 2018. She requested that the Township consider adopting a rent control Ordinance. The Municipal Attorney stated that a study will be required to determine the need for a rent control Ordinance. It was stated that funds have not been budgeted for the expense of a study and can be discussed during the 2021 budget process.

CLOSED SESSION

13. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER
RESOLUTION NO. 269-2020
MOTION GOING INTO CLOSED SESSION
SEPTEMBER 28, 2020**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Contract negotiation - Cape May County Shared Services Agreement for Solid Waste Disposal and Recycling Services
2. Contract negotiation - Cape May County Shared Services for Special Events
3. Contract negotiation - Cape May County Shared Services for OEM Equipment
4. Contract negotiation - Vincent Morrison Temporary Judge
5. Safety and Security - EMS Lifeline program
6. Safety and Security – Elections
7. Personnel

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: John Coggins

Motion seconded by: Edward Barr

During roll call vote all five Committee members present voted in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by Curtis Corson, second by Edward Barr, to reconvene the public portion of the meeting. During roll call vote all five Committeemen voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 9:20 P.M., with a motion by Richard Palombo, second by Edward Barr, and all five Committeemen voting in the affirmative. The next regular meeting is scheduled for Tuesday, October 13, 2020 at 7:30 P.M.

Minutes prepared by,

Barbara L. Young, RMC
Municipal Clerk

Bill List

76360 09/28/20 A0025 ADVANTAGE RENTAL & SALES 18.38 3154
76361 09/28/20 A0035 AIRLINE HYDRAULIC CORP. 390.44 3154
76362 09/28/20 A0081 ARMSTRONG, RALON I. 194.12 3154
76363 09/28/20 A0091 ATLANTIC CITY ELECTRIC 2,875.39 3154

76364 09/28/20 A0123 AIRPOWER INTERNATIONAL, INC. 569.50 3154
 76365 09/28/20 A0193 ATLANTIC INVESTIGATIONS, LLC 150.00 3154
 76366 09/28/20 A0219 ALTERNATIVE MICROGRAPHICS, INC 1,233.69 3154
 76367 09/28/20 A0231 ALL UNIQUE GIFTS, INC. 1,480.00 3154
 76368 09/28/20 B0035 BELMONT & CRYSTAL SPRINGS 54.56 3154
 76369 09/28/20 B0196 BRT TECHNOLOGIES LLC 750.00 3154
 76370 09/28/20 B0239 BAILEY, WILLIAM MICHAEL 791.66 3154
 76371 09/28/20 B0248 BARNES LAW GROUP LLC 860.33 3154
 76372 09/28/20 B0274 BIO BLASTING, LLC 185.00 3154
 76373 09/28/20 C0048 CAPE MAY COUNTY MUA 64,140.30 3154
 76374 09/28/20 C0068 COMCAST 532.54 3154
 76375 09/28/20 C0116 CINTAS CORPORATION 49.98 3154
 76376 09/28/20 C0146 COLLINS IRON WORKS, INC. 3,212.41 3154
 76377 09/28/20 C0223 CASA PAYROLL SERVICE 279.25 3154
 76378 09/28/20 C0246 CRAFT OIL CORPORATION 435.52 3154
 76379 09/28/20 C0279 CASA REPORTING SERVICES LLC 213.30 3154
 76380 09/28/20 C0302 CONSTELLATION, NEW ENERGY, INC 2.48 3154
 76381 09/28/20 C0305 CM3 BUILDING SOLUTIONS, INC. 375.00 3154
 76382 09/28/20 C0307 CNS ACQUISITION CORPORATION 835.00 3154
 76383 09/28/20 D0016 DALEYS PIT 140.00 3154
 76384 09/28/20 F0013 FARM RITE INC. 167.81 3154
 76385 09/28/20 F0181 FOR SHORE WEED CONTROL, INC 132.00 3154
 76386 09/28/20 G0086 W.W. GRAINGER, INC. 1,848.19 3154
 76387 09/28/20 G0199 GLOBAL INTERACTIVE SOLUTIONS 179.98 3154
 76388 09/28/20 H0002 H.A. DEHART & SON CORP. 342.80 3154
 76389 09/28/20 H0073 HOME DEPOT CRC/GECF 635.39 3154
 76390 09/28/20 H0083 HUBER LOCKSMITHS, INC. 325.00 3154
 76391 09/28/20 H0187 HILLYARD, INC. 90.08 3154
 76392 09/28/20 L0135 LOUGHLIN, LINDA 300.00 3154
 76393 09/28/20 M0012 McCAULEY, RICHARD 44.00 3154
 76394 09/28/20 M0180 MED-TECH RESOURCE, LLC 104.00 3154
 76395 09/28/20 M0235 MODERN GROUP, LTD 542.50 3154
 76396 09/28/20 M0277 EQUITABLE FINANCIAL LIFE INS. 190.89 3154
 76397 09/28/20 N0052 NATL YOUTH SPORTS COACHED ASSN 480.00 3154
 76398 09/28/20 O0006 SJSHORE MARKETING, LLC 117.57 3154
 76399 09/28/20 P0032 PEDRONI FUEL CO. 2,367.15 3154
 76400 09/28/20 P0075 POSITIVE PROMOTIONS INC 179.95 3154
 76401 09/28/20 P0140 PIONEER MANUFACTURING CO, INC 1,961.00 3154
 76402 09/28/20 Q0003 EUROFINS, QC INC. 61.35 3154
 76403 09/28/20 Q0008 QUILL CORPORATION 49.90 3154
 76404 09/28/20 R0030 RIGGINS, INC. 3,332.08 3154
 76405 09/28/20 R0100 ROBERTS OXYGEN COMPANY, INC. 196.83 3154
 76406 09/28/20 S0051 SEAL MASTER PRODUCTS & SERVICE 1,026.13 3154
 76407 09/28/20 S0113 SMITH, THOMAS G. 836.55 3154
 76408 09/28/20 S0134 SO. JERSEY GAS COMPANY 342.09 3154
 76409 09/28/20 S0196 STEWART BUSINESS SYSTEMS LLC 274.40 3154
 76410 09/28/20 S0254 SHOPRITE 14.07 3154
 76411 09/28/20 S0292 SURENIAN EDWARDS & NOLAN LLC 301.00 3154
 76412 09/28/20 S0359 Strathmere Fish & Environ Club 300.00 3154
 76413 09/28/20 T0067 TOWNSHIP OF UPPER PETTY CASH 62.99 3154
 76414 09/28/20 T0081 TREAS. STATE OF N.J. D.C.A. 50.00 3154
 76415 09/28/20 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 3154
 76416 09/28/20 U0073 Upper Township Football Assn. 4,500.00 3154
 76417 09/28/20 V0001 VCI EMERGENCY VEHICLE 515.76 3154
 76418 09/28/20 V0013 VERIZON WIRELESS 536.67 3154
 76419 09/28/20 V0018 VILLAGE PHARMACY, INC. 253.00 3154
 76420 09/28/20 V0024 VAL-U AUTO PARTS L.L.C. 989.53 3154
 76421 09/28/20 W0087 W.B. MASON EGG HARBOR 0.00 09/28/20 VOID 0
 76422 09/28/20 W0087 W.B. MASON EGG HARBOR 0.00 09/28/20 VOID 0
 76423 09/28/20 W0087 W.B. MASON EGG HARBOR 4,110.20 3154
 Total: \$107,554.71