

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

February 17, 2020

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on February 17, 2020 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Doug Snyder, Jeff McAfee, Jeff Pierson, Jr., Kurt Austin** and **Paul Hoster** were present. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; **Jay Newman**, Chief of the Marmora Volunteer Fire Department, and **Jon Batastini**, Attorney.

The meeting was opened by **Doug Snyder**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the board discussed the results of the election, held on Saturday, February 15th, 2020. Although the final count is not yet available due to provisional ballots, **Doug Snyder** was re-elected as Commissioner and **Paul Hoster** was elected as commissioner.

Thereafter, the Board held its reorganization meeting, making and approving the following appointments:

Chairman-	Doug Snyder
Vice Chairman-	Kurt Austin
Secretary-	Jeffrey McAfee
Treasurer-	Jeff Pierson
Commissioner-	Paul Hoster
Solicitor-	To Be Determined
Auditor-	Michael Bohrer, Esq., CPA
Newspaper-	Ocean City Sentinel-Ledger (Primary)
Newspaper-	Cape May County Herald (Secondary)
Newspaper -	The Press of Atlantic City (Tertiary)
Bank-	1st Bank of Sea Isle City
Meeting Dates-	Various Mondays, as advertised
Meeting Time-	5:00 p.m.

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**February 17, 2020
(continued)**

As the first order of regular business, the Board reviewed and approved the minutes of the prior regular meeting, held January 13, 2020.

Ms. Ward presented a financial report, including a list of checks to be approved, signed and distributed. The checks were approved as presented. After a discussion regarding the available cash and the date that funds are expected to be received from the Township, the Board and the Fire Company agreed to defer the payments to the Fire Company for the building lease and services contract until the Commission receives the next payment from taxation.

On February 12, 2020, **Doug Snyder, Jules Korschak** and **Cheryl Ward** appeared before the Local Finance Board for a hearing relative to the Board's assumption of the financing and title of a firetruck recently acquired by the Marmora Volunteer Fire Company. The Local Finance Board unanimously voted in favor of the Board assuming the financing for the truck and transferring the title of the truck from the Fire Company to the Board. **Jules Korschak** and **Cheryl Ward** will contact PNC Equipment Finance to begin the process.

Jay Newman presented a Chief's report discussing recent and future capital purchases made by the Fire Company. This includes new air packs which have already been received. A large percentage of the cost of the air packs was covered by a township wide federal grant.

Julius Korschak, Esq., who has been the Solicitor for the Board for many years, is not renewing his contract. **Mr. Korschak** recommended attorney **Jon Batastini** for the position. At the invitation of the Board, **Mr. Batastini** attended the meeting for an interview with the Board. The Board will discuss the position at a later date and determine if additional attorneys should be interviewed prior to making a decision.

Ms. Ward reminded the Board that the next meeting will be held on April 6, 2020, at 5:00 p.m.

There being no further business for the Board, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Signature on file

Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,

Signature on file

Doug Snyder, *Chairman*