

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

December 9, 2019

A special meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on December 9, 2019 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Jeff McAfee**, **Doug Snyder** and **Kurt Austin** were present. Commissioner **Jeff Pierson, Jr.** was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; **Jules Konschak**, Solicitor; and **Jay Newman**; Chief of the Marmora Volunteer Fire Company.

The meeting was opened by **Jules Konschak**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed the results of the Special Election, which took place on Saturday, December 7th, 2019. This election was to allow the taxpayers to vote on the assumption of the financing of a fire vehicle recently acquired by the Fire Company. There were a total of 145 votes, 130 of which (90%) were in favor of the referendum. Therefore, the referendum has passed, and the Commission will now move forward with the assumption of the truck and financing.

At this meeting, the Board reviewed the proposed budget agreed upon at the December 2, 2019 meeting. The Board unanimously approved a 2% increase in the amount to be raised from taxation in addition to the new "ratables". **Ms. Ward** will complete the budget forms for submission to the State of New Jersey, Department of Community Affairs. **Ms. Ward** reminded the Board that the next meeting, to be held on January 13, 2020, is that at which the 2020 Budget is adopted, after being advertised as such.

The Board reviewed and unanimously approved a fire services contract between the volunteer fire company and the Board, whereby the fire company agrees to provide fire fighting services to Upper Township District #3 for the 2020 calendar year in exchange for a stated fee. The contract will be reviewed by the fire company.

The Board reviewed and unanimously approved a lease agreement between the volunteer fire company and Upper Township District #3 for a lease of the fire house for 2020. The lease agreement will be reviewed by the fire company.

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(continued)**

Ms. Ward reminded the Commission that the next regular meeting is scheduled for January 13, 2020, at 5:00 p.m. This is the meeting at which the 2020 budget will be adopted.

There being no further business for the Board, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Approved and Submitted,

Original signature on file

Original signature on file

Cheryl D. Ward, CPA, *Recording Secretary*

Doug Snyder, *Chairman*