

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR JANUARY 6, 2020**

2020 ANNUAL REORGANIZATION MEETING

6:00 P.M. Call to Order

Sunshine Announcement

Presentation of the Colors - Girl Scout Troop 44475 and Boy Scout Troop 79

Roll Call

A patriotic song presented by Mia Pancoast

Invocation - Monsignor Peter Joyce, Parish of Saint Maximilian Kolbe

Statement of Determination of Election

Oath of Office - Committeeman John Coggins
Administered by The Honorable James R. Birchmeier

Committeeman Hobart (Hobie) Young
Administered by Municipal Clerk Barbara L. Young

Nominations for Mayor - 2020

RESOLUTIONS

1. Appointment of Deputy Mayor.
2. Assignment of Township Committee Members to oversee Departments.
3. Appointment of Municipal Auditor, Solicitor, Prosecutor, and Public Defender.
4. Appointment of Official to Certify Municipal Improvement Searches.
5. Designation of Banking Institutions as Official Depositories.
6. Designation of Official Newspapers.
7. Payment of Real Estate Taxes and Penalty for Late Payments.
8. Schedule of Township Committee meetings for 2020.

9. Providing for a Bi-Weekly Payroll.
10. Appointments to the Upper Township Zoning Board of Adjustment.
11. Appointment of Class 3 member to the Upper Township Planning Board.
12. Appointment of various Officers and Employees to annual and specified terms.
13. Meeting Procedures.
14. Imposing a fee of twenty-five dollars on all checks given to the Township of Upper, which are dishonored for any reason.
15. Authorizing the Chief Financial Officer to maintain a Petty Cash Fund.
16. Authorizing the Tax Assessor to file a petition of Appeal or Appeals for the Tax Year 2020 with the Cape May County Board of Taxation and/or the Tax Court of New Jersey to seek corrections of errors and proper values.
17. Adopting the Cash Management Plan for the Township of Upper.
18. 2020 Temporary Budget.
19. Appointment of Thomas H. Heist IV as Risk Management Consultant.
20. Confirming Appointments to various positions required by the Atlantic County Municipal Joint Insurance Fund.
21. Appointments to the Upper Township Sports and Recreation Advisory Board.
22. Adoption of the National Incident Management System.
23. Appointing members to the Upper Township Municipal Court Security Committee.
24. Naming the overall winner of the 2019 Safety Program.

Executive Order of the Mayor - Planning Board Appointments.

Comments by Members of the Governing Body

Benediction - Monsignor Peter Joyce, Parish of Saint Maximilian Kolbe

Adjournment