

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
MINUTES FOR DECEMBER 9, 2019**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

Mayor Palombo read the following announcement. “In compliance with the Open Public Meetings Law, I wish to state that on December 6, 2019 the notice of this meeting of the Upper Township Committee was posted on the official Township Bulletin Board, mailed to the Cape May County Gazette, the Atlantic City Press, the Ocean City Sentinel-Ledger, the Herald Times and filed with the Township Clerk. Tonight’s meeting is being video recorded up until the closed session portion of this meeting and will be available on UTTV Channel 97 and on the Upper Township website. I hereby direct that this announcement be made a part of the minutes of this meeting.”

**SALUTE TO THE FLAG**

**ROLL CALL**

Edward Barr	Present
John Coggins	Present
Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Township Administrator Scott Morgan, Township Engineer Paul Dietrich, and Chief Financial Officer Barbara Ludy.

**APPROVAL OF MINUTES** – November 25, 2019 Regular and Closed Session Minutes - Motion by Edward Barr, second by Hobie Young, to approve the November 25, 2019 Regular Meeting and Closed Session Minutes as submitted. During roll call vote all Committeemen present voted in the affirmative.

**REPORT OF GOVERNING BODY MEMBERS**

**Hobie Young, Committeeman**, reported that he recently attended the Upper Township Indians Football Banquet which was a very enjoyable event. He next requested that the Football Cheerleaders be honored along with Indians Varsity and Junior Varsity Football teams for winning the 2019 Cape Atlantic Junior Football League Championships.

**OTHER REPORTS**

**Scott Morgan, Township Administrator**, reported that the Cape May County Prosecutors office just released their Site Assessment Report for the Upper Township Municipal Building which will be discussed in closed session during the next Committee meeting on December 16, 2019.

**Barbara Young, Municipal Clerk**, reminded everyone that the last Township Committee meeting for 2019 will be held next week on Monday December 16, 2019 at 7:30 p.m.

**Daniel Young, Municipal Attorney**, reported that there are several items for closed session this evening.

**Paul Dietrich, Municipal Engineer**, reported on the Strathmere Beach fill project; Contractors have been working on the beach replenishment and will be doing the crossovers next and expect to finish up the dune grass in the spring. He next reported that the township received a NJDOT Municipal Aid Grant in the amount of \$162,000 for pedestrian safety improvements on Neptune Avenue. Mr. Dietrich next reported that he and Mr. Barr recently attended a County Freeholder meeting where they approved additional funding for the Beesley's Point Park Improvements. He stated that plans for the park will be placed on Share Point for Committee review. Lastly, he reported that the County is receiving bids this week for the reconstruction of Corson Tavern Road and per his discussion with the County Engineer construction on New Bridge Road is waiting for two property owners to give easements to move forward with the project.

## **RESOLUTIONS**

1. Authorizing a Shared Services Agreement with the Cape May County Municipal Utilities Authority for solid waste disposal and recycling services.

### **TOWNSHIP OF UPPER CAPE MAY COUNTY R E S O L U T I O N**

#### **RESOLUTION NO. 345-2019**

#### **RE: AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE CAPE MAY COUNTY MUNICIPAL UTILITIES AUTHORITY FOR SOLID WASTE DISPOSAL AND RECYCLING SERVICES**

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**WHEREAS**, the Cape May County Municipal Utilities Authority ("CMCMUA"/"Authority") owns and operates a solid waste system ("System") which presently serves the entire County of Cape May in the State of New Jersey, for the disposal, transfer, and recycling of solid waste; and

**WHEREAS**, the CMCMUA's System is comprised of the CMCMUA's Secure Sanitary Landfill, Solid Waste Transfer Station, and Intermediate Processing Facility, as well as several recycling operations and programs; and

**WHEREAS**, the Township of Upper has utilized and desires to continue to utilize the services of the CMCMUA's System; and

**WHEREAS**, there presently exists a contract between the Township of Upper and the Authority for the use of the CMCMUA's System for the disposal, transfer, and recycling of solid waste which will expire on December 31, 2019 entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services" ("Agreement"); and

**WHEREAS**, the Township of Upper and the Authority desire to enter into a new Agreement and to fix the expiration date of said Agreement to occur on December 31, 2020; and

**WHEREAS**, the Authority has offered the "Shared Services Agreement for Solid Waste Disposal and Recycling Services" to the Township of Upper in order to more efficiently provide and continue to offer municipalities within Cape May County the use of the CMCMUA's Solid Waste System from January 1, 2020 through December 31, 2020; and

**WHEREAS**, the Authority has submitted the same proposed form of Agreement to all Cape May County Municipalities which will provide for both solid waste disposal and certain recycling services through December 31, 2020; and

**WHEREAS**, N.J.S.A. 40A:65-1 et seq. authorizes a municipality to enter into a contract with any other local unit for the sharing of governmental services.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Upper, County of Cape May, and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Municipal Clerk are hereby authorized and directed to execute an agreement with the CMCMUA entitled "Shared Services Agreement for Solid Waste Disposal and Recycling Services", effective January 1, 2020.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 345-2019

Offered by: Corson

Seconded by: Barr

Adopted: December 9, 2019

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

2. Appointing Jeffrey R. Surenian and Associates, LLC to act as Special Legal Counsel in matters involving affordable housing obligations.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 346-2019**

**RE: APPOINTING JEFFREY R. SURENIAN AND ASSOCIATES, LLC  
TO ACT AS SPECIAL LEGAL COUNSEL IN MATTERS INVOLVING  
AFFORDABLE HOUSING OBLIGATIONS**

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**WHEREAS**, the Township of Upper requires legal counsel to provide legal assistance with respect to the Township's affordable housing obligations involving the New Jersey Council on Affordable Housing (COAH), and/or a New Jersey court of competent jurisdiction; and

**WHEREAS**, a resolution is required authorizing the award of such contract for professional services; and

**WHEREAS**, the Township has decided to acquire the services of Jeffrey R. Surenian and Associates, LLC as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Jeffrey R. Surenian and Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Jeffrey R. Surenian and Associates, LLC has not made any reportable contributions to a political or candidate committee in the Township that

would bar the award of this contract and that the contract will prohibit Jeffrey R. Surenian and Associates, LLC from making any reportable contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Jeffrey R. Surenian and Associates, LLC with offices at 707 Union Avenue, Suite 301, Brielle, New Jersey is hereby appointed Special Legal Counsel to handle legal matters with respect to the Township's affordable housing obligations as directed by the Township Committee.
3. This contract shall have a term of one (1) year, commencing January 1, 2020 and expiring December 31, 2020.
4. This Contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Jeffrey R. Surenian and Associates, LLC has professional knowledge as to legal matters which knowledge is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5.

#### **NOTICE OF CONTRACT AWARD**

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Jeffrey R. Surenian and Associates, LLC for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.
6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Jeffrey R. Surenian and Associates, LLC in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 346-2019

Offered by: Coggins

Seconded by: Barr

Adopted: December 9, 2019

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

3. Authorizing the execution of a NJDEP TWA-1 Application Statements of Consent form regarding 708 Bayview Drive, Strathmere, Block 826, Lots 2 and 2.02.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 347-2019**

**RE: AUTHORIZING THE EXECUTION OF A NJDEP TWA-1 APPLICATION  
STATEMENTS OF CONSENT FORM REGARDING 708 BAYVIEW DRIVE,  
STRATHMERE, BLOCK 826, LOTS 2 AND 2.02**

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**WHEREAS**, Michael J. and Barbara Contino have or are about to make application to the New Jersey Department of Environmental Protection (hereinafter "DEP") for Treatment Works Approval for a proposed two bedroom single family dwelling, and has requested that the Township complete a portion of DEP Form No. WQM-003, which merely consents to the submission of the application to the DEP and certifies that the project, as proposed, conforms with the requirements of all municipal Ordinances and does not otherwise impose any obligation or liability on the Township; and

**WHEREAS,** Michael J. and Barbara Contino must apply to the New Jersey Department of Environmental Protection for Treatment Works Approval in order to install a pressure dosing septic system for a two bedroom single family dwelling to be constructed on 708 Bayview Drive, Block 826, Lots 2 and 2.02 of the municipal tax map of Upper Township, New Jersey; and

**WHEREAS,** the Township Engineer has informed the Township Committee as to the general nature of the project and has indicated that the Township has no ordinance prohibiting the proposed project; and

**WHEREAS,** the matter has been considered by the Township Committee and it has been determined that the consent by the Governing Body should be granted to this application to permit the application process to go forward; and

**WHEREAS,** the Township Committee wishes to authorize the Township officials to execute said documentation;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor is hereby authorized to execute on behalf of the Township of Upper a Statements of Consent, Section A-1, in the form attached hereto as Exhibit “A” and said consent shall be completed by inserting therein this Resolution number and the date of its adoption.
3. This Statements of Consent is submitted in conjunction with the application of Michael J. and Barbara Contino for treatment works approval for the property at Block 826, Lots 2 & 2.02 on the municipal tax map.
4. A certified copy of this Resolution shall be provided to the applicant.

Resolution No. 347-2019

Offered by: Barr

Seconded by: Corson

Adopted: December 9, 2019

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

4. Tax refund, Block 693, Lot 7.08.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 348-2019**

**TAX REFUND  
BLOCK 693, LOT 7.08**

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**WHEREAS**, certain corrections have been recommended by the Upper Township Tax Collector in order to refund monies; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Upper, Cape May County, that corrections to the Tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated on the attached sheet.

Resolution No. 348-2019

Offered by: Coggins

Seconded by: Young

Adopted: December 9, 2019

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

**REFUND**

**BLOCK/LOT**

**AMOUNT**

**NAME**

693/7.08

\$ 1,682.28

Ellen Holland  
12 Cedar Hollow Court  
Beesley's Point, NJ 08223

4<sup>th</sup> Quarter 2019 taxes paid twice in error by homeowner

5. Certification of costs for abatement of nuisance on Block 348, Lot 94.15 and Block 653.01, Lot 4.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 349-2019**



**CERTIFICATION OF COSTS FOR ABATEMENT OF NUISANCE  
ON BLOCK 348, LOT 94.15 AND BLOCK 653.01 LOT 4**

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**WHEREAS**, pursuant to Township Code Section 11-1, the Code Enforcement Officer is empowered to enforce the Township's Property Maintenance Code; and

**WHEREAS**, in accordance with Township Code, the Code Enforcement Officer served a notice of violation of Section 11-1.9 (Grass, Weeds and Debris), to the property owner/agent of Block 348, Lot 94.15 and Block 653.01 Lot 4; and

**WHEREAS**, 10 days passed from the date of such notice of violation with no response from the property owner/agent and the Township thereafter remedied the violation; and

**WHEREAS**, pursuant to Township Code Section 11-1.19(a) and N.J.S.A. 40:48-2.14, the Code Enforcement Officer has certified the costs of remedying the said violations as set forth on the attached list; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby declares that the costs as set forth on the attached list shall be certified to the Township Tax Collector as a lien against the properties in question which lien shall become and form a part of the taxes assessed and levied upon the properties pursuant to Township Code Section 11-1.19(b) and N.J.S.A. 40:48-2.14.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 349-2019

Offered by: Young

Seconded by: Barr

Adopted: December 9, 2019

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

**ABATEMENT OF GRASS, WEEDS, AND DEBRIS**

<b><u>BLOCK/LOT</u></b>	<b><u>LOCATION</u></b>	<b><u>COST</u></b>	<b><u>ADMIN FEE</u></b>	<b><u>TOTAL</u></b>
348/94.15	1435 Route 50	\$300.00	\$60.00	\$360.00
653.01/4	10 Route US 9 SO	\$330.00	\$66.00	\$396.00

6. **Authorizing the purchase of certain items from the 2018 Capital Improvement Bond Ordinance in the amount of \$50,826.20.** The CFO requested that this Resolution be tabled to allow for a correction. Motion by Curtis Corson, second by Edward Barr to table this Resolution until the next meeting. During roll call vote all five Committeemen voted in the affirmative.

7. Budget Transfers.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 350-2019**

**RE: BUDGET TRANSFERS**

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**WHEREAS**, budgetary transfers between line items can be made after November 1<sup>st</sup>; and

**WHEREAS**, it is necessary to make transfers between certain line items of the  
Municipal Budget of the Township of Upper.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the  
Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The following transfers between line items in the Municipal Budget of the  
Township of Upper shall be made immediately:

<b><u>TO</u></b>	<b><u>FROM</u></b>
CLERK S/W \$7,000.00	PURCHASE OF TTL \$1,000.00
LEGAL PROF. SERVICES \$15,000.00	SPECIAL LITIGATION O/E \$15,000.00
DEMO OF UNSAFE STRUCTURES \$2,000.00	WORKERS COMP PREMIUM \$2,000.00
GENERAL LIABILITY INS. \$1,000.00	PLANNING BOARD O/E \$3,000.00
FIRST AID ORG. S/W \$12,000.00	ZONING BOARD O/E \$4,000.00
DOG REGULATION O/E \$2,000.00	ZONING CODE O/E \$1,000.00
SPORTS & RECREATION O/E \$5,000.00	CROSSING GUARDS S/W \$1,000.00

COMP ABSENCES RESERVE  
\$60,000.00  
MISC TIPPING FEES  
\$20,000.00  
SOCIAL SECURITY  
\$13,000.00  
MUNICIPAL COURT S/W  
\$4,000.00  
MUNICIPAL COURT O/E  
\$1,000.00

REGIONAL DISPATCH O/E  
\$13,000.00  
ROAD REPAIRS & MAINT. S/W  
\$30,000.00  
GARBAGE & TRASH S/W  
\$12,000.00  
BLDGS & GROUNDS S/W  
\$35,000.00  
BOARD OF HEALTH O/E  
\$20,000.00  
AFFORDABLE HOUSING O/E  
\$2,000.00  
SPORTS & RECREATION S/W  
\$3,000.00

Resolution No. 350-2019

Offered By: Coggins

Seconded By: Barr

Adopted: December 9, 2019

ROLL CALL VOTE:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

8. Amending Resolution 320-2019 authorizing the execution of a subcontract with the County of Cape May for the State Fiscal Year 2021 Municipal Alliance Program.

**TOWNSHIP OF UPPER  
COUNTY OF CAPE MAY  
R E S O L U T I O N**

**RESOLUTION NO. 351-2019**

**RE: AMENDING RESOLUTION 320-2019 AUTHORIZING THE EXECUTION OF A  
SUBCONTRACT WITH THE COUNTY OF CAPE MAY FOR THE  
STATE FISCAL YEAR 2021 MUNICIPAL ALLIANCE PROGRAM**

**WHEREAS**, Resolution 320-2019, adopted November 12, 2019, authorized the execution of a subcontract with the county of Cape May for the State Fiscal Year 2021 Municipal Alliance Program; and

**WHEREAS**, it is necessary to amend said Resolution No. 320-2019 to adjust the Township of Upper's Cash Match portion to an amount in accordance with the agreement between the Township of Upper and Ocean City for the Municipal Alliance Program; and

**WHEREAS**, the Cape May County Division of Community and Behavioral Health Services

has informed the Township of Upper/City of Ocean City Municipal Alliance Committee of its eligibility to apply for Municipal Alliance funds in the amount of:

DEDR Funds.....\$21,446.00

Amount of Local Cash Match.....\$ 5,361.00

Amount of Local In-Kind Match.....\$16,085.00

TOTAL AMOUNT OF SUBCONTRACT.....\$42,892.00

**WHEREAS**, the Township of Upper Cash Match portion will be \$2,144.40; and

**WHEREAS**, the Township of Upper wishes to apply for said funding; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Upper, County of Cape May, State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township as lead agency is hereby authorized to submit an application and strategic plan for Municipal Alliance funding for the Fiscal Grant Cycle July 1, 2020 to June 30, 2021 grant funds in the amount specified in this Resolution or for such other amounts as may become available, and the Mayor and Township Clerk are further authorized and directed to execute a Sub-Contract on behalf of the Township with the County of Cape May for the period of July 1, 2020 to June 30, 2021. Such actions of the Township are contingent upon the proper authorization of the participation of the City of Ocean City.
3. Upon confirmation of such authorization from the City of Ocean City, the Chief Financial Officer, Mayor, or Municipal Clerk of the Township of Upper, as appropriate, is hereby authorized and directed to execute the section of the subcontract entitled “Statement of Assurances”.
4. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
5. A certified copy of this Resolution shall be submitted to the County of Cape May Division of Community and Behavioral Health Services, together with the completed application.
6. All Township officials and officers are hereby authorized and directed to take all action necessary in order to carry out the intent and purpose of this Resolution.

Resolution No. 351-2019  
Offered by: Young  
Adopted: December 9, 2019  
Roll Call Vote:

Seconded by: Coggins

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

9. Support the Cape May County, Church Road and portions of Butter Road and Stagecoach Road Roadway Improvement project.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 352-2019**

**RE: SUPPORTING THE CAPE MAY COUNTY, CHURCH ROAD AND  
PORTIONS OF BUTTER ROAD AND STAGECOACH ROAD  
ROADWAY IMPROVEMENT PROJECT**

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**WHEREAS**, the Cape May County Office of Engineering has performed a Study for the Church Road and portions of Butter Road and Stagecoach Road Improvements in order to provide a safer roadway for multiple modes of transportation; and

**WHEREAS**, the County Engineer has determined that the area of Stagecoach Road north of Tuckahoe Road has several deficiencies including, the angle at which Old Tuckahoe Road intersects with Stagecoach Road; and

**WHEREAS**, the County of Cape May has submitted to the Township of Upper several design alternatives to address said deficiencies; and

**WHEREAS**, the Upper Township Committee has performed a careful review of all design alternatives; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township of Upper hereby supports the use of Design Alternative B (Elimination of Stagecoach Road (Figure 2)), for the Reconstruction of Stagecoach Road north of

Tuckahoe Road Improvement Project. A copy of said alternative approved by the Township Committee is attached to this Resolution.

3. A copy of this Resolution shall be forwarded to the appropriate New Jersey state and Cape May County officials.

Resolution No. 352-2019

Offered by: Barr

Seconded by: Coggins

Adopted: December 9, 2019

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

10. Authorizing Change Order No. 1 for the Demolition of Unsafe Structures contract resulting in an increase in the amount of \$1,224.00.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 353-2019**

**RE: AUTHORIZING CHANGE ORDER NO. 1 FOR THE  
DEMOLITION OF UNSAFE STRUCTURES CONTRACT RESULTING  
IN AN INCREASE IN THE AMOUNT OF \$1,224.00**

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**WHEREAS**, the Township of Upper has awarded the Demolition of Unsafe Structures bid to Garden State General Construction, Inc. of 8 Clermont Drive, Clermont, NJ 08210-1157, in an amended contract amount of \$39,373.60; and

**WHEREAS**, the Township wishes to approve a Change Order to the aforesaid contract as hereinafter provided; and

**WHEREAS**, the Chief Financial Officer has issued a certification as to the availability of funds for this Change Order; and

**WHEREAS**, the aggregate amount of this Change Order, comprising of an Increase in the amount of 1,224.00, does not exceed twenty percent (20%) of the amended contract award; and

**WHEREAS**, the Township Engineer has requested this Change Order and indicated that it is permitted under the applicable regulations and that, pursuant to N.J.A.C. 5:30-11.8, there is an

unforeseen problem which would result in substantial delay and increased costs if bidding were to be required and it is also minor modification to effect economies and improve service; and

**WHEREAS**, this Change Order is in the best interests of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Change Order No. 1 to the Demolition of Unsafe Structures amended contract with Garden State General Construction, Inc. is hereby authorized as follows:

Increases.....	\$1,224.00
Decreases.....	\$ 0.00
Extra Work.....	\$ 0.00
TOTAL.....	\$1,224.00

3. A copy of the Change Order detailing the nature and the extent of the work to be done, together with all other prior Change Orders, if any, are attached to this Resolution as Exhibit “A”.

4. The Mayor and Municipal Engineer are hereby authorized, directed and empowered to execute the Change Order on behalf of the Township of Upper.

5. All Township officials and officers are hereby authorized and directed to take all action necessary to carry out the intent and purpose of this Resolution.

Resolution No. 353-2019

Offered by: Corson

Seconded by: Barr

Adopted: December 9, 2019

Roll Call Vote:

NAME	YES	NO	ABSTAIN	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

## **ORDINANCES**

### **11. Public hearing and final adoption of Ordinance No. 019-2019 RE: AUTHORIZING THE TRANSFER OF TOWNSHIP OWNED LAND TO HABITAT FOR HUMANITY.**

During the public hearing portion there were no speakers. Motion by Edward Barr, second by John Coggins to adopt Ordinance No. 019-2019. During roll call vote all five Committeemen voted in the affirmative.

**TOWNSHIP OF UPPER**

**CAPE MAY COUNTY  
O R D I N A N C E**

**ORDINANCE NO. 019-2019**

**AUTHORIZING THE TRANSFER OF TOWNSHIP OWNED LAND TO  
HABITAT FOR HUMANITY**

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**WHEREAS**, Township Committee of the Township of Upper, County of Cape May of the State of New Jersey desires to sell land to the Habitat for Humanity, Cape May County, Inc., a Non-Profit Corporation of the State of New Jersey 08210 (“Habitat for Humanity”); and

**WHEREAS**, New Jersey Statute 40A:12-21 allows a municipality to sell land to certain organizations for a nominal fee, such as to (j) Any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale; and (1) Any duly incorporated nonprofit housing corporation for the purpose of constructing housing for low or moderate income persons or family or handicapped persons; and

**WHEREAS**, the Township of Upper owns a parcel of land which can be developed as a single family residential home; and

**WHEREAS**, the Township of Upper has an obligation to provide low and moderate affordable housing; and

**WHEREAS**, the Habitat for Humanity is a non-profit entity which has a purpose of constructing housing for low and moderate income persons; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

**SECTION 1:**

1. The Township Committee of the Township of Upper, shall sell to Habitat for Humanity two parcels of land identified on the Official Tax map of the Township of Upper as: 103 E. Ocean Avenue, Block 590, Lot 2 and 104 E. Ocean Avenue, Block 585 Lots 1-8.
2. The sale price shall be for \$1.00.



3. Each parcel shall be deed restricted so as to provide that a single family residential dwelling shall be built upon it within 24 months or the land shall revert to the Township of Upper.
4. Each property shall be deed restricted so that the single family residential dwelling shall be COAH compliant and so that the Township of Upper will be credited for having COAH compliant units in the Township of Upper. The Township understands that the efforts to make this COAH compliant may fail due to the State's affirmative marketing requirements.
5. The Township shall review and approve the exterior design of each house to ensure that each house shall not be substantially alike in exterior design and appearance.
6. The Township makes no promise or warranty as to the physical condition or status of the title to these properties as they are transferred completely AS IS. If there is a defect in the title or condition of either parcel, the sole right of Habitat for Humanity is to cancel the transaction before transfer of the deed with no further liability between the parties.
7. The Mayor, Clerk, and any and all other Township Officials, are hereby authorized to sign any documents necessary to effectuate this transaction, including any contract, deed, deed restriction or easement.

**SECTION 2:** All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

**SECTION 3:** Should any section, paragraph, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this ordinance are hereby declared to be severable.

**SECTION 4: EFFECTIVE DATE:** This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR THE FIRST READING AT A MEETING OF THE TOWNSHIP

COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 12<sup>TH</sup> DAY OF NOVEMBER, 2019 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 9<sup>TH</sup> DAY OF DECEMBER, 2019 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

BARBARA L. YOUNG, CLERK  
TOWNSHIP OF UPPER

- 12. Public hearing and final adoption of Ordinance No. 020-2019 RE: BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.** During the public hearing portion there were no speakers. Motion by John Coggins, second by Hobie Young to adopt Ordinance No. 020-2019. During roll call vote all five Committeemen voted in the affirmative.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
O R D I N A N C E**

**ORDINANCE NO. 020-2019**

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL  
IMPROVEMENTS IN AND BY THE TOWNSHIP OF UPPER,  
IN THE COUNTY OF CAPE MAY, NEW JERSEY,  
APPROPRIATING \$2,000,000 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR  
NOTES OF THE TOWNSHIP TO FINANCE PART OF THE  
COST THEREOF.**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER,  
IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof  
affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Upper, in the County of Cape May, New Jersey (the "Township") as general improvements. For the several improvements or purposes

described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$2,000,000, and further including the aggregate sum of \$100,000 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,900,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation &amp; Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds &amp; Notes</u>	<u>Period of Usefulness</u>
a) <u>Department of Public Works:</u>			
i) Acquisition of a side-arm packer, including all related costs and expenses incidental thereto.	\$310,000	\$294,500	5 years
ii) Acquisition of a brush chipper, including all related costs and expenses incidental thereto.	\$61,000	\$57,950	15 years
TOTAL:	<u>\$371,000</u>	<u>\$352,450</u>	

b) Recreation Facilities:

Improvements to lighting at Caldwell Park, including all work

and materials necessary therefor and incidental thereto.

\$35,000

\$33,250

15 years

c) Repairs/Construction of Municipal Buildings:

Improvements to the administrative offices for the Department of Public Works, including all work and materials necessary therefor and incidental thereto.

\$200,000

\$190,000

10 years

d) Engineering:

The Paving Project for various roads, all as more specifically described on a list on file in the Office of the Clerk which is hereby incorporated by reference as if set forth at length, and the reconstruction of Beesley's Point boat ramp, including all work and materials necessary therefor and incidental thereto.

\$1,200,000

\$1,140,000

10 years

e) Public Safety Equipment:

i) Acquisition of a digital tidal alert warning system and portable radios, including all related costs and expenditures incidental thereto.

\$90,000

\$85,500

10 years

ii) Acquisition of a generator for Township Hall, including all related costs and expenditures incidental thereto.

\$40,000

\$38,000

15 years

TOTAL:

\$130,000

\$123,500

f) Emergency Medical Services:

Acquisition of a utility vehicle, including all related costs and expenditures incidental thereto.

\$64,000

\$60,800

5 years

GRAND TOTAL:

\$2,000,000

\$1,900,000

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 9.40 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,900,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$100,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment

of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

I certify that the foregoing Ordinance was finally adopted by the Township Committee of the Township of Upper on December 9, 2019 and notice of adoption was thereafter published pursuant to law in the Press of Atlantic City on December 13, 2019.

BARBARA L. YOUNG, Township Clerk

### **CORRESPONDENCE**

### **NEW BUSINESS**

- 13. Erica Blaine request for a “No Passing Zone” on Route 49 in Tuckahoe.** Mr. Dietrich explained that the township has been corresponding back and forth with the NJDOT on this matter since 2009. He explained that in previous correspondence the NJDOT concurred and agreed to create a “No Passing” zone in this area and under the statue this area of Route 49 from Woodbine Road to Route 50 is a “No Passing” zone. He further explained that

sometime after receipt of the DOT correspondence the Committee adopted a resolution urging the state to speed up the restriping process for that area. The NJDOT replied in response to the resolution that the area doesn't warrant restriping, even though they previously approved a "No Passing" zone in that area. Committee directed a resolution be drafted confirming the NJDOT approval of a "No Passing" zone in that area. Motion by Richard Palombo, second by Hobie Young, to approve a resolution of support in accordance with the discussion this evening. During roll call vote all five Committeemen voted in the affirmative.

- 14. Bid results for Replacement of Putnam Avenue & Sumner Avenue Bulkheads.** Motion by John Coggins, second by Edward Barr, to proceed with a resolution to award the bid to the lowest responsible bidder Arthur R. Henry, Inc., of Egg Harbor Township, NJ. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda.

#### **UNFINISHED BUSINESS**

- 15. Draft 2020 Department of Public Works Resident Information packet.** Committee discussed various changes to the schedule for bulk trash and loose-leaf collection. A resolution for adoption of the Information packet as presented will be placed on the next agenda.

#### **DISCUSSION**

- 16. Banking Proposals.** The Chief Financial Officer reported that proposals were received from three local banks, she has reviewed the proposals and recommends that the township bank with Ocean First Bank who is offering a fixed rate option for the next two years. Motion by John Coggins, second by Edward Barr, to go with the CFO's recommendation of Ocean First Bank with a fixed rate option for the next two years. During roll call vote all five Committeemen voted in the affirmative.

#### **PAYMENT OF BILLS**

- 17. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."** Motion by John Coggins, second by Edward Barr. During roll call vote all five Committeemen voted in the affirmative.

**Bills approved for payment:** \$2,501,320.61  
**Payroll:** \$172,248.14

#### **REPORT OF MUNICIPAL DEPARTMENTS**

- 18.** Clerk's Office
- 19.** Construction
- 20.** Finance Office
- 21.** MUA Report
- 22.** Tax Collector
- 23.** Department of Public Works

**Motion by Richard Palombo, second by Edward Barr, to accept the reports as submitted. During roll call vote all five Committeemen voted in the affirmative.**

#### **PUBLIC COMMENT**



**Blanche Adams, 330 Woodbine Rd, Steelmantown**, representing the Upper Township Business Association thanked the township for their help and support of the Upper Township Community Night. She next reported on a project hosted by the Tuckahoe United Methodist Church to provide a free food pantry for the community. She reported that the pantry is open 24/7, where people in need can take whatever they need, and donations are accepted anytime.

**Linda Bateman, 14 East Tecumseh, Strathmere**, spoke regarding the township's trash and recycling program, the NJDOT Municipal Aid Grant for Neptune Avenue, the draft Planning Board Ordinance and Draft Public Access Plan. The Township Engineer stated that both the draft Ordinance and draft Public Access plan are available to the public on the township website.

**David Wurtz, member Boy Scout Troop 55 Tuckahoe**, requested permission to build new trash receptacles and refurbish existing trash receptacles at Amanda's Field for his Eagle Scout project. Motion by Richard Palombo, second by Edward Barr, to approve the Eagle Scout request with the coordination of the Township Engineer and Public Works Supervisor. During roll call vote all five Committeemen voted in the affirmative.

### **CLOSED SESSION**

24. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER  
RESOLUTION NO. 354-2019  
MOTION GOING INTO CLOSED SESSION  
DECEMBER 9, 2019**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

**MATTERS:**

1. Personnel
2. Litigation – Whippoorwill Campground
3. Contract negotiation – Annual Appointments

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.
- D. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: John Coggins  
Motion seconded by: Edward Barr

During roll call vote all five Committee members voted in the affirmative.

### **RECONVENE PUBLIC PORTION OF MEETING**

Motion by John Coggins, second by Curtis Corson to reconvene the public portion of the meeting.  
During roll call vote all five Committeemen present voted in the affirmative.

Motion by John Coggins, second by Edward Barr to approve the request for other township employees to donate sick time to township employee Sharon Taggart. During roll call vote all five Committeemen voted in the affirmative.

### **ADJOURNMENT**

There being no further business this evening the meeting was adjourned at 9:16 P.M., with a motion by John Coggins, second by Curtis Corson, and all five Committeemen voting in the affirmative. The next regular meeting is scheduled for December 16, 2019 at 7:30 P.M.

Minutes prepared by,

Barbara L. Young, RMC  
Municipal Clerk

#### Bills

74871 12/09/19 N0015 N.J. STATE DEPT. OF HEALTH 24.00 3104  
74872 12/09/19 T0071 TOWNSHIP OF UPPER DOG ACCOUNT 42.00 3104  
74873 12/09/19 U0028 UPPER TOWNSHIP BD.OF EDUCATION 2,077,214.00 3104  
74874 12/09/19 A0091 ATLANTIC CITY ELECTRIC 160.50 3105  
74875 12/09/19 A0165 ALBERTSONS ACME 90.00 3105  
74876 12/09/19 A0175 Adams Rehmann & Haggan Assoc 594.00 3105  
74877 12/09/19 A0191 ACTION UNIFORM CO. LLC 534.00 3105  
74878 12/09/19 A0212 ANCERO, LLC 10,281.74 3105  
74879 12/09/19 B0041 B & H FOTO & ELECTRONICS CORP 949.95 3105  
74880 12/09/19 C0019 CITY OF OCEAN CITY 10,459.55 3105  
74881 12/09/19 C0068 COMCAST 502.71 3105  
74882 12/09/19 C0146 COLLINS IRON WORKS, INC. 4,975.00 3105  
74883 12/09/19 C0201 CRUZAN'S TRUCK SERVICE INC. 404.49 3105  
74884 12/09/19 C0223 CASA PAYROLL SERVICE 234.25 3105  
74885 12/09/19 C0295 CRAFTCO, INC. 12,617.72 3105  
74886 12/09/19 C0318 COKER, PERRY 82.00 3105  
74887 12/09/19 D0015 DAN'S WELDING 2,800.00 3105  
74888 12/09/19 F0030 FASTENAL 46.19 3105  
74889 12/09/19 G0037 GOVT FINANCE OFFICER ASN OF NJ 90.00 3105  
74890 12/09/19 G0086 W.W. GRAINGER, INC. 269.69 3105  
74891 12/09/19 G0141 GENTILINI CHEVROLET 986.62 3105  
74892 12/09/19 G0192 GARDEN STATE GENERAL 13,248.45 3105  
74893 12/09/19 H0002 H.A. DEHART & SON CORP. 81.38 3105  
74894 12/09/19 H0073 HOME DEPOT CRC/GEFCF 349.89 3105  
74895 12/09/19 H0095 HORIZON BCBSNJ 207,703.70 3105  
74896 12/09/19 J0085 JAX LLC 1,893.50 3105  
74897 12/09/19 K0086 K D NATIONAL FORCE SECURITY 1,178.00 3105  
74898 12/09/19 K0103 KYOCERA DOCUMENT SOLUTIONS 233.89 3105  
74899 12/09/19 L0040 LEA, SHELLEY 58.00 3105  
74900 12/09/19 L0141 LANDBERG CONSTRUCTION LLC 93,031.40 3105  
74901 12/09/19 M0059 MCDANIELS, WILLIAM J. III 214.19 3105  
74902 12/09/19 M0142 MASON, NICHOLAS 215.97 3105  
74903 12/09/19 M0164 MURPHY FENCE COMPANY. INC. 320.88 3105  
74904 12/09/19 N0004 NJ-AMERICAN WATER CO. 128.81 3105  
74905 12/09/19 N0100 N.J. LEAGUE OF MUNICIPALITIES 962.00 3105  
74906 12/09/19 O0060 Oppenheimer, David 44.05 3105  
74907 12/09/19 P0032 PEDRONI FUEL CO. 1,024.07 3105  
74908 12/09/19 P0121 PENGUIN MANAGEMENT, INC 9,300.00 3105  
74909 12/09/19 P0170 PEACH COUNTRY MULCH 1,800.00 3105  
74910 12/09/19 P0175 PRIEST JR., ANTHONY 125.00 3105  
74911 12/09/19 Q0003 EUROFIN, QC INC. 216.68 3105  
74912 12/09/19 R0030 RIGGINS, INC. 4,337.27 3105

74913 12/09/19 R0100 ROBERTS OXYGEN COMPANY, INC. 125.90 3105  
 74914 12/09/19 S0016 SAMPSON, MICHELLE 198.00 3105  
 74915 12/09/19 S0020 THE HOME DEPOT PRO 115.01 3105  
 74916 12/09/19 S0097 SMH CPR TRAINING CENTER 328.00 3105  
 74917 12/09/19 S0121 SMUZ, THERESE A 14.96 3105  
 74918 12/09/19 S0126 LUDY, BARBARA 42.76 3105  
 74919 12/09/19 S0139 SOUTH JERSEY WATER COND SERV 181.75 3105  
 74920 12/09/19 S0239 SHORE VET. ANIMAL CONTROL LLC 2,450.00 3105  
 74921 12/09/19 S0254 SHOPRITE 66.94 3105  
 74922 12/09/19 S0292 JEFFREY SURENIAN & ASSOC. LLC 355.00 3105  
 74923 12/09/19 S0327 SUASION COMMUNICATIONS GROUP 225.00 3105  
 74924 12/09/19 S0329 SERIOUSLY TOTAL VIDEO 250.00 3105  
 74925 12/09/19 S0352 SOURCE MEDIA, LLC 1,340.00 3105  
 74926 12/09/19 S0353 S&P GLOBAL 16,000.00 3105  
 74927 12/09/19 T0032 THE PRESS OF ATLANTIC CITY 732.74 3105  
 74928 12/09/19 T0168 TOWNSHIP OF UPPER 335.65 3105  
 74929 12/09/19 U0067 UT HEALTH REIMB. ACCOUNT 1,643.60 3105  
 74930 12/09/19 V0013 VERIZON WIRELESS 1,046.74 3105  
 74931 12/09/19 V0024 VAL-U AUTO PARTS L.L.C. 379.14 3105  
 74932 12/09/19 V0026 VITAL COMMUNICATIONS, INC. 2,475.55 3105  
 74933 12/09/19 V0027 VANORDER, ROGER 234.49 3105  
 74934 12/09/19 W0030 WEST PUBLISHING CO. 497.81 3105  
 74935 12/09/19 W0038 WILLIAMS, JEREMIAH J. 315.04 3105  
 74936 12/09/19 W0087 W.B. MASON EGG HARBOR 218.52 3105  
 74937 12/09/19 X0008 XEROX FINANCIAL SERVICES 241.22 3105  
 74938 12/09/19 Y0008 YOUNG, DANIEL J. ESQUIRE PC 11,681.25 3105  
 Total: \$ 2,501,320.61