

**Board of Fire Commissioners  
Upper Township Fire District #4  
Seaville, New Jersey**

**Minutes**

August 20, 2019

Call to Order: Vice Chairman Buchanan called the meeting to order with a Flag Salute at 7:30pm.

Attendance: E. Buchanan, R. Stevens and C. Webb.  
Also in attendance, Chief Schaffer and Solicitor McGroarty.

Minutes: The Minutes from the July 16, 2019 meeting were read by Secretary Stevens.  
Motion to approve Buchanan/Webb. All in favor.

Financial: The Financial Report for August 19, 2019 was read by Treasurer Webb. Motion to  
approve Buchanan/Stevens. All in favor.

Old Business: Continued the discussion to update language and change Fire Protection Agreement  
to be effective concurrent with the fiscal year. All in favor to move forward with  
changes.

New Business: Treasurer Webb reported that a letter was sent to the fire company asking for their  
needs for the 2020 budget. Final 2019 payment from Upper Township is scheduled  
to be received next week.

Open to Public: No Comment.

Adjournment: 7:49pm; Motion for Adjournment Stevens/Webb. All in favor.

Respectfully Submitted,



Richard E. Stevens,  
Secretary