

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR TUESDAY NOVEMBER 12, 2019**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** – October 28, 2019 Regular and Closed Session Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**OTHER REPORTS**

**PRESENTATION**

1. Honoring William McLees on attaining the designation of “Eagle Scout”.

**ORDINANCES**

2. Public hearing and final adoption of Ordinance No. 017-2019 RE: AN ORDINANCE REVISING JOB CLASSIFICATIONS AND TITLES AND AMENDING CHAPTER V, ENTITLED “PERSONNEL”, OF THE CODE OF UPPER TOWNSHIP.
3. Public hearing and final adoption of Ordinance No. 018-2019 RE: AN ORDINANCE AMENDING ORDINANCE NO. 021-2018 KNOWN AS THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2019.
4. Introduction and first reading of Ordinance No. 019-2019 RE: AUTHORIZING THE TRANSFER OF TOWNSHIP OWNED LAND TO HABITAT FOR HUMANITY.
5. Introduction and first reading of Ordinance No. 020-2019 RE: BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,900,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

**RESOLUTIONS**

6. In recognition and appreciation of Jay Potter on the occasion of his retirement from the Township of Upper.

7. Amending Resolution No. 012-2019 appointing various officers and employees to annual and specified terms.
8. Authorizing the award of a contract with Cruzan's Truck Service, Inc. for automotive repair services and supplies.
9. Authorizing the execution of a subcontract with the County of Cape May for the State Fiscal Year 2021 Municipal Alliance Program.
10. Setting the date and time of the 2020 Reorganization Meeting of the Township of Upper.
11. Authorizing the purchase of certain items in the amount of \$53,856.53 from the 2018 Capital Improvement Bond Ordinance.
12. Appointing Maley Givens, PC and M. James Maley, Jr. to act as Special Legal Counsel with regard to redevelopment law.
13. Authorizing a contract with ARH Associates, Inc, for environmental consultant services.
14. Authorizing a contract amendment for the demolition of an unsafe structure for extra work in the amount of \$6,200.00.
15. Authorizing the disposal of personal property with no market value.
16. Authorizing the Mayor and/or Municipal Engineer to sign and submit an application to the NJDEP for Beach and Dune Maintenance for Strathmere and Whale Beach.
17. Supporting the NJDOT Route 9, Tuckahoe Road to Roosevelt Boulevard, Roadway Improvements Projects.
18. Capital Budget Amendment.
19. Authorizing the Mayor and Township Clerk to sign a contract with Phoenix Advisors, LLC for municipal advisory services.
20. Resolution providing for the combination of certain issues of General Improvement Bonds of the Township of Upper, in the County of Cape May, New Jersey into a single issue of Bonds aggregating \$8,000,000 in principal amount.
21. Resolution determining the form and other details of \$8,000,000 General Improvement Bonds, of the Township of Upper, in the County of Cape May, New Jersey and providing for their sale.
22. Budget Transfers.

## **CORRESPONDENCE**

## **NEW BUSINESS**

## **UNFINISHED BUSINESS**

## **DISCUSSION**

## **PAYMENT OF BILLS**

23. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

## **REPORT OF MUNICIPAL DEPARTMENTS**

- 24. Animal Control
- 25. Construction
- 26. Clerk’s Office
- 27. Finance Office
- 28. Municipal Court
- 29. MUA
- 30. Tax Collector
- 31. Tax Collector - Certification of Mailing-Added Assessment and Omitted/Added Assessment Taxes for 2019 Final/2020 Preliminary tax bills

## **PUBLIC COMMENT**

## **CLOSED SESSION**

32. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Litigation - Affordable Housing
- Contract negotiation - Fixed Asset Inventory

## **RECONVENE PUBLIC PORTION OF MEETING**

Action may be taken on Closed Session items.

## **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.