

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

June 17, 2019

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on June 17, 2019 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Jeff McAfee, Jeff Pierson, Jr., Doug Snyder** and **Kurt Austin** were present. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary; **Julius Konschak**, Solicitor; and **Jay Newman**, Chief of the Marmora Volunteer Fire Department.

The meeting was opened by **Mr. Konschak**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed the minutes of the prior meeting, held May 20, 2019. The minutes of the prior meeting were approved without exception.

Ms. Ward presented a financial report, including a list of checks to be approved, signed and distributed. The checks were approved as presented.

The Board received a quote from Brown & Brown Insurance Agency for the Fraud and Fraudulent Funds Transfer coverage discussed at the prior meeting. The premium is approximately \$90 for \$1,000,000 in coverage. The Board unanimously agreed to add the coverage to their existing policy.

Ms. Ward discussed her efforts to obtain a detailed invoice including the number and location of all fire hydrants from New Jersey American Water. The water company has been reluctant to provide the information. **Mr. Newman** will follow up with the water company directly.

The Board continued discussions regarding the possibility of offering “stipends” to the volunteer fire fighters. **Ms. Ward** provided information from the Internal Revenue Service indicating that any such stipend would need be reported as “income” to the fire fighters. The Board will continue to investigate and discuss the option and method of offering stipends.

At the prior meeting, the Board discussed the change in the service requirement for the LOSAP plan from 5 to 7 years, and the possibility of passing a resolution to retroactively change the grandfather date. After additional research and continued discussion, the Board agreed not to change the grandfather date.

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(continued)**

The Board discussed the current vacancy on the Board, that being the position formerly held by **Mr. Robert DiNicolantonio**, who passed away in March, of 2019. **Mr. DiNicolantonio's** term is through February 2020. The Board agreed to leave the position vacant until the next election.

Ms. Ward reminded the Board that the next meeting will be held on August 19, 2019, at 5:00 p.m.

There being no further business for the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Approved and Submitted,

Original signature on file

Original signature on file

Cheryl D. Ward, CPA, *Recording Secretary*

Doug Snyder, *Chairman*