

**UPPER TOWNSHIP PLANNING BOARD  
MEETING MINUTES  
MAY 16, 2019**

The regular meeting of the Upper Township Planning Board was held at the Township Hall, 2100 Tuckahoe Road, Petersburg, New Jersey. The meeting was called to order at 7:30 p.m.

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

Present: Georgette Costello, Jack Griffin, Ted Kingston, Robert Young, Chairman James Kelly.

Absent: Michael Endicott, Joseph Harney, Scott Morgan, Gary Riordan, Mayor Richard Palombo, Hobart Young.

Also, in attendance were Jeffrey Barnes, Board Solicitor; Paul Dietrich, Board Engineer; Shelley Lea, Board Secretary.

**APPROVAL OF THE APRIL 18, 2019 MEETING MINUTES**

A motion to approve the minutes was made by Mr. Young, seconded by Mr. Kingston, and approved. Abstain: Costello, Griffin.

**SWEAR IN PAUL DIETRICH**

**APPLICATIONS**

1. OCEAN ISLE CAMPGROUND – BLOCK 453.10 LOTS 361 AND 363.03

Site Specific Amendment to the Cape May County/Upper Township Water Quality Management Plan (WQMP) for the addition of 23 new campsites at 64 Route 50 in Seaville.

Mr. Dietrich stated that since there are no sewers in Upper Township the site will be serviced by an on-site package plant. Since the facility already has a septic flow of over 2,000 gallons per day they have to make an individual amendment to the wastewater management plan so they can increase the size of their septic capacity. The board must make a recommendation to the township and county planning board that the amendment is consistent with the master plan and that they should be granted approval to expand the

waste water plant on the site. The campground has to go to township committee to get licensed for the new sites before they can be occupied. He stated that campgrounds are a non-conforming use and the applicant had to go to the zoning board for a use variance and site plan approval.

The meeting was open to the public. Hearing no response, the meeting returned to the board.

A motion was made by Mr. Kingston and seconded by Mr. Griffin, to make a recommendation to include the campground expansion in the wastewater management plan and recommend endorsement by the county and approval by the NJDEP. In favor: Costello, Griffin, Kingston, Young, Kelly.

## 2. REVIEW AND ENDORSEMENT OF THE UPPER TOWNSHIP BICYCLE PLAN

Mr. Dietrich stated the township received a grant by the NJDOT to work on creating a bicycle plan. He stated there has been one public meeting and several workshops with municipal officials and local stakeholders. The goal of the bicycle plan is to connect both civic and public areas to make them more accessible. He stated the plan includes a crash analysis and traffic counts. It also proves it is hard to move from east to west because of the large wetland corridor created by the Cedar Swamp Creek. Parts of Route 9 have very narrow shoulders and high traffic volume. With BL England closing the old railroad line could be utilized to move bikes from Beesleys Point to Tuckahoe. The plan also includes infrastructure improvements, cost estimates and short term and long term goals. The plan was thought of when the Parkway added a multiuse path on the new bridge that would bring people from Atlantic County to Upper Township. The plan discusses how the township could accommodate bicycles through the various methods and most are on road scenarios. The township is looking at adding signage and markings along North Shore Road from Marmora to Beesleys Point with partial funding from the County.

Mr. Dietrich discussed the proposed multi use path along Harbor Road and Commonwealth Avenue. He stated the County is using the parking area on the Beesley's Pt Park Gateway Project to kick off this entire program. They are looking to create 60 designated parking spaces and pave the area where it is now an uncontrolled gravel parking lot. This would be connected with a path on the north side of Harbor Road. They are also looking at having a covered structure for shade that would possibly include a water station and restrooms. They are looking into creating an at grade portable sidewalk with park benches and a pavilion. There are also thoughts of relocating the boat ramp to the other side in the future.

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There were questions and comments by the residents of Harbor Road in regard to maintenance, drainage, parking, and other things that were answered by Mr. Dietrich.

The bike plan will be discussed by the board at a future meeting.

**RESOLUTIONS**

1. SPECIAL RESOLUTION 03-2019 – RECOMMENDATION OF ADOPTION OF ORDINANCE NO. 008-2019 AMENDING REVISED GENERAL ORDINANCE CHAPTER XIX AND CHAPTER XX OF THE CODE OF UPPER TOWNSHIP

A motion to adopt the resolution was made by Mr. Kingston, seconded by Mr. Young, and approved.

**BILLS**

A motion to approve the bills for payment was made by Mr. Griffin, seconded by Mr. Young, and approved.

**ADJOURNMENT**

A motion was made by Mr. Young and seconded by Mr. Griffin to adjourn the meeting. The meeting was adjourned at 8:31 p.m.

Submitted by,

Shelley Lea  
Secretary

