

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
AGENDA FOR JUNE 24, 2019**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE – 7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

**APPROVAL OF MINUTES** - June 10, 2019 Regular and Closed Session Minutes

**REPORT OF GOVERNING BODY MEMBERS**

**OTHER REPORTS**

**RESOLUTIONS**

1. Honoring Janet McCrosson on the occasion of her retirement from the Township of Upper.
2. Authorizing a contract with John E. Halbruner and Hyland Design Group for engineering consulting services.
3. Authorizing a contract with Anthony Priest for video recording services.
4. Authorizing a Building Permit fee refund to Crist Robine for 37 Killdeer Hill Road in Upper Township.
5. Authorizing Building and Electrical Permit fees refund to Vivint Solar for 8 St. Martins Place in Upper Township.
6. Appointing Tara Mathers as a full-time employee in the Office of the Municipal Court.
7. Appointing additional 2019 Season Beach Patrol Personnel.
8. Appointing Sean Ferrier as a full-time employee to the Upper Township Department of Public Works.
9. Appointing William Evans, III as a full-time employee to the Upper Township Department of Public Works.

10. Appointing William McDaniels as Clean Communities Coordinator for the Township of Upper.
11. Appointing Craig Reeves as Superintendent of Public Works.
12. Authorizing the Mayor and/or Municipal Engineer to sign and submit an application to the NJDEP for the Replacement of Putnam Avenue Bulkhead pursuant to NJDEP rules.
13. Authorizing the payment of a New Jersey Department of Environmental Protection permit fee for the Reconstruction of Putnam Avenue Bulkhead from the 2018 Capital Improvement Bond Ordinance.
14. Appointing the contact person for the Employment Practices Liability Attorney Consultation Service of the Atlantic County Municipal Joint Insurance Fund.
15. Authorizing the installation of a storm manhole and replacement of a storm line through the Bulkhead on Sumner Avenue in the amount of \$16,875.00 with funds from the 2018 Capital Improvement Bond Ordinance.
16. Adopting revisions to the Upper Township Supervisor's Personnel Policies and Procedures Manual and Employee Handbook.
17. Authorizing the use of Amanda's Field and Tyler Davis Field Complex by Jersey Premier Soccer, LLC DbA Global Premier Soccer and Neil Holloway for a Soccer Tournament on Saturday June 29, 2019 and Sunday June 30, 2019.

## **ORDINANCES**

## **CORRESPONDENCE**

## **NEW BUSINESS**

18. Susan McAfee request for the Township of Upper to accept privately owned property: Block 16, Lots 20 and 23; Block 26, Lot 50; and Block 638, Lot 14.

## **UNFINISHED BUSINESS**

## **DISCUSSION**

## **PAYMENT OF BILLS**

19. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

## **REPORT OF MUNICIPAL DEPARTMENTS**

20. Animal Control
21. Clerk's Office
22. Finance Office
23. Engineer's report for the FEMA Community Rating System – MJPPi update

## **PUBLIC COMMENT**

## **CLOSED SESSION**

24. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation – Shared Services with Ocean City
- Contract negotiation – Beesley’s Point Boat Ramp Access
- Contract negotiation – Beesley’s Point Park Improvements

## **RECONVENE PUBLIC PORTION OF MEETING**

Action may be taken on Closed Session items.

## **ADJOURNMENT**

\*\*Please note—the order of the agenda may be changed at the discretion of the Township Committee.