

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR APRIL 8, 2019**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - March 25, 2019 Regular Meeting and
Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

OTHER REPORTS

2019 BUDGET

1. Public hearing and final adoption of Ordinance No. 004-2019, RE: CALENDAR YEAR 2019 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).
2. Authorizing the reading of the 2019 Annual Municipal Budget by title only.
3. 2019 Budget - Public Hearing.
4. Local Unit Budget Exam.

RESOLUTIONS

5. Designating May 12 through May 18, 2019 as “Food Allergy Awareness Week” in Upper Township.
6. Authorizing the Mayor and Township Clerk to sign a contract with Ancero, LLC for professional Information Technology Services.
7. Accepting the bid and authorizing the execution of a contract with Landberg Construction, LLC of Dorothy, New Jersey for the project known as the NJDOT Municipal Aid Project Reconstruction of Commonwealth Ave PH1 and Bayview Drive PH3 at a cost of \$597,440.70.
8. Authorizing the Mayor and Township Clerk to sign a contract with WSP USA Inc. for Design and Engineering Consultant Services.

9. Authorizing the award of a professional services contract with Dr. Stewart C. Farrell of the Coastal Research Center at Stockton University for Shoreline Monitoring and Consulting Services for beach related issues.
10. Authorizing a contract with W. Michael Bailey for Public Safety Communications Services.
11. Accepting the written Indoor Air Quality Program and confirming the appointment of Paul E. Dietrich as Air Quality Control Officer in charge of compliance of the program, pursuant to the "PEOSH", Indoor Air Quality Compliance Program under N.J.A.C. 12:100-13.
12. Confirming sale of certain land, to wit: Block 453.10, Lot 378, to Route 50 Campground, LLC.
13. Refund EMS ambulance billing overpayment to Liberty Mutual Insurance.
14. Tax Refunds Homestead Benefits.
15. Tax Refund Block 549, Lot 120.
16. Authorizing the Mayor and Township Clerk to sign and submit a safety contract for participation in the Atlantic County Municipal Joint Insurance Fund 2019 Safety Incentive Program.
17. Authorizing the purchase of a New Holland Workmaster 60 Utility Tractor and accessories in the amount of \$23,404.00 through Sourcewell (Formerly NJPA) National Cooperative Contract with funds from the 2018 Capital Improvement Bond Ordinance.
18. Appointing the 2019 Season Beach Patrol Personnel.
19. Appointing members to the Community Emergency Response Team (CERT) of Upper Township.
20. Amending Upper Township policies and the job description for the Township Administrator.

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

21. Greater Tuckahoe Merchants' Association, Inc. request to hold the 38th Annual Tuckahoe River Canoe, Kayak & Paddle Board Race and Poker Run on August 4, 2019.
22. Upper Township Rescue Squad request to hold a Raffle RA 517 on June 2, 2019 at the Tuckahoe Inn.
23. Planning Board recommendations for Land Use Ordinance revisions.
24. Stockton University Coastal Research Center Final Report for 2018.

UNFINISHED BUSINESS

DISCUSSION

PAYMENT OF BILLS

25. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”

REPORT OF MUNICIPAL DEPARTMENTS

- 26. Clerk’s Office
- 27. Construction Code
- 28. Finance Office
- 29. MUA
- 30. Tax Collector

PUBLIC COMMENT

CLOSED SESSION

Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - Tax Map Maintenance
- Contract negotiation - Grant Consultant
- Contract negotiation - Payroll Services
- Contract negotiation - Special Legal Counsel

RECONVENE PUBLIC PORTION OF MEETING

Action may be taken on Closed Session items.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.