

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

December 3, 2018

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on December 3, 2018 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Jeff McAfee**, **Jeff Pierson, Jr.**, **Doug Snyder** and **Kurt Austin** were present. Also present were **Cheryl Ward**, CPA, Accountant and Recording Secretary, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, **Paul Hoster**, President of the Marmora Volunteer Fire Company, and **Jules Konschak**, Counsel to the Board.

The meeting was opened by **Jules Konschak**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held October 15, 2018.

Ms. Ward presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget. The Board received and approved the final LOSAP invoice, which was slightly under the budgeted amount.

Ms. Ward noted that this month's meeting was originally scheduled to include a public hearing with regards to the 2019 Budget; and the final adoption of the 2019 Budget. However, the State of New Jersey Department of Community Affairs, Division of Local Government Services, has not yet completed its' review of the submitted budget. As such, the public hearing and adoption of the budget must be postponed to a future date yet to be determined. Once the date has been determined, it will be advertised as required.

The Board made a motion to pass a resolution to adopt a temporary budget to provide for the period between the beginning of the fiscal year, January 1, 2019, and the adoption of the budget by the legal votes of the fire district, which election is scheduled for February 17, 2019. The resolution was unanimously approved.

16th

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

**December 3, 2018
(continued)**

The Board has been considering the possibility of abolishing the LOSAP plan. To better understand the implications, costs and consequences, certain members of the Board have been attempting to have discussions with the LOSAP company. However, the LOSAP company will only discuss the plan with ~~Jeff McAfee~~ as he is the only authorized contact person per the LOSAP company. The Board made a motion to pass a resolution adding a second Board member as an "authorized contact person" for the LOSAP plan. The Board unanimously passed a resolution to add **Doug Snyder** as a second "authorized contact person" for the LOSAP plan.

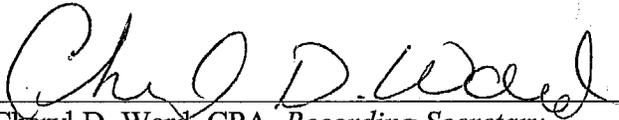
Cheryl Ward, CPA, presented a proposal for accounting services for 2019. The Board will review the proposal and make a decision with regards to the accounting services.

Mr. Ward reminded the Board that one Board position is up for election in February, 2019; that being the position currently held by Commissioner **Jeff Pierson**. **Mr. Pierson** indicated his intent to run for re-election.

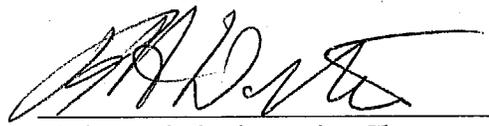
The Board reviewed and approved the schedule for the 2019 Board of Fire Commissioners meetings. The next meeting is scheduled for Monday, February 18th at 5:00 p.m. The election of officers for 2019 will take place at this meeting.

There being no further business for the Board, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,


Cheryl D. Ward, CPA, Recording Secretary

Approved and Submitted,


Robert DiNicolantonio, Chairman