

**MINUTES OF A "SPECIAL" MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

January 21, 2019

A special meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on January 21, 2019 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Jeff McAfee**, **Doug Snyder** and **Kurt Austin** were present. Commissioner **Jeff Pierson, Jr.** was unable to attend. Also present were **Cheryl Ward, CPA**, Accountant and Recording Secretary, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **Jules Korschak**, Counsel to the Board.

The meeting was opened by **Jules Korschak**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

The purpose of the "Special Meeting" is to adopt the 2019 Budget. **Ms. Ward** informed the Board that the State of New Jersey, Department of Community Affairs has "conditionally" approved the 2019 Budget. After a brief discussion, the 2019 Budget was unanimously adopted. **Ms. Ward** will submit the adopted budget to the appropriate state agency.

The Board discussed the current vesting requirements for the LOSAP plan. Currently, a firefighter must be an active member of the fire company for five (5) years prior to being vested in the LOSAP plan. It was the intent of the volunteer fire company to change the vesting requirement to seven (7) years. However, the Commission assumed the responsibilities of the LOSAP plan prior to the fire company making that change. After a brief discussion, the Board made a motion to pass a resolution to change the vesting requirements for the LOSAP plan from five (5) to seven (7) years. The resolution was unanimously approved.

The Board reviewed and approved a proposal from **Kenneth Yeutter**, CPA, to conduct the required annual audit of the financial statements for the Board.

The Board reviewed and approved the Shared Services Agreement with Upper Township for website services for 2019.

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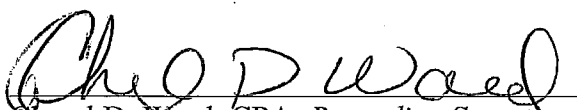
**January 21, 2019
(continued)**

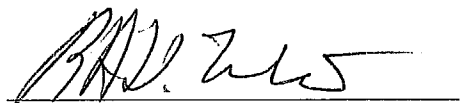
The next meeting is scheduled for Monday, February 18th at 5:00 p.m. The election of officers for 2019 will take place at this meeting.

There being no further business for the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Approved and Submitted,


Cheryl D. Ward, CPA, *Recording Secretary*


Robert DiNicolantonio, *Chairman*