

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

October 15, 2018

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on October 5, 2018 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio, Jeff McAfee, Jeff Pierson, Jr., Doug Snyder and Kurt Austin** were present. Also present were **Michael Bohrer, Esq., CPA**, former Accountant and Recording Secretary to the Board, **Cheryl Ward, CPA**, successor Accountant and Recording Secretary, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, **Paul Hoster**, President of the Marmora Volunteer Fire Company, and **Jules Konschak**, Counsel to the Board.

The meeting was opened by **Jules Konschak**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held September 17, 2018.

Mr. Bohrer noted that this month's meeting is that at which the 2019 Budget is approved. After a review of the budget discussions from the workshop meeting held in September, the Board unanimously approved a 2% increase in the amount to be raised from taxation. The Board also approved the use of a portion of the Board's available levy cap bank. The increases to the budget will be allocated to Professional Services, Vehicle Lease (fire trucks), and to the contract for fire fighting services with the Marmora Volunteer Fire Department. The Board also approved a resolution to authorize a referendum to approve the use of the Restricted Fund Balance. The restricted fund balance will be used towards the down payment for the lease of a new fire truck. **Ms. Ward** will complete the budget forms for submission to the State of New Jersey, Department of Community Affairs. **Mr. Bohrer** reminded the Board that the next meeting, to be held on December 3, 2018, is that at which the 2019 Budget is adopted, after being advertised as such.

Mr. Bohrer presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget.

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**October 15, 2018
(continued)**

Copies of NJ Title 40, dealing with Fire Districts, was disseminated to the Board.

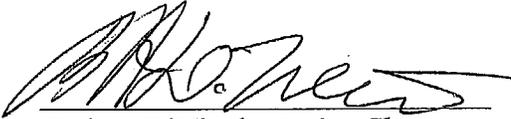
The Board is making a request to NJ American Water Company to paint the fire hydrants.

There being no further business for the Board, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Approved and Submitted,


Cheryl D. Ward, CPA, *Recording Secretary*


Robert DiNicolantonio, *Chairman*