

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR NOVEMBER 19, 2018**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

APPROVAL OF MINUTES - November 5, 2018 Regular Meeting and
Closed Session Minutes

REPORT OF GOVERNING BODY MEMBERS

OTHER REPORTS

RESOLUTIONS

1. Authorizing the Mayor and Township Clerk to sign a contract with AtlantiCare Regional Medical Center for Advanced Life Support Services.
2. Canceling and refunding taxes on exempt property Block 414, Lot 59.
3. Re-appointing Janet McCrosson as Municipal Court Administrator, on an interim basis, for a term of one year effective December 1, 2018.
4. Authorizing the Chief Financial Officer to sign a Spending Account Client Renewal Confirmation Form with Trion Group, Inc. for an employee health reimbursement account.
5. Directing the distribution of the Township of Upper's net returned surplus funds held in trust by the Atlantic County Municipal Joint Insurance Fund.
6. Authorizing the Township to participate in a regional submission for a FEMA Flood Mitigation Assistance Planning Grant application.
7. Authorizing a refund to J-Dogs Catering and Amusements for overpayment of vendor fees.
8. Budget transfers.
9. Authorizing a contract with TAG Consulting Group for maintenance of the Township's Fixed Assets Accounting and Reporting System.

10. Authorizing the Mayor and Township Clerk to sign a contract with Marsh & McLennan Agency, LLC for insurance and broker consultant services.
11. Tax refund Block 568, Lot 5.
12. Tax refund Block 565.05, Lot 25.
13. Certification of costs for abatement of nuisance on Block 653.01, Lot 4.

ORDINANCES

14. Public hearing and final adoption of Ordinance No. 016-2018 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 453.10, LOT 378.
15. Public hearing and final adoption of Ordinance No. 017-2018 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER VII OF THE CODE OF UPPER TOWNSHIP.
16. Introduction and first reading of Ordinance No. 019-2018 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XX (ZONING) OF THE CODE OF UPPER TOWNSHIP.
17. Introduction and first reading of Ordinance No. 020-2018 RE: AN ORDINANCE AMENDING ORDINANCE NO. 017-2017 KNOWN AS THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2018.
18. Introduction and first reading of Ordinance No. 021-2018 RE: AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2019.

CORRESPONDENCE

NEW BUSINESS

19. Saint Maximilian Kolbe Parish request waiver of Zoning Board application fee.

UNFINISHED BUSINESS

DISCUSSION

20. Request to vacate a portion of Bergen Avenue adjacent to Block 507, Lots 1-10.

PAYMENT OF BILLS

21. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."

REPORT OF MUNICIPAL DEPARTMENTS

22. Animal Control
23. Clerk's Office

- 24. Finance Office
- 25. Green Team
- 26. Municipal Court
- 27. Department of Public Works
- 28. Tax Collector

PUBLIC COMMENT

CLOSED SESSION

- 29. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

- Personnel
- Contract negotiation - Fire Districts Website Services
- Contract negotiation - Annual Appointments
- Contract negotiation - Sale of land; Block 735, Lot 21.02

RECONVENE PUBLIC PORTION OF MEETING

Action may be taken on Closed Session items.

ADJOURNMENT

**Please note—the order of the agenda may be changed at the discretion of the Township Committee.