

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**September 17, 2018**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on September 17, 2018 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Kurt Austin**, **Jeff McAfee**, **Jeff Pierson, Jr.**, and **Doug Snyder** were present. Also present were **Michael Bohrer, Esq., CPA**, former Accountant and Recording Secretary to the Board; **Cheryl Ward, CPA**, successor Accountant and Recording Secretary; **Tonya DeVita**, Accountant with Cheryl Ward, CPA; **Paul Hoster**, President of the Marmora Volunteer Fire Company; and **Jay Newman**, Chief of the Marmora Volunteer Fire Company.

The meeting was opened by **Robert DiNicolantonio**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held August 20, 2018.

At this meeting, the Board began the 2019 budget process with a Budget Workshop. During this workshop, the Board informally discussed next year's proposed budget, along with its estimated operating expenses and capital expenditures. The board discussed incorporating funds to reimburse the Volunteer Fire Company for the purchase of a new firetruck in the 2019 budget. Specifically, Mr. Newman requested that, should the Budget be approved by the taxpayers, the Volunteer Fire Company receive \$75,000 towards the new truck in February, 2019. The Budget process will continue at the October meeting where the Board will approve the budget. **Mr. Bohrer** stressed the need for a quorum of the board at the next two meetings.

As of this date, the Volunteer Fire Company has not made a decision with regards to the potential abolishment of the LOSAP plan. Discussions will continue, and the Volunteer Fire Company will inform the Board when a decision has been reached.

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**September 17, 2018**  
(continued)

**Mr. Bohrer** and **Ms. Ward** presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to the budget.

**Ms. Ward** reminded the Board that the next meeting will be held on October 15, 2018, at 5:00 p.m.

There being no further business for the Board, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

  
Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,

  
Robert DiNicolantonio, *Chairman*