

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**June 18, 2018**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on June 18, 2018 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Jeff McAfee**, **Jeff Pierson, Jr.**, **Doug Snyder** and **Kurt Austin** were present. Also present were **Jules Korschak, Esq.**, Solicitor; **Michael Bohrer, Esq., CPA**, former Accountant and Recording Secretary to the Board, **Cheryl Ward, CPA**, successor Accountant and Recording Secretary, and **Jay Newman**, Chief of the Marmora Volunteer Fire Department. Commissioner **Robert DiNicolantonio** was unable to attend.

The meeting was opened by **Mr. Korschak**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, **Mr. Bohrer** reviewed the completed 2017 Audit Report issued by the Board's Auditor, Kenneth Yeutter, CPA. The audit results were "clean" as could be, without any recommendations from the Auditor as to methods to improve the Board's system of accounting controls. The Board approved the Audit report as presented, and signed a Group Affidavit and passed a Resolution documenting its approval. **Ms. Ward** will submit the Audit Report to the State of New Jersey, Department of Community Affairs.

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held May 21, 2018.

**Mr. Bohrer** and **Ms. Ward** discussed their conversation with the Department of Community Affairs (DCA) with regards to the possibility of amending the 2018 budget to permit the Board to release \$75,000 to the volunteer fire company to be used as a deposit towards the purchase of a new truck. As per the DCA, the budget cannot be amended. The only option is to delay the release of the funds and include this in the 2019 budget. The workshops for the 2019 budget will begin in the fall of 2018.

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(continued)

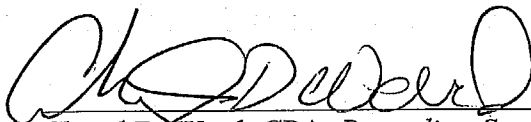
**Ms. Ward** presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to the budget. She noted that the current year-to-date expenses are in line with that which has been budgeted.

The Board discussed the possibility of "abolishing" the LOSAP plan. The original purpose of the LOSAP was to help attract and retain volunteer fire fighters. The board believes that the cost of the LOSAP plan is excessive, and it has not provided the intended results. For the next meeting, the board will formulate questions for the LOSAP company aimed at determining the costs and procedures involved in abolishing the LOSAP plan.

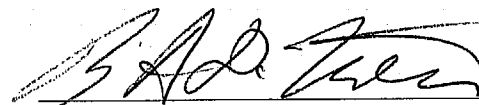
**Ms. Ward** reminded the Board that the next meeting will be held on August 20, 2018, at 5:00 p.m.

There being no further business for the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

  
Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,

  
Robert DiNicolantonio, *Chairman*