

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**August 20, 2018**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on August 20, 2018 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio, Kurt Austin, Jeff McAfee, Jeff Pierson, Jr., and Doug Snyder** were present. Also present were **Jules Korschak, Esq.**, Solicitor; **Michael Bohrer, Esq., CPA**, former Accountant and Recording Secretary to the Board; **Cheryl Ward, CPA**, successor Accountant and Recording Secretary; and **Paul Hoster**, President of the Marmora Volunteer Fire Company.

The meeting was opened by **Mr. Korschak**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held June 18, 2018.

**Mr. Bohrer, Ms. Ward** and **Mr. Korschak** continued discussions relating to the Volunteer Fire Company's purchase of a new truck, which will be delivered shortly. The Volunteer Fire Company is requesting funds from the Commission to cover the down payment of the truck (\$150,000) and additional equipment to be installed on truck (\$20,000-\$30,000). The board discussed the proposed structure of the payments for the new truck, particularly in relation to the present payments on the existing tanker truck, which will be ending in 2019. **Mr. Bohrer** and **Ms. Ward** reviewed the current cash position of the Board and noted that the funds currently "Assigned for Capital Purchases" and "Assigned for Emergencies" are potential sources of funds for the down payment of the truck since neither source of funds are restricted for a particular purpose. **Ms. Ward** will prepare a "Projected Cash Flow" statement for the remainder of 2018 and 2019 to determine the availability of the necessary funds.

At the June 18<sup>th</sup>, 2018 meeting, the Board discussed the possibility of "abolishing" the LOSAP plan. The Volunteer Fire Company has appointed a committee to further investigate the costs and procedures involved in terminating the LOSAP, as well as other means available to help

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**August 20, 2018**  
(continued)

attract and retain volunteer fire fighters. The Committee will report back to the Commission at a future date.

**Mr. Bohrer** and **Ms. Ward** presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to the budget.

**Ms. Ward** reminded the Board that the next meeting, which will be held on September 17, 2018, at 5:00 p.m., is the Budget Workshop at which the Board begins informal discussions of the 2019 budget.

There being no further business for the Board, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

  
Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,

  
Robert DiNicolantonio, *Chairman*