

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

February 19, 2018

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on February 19, 2018 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Jeff McAfee**, **Jeff Pierson, Jr.**, **Doug Snyder** and **Kurt Austin** were present. Also present were **Michael Bohrer, Esq., CPA**, former Accountant and Recording Secretary to the Board, **Cheryl Ward, CPA**, successor Accountant and Recording Secretary, **Paul Hoster**, President of the Marmora Volunteer Fire Company; and **Jay Newman**, Chief of the Marmora Volunteer Fire Department.

The meeting was opened by **Mr. DiNicolantonio**, who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the board discussed the results of the election, held on Saturday, February 17th, 2018. **Jeffrey McAfee** and **Kurt Austin** were both elected as Commissioners, and the 2018 budget was approved, as presented. (There were 34 votes in favor of the budget, and 3 votes opposed to the budget, inclusive of absentee ballots.) The resolution, which documents the voter's consent to the amount to be raised from taxation, was delivered to the Upper Township Tax Assessor.

Thereafter, the Board held its reorganization meeting, making and approving the following appointments:

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| Chairman- | Robert DiNicolantonio |
| Vice Chairman- | Kurt Austin |
| Secretary- | Jeffrey McAfee |
| Treasurer- | Doug Snyder |
| Commissioner- | Jeff Pierson, Jr. |
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| Solicitor- | Jules Korschak, Esq. |
| Auditor- | Kenneth Yeutter, CPA |
| Newspaper- | Ocean City Sentinel-Ledger (Primary) |

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(continued)

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| Newspaper- | Cape May County Herald (Secondary) |
| Bank- | 1st Bank of Sea Isle City |
| Meeting Dates- | Various Mondays, as advertised |
| Meeting Time- | 5:00 p.m. |

As the first order of regular business, the Board reviewed and approved the minutes of the prior meeting, held December 4, 2017.

Mr. Bohrer presented a financial report, including a list of checks to be approved, signed and distributed. The checks were approved as presented. **Mr. Bohrer** noted that the checking account is in the "negative". This is due to one check that was written to purchase a Certificate of Deposit (CD). This check will be held until the first payment is received from the township, which is expected at the end of March. **Mr. Bohrer** stated that this is routine in the beginning of the year, until such time that the current year funds are received from the township.

Mr. Bohrer also reviewed the 2017, end-of-year financial statements, but he reminded the Board that these are subject to audit by the outside auditor.

The Board reviewed and approved an amendment to the Shared Services agreement with Upper Township for website services for 2018.

The Board passed Resolution 18-1, authorizing **Cheryl Ward, CPA**, to transact business with the 1st Bank of Sea Isle City on behalf of the Board.

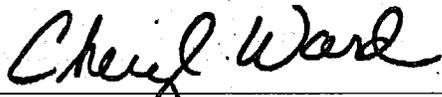
Mr. Bohrer reminded the Board that the next meeting will be held on May 21, 2018, at 5:00 p.m.

There being no further business for the Board, the meeting was adjourned at 5:30 p.m.

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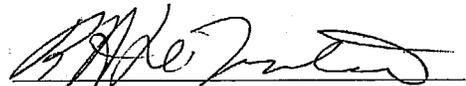
**February 19, 2018
(continued)**

Respectfully submitted,



Cheryl D. Ward, CPA, *Recording Secretary*

Approved and Submitted,



Robert DiNicolantonio, *Chairman*