

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR MAY 14, 2018**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
John Coggins	Present
Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich, and Chief Financial Officer Barbara Spiegel.

APPROVAL OF MINUTES - April 23, 2018 Regular Meeting and
Closed Session “A” and “B” Minutes

Motion by Edward Barr, second by John Coggins, to approve the April 23, 2018 Regular Meeting and Closed Session “A” and “B” Minutes as submitted. During roll call vote four Committeemen voted in the affirmative. Committeeman Young abstained.

REPORT OF GOVERNING BODY MEMBERS

John Coggins, Committeeman, reported on the Economic Development Advisory Commission’s effort to promote the Township and stated that they have developed a rack card brochure for distribution throughout the Township. He made a motion, seconded by Curtis Corson, to approve the expenditure in the amount of \$745.00 to purchase 7,500 rack cards, pending the receipt of a Business Registration Certificate and W-9 from the vendor. During roll call vote all five Committeemen voted in the affirmative.

Hobie Young, Committeeman, requested approval to set the vendor fees for the Fourth of July event at Amanda’s Field. Motion by Hobie Young, second by Richard Palombo, to set a \$100.00 fee for food vendors, and \$25.00 for nonfood vendors. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda. Committeeman Young next gave a brief report on the status of the Webster Avenue playground project. Next, he stated that he has received an inquiry on utilizing the Tuckahoe Beach for canoe and kayak rentals. After a brief discussion, it was directed to request the Economic Development Advisory Board to gather more information. Last, Committeeman Young inquired into the status of the Open Space agreement for 18 Sunset Place. The Engineer stated that the septic issues are still being worked out.

Edward Barr, Committeeman, reported that the Public Works Department is finishing up brush collection and thanked the public for their patience.

Curtis Corson, Committeeman, reported that May 20th to the 26th is National EMS week. He requested everyone to take some time and show their appreciation for EMS personnel.

Richard Palombo, Mayor, inquired into the VFW and American Legion's ceremony schedule for Memorial Day. The Municipal Clerk stated that she will find out and report back to the Committee. Next, Mayor Palombo stated that the asbestos abatement is finished at the Old Town Hall building and inquired into the Committee's next steps for the Historical Museum. It was stated that the grant consultant is looking into possible grants for the project. Mayor Palombo requested that the matter be listed as a discussion item on the next agenda.

OTHER REPORTS

Barbara L. Young, Municipal Clerk, reported that May 15, 2018 is the last day to register to vote in the Primary election. The Clerk's Office will be open until 7:00 pm on the 15th to accept voter registrations.

Daniel Young, Municipal Attorney, reported that the Township received an order from Superior Court which has determined that the Township's Affordable Housing settlement with the Fair Share Housing Center is fair, reasonable, and adequately protect the interests of low and moderate income households. The Township will now have until August 1, 2018 to comply with the various provisions within the settlement report. Mr. Young next reported that there are a few items for closed session.

Paul Dietrich, Township Engineer, reported that the County will soon start a miscellaneous paving project on various County Roads in the Township. The paving will be at night to limit the impact to traffic. He stated that he will notify emergency personnel when a firm schedule has been determined. He next reported that the Upper Township Farmers Market will begin on Sunday June 24th from 9:00 am to 2:00 pm at Amanda's Field, and will be held every Sunday through August 26th.

Barbara Spiegel, Chief Financial Officer, requested authorization to participate in the South Jersey Power Cooperative for electric supply. Motion by Curtis Corson, second by Edward Barr, to approve the request. During roll call vote all five Committeemen voted in the affirmative.

RESOLUTIONS

1. Honoring Karen Buchanan on the occasion of her retirement from the Township of Upper.

TOWNSHIP OF UPPER CAPE MAY COUNTY R E S O L U T I O N

RESOLUTION NO. 141-2018

HONORING KAREN BUCHANAN ON THE OCCASION OF HER RETIREMENT FROM THE TOWNSHIP OF UPPER

WHEREAS, Karen Buchanan will soon be retiring after more than sixteen years of exemplary public service as an employee of Upper Township, where she has served in the Building Maintenance Department, the Recreation Department, and the Municipal Clerk's Office; and

WHEREAS, since 2013, Karen has served as the Sports and Recreation Advisory Board Secretary and as an invaluable member of the Municipal Clerk's Office, seamlessly combining both roles; and

WHEREAS, throughout her tenure, Karen has always executed her duties with dignity, diligence, and a delightfully sunny disposition; and

WHEREAS, it is most appropriate that Karen be publicly recognized and commended for her tenure of public employment, and years of faithful and dedicated service to this Township; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, that Karen Buchanan be publicly congratulated on the occasion of her retirement from the Office of the Municipal Clerk of the Township of Upper and that she be publicly thanked for her many years of dedicated public service to our community; and

BE IT FURTHER RESOLVED, that this Committee, on behalf of all the citizens of the Township of Upper extend to our fellow employee and friend, Karen Buchanan, our very best wishes on her retirement and all her future endeavors.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this
14th day of May, 2018.

2. Authorizing the Mayor to sign deed restriction for affordable rental property for the Osprey Cove Project.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 142-2018

RE: AUTHORIZING THE MAYOR TO SIGN DEED RESTRICTION FOR

AFFORDABLE RENTAL PROPERTY FOR OSPREY COVE PROJECT

WHEREAS, in accordance with N.J.A.C. 5:80-26.11 and the Affordable Housing Plan for the Osprey Cove Project, the Township of Upper must approve the deed restriction for affordable rental property, attached hereto as Exhibit A; and

WHEREAS, the Osprey Cove Project located 2058 RT-US9 South is required to provide affordable housing as part of their site plan approval; and

WHEREAS, the Affordable Housing Plan for the Osprey Cove project required rental properties and Osprey Cove will be providing nine rental properties located at 1823 Rt-US 9 South; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor of the Township of Upper is hereby authorized, directed, and empowered to sign the deed restriction, attached hereto as Exhibit A.
3. All Township officials, officers and employees are empowered to take such action as may be necessary or advisable in order to carry out the intent and purpose of this Resolution.

Resolution No. 142-2018

Offered by: Barr Seconded by: Coggins

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

3. Authorizing the Township of Upper to enter into a contract with Cape Physicians Associates to provide pre-employment physical examinations.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 143-2018

**RE: AUTHORIZING THE TOWNSHIP OF UPPER TO ENTER INTO A
CONTRACT WITH CAPE PHYSICIANS ASSOCIATES TO PROVIDE
PRE-EMPLOYMENT PHYSICAL EXAMINATIONS**

WHEREAS, pursuant to Section 9 of the Supervisor's Personnel Policies and Procedures Manual, the Township of Upper provides for a pre-employment physical examination to a prospective employee in order to insure that they can perform the duties of their position without injury to themselves or others; and

WHEREAS, Cape Physicians Associates possesses the requisite skill and knowledge to perform these services; and

WHEREAS, a Resolution is required authorizing the award of a contract for professional services to Cape Physicians Associates as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the proposed contract has been reviewed and approved by the Township's Legal Counsel and will be on record in the office of the Township Clerk and available for public inspection and is attached hereto as Exhibit "A"; and

WHEREAS, Cape Physicians Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Cape Physicians Associates has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Cape Physicians Associates from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with Cape Physicians Associates to provide hearing examinations.

3. Cape Physicians Associates has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Cape Physicians Associates has professional knowledge which is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5.

NOTICE OF CONTRACT AWARD

5. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Cape Physicians Associates. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

6. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

7. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 143-2018

Offered by: Barr

Seconded by: Coggins

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

4. Confirming sale of certain land, to wit: Block 424, Lot 47, to Clayton Industries, Inc.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 144-2018

**RE: CONFIRMING SALE OF CERTAIN LAND, TO WIT: BLOCK 424, LOT 47,
TO CLAYTON INDUSTRIES, INC.**

WHEREAS, a public auction land sale was held on April 27, 2018, pursuant to Ordinance No. 002-2018; and

WHEREAS, Clayton Industries, Inc. submitted the highest bid for the purchase of Block 424, Lot 47; and

WHEREAS, the Township Committee is satisfied that all conditions precedent were complied with and that said sale was conducted in accordance with the requirements of the Ordinance aforesaid and that proper notice was given to all persons owning property contiguous of the subject property being offered for sale; and

WHEREAS, the Township Committee believes that it is in the public interest to confirm the sale of such parcel.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The sale of Block 424, Lot 47 to Clayton Industries, Inc., at a sale price of \$16,000.00, is hereby confirmed, under and subject to the terms, conditions and provisions of Ordinance No. 002-2018 and further subject to and conditioned upon the purchasers' compliance with said Ordinance.
3. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute and deliver, on behalf of the Township of Upper, to the aforesaid purchaser, a Quitclaim Deed conveying the Township's right, title and interest in the above described property and the Township Clerk is further authorized, directed and empowered to seal said Deed with the official seal of the Township of Upper.

Resolution No. 144-2018

Offered by: Coggins

Seconded by: Palombo

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

5. Authorizing a five (5) year extension to the Lease Agreement between the Township of Upper and the Historical Preservation Society of Upper Township, Inc. for the land and premises known as the “Friendship School”, Block 587, Lot 1.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 145-2018

**RE: AUTHORIZING A FIVE (5) YEAR EXTENSION TO THE LEASE
AGREEMENT BETWEEN THE TOWNSHIP OF UPPER AND THE
HISTORICAL PRESERVATION SOCIETY OF UPPER TOWNSHIP, INC.
FOR THE LAND AND PREMISES KNOWN AS THE
“FRIENDSHIP SCHOOL”, BLOCK 587, LOT 1**

WHEREAS, the Township of Upper entered into a Lease Agreement with the Historical Preservation Society of Upper Township, Inc., a New Jersey nonprofit corporation, on June 1, 2013 for the land and premises known as the “Friendship School” which property is known and designated as Block 587, Lot 1 on the official tax map of the Township of Upper; and

WHEREAS, both parties desire to extend the term of said lease for an additional five years as provided in the original Lease Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby authorizes the Mayor and Township Clerk to sign an Amendment to the Lease Agreement with the Historical Preservation Society of Upper

Township, Inc. which extends the term of said lease for an additional five years, expiring on May 31, 2023.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 145-2018

Offered by: Young

Seconded by: Barr

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

6. Authorizing a five (5) year extension to the Lease Agreement between the Township of Upper and the Historical Preservation Society of Upper Township, Inc. for the premises located at the Tuckahoe Railroad Station, 34 Mill Road, Tuckahoe, New Jersey.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 146-2018

**RE: AUTHORIZING A FIVE (5) YEAR EXTENSION TO THE LEASE
AGREEMENT BETWEEN THE TOWNSHIP OF UPPER AND THE
HISTORICAL PRESERVATION SOCIETY OF UPPER TOWNSHIP, INC. FOR
THE PREMISES LOCATED AT THE TUCKAHOE RAILROAD STATION,
34 MILL ROAD, TUCKAHOE, NEW JERSEY.**

WHEREAS, the Township of Upper entered into a Lease Agreement with the Historical Preservation Society of Upper Township, Inc., a New Jersey nonprofit corporation, on May 12, 2003 for the premises commonly known as the second floor office at the Tuckahoe Railroad Station, located at 34 Mill Road, Tuckahoe, New Jersey; and

WHEREAS, both parties desire to extend the term of said lease for an additional five years as provided in the original Lease Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby authorizes the Mayor and Township Clerk to sign an Amendment to the Lease Agreement with the Historical Preservation Society of Upper Township, Inc. which extends the term of said lease for an additional five years, expiring on May 31, 2023.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 146-2018

Offered by: Young

Seconded by: Barr

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

7. Authorizing the Township of Upper to accept a State Homeland Security Emergency Management Agency Assistance Subgrant award from the New Jersey State Police Office of Emergency Management.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 147-2018

**RE: AUTHORIZING THE TOWNSHIP OF UPPER TO ACCEPT A STATE
HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY
ASSISTANCE SUBGRANT AWARD FROM THE NEW JERSEY STATE
POLICE OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the Township of Upper, Office of Emergency Management, has been awarded a State Homeland Security Grant Program Subgrant CFDA #97.042, Award #FY17-EMPG-EMAA-0511, from the New Jersey State Police Office of Emergency Management; and

WHEREAS, the Subgrant, consisting of a total amount of up to \$20,021.16, including \$10,000.00 Federal Award and up to \$10,021.16 Local Matching Funds, is for the purpose of enhancing Upper Township's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the EMAA Subgrant incorporates all conditions and representations contained or made in the application; and

WHEREAS, the Application for the Subgrant calls for a local match in the amount of up to \$10,021.16, which the Township of Upper, Office of Emergency Management will satisfy through the 2018 Township of Upper approved budget for Division salaries and wages and fringe benefits.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Upper hereby authorizes the acceptance of the State Homeland Security Grant Program Subgrant CFDA #97.042, Award #FY17-EMPG-EMAA-0511, from the New Jersey State Police Office of Emergency Management; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer and the Township Emergency Management Coordinator are authorized to sign the appropriate sub-award documents; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$10,000.00, once approved, from the New Jersey State Police, Office of Emergency Management in the like amount of \$10,021.16 from the aforementioned grant.

BE IT FURTHER RESOLVED that the like sum of \$10,000.00 is hereby appropriated under the caption FY 2017 Emergency Management Performance Grant – Emergency Management Agency Assistance; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; Cape May County Office of Emergency Management; the New Jersey Director of the Division of Local Government Services.

Resolution No. 147-2018

Offered by: Barr

Seconded by: Coggins

Adopted: May 14, 2018

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

8. **Accepting the annual Stormwater Report and Certification, and authorizing the Township Engineer to electronically sign and submit it to the NJDEP pursuant to stormwater rules.** Municipal Engineer Paul Dietrich gave a brief report on the Township's efforts to ensure any stormwater runoff is as clean as possible. The Township currently has approximately 750 stormwater basins and collection systems throughout the Township that are maintained and inspected on a regular basis. After

each rainfall of more than an inch, all of the basins are inspected to ensure optimal operation. During 2017 the Township performed regular street sweeping of over 219 miles of roads within the Township, collected approximately 125 cubic yards of material and approximately 5 cubic yards of material out of the stormwater inlets. He reported that for 2018, the DEP will be implementing new permit requirements which include mandatory training for the Township Committee and Planning and Zoning Board members. The Township will also be required to map and inspect private facilities to ensure that those areas are being maintained.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 148-2018

**ACCEPTING THE ANNUAL STORMWATER REPORT AND CERTIFICATION, AND
AUTHORIZING THE TOWNSHIP ENGINEER TO ELECTRONICALLY SIGN AND SUBMIT
IT TO THE NJDEP PURSUANT TO STORMWATER RULES**

WHEREAS, the State of New Jersey on January 5, 2004 adopted stormwater rules which impact municipalities; and

WHEREAS, under the aforesaid stormwater rules, municipalities are required to apply for permits and provide reports and certifications to the NJDEP; and

WHEREAS, the Township Committee of the Township of Upper has determined that the Township should make the appropriate applications for permits and prepare appropriate reports pursuant to the stormwater rules; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby accepts the Stormwater Annual Report.
3. The Township Engineer is hereby authorized to execute said Report and Certification electronically pursuant to the stormwater rules of the State of New Jersey, which Report and Certification are attached hereto as Exhibit A.
4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 148-2018
Offered by: Barr
Adopted: May 14, 2018

Seconded by: Coggins

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

9. Granting the appeal of the Street Opening Moratorium for Block 561, Lot 32.04; Block 561, Lot 32.07; and Block 838, Lot 2.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 149-2018

**RE: GRANTING THE APPEAL OF THE STREET OPENING MORATORIUM FOR
BLOCK 561, LOT 32.04; BLOCK 561, LOT 32.07; AND BLOCK 838, LOT 2**

WHEREAS, the property owners of Block 561, Lot 32.04; Block 561, Lot 32.07; and Block 838, Lot 2 appeal the street opening moratorium for newly paved streets contained in Revised General Ordinance 13-1.2c (Street Excavations – Permits); and

WHEREAS, the streets abutting the subject properties have been resurfaced less than three years; and

WHEREAS, the subject properties are in need of public water and/or gas and the need for those utility services was not known before the roads were resurfaced; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of Township of Upper in the County of Cape May, and the State of New Jersey as follows:

1. The appeal of the three year street opening moratorium shall be approved for the following properties: Block 561, Lot 32.04; Block 561, Lot 32.07; and Block 838, Lot 2.
2. Enhanced road restoration shall be completed in accordance with attached Exhibit “A”.
3. An additional Performance and Maintenance Bond for each property in the amount of \$3,000 shall be submitted at time of permit for the required work beyond the Ordinance requirements of Section 13-1.7.
4. The Township Engineer or the Public Works Road Supervisor shall be present during all work operations and shall be notified 48 hours in advance of any work.

5. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 149-2018

Offered by: Barr

Seconded by: Palombo

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

EXHIBIT A

Infrared restoration for repair of asphalt that have been opened for utility work shall be utilized after a minimum four (4) month settlement period has elapsed following initial backfill.

- (1) After completion of permanent restoration as required by the Ordinance, the permittee shall provide infrared restoration.
- (2) The area shall be swept clean of dirt, loose aggregate, or standing water.
- (3) A chalk line shall be drawn six to twelve (6"-12") inches back from the seam of the original opening to use as a guide raking.
- (4) The infrared chamber shall be lowered over the repair being sure to allow at least twelve to eighteen (12"-18") inches of heated area beyond the perimeter of the original opening.
- (5) To insure the proper heating time, the contractor shall check the surface temperature of the asphalt at seven (7) minutes and every minute thereafter using an infrared thermometer so as not to allow the surface temperature to exceed three hundred fifty (350°) degrees Fahrenheit. This is required since the ambient temperature, the color of the pavement, the size of the aggregate, and the moisture content influence the heating time.
- (6) After the appropriate heating time (typically eight to ten (8-10) minutes), the asphalt surface will be softened to a depth of two to two and one-half (2"- 2 1/2") inches.
- (7) The infrared chamber shall be then removed from the heated area.
- (8) The backside of a steel rake shall be used to neatly square off the repair, cutting six to twelve (6"-12") inches back from the original excavation along the chalk line.
- (9) The area inside the repair shall be deeply scarified, taking special care to eliminate the original seam between the repair and the road.
- (10) Approximately one-half to one (1/2"-1") inch of existing three-fourths (3/4") inch stones shall be raked out and removed from the patch.
- (11) Maltenes rejuvenator shall be applied to the repair and surrounding heated asphalt surface. Emulsified maltenes recycling agent (rejuvenator) shall be applied in a ratio of 1:1 with water. This solution shall be well dispersed with a commercial grade sprayer at a rate of eight (8) ounces per square yard of heated area. This application area shall include both the area under repair as well as the area heated by left undisturbed around the perimeter of the repair. The application shall take place after the area has been scarified and just

prior to the addition of new asphalt. The rejuvenator replaces the light oil component of asphalt, which has oxidized out over time.

- (12) HMA 4.5M64 Surface Course shall be added to the area to bring it up to proper grade and luted smooth.
- (13) The area shall be compacted. The edges shall be rolled first to fuse the hot repair to the heated but untouched surrounding pavement.
- (14) Light coating of stone dust can then be spread over the repair to remove the tackiness. The road can then be opened to traffic.

10. Authorizing the extension of the outfall pipe on Caledonia Drive, Upper Township, New Jersey.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 150-2018

**RE: AUTHORIZING THE EXTENSION OF THE OUTFALL PIPE ON CALEDONIA
DRIVE, UPPER TOWNSHIP, NEW JERSEY**

WHEREAS, Timothy and Julie Merlino (Merlinos) are the owners of certain real property located at Block 453, Lot 288.12, which has a drainage easement for the benefit of Upper Township; and

WHEREAS, the drainage easement has an outfall near the street which flows into an open swale; and

WHEREAS, the open swale creates a steep slope adjacent to his newly constructed home; and

WHEREAS, the Merlinos have requested to extend the outfall pipe as shown on Exhibit A at his expense; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper finds it in the best interest of the Township to allow the Merlinos to extend the outfall on Caledonia Drive as shown on Exhibit A upon the following conditions:

- a. The Merlinos will post the necessary performance bond in the amount certified by the Municipal Engineer as shown on Exhibit "B".
- b. Merlinos will enter into an indemnification agreement and provide insurance certificates as recommended by the Township's Risk Management Consultant.
- c. All work shall be inspected and approved by the Municipal Engineer.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 150-2018

Offered by: Barr

Seconded by: Coggins

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

11. Appointing the 2018 season Boat Ramp Attendants.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 151-2018

RE: APPOINTING THE 2018 SEASON BOAT RAMP ATTENDANTS

WHEREAS, a need exists to appoint qualified personnel as part-time seasonal employees for the Upper Township Boat Ramp for the 2018 season; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. **Thomas Duffy, Joseph M. Marrongelli, and Richard Hartman** are hereby appointed as part-time seasonal Boat Ramp Attendants, pending pre-employment testing, at a salary of \$12.50 per hour in accordance with the Salary Ordinance.

3. This Resolution shall be effective immediately and is further intended to ratify, confirm and approve any formal action taken by the Township Committee.

Resolution No. 151 -2018

Offered by: Barr

Seconded by: Palombo

Adopted: May 14, 2018

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

12. Appointing Ronald Reign and Erik H. Kjar as part-time seasonal Beach Sweepers for the Upper Township Public Works Department.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO.152-2018

**RE: APPOINTING RONALD REIGN AND ERIK H. KJAR AS PART-TIME SEASONAL
BEACH SWEEPERS FOR THE UPPER TOWNSHIP PUBLIC WORKS DEPARTMENT**

WHEREAS, a need exists to appoint qualified personnel as part-time employees to the Upper Township Public Works Department to insure optimal operation; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Ronald Reign and Erik H. Kjar are hereby appointed in part-time seasonal positions as beach sweeper, contingent upon pre-employment testing, at a salary of \$12.50 per hour in accordance with the Salary Ordinance.

3. This Resolution shall be effective immediately and is further intended to ratify, confirm and approve any formal action taken by the Township Committee.

Resolution No. 152-2018

Offered by: Barr

Seconded by: Coggins

Adopted: May 14, 2018

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

13. Appointing additional 2018 season Beach Patrol Personnel.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 153-2018

RE: APPOINTING ADDITIONAL 2018 SEASON BEACH PATROL PERSONNEL

WHEREAS, the individuals hereinafter named have been determined to possess the requisite skills, training and are otherwise eligible for appointment to the position of lifeguard; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The following individuals are appointed as lifeguards in the Township of Upper at a salary as stated below in accordance with the Salary Ordinance:

LIEUTENANT

JOSEPH O'NEIL \$19.50 per hour

SENIOR GUARDS

BLAKE BOFFA \$16.25 per hour

AMANDA ELLER \$16.25 per hour

RETURNING GUARDS

SEAN BUCKLAND	\$13.50 per hour
EMILY CULMONE	\$14.20 per hour
JACOB DAVIS	\$14.20 per hour
WILLIAM DOONER	\$14.50 per hour
RYAN FISHER	\$14.50 per hour
JANE HADLEY	\$13.50 per hour
BROOKE HANDLEY	\$14.20 per hour
AARON HOLIBAUGH	\$14.50 per hour
JOSEPH LAROSA, JR.	\$14.50 per hour
WILLIAM MASSEY	\$14.50 per hour
KELLY MCCULLOCH-BEATTY	\$13.50 per hour
GREG O'CONNELL	\$13.50 per hour
LOGAN PIERPOINT	\$14.20 per hour
KYLE RUMAKER	\$14.20 per hour
GRACE STEELE	\$14.20 per hour
IAN STEELE	\$14.20 per hour
MEREDITH STEELE	\$14.20 per hour
RODNEY TICE	\$14.50 per hour
GREGORY VAN GILDER	\$14.50 per hour
NATHANIEL YOUNG	\$13.50 per hour
WAYNE MACMURRAY	\$14.50 per hour

Resolution No. 153-2018

Offered by: Barr

Seconded by: Young

Adopted: May 14, 2018

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

14. Authorizing the award of a contract with Alternative Micrographics, Inc. for document management software and document scanning services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 154-2018

**RE: AUTHORIZING THE AWARD OF A CONTRACT WITH ALTERNATIVE
MICROGRAPHICS, INC. FOR DOCUMENT MANAGEMENT SOFTWARE AND
DOCUMENT SCANNING SERVICES**

WHEREAS, the Township of Upper has a need to purchase document management software and document scanning services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Alternative Micrographics, Inc. has submitted a quote dated April 18, 2018, indicating they will provide document management software and document scanning services for \$35,294.50; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with Alternative Micrographics, Inc. for the year 2018 will exceed \$17,500; and

WHEREAS, Alternative Micrographics, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Alternative Micrographics, Inc. has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Alternative Micrographics, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2018 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with Alternative Micrographics, Inc. as described herein.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 154-2018

Offered by: Coggins
Adopted: May 14, 2018
Roll Call Vote:

Seconded by: Barr

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

15. Refund EMS Ambulance Billing overpayments to WPS/Tricare.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 155-2018

**RE: REFUND EMS AMBULANCE BILLING OVERPAYMENTS
TO WPS/TRICARE**

WHEREAS, an overpayment has occurred in the account of an EMS ambulance billing patient, where the monies sent to the Township of Upper by WPS/Tricare were in excess as evidenced by the attached copy of a letter attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that the refund is hereby authorized and the Chief Financial Officer is hereby directed to refund monies as indicated below:

AMOUNT
\$91.46

NAME
WPS/TRICARE
Attn: Refunds
P.O. Box 7928
Madison, WI 53707-7928

Resolution No. 155-2018
Offered by: Coggins
Adopted: May 14, 2018

Seconded by: Barr

ROLL CALL VOTE:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

16. Authorizing building and electrical permit fee refunds to Solar City for 75 Tyler Road in Upper Township.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 156-2018

**RE: AUTHORIZING BUILDING AND ELECTRICAL PERMIT FEE REFUNDS TO
SOLAR CITY FOR 75 TYLER ROAD IN UPPER TOWNSHIP**

WHEREAS, Solar City applied for a permit to install a roof mounted solar system on 75 Tyler Road in Upper Township; and

WHEREAS, after the permit was issued, the roof mounted solar system installation was cancelled; and

WHEREAS, the Upper Township Construction Official has recommended granting Solar City's request for refunds of the original permit fees for each property as indicated below, minus a 20% plan review cost.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that refunds are hereby authorized and the Chief Financial Officer is hereby directed to refund monies to Solar City Corporation dba Tesla Energy, 1001 Lower Landing Road, Suite 601, Blackwood, NJ 08012, Attn: Permitting, as indicated below:

<u>VOIDED PERMIT #</u>	<u>BLOCK / LOT</u>	<u>AMOUNT</u>
2017-0273	549 / 25	\$ 164.20
TOTAL REFUND		\$ 164.20

Resolution No. 156-2018

Offered by: Coggins

Seconded by: Barr

Adopted: May 14, 2018

ROLL CALL VOTE:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

17. Appointing Anthony V. Parsio as Truck Driver to the Upper Township Department of Public Works.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 157-2018

**RE: APPOINTING ANTHONY V. PARSIO AS TRUCK DRIVER
TO THE UPPER TOWNSHIP DEPARTMENT OF PUBLIC WORKS**

WHEREAS, a need exists to promote qualified personnel within the Upper Township Public Works Department to insure optimal operation; and

WHEREAS, a recommendation has been made to the Township Committee and duly considered at the meeting of April 23, 2018; and

WHEREAS, this Resolution is intended to ratify the action heretofore taken.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Anthony V. Parsio is hereby promoted to the position of Truck Driver in the Department of Public Works effective May 11, 2018 at an annual salary of \$51,687.00 in accordance with the Salary Ordinance.
3. This Resolution ratifies, confirms and approves action taken by the Township Committee, by motion, at the meeting of April 23, 2018.

Resolution No. 157-2018

Offered by: Barr

Seconded by: Young

Adopted: May 14, 2018

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

ORDINANCES

CORRESPONDENCE

18. **Atlantic County Municipal Joint Insurance Fund memorandum regarding the court order and written opinion in the West Wildwood v. NJ MEL (Ferentz v. West Wildwood) matter.** The Municipal Attorney gave a brief report on the JIF's denial of coverage to West Wildwood with regard to the Ferentz v. West Wildwood matter.

NEW BUSINESS

19. **Bid results for the Reroofing of Municipal Building project.** The Municipal Engineer reported that all of the bids received were over the Engineer's estimate. He recommended that the bids be rejected and the project be rebid with a modification to the specs. Motion by John Coggins, second by Hobie Young, to reject all bids received for the Reroofing of Municipal Building and authorize the Engineer to rebid the project. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda.
20. **Greater Tuckahoe Area Merchants' Association requests the use of the Upper Township Community Center on July 11, 2018 for a scholarship awards presentation.** Motion by Edward Barr, second by Hobie Young, to approve the request. During roll call vote all five Committeemen voted in the affirmative.
21. **The ALS Association Greater Philadelphia Chapter requests the use of Upper Township Roads for their annual Ride to Defeat ALS bike ride on June 16, 2018.** Motion by Edward Barr, second by John Coggins, to approve the request. During roll call vote all five Committeemen voted in the affirmative.
22. **The Historical Preservation Society of Upper Township requests the use of Gandy Farm for their annual Strawberry Festival on May 19, 2018, with a rain date of May 20, 2018.** Motion by Hobie Young, second by Edward Barr, to approve the request. During roll call vote all five Committeemen voted in the affirmative.

UNFINISHED BUSINESS

DISCUSSION

23. **Draft Ordinance to amend Chapter XIII of the Code of Upper Township to permit wireless communications facilities in the public rights-of-way.** The Municipal Attorney explained that the Township does not currently have an Ordinance in place to allow cell antennae's to go on existing poles, the proposed Ordinance will provide the framework for this. He then gave a description of the draft Ordinance. After a brief discussion the Committee directed that the Ordinance be placed on the next agenda for introduction.
24. **Draft Ordinance amending Revised General Ordinance Chapter X (Building and Housing) and Chapter XI (Property Maintenance) of the Code of Upper Township.** The Municipal Attorney gave a description of the draft Ordinance. After a brief discussion the Committee directed that the Ordinance be placed on the next agenda for introduction.

PAYMENT OF BILLS

25. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." Motion by John Coggins, second by Richard Palombo. During roll call vote all five Committeemen voted in the affirmative.

Bills approved for payment: \$759,445.34
Payroll: \$161,340.49

REPORT OF MUNICIPAL DEPARTMENTS

- 26. **Animal Control**
- 27. **Clerk's Office**
- 28. **Construction**
- 29. **EMS**
- 30. **Finance Office**
- 31. **MUA Report**
- 32. **Tax Collector**

Motion by Richard Palombo, second by Edward Barr, to accept the reports as submitted. During roll call vote all five Committeemen voted in the affirmative.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

33. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

TOWNSHIP OF UPPER RESOLUTION NO. 158-2018 MOTION GOING INTO CLOSED SESSION MAY 14, 2018

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

- 1. Personnel
- 2. Contract negotiation – Lease renewal Block 247, Lot 21 and Block 383, Lot 1
- 3. Potential Litigation – 30 Rivendell Road
- 4. Contract negotiation – Cape May County Fleet Maintenance

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- D. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.

Moved by: John Coggins

Motion seconded by: Edward Barr

During roll call vote all five Committee members voted in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by John Coggins, second by Edward Barr, to reconvene the public portion of the meeting with all five Committeemen voting in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 9:18 P.M., with a motion by John Coggins, second by Richard Palombo, and all five Committeemen voting in the affirmative. The next regular meeting is scheduled for Tuesday May 29, 2018 at 7:30 P.M.

Minutes prepared by,

Barbara L. Young, RMC
Municipal Clerk

Bill List

71418 05/14/18 0106 WHEELLEY, JESSICA 35.00 3026
 71419 05/14/18 A0018 ACTION SUPPLY INC. 1,364.66 3026
 71420 05/14/18 A0025 ADVANTAGE RENTAL ACE HARDWARE 287.04 3026
 71421 05/14/18 A0027 ACE PLUMBING SUPPLY, INC 19.90 3026
 71422 05/14/18 A0091 ATLANTIC CITY ELECTRIC 23,180.30 3026
 71423 05/14/18 A0177 ALADTEC, INC 1,770.00 3026
 71424 05/14/18 A0193 ATLANTIC INVESTIGATIONS, LLC 279.00 3026
 71425 05/14/18 A0212 ANCERO, LLC 10,125.68 3026
 71426 05/14/18 B0035 BELMONT & CRYSTAL SPRINGS 67.90 3026
 71427 05/14/18 B0039 BEESLEY'S PT. SEA DOO, INC. 732.94 3026
 71428 05/14/18 B0052 BENNETT BATTERIES, LLC. 229.80 3026
 71429 05/14/18 B0182 BRIGGS LAW OFFICE, P.C. 35.00 3026
 71430 05/14/18 B0220 BERGEY'S TRUCK CENTERS 384.48 3026
 71431 05/14/18 B0248 BARNES LAW GROUP LLC 870.00 3026
 71432 05/14/18 C0019 CITY OF OCEAN CITY 59,106.25 3026
 71433 05/14/18 C0068 COMCAST 716.28 3026
 71434 05/14/18 C0143 CODY'S POWER EQUIPMENT 233.16 3026
 71435 05/14/18 C0171 COLONIAL ELECTRIC SUPPLY CO. 266.95 3026
 71436 05/14/18 C0182 CDW GOVERNMENT, INC 271.23 3026
 71437 05/14/18 C0201 CRUZAN'S TRUCK SERVICE INC. 801.36 3026
 71438 05/14/18 C0223 CASA PAYROLL SERVICE 482.50 3026
 71439 05/14/18 C0246 CRAFT OIL CORPORATION 239.60 3026

71440 05/14/18 C0279 CASA REPORTING SERVICES LLC 463.75 3026
 71441 05/14/18 C0283 CUSTOM-BANDAG, INC 1,682.15 3026
 71442 05/14/18 C0296 COMCAST BUSINESS COMMUNICATION 1,386.86 3026
 71443 05/14/18 C0297 CURRAN JENNIFER A 21.41 3026
 71444 05/14/18 C0300 CATTO, MARY 21.41 3026
 71445 05/14/18 C0302 CONSTELLATION, NEW ENERGY, INC 1,163.27 3026
 71446 05/14/18 D0016 DALEYS PIT 865.00 3026
 71447 05/14/18 D0040 DELTA DENTAL OF N.J. INC. 6,189.92 3026
 71448 05/14/18 D0169 DEANGELIS ERIC J. 21.44 3026
 71449 05/14/18 D2002 DUFFY, THOMAS 40.66 3026
 71450 05/14/18 D2003 DICICCO VINCENT 21.41 3026
 71451 05/14/18 E0012 EHRlich PEST CONTROL INC 89.00 3026
 71452 05/14/18 E0065 ERIC ELBERSON 21.41 3026
 71453 05/14/18 E0076 EMERGENCY TRAINING & 240.00 3026
 71454 05/14/18 F0219 FORTUNE TITLE AGENCY, INC. 3,300.00 3026
 71455 05/14/18 G0016 GARDNER HARDWARE INC. 366.87 3026
 71456 05/14/18 G0028 GENTILINI FORD 99.95 3026
 71457 05/14/18 G0080 GOVDEALS 479.62 3026
 71458 05/14/18 G0141 GENTILINI CHEVROLET 606.22 3026
 71459 05/14/18 G0147 GREATAMERICA FINANCIAL SVCS. 170.00 3026
 71460 05/14/18 G0182 GOLDENBERG, MACKLER & SAYEGH 272.76 3026
 71461 05/14/18 G0185 GENTILINI, TOM 20.00 3026
 71462 05/14/18 H0002 H.A. DEHART & SON CORP. 1,390.57 3026
 71463 05/14/18 H0018 HAROLD RUBIN L & H SUPPLY 311.86 3026
 71464 05/14/18 H0073 HOME DEPOT CRC/GECF 891.66 3026
 71465 05/14/18 H0095 HORIZON BCBSNJ 170,424.96 3026
 71466 05/14/18 H0097 HERRON, JOANNE R. 35.00 3026
 71467 05/14/18 H0148 THOMAS H. HEIST INS AGENCY INC 3,454.60 3026
 71468 05/14/18 H0185 HOGAN STEVE 21.41 3026
 71469 05/14/18 H0187 HILLYARD, INC. 2,083.06 3026
 71470 05/14/18 I0041 POWERDMS, INC. 6,206.00 3026
 71471 05/14/18 J0313 JERSEY ARCHITECTURAL DOOR & SP 945.00 3026
 71472 05/14/18 K0086 K D NATIONAL FORCE SECURITY 2,058.00 3026
 71473 05/14/18 L0031 LORCO PETROLEUM SERVICES 42.00 3026
 71474 05/14/18 L0135 LOUGHLIN, LINDA 150.00 3026
 71475 05/14/18 M0019 MAXIMUM MARINE,LLC 73.25 3026
 71476 05/14/18 M0035 MARMORA FIRE CO. DISTRICT #3 288,785.00 3026
 71477 05/14/18 M0039 MACMURRAY,WAYNE 40.66 3026
 71478 05/14/18 M0188 MCCARTHY TIRE SERVICE OF PHILA 737.00 3026
 71479 05/14/18 M0274 MADISON, LESLIE 5.00 3026
 71480 05/14/18 M0277 MONY LIFE INSURANCE COMPANY 387.84 3026
 71481 05/14/18 N0004 NJ-AMERICAN WATER CO. 90.43 3026
 71482 05/14/18 N0043 NAPA AUTO PARTS 206.55 3026
 71483 05/14/18 N0046 NJ EMERGENCY PREPAREDNESS ASSO 90.00 3026
 71484 05/14/18 N0052 NATL YOUTH SPORTS COACHED ASSN 380.00 3026
 71485 05/14/18 N0131 DEFINED CONTRIB RETIRE PROGRAM 126.11 3026
 71486 05/14/18 N0143 NATIONAL TIME SYSTEMS 369.35 3026
 71487 05/14/18 N0154 NEW HORIZON COMMUNICATIONS 1,125.39 3026
 71488 05/14/18 N0159 NEIMAN, AMANDA 21.41 3026
 71489 05/14/18 O0006 SJSHORE MARKETING,LLC 105.62 3026
 71490 05/14/18 P0032 PEDRONI FUEL CO. 3,678.71 3026
 71491 05/14/18 P0056 TURF EQUIPMENT AND SUPPLY CO 1,372.50 3026
 71492 05/14/18 P0089 PREMIER SCHOOL AGENDAS,INC. 2,527.75 3026
 71493 05/14/18 P0152 READY, LOREN 364.51 3026
 71494 05/14/18 P0175 PRIEST JR., ANTHONY 100.00 3026
 71495 05/14/18 P0177 PENNS CONTRACTING INC 38,300.00 3026
 71496 05/14/18 P0179 PLASKET, LAUREN 21.41 3026
 71497 05/14/18 P0180 PHILLIPS, ALICE 250.00 3026
 71498 05/14/18 P0182 PLAYFORD DAWN M. 21.41 3026
 71499 05/14/18 R0030 RIGGINS, INC. 7,604.67 3026
 71500 05/14/18 R0100 ROBERTS OXYGEN COMPANY, INC. 160.50 3026
 71501 05/14/18 R0103 REUTER CONSTRUCTION, INC 531.00 3026
 71502 05/14/18 R0115 RID PEST CONTROL INC. 110.00 3026
 71503 05/14/18 R111 ROBINSON JOEL D. 41.41 3026
 71504 05/14/18 S0001 SAM'S CLUB 54.18 3026
 71505 05/14/18 S0018 SUBURBAN PROPANE, LP 83.07 3026
 71506 05/14/18 S0020 SUPPLY WORKS 544.47 3026
 71507 05/14/18 S0031 SCHULER SECURITY, INC. 370.00 3026
 71508 05/14/18 S0072 SEGIn, STEWART S. 279.71 3026

71509 05/14/18 S0122 SOMERS POINT LUMBER INC. 435.30 3026
71510 05/14/18 S0134 SO. JERSEY GAS COMPANY 532.34 3026
71511 05/14/18 S0153 STERICYCLE, INC. 342.16 3026
71512 05/14/18 S0191 STRATHMERE FIRE CO.DISTRICT #1 44,076.00 3026
71513 05/14/18 S0196 STEWART BUSINESS SYSTEMS LLC 111.51 3026
71514 05/14/18 S0292 JEFFREY SURENIAN & ASSOC. LLC 588.09 3026
71515 05/14/18 S0329 SERIOUSLY TOTAL VIDEO 250.00 3026
71516 05/14/18 T0046 TIFFIN HOLDINGS, INC 1,395.00 3026
71517 05/14/18 T0067 TOWNSHIP OF UPPER PETTY CASH 66.00 3026
71518 05/14/18 T0168 TOWNSHIP OF UPPER 356.87 3026
71519 05/14/18 T0192 MARSH & MCLENNAN AGENCY/TRION 280.25 3026
71520 05/14/18 T0197 TORMEY DAVID 41.41 3026
71521 05/14/18 T0198 THOMPSON PATRICIA 20.00 3026
71522 05/14/18 U0067 UT HEALTH REIMB. ACCOUNT 2,593.13 3026
71523 05/14/18 V0001 VCI EMERGENCY VEHICLE 487.63 3026
71524 05/14/18 V0013 VERIZON WIRELESS 1,156.84 3026
71525 05/14/18 V0022 VERIZON 482.50 3026
71526 05/14/18 V0024 VAL-U AUTO PARTS L.L.C. 702.35 3026
71527 05/14/18 V0025 V.E. RALPH & SON,INC. 156.22 3026
71528 05/14/18 W0030 WEST PUBLISHING CO. 934.31 3026
71529 05/14/18 W0048 WINNER FORD OF CHERRY HILL 29,916.00 3026
71530 05/14/18 W0050 WIRELESS ELECTRONICS, INC. 6,216.00 3026
71531 05/14/18 W0087 W.B. MASON 698.79 3026
71532 05/14/18 W0114 WARD, EILEEN 200.00 3026
71533 05/14/18 X0008 XEROX FINANCIAL SERVICES 662.40 3026
71534 05/14/18 Y0003 Y-PERS INC 31.00 3026
71535 05/14/18 Y0008 YOUNG, DANIEL J. ESQUIRE PC 10,631.25 3026
71536 05/14/18 Y0020 YOUNG, BARBARA L. 66.82 3026
TOTAL: 759,445.34