

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1  
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

January 18, 2018 – 5:00 PM

**PRESIDING:** Karen Mitchell, Chairman  
Randy Roash, Vice Chairman  
Donna Diefenderfer, Secretary  
Steve Nickelsberg, Treasurer (absent)  
Joe Boland  
Cheryl Ward, CPA – Accountant

**General Public:** Bruce Riordan  
Ed Scanlon

Karen called the meeting to order.

Karen asked if there were any additions or deletion to last months minutes. Then Karen asked for a motion to accept minutes from the December meeting. Randy made a motion to accept the minutes from the December meeting and Joe seconded the motion.

Karen then turned the meeting over to Cheryl, to do a financial report.

Pg. 3 Shows the Checks 4997 to 5005 to be approved. Randy made a motion to pay checks and seconded by Joe.

Pg. 4 Balance Sheet shows a total of \$42,965.18 to operate until May, until we get our money from the Township.

Pg. 5 Shows outstanding Checks.

Pg. 9 Shows that we do not have any Certificates of Deposits

Karen introduced Scott Morgan, Upper Township Administrator. He spoke about Communications and Public Safety.

**New Business** – Bruce asked Cheryl about money in the budget for the new radios. Cheryl reported that we have 11 thousand from the 2017 budget and 20 thousand in the 2018 budget for the radios that we need. Cost for 13 radios will be \$42,839.25. Karen made a motion to pay the 11 thousand dollars from the 2017 budget and 20 thousand from the 2018 budget, Randy seconded the motion.

March 15, 2018 will be the reorganization meeting.

Joe moved to adjourn the meeting, seconded by Randy.

Respectfully Submitted  
Donna Diefenderfer, Secretary