

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR DECEMBER 18, 2017**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
John Coggins	Present
Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich, Chief Financial Officer Barbara Spiegel and Township Administrator Scott Morgan.

APPROVAL OF MINUTES - December 4, 2017 Regular Meeting and
Closed Session “A”, “B” and “C” Minutes

Motion by Edward Barr, second by Hobie Young, to approve the December 4, 2017 Regular Meeting and Closed Session “A”, “B”, and “C” Minutes as submitted. During roll call vote all five Committeemen present voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

John Coggins, Committeeman, wished everyone a Merry Christmas, Happy Hanukah, and a Happy New Year. He next stated that the budget time is almost here. He reminded all Department Heads to submit their budget requests to the CFO in a timely fashion.

Hobie Young, Committeeman, wished everyone a Merry Christmas and Happy New Year and stated that he is looking forward to another year. He next inquired into the status of the Open Space agreement with the County for the property immediately adjacent to Amanda’s Field on Sunset Rd. Mr. Dietrich stated that he has just received the environmental report for the property and has a few questions regarding the report that he will need to review with the County Engineer before he submits his final report to Committee. Committeeman Young next reported that the Baseball Association has expressed interest in purchasing the walls for the new press box at Amanda’s Field. He requested that someone reach out to the program to arrange for the purchase.

Edward Barr, Committeeman, reported that Township Offices will be closed on Monday December 25, 2017. Trash and Recycling pickup will resume on Tuesday, for any residents whose normal day is Monday.

Curtis Corson, Committeeman, wished everyone a safe and happy Holiday and stated that he is looking forward to seeing everyone at the Reorganization meeting on Friday January 5, 2018 at 5:30 pm.

Richard Palombo, Mayor, wished everyone a Merry Christmas and a Happy New Year.

OTHER REPORTS

Scott Morgan, Township Administrator, reported that the Cape May County MUA has notified him that the County will be finalizing the Host Community Benefit Agreement this Wednesday. He next reported that he recently received a letter from the County Office of Emergency Management requesting to utilize the Township's radio frequency. He stated that the use will not interfere with Township operations. After a brief discussion, there was a motion by Curtis Corson, second by Edward Barr, to authorize the Mayor to sign a letter granting permission to the County Office of Emergency Management to utilize the Township's radio frequency. During roll call vote all five Committeemen voted in the affirmative.

Barbara Young, Municipal Clerk, wished everyone a Merry Christmas and a happy Holiday Season.

Daniel Young, Municipal Attorney, reported that there are contract negotiation, litigation, and personnel items for closed session. He also wished everyone a Merry Christmas.

Paul Dietrich, Municipal Engineer, reported that the Green Team has conducted a few successful outreach meetings for potential candidates to manage the Upper Township Farmers Market. Preliminary discussions have also included holding the market at Amanda's Field. He next reported that he recently attended a regional Coastal Coalition meeting regarding the multijurisdictional program for public information, which is a public outreach program to disseminate flooding and flood plain information, and which will give additional points in the Community Rating System Program. The outreach plan has garnered numerous community groups and stakeholder support and the final plan will soon be submitted to FEMA for review. He stated that if approved, it will be the largest program for public information as a regional group in the United States.

Barbara Spiegel, Chief Financial Officer, wished everyone a Merry Christmas and a safe and Happy New Year.

RESOLUTIONS

1. Appointing James C. Heilman as a full time Laborer to the Upper Township Public Works Department.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 338-2017

**RE: APPOINTING JAMES C. HEILMAN
AS A FULL-TIME LABORER TO THE UPPER TOWNSHIP PUBLIC WORKS DEPARTMENT**

WHEREAS, a need exists to appoint qualified personnel to the Upper Township Public Works Department to insure optimal operation; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. James C. Heilman is hereby appointed as a full-time Laborer to the Department of Public Works, effective January 1, 2018 at an annual salary of \$40,345.00 in accordance with the Salary Ordinance.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No.338-2017

Offered by: Young Seconded by: Barr

Adopted: December 18, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

2. Authorizing an amendment to the Shared Services Agreements with the Upper Township Fire Districts for Website Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 339-2017

**RE: AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENTS
WITH THE UPPER TOWNSHIP FIRE DISTRICTS FOR WEBSITE SERVICES**

WHEREAS, on December 17, 2012 the Township of Upper and the Board of Fire Commissioners for Upper Township Fire District No. 1, Upper Township Fire District No. 2, Upper Township Fire District No. 3, and Upper Township Fire District No. 4, entered into Shared Services Agreements for the implementation and routine maintenance of a website page for each Fire District, to be linked from the Township's website page, www.uppertownship.com; and

WHEREAS, the Township of Upper desires to amend the term of said Agreements to provide routine maintenance of the established website pages of each Fire District; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the governing body of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby authorizes the Mayor and Township Clerk to sign Amendments to the Shared Services Agreements with the Board of Fire Commissioners for Upper Township Fire Districts 1, 2, 3, & 4 to extend the term of said agreements for an additional one (1) year, commencing January 1, 2018 and expiring on December 31, 2018.
3. This Resolution amending the terms of the aforesaid Shared Services Agreements is conditioned upon similar action being taken by each Fire District.
4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 339-2017

Offered by: Corson Seconded by: Barr

Adopted: December 18, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

3. Canceling and refunding taxes on exempt property Block 577, Lot 20.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 340-2017

**CANCELING AND REFUNDING TAXES ON EXEMPT PROPERTY
BLOCK 577 LOT 20**

WHEREAS, certain corrections have been recommended by the Upper Township Tax Collector in order to correct tax records; and

WHEREAS, certain properties became tax exempt for the year 2017; and

WHEREAS, George Meyers is a 100% disabled American veteran residing at 9 Seasounds Ave, Block 577, Lot 20 on the municipal tax map of Upper Township, New Jersey; and

WHEREAS, the Department of Veterans Affairs has determined that Mr. Meyers' 100% permanent wartime service connected disability was effective January 13, 2017; and

WHEREAS, George Meyers made application on November 21, 2017; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that corrections to the Tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated on the attached sheet.

Resolution No. 340-2017

Offered by: Coggins Seconded by: Barr

Adopted: December 18, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CANCEL TAX 2017

<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>NAME</u>
577/20	\$4,038.22	George & Florence Meyers 9 Seasounds Ave Palermo, NJ 08223

REFUND TAX 2017

<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>NAME</u>
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100% Totally Disabled Veteran

4. Canceling and refunding taxes on exempt property Block 451, Lot 58.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 341-2017

**CANCELING AND REFUNDING TAXES ON EXEMPT PROPERTY
BLOCK 451 LOT 58**

WHEREAS, certain corrections have been recommended by the Upper Township Tax Collector in order to correct tax records; and

WHEREAS, certain properties became tax exempt for the year 2017; and

WHEREAS, William Layton is a 100% disabled American veteran residing at 700 Dennisville/Petersburg Road, Block 451, Lot 58 on the municipal tax map of Upper Township, New Jersey; and

WHEREAS, the Department of Veterans Affairs has determined that Mr. Layton's 100% permanent wartime service connected disability was effective March 27, 2017; and

WHEREAS, William Layton made application on September 15, 2017; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that corrections to the Tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated on the attached sheet.

Resolution No. 341-2017

Offered by: Coggins Seconded by: Barr

Adopted: December 18, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

CANCEL TAX 2017

<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>NAME</u>
451/58	\$3,976.56	William & Linda Layton 700 Dennisville/Petersburg Rd Petersburg, NJ 08270

REFUND TAX 2017

<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>NAME</u>
451/58	\$2,906.32	William & Linda Layton 700 Dennisville/Petersburg Rd Petersburg, NJ 08270

100% Totally Disabled Veteran

5. Directing the distribution of the Township of Upper's net returned surplus funds held in trust by the Atlantic County Municipal Joint Insurance Fund.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 342-2017

**RE: DIRECTING THE DISTRIBUTION OF THE TOWNSHIP OF UPPER'S NET
RETURNED SURPLUS FUNDS HELD IN TRUST BY THE ATLANTIC COUNTY
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Upper, hereinafter referred to as MUNICIPALITY, is a participating member municipality of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as FUND; and

WHEREAS, the FUND is a statutory filed municipal joint insurance fund as defined in N.J.A.C. 11:15-2.1 et seq.; and

WHEREAS, the MUNICIPALITY joined the FUND knowing that membership carries with it joint and several liability with all other member municipalities for each year of the MUNICIPALITY's membership; and

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND; and

WHEREAS, the MUNICIPALITY understands that the FUND's Executive Committee are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND; and

WHEREAS, the MUNICIPALITY understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance and Department of Community Affairs, State of New Jersey, prior to release by the Executive Committee of the FUND; and

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member municipality of that FUND year; and

WHEREAS, the MUNICIPALITY understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member municipality of that FUND year; and

WHEREAS, the MUNICIPALITY understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to apply the MUNICIPALITY's share to the MUNICIPALITY's premium as credit in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)),
2. Direct the FUND to issue a check to the MUNICIPALITY for the MUNICIPALITY's share,
3. Direct the FUND to apply the MUNICIPALITY's share to the FUND's Aggregate Excess Loss Contingency Fund (A.E.L.C.F.), which provides member municipalities with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member municipality's available balance in offsetting future premiums, **or**
4. Direct the FUND to apportion the MUNICIPALITY's share as a stated dollar amount among options 1, 2 and 3 above such that the sum total of allocated dollars equals the amount of the Net Distribution available to the MUNICIPALITY as noted above.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The MUNICIPALITY does hereby direct the FUND to apply the MUNICIPALITY'S net returned surplus funds, in the amount of \$42,382.00, to the FUND'S Aggregate Excess Loss Contingency Fund.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 342-2017

Offered by: Coggins Seconded by: Barr

Adopted: December 18, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

6. Authorizing the purchase of an HVAC system for the Department of Public Works building from the 2016 Capital Improvement Bond Ordinance and the 2017 Road Repairs and Maintenance Operating Expenses Budgetary Line in the amount of \$32,200.00.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 343-2017

**RE: AUTHORIZING THE PURCHASE OF AN HVAC SYSTEM FOR THE DEPARTMENT
OF PUBLIC WORKS BUILDING FROM THE 2016 CAPITAL IMPROVEMENT BOND
ORDINANCE AND THE 2017 ROAD REPAIRS AND MAINTENANCE OPERATING
EXPENSES BUDGETARY LINE IN THE AMOUNT OF \$32,200.00**

WHEREAS, it is necessary for the Township of Upper to purchase an HVAC system for the Department of Public Works building; and

WHEREAS, the Township Committee adopted the 2016 Capital Improvement Bond Ordinance 08-2016 on April 25, 2016 and subsequently amended on November 6, 2017; and

WHEREAS, the Township's QPA has reviewed and approved the quote for an HVAC system for the Department of Public Works building from Lashley Heating and Cooling, Inc.; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the services with Lashley Heating and Cooling, Inc. for the year 2017 will exceed \$17,500; and

WHEREAS, Lashley Heating and Cooling, Inc. has completed and submitted a Business Entity Disclosure Certification which

certifies that Lashley Heating and Cooling, Inc. has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Lashley Heating and Cooling, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the purchase of an HVAC system for the Department of Public Works building from Lashley Heating and Cooling, Inc. from the 2016 Capital Improvement Bond and the 2017 Road Repairs and Maintenance budgetary line in the amount of \$32,200.00.

3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 343-2017

Offered by: Young Seconded by: Barr

Adopted: December 18, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

7. Authorizing the purchase of certain items from the 2016 Capital Improvement Bond Ordinance and the 2017 Emergency Management Operating Expenses Budgetary Line in the amount of \$36,299.00.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO.344-2017

RE: AUTHORIZING THE PURCHASE OF CERTAIN ITEMS FROM THE 2016 CAPITAL IMPROVEMENT BOND ORDINANCE AND THE 2017 EMERGENCY MANAGEMENT OPERATING EXPENSES BUDGETARY LINE IN THE AMOUNT OF \$36,299.00

WHEREAS, it is necessary for the Township of Upper to make certain capital purchases; and

WHEREAS, the Township Committee adopted the 2016 Capital Improvement Bond Ordinance 08-2016 on April 25, 2016 and subsequently amended on November 6, 2017; and

WHEREAS, pursuant to N.J.S.A 40A:11-12a, the Township wishes to purchase a vehicle from State Contract No. 88728; and

WHEREAS, the Township's QPA has reviewed and approved the quotes for a 2018 Ford Police Interceptor Utility, All Wheel Drive Base Vehicle from Winner Ford and an Office of Emergency Management communications system from Plum Laboratories, LLC listed on Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the purchase of the items listed on Exhibit "A" from the 2016 Capital Improvement Bond and the Emergency Management Operating Expenses budgetary line in the amount of \$36,299.00.

Township of Upper shall be made immediately:

<u>TO</u>	<u>FROM</u>
COMPUTER SOFT/HARDWARE \$6,500.00	LEGAL PROF. SERVICES \$7,000.00
EMERGENCY MGT. O/E \$4,000.00	GENERAL LIABILITY INS. \$10,000.00
COMP. ACCUMULATED ABSENSE \$10,000.00	FIRST AID ORGANIZATION S/W \$4,000.00
STREET LIGHTING O/E \$15,000.00	ROAD REPAIRS & MAINT. S/W \$6,000.00
SOCIAL SECURITY \$1,500.00	RECYCLING S/W \$3,000.00
	GARBAGE & TRASH S/W \$2,500.00
	BUILDINGS & GROUNDS S/W \$2,500.00
	MUNICIPAL COURT S/W \$2,000.00

Resolution No. 345-2017

Offered By: Barr

Seconded By: Palombo

Adopted: December 18, 2017

ROLL CALL VOTE:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

ORDINANCES

9. **Public hearing and final adoption of Ordinance No. 017-2017 RE: AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2018.** During the public hearing portion there were no speakers. Motion by John Coggins, second by Edward Barr, to adopt Ordinance No. 017-2017. During roll call vote all five Committeeman voted in the affirmative.

TOWNSHIP OF UPPER CAPE MAY COUNTY O R D I N A N C E

ORDINANCE NO. 017-2017

AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2018

BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: TITLE: This Ordinance shall be known as the Salary Ordinance of 2018.

SECTION 2: SALARIES: Salaries for the various officials and employees of the Township of Upper for the calendar year 2018 shall be as follows:

<u>POSITION</u> (P/T denotes "Part-Time Position")	<u>MINIMUM</u>	<u>MAXIMUM- 2018</u>
<u>A. ADMINISTRATIVE/REVENUE AND FINANCE:</u>		
Mayor	\$3,750.00	\$5,000.00
Township Committeeman	7,000.00	11,250.00
Township Tax Assessor	7,500.00	80,000.00
Deputy Tax Assessor	No Min.	550.00
Township Tax Collector	15,000.00	80,000.00
Deputy Tax Collector	No Min.	550.00
Township Clerk	15,000.00	80,000.00
Deputy Township Clerk (P/T)	525.00	2,000.00
Township Administrator	12,500.00	80,000.00
Keyboarding Clerk 2	15,000.00	65,000.00
Keyboarding Clerk 1	15,000.00	60,000.00
Keyboarding Clerk 1 (P/T)	5.75 Hr.	20.00 Hr.
Keyboarding Clerk 1 (MAC)	No Min	4,950.00
Township Engineer	50,000.00	115,000.00
Chief Financial Officer	42,000.00	80,000.00
Purchasing Agent	35.00 Hr.	45.00 Hr.
Purchasing Agent/QPA	2,000.00	5,000.00
Assistant Finance Officer	No Min.	550.00
Registrar of Vital Statistics/CMR(P/T)	No Min.	5,000.00
Deputy Reg. Vital Statistics (P/T)	No Min.	3,000.00
Alt. Deputy Reg. Vital Statistics (P/T)	No Min.	3,000.00
Public Information Officer	No Min.	10,000.00
Data Information Coordinator/COOP	No Min.	3,500.00
Fund Commissioner	No Min.	2,000.00
Claims Coordinator	No Min.	2,000.00
Mun. Improvement Official (P/T)	No Min.	1,850.00
Tax Search Officer (P/T)	No Min.	1,850.00
Director of Public Asst. (P/T)	500.00	1,000.00
Personnel Officer (P/T)	No Min.	5,000.00
Asst. Personnel Officer (P/T)	No Min.	3,000.00
Computer Director	No Min.	1,500.00
Safety Coordinator	No Min.	3,500.00
Ass't Safety Coordinator	No Min.	1,500.00
Municipal Housing Liaison	No Min.	2,500.00
Floodplain Manager	No Min.	1,000.00
Passport Acceptance Agent	No Min.	500.00

B. MUNICIPAL COURT:

Municipal Judge (P/T)	15,000.00	50,000.00
Municipal Court Administrator	15,000.00	80,000.00
Deputy Mun. Court Administrator	15,000.00	68,000.00
Municipal Prosecutor (P/T)	No Min.	48,000.00
Court Attendant (P/T)	No Min.	\$250.00 per session
Municipal Public Defender (P/T)	No Min.	25,000.00

C. CODE ENFORCEMENT/ZONING ENFORCEMENT:

Construction Official	15,000.00	98,000.00
Building Subcode Official (P/T)	2,500.00	6,769.00
Electrical Subcode Official (P/T)	9,500.00	35,000.00
Electrical Inspector (P/T)	9,500.00	30,000.00
Fire Sub-Code Off. (P/T)	2,500.00	4,900.00
Zoning Officer (P/T)	2,500.00	7,500.00
Deputy Zoning Officer	No Min.	550.00
Housing Officer/Code Enforce. (P/T)	2,500.00	7,500.00
Fire Prevention Official (P/T)	1,000.00	2,279.00
Plumbing Sub-Code Official (P/T)	No Min.	20,000.00
Plumbing Inspector (P/T)	No Min.	6,524.00
Fire Protection Subcode Official (P/T)	No Min.	15,000.00
Fire Protection Inspector (P/T)	No Min.	5,000.00
Temp. Const. Code/Building Subcode Official	No Min.	35.00/Hr.
Temp. Elect. Subcode Official/Inspector	No Min.	35.00/Hr.
Temp. Plumbing Subcode Official	No Min.	35.00/Hr.
Temp. Fire Protection Subcode Official	No Min.	35.00/Hr.
Keyboarding Clerk 1 (Construction)	12,000.00	60,000.00

D. PUBLIC SAFETY/EMERGENCY MANAGEMENT:

Mun. Emerg. Management Coord. (P/T)	No Min.	25,000.00
Coord. 911 Emerg. Response, RTK	No Min.	2,000.00
Deputy Right to Know	No Min.	1,500.00
Deputy Dir. Emerg. Mgt. (P/T)	No Min.	2,845.00
Asst. Emerg. Mgt. (P/T)	No Min.	900.00
Lifeguard, 1st yr. Seasonal		13.00 Hr.
Lifeguard, 2nd yr. Seasonal		13.50 Hr.
Lifeguard, 3rd yr. to 4th yr.		14.20 Hr.
Lifeguard, 5th yr. and higher		14.50 Hr.
Hr. Lifeguard E.M.T.		\$4.00 Per Day
Captain Lifeguard Seasonal		26.00 Hr.
Lieutenant Lifeguard Seasonal		19.50 Hr.
Senior Lifeguard		16.25 Hr.
Emergency Medical Tech. –3 or more years	12,500.00	60,000.00
Emergency Medical Technician-2nd year	12,500.00	50,000.00
Emergency Medical Technician-1st year	12,500.00	45,000.00
Emergency Medical Technician (P/T)	No Min.	15.00 Hr. 1st Yr
Emergency Medical Technician (P/T)	No Min.	15.50 Hr. 2nd Yr
School Crossing Guard (P/T)		13.50 Hr.
Chief Emergency Medical Technician		80,000.00

Deputy Chief Emergency Medical Technician	75,000.00
Sr. Emergency Medical Technician	70,000.00
Supervising Emergency Medical Technician	72,000.00
Supervising Emergency Medical Technician (P/T)	Add'l \$1.00/Hr.

E. PUBLIC WORKS/SPORTS AND RECREATIONAL PROGRAMS:

Superintendent of Public Works	No Min.	10,000.00
General Supervisor Public Works	12,500.00	88,000.00
Road Repairer Supervisor	12,500.00	88,000.00
Supervisor Sanitation	12,500.00	82,000.00
Road Repairer 3	12,500.00	82,000.00
Supervisor Equipment Operator	12,500.00	75,000.00
Supervisor Maintenance Repairer	12,500.00	75,000.00
Maintenance Supervisor, Grounds	12,500.00	75,000.00
Sr. Carpenter (0-9 yrs.)	20,000.00	54,443.00
Sr. Carpenter (10 or more yrs.)	20,000.00	55,939.00
Carpenter (0-9 yrs.)	12,500.00	52,945.00
Carpenter (10 or more yrs.)	12,500.00	54,443.00
Carpenter's Helper	12,500.00	52,945.00
Senior Mechanic (0-9 yrs.)	12,500.00	56,473.00
Senior Mechanic (10 or more yrs.)	12,500.00	57,972.00
Mechanic (0-9 yrs.)	12,500.00	53,941.00
Mechanic (10 or more yrs.)	12,500.00	55,438.00
Mechanics Helper (0-9 yrs.)	12,500.00	51,772.00
Mechanics Helper (10 or more yrs.)	12,500.00	53,270.00
Equipment Operator (0-9yrs.)	12,500.00	52,945.00
Equipment Operator (10 or more yrs.)	12,500.00	54,443.00
Truck Driver, Heavy	12,500.00	52,945.00
Truck Driver (0-9 yrs.)	12,500.00	51,687.00
Truck Driver (10 or more yrs.)	12,500.00	53,186.00
Laborer 1, 1st year	12,500.00	40,345.00
Laborer 1, 2nd year	12,500.00	42,467.00
Laborer 1, 3rd year	12,500.00	44,589.00
Laborer 1, 4th year	12,500.00	46,713.00
Laborer 1, 5th year	12,500.00	48,837.00
Laborer 1 (6-9 yrs.)	12,500.00	50,458.00
Laborer 1 (10 or more yrs.)	12,500.00	51,955.00
Laborer 1 (P/T)	5.00 Hr.	12.50 Hr.
Sr. Sanitation Inspector	12,500.00	54,443.00
Sanitation Inspector (0-9 yrs.)	12,500.00	52,945.00
Sanitation Inspector (10 or more yrs.)	12,500.00	54,443.00
Recycling Laborer	10,400.00	46,675.00
Recycling Coordinator (P/T)	No Min.	5,698.00
Recycling Program Aide	No Min.	2,500.00
Assistant Recycling Coordinator (P/T)	No Min.	2,849.00
Building Maintenance Worker	22,000.00	38,223.00
Recreational Program Coordinator	15,500.00	70,000.00
Maint. Worker 2, Grounds (0-9 yrs.)	11,500.00	52,945.00
Maint. Worker 2, Grds (10 or more yrs.)	11,500.00	54,443.00
Maintenance Repairer (0-9 yrs.)	10,500.00	52,945.00
Maintenance Repairer (10 or more yrs.)	10,500.00	54,443.00

Maint. Worker 1, Grounds (0-9 yrs.)	10,500.00	51,687.00
Maint. Worker 1, Grds (10 or more yrs.)	10,500.00	53,186.00
Recreation Aide	9,500.00	48,499.00
Recreation Aide (P/T)	5.00/Hour	12.50/Hour
Beach Sweeper (Seasonal)	5.00/Hour	12.50/Hour
Playground Safety Inspector	500.00	1,000.00
Beach Inspector	No Min.	4,000.00
Boat Ramp Attendant	No Min.	12.50 Hr.
Skate Park Attendant	No Min.	12.50 Hr.
Recreation Advisory Bd. Secretary (P/T)	No Min.	2,200.00
Keyboarding Clerk 1 (Recreation)	12,500.00	55,000.00
Keyboarding Clerk 2 (Recreation)	12,500.00	65,000.00

F. BOARD OF HEALTH/ZONING BOARD/PLANNING BOARD:

Secretary Planning Board (P/T)	42,000.00
Per Meeting	100.00
Secretary Zoning Board of Adjustment (P/T)	42,000.00
Per Meeting	100.00
Secretary Board of Health (P/T)	550.00

G. TOWNSHIP COMMITTEE MEETING ATTENDANCE: The Township Clerk and the Chief Financial Officer, in lieu of receiving compensatory time for attendance at meetings during non-business hours will receive \$100.00 per meeting.

H. MILEAGE: The standard rate per mile in accordance with I.R.S. regulations.

I. GIFT CARD AWARD OR BONUS: In addition to the salary set forth in this Ordinance, the Township Committee may award any employee as a bonus a gift card or gift cards not to exceed a total amount of \$200.00 for the year. Said award shall be by approval of the Township Committee setting forth the amount and type of the gift card bonus. In addition to a gift card bonus, the Township Committee may award certain employees a bonus for additional work not to exceed a total amount of \$5,000.00 for the year. Said bonus shall be by resolution of the Township Committee setting forth the amount of the bonus.

J. EDUCATIONAL CERTIFICATION PAY RAISE: In addition to the salary set forth in this Ordinance upon resolution of the Township Committee, the Township Committee may give an increase in salary of \$1,000.00 to any employee that has satisfied educational certification requirements for his or her position in accordance with current Township policy. The Township Committee shall by resolution fix the pay increase in this regard and certify that the employee has satisfied the educational certification requirement.

K. ADDITIONAL PAY TO CREW OF SANITATION VEHICLES: Laborers employed in the collection of trash and assigned to the rear of a trash truck shall, in addition to any other compensation payable pursuant to this Ordinance, receive an additional sum to be known as "Hazardous Duty Pay", which shall be payable at the rate of \$.25 per hour.

L. ADDITIONAL PAY TO EMERGENCY MEDICAL TECHNICIANS (EMTs): The most senior Emergency Medical Technician assigned to a shift where a supervisory employee is not also assigned to that shift, in addition to any other compensation payable

pursuant to this Ordinance, shall receive an additional sum to be known as "Officer in Charge Pay", which shall be payable at the rate of \$.50 per hour.

SECTION 3: LONGEVITY: In addition to the compensation and benefits otherwise payable, certain employees shall be paid an additional sum based on longevity. Any payment based on longevity shall be in accordance with the following schedule:

<u>YEARS OF SERVICE</u>	<u>AMOUNT OF INCREASE BASED ON LONGEVITY</u>
After 5 years	2%
After 10 years	4%
After 15 years	6%
After 20 years	8%
After 25 years	10%

SECTION 3A: RESTRICTIONS ON LONGEVITY PAYMENTS: Notwithstanding the provisions of Section 3 hereof, a longevity payment or longevity bonus to any single official, officer or employee of the Township of Upper shall not exceed the sum of Three Thousand (\$3,000.00) Dollars. If, as of January 1, 1997, any such official, officer or employee of the Township of Upper was entitled to a longevity payment in excess of Three Thousand (\$3,000.00) Dollars, then such individual shall be entitled to receive the amount to which he or she would have been entitled as of January 1, 1997 and each such official, officer or employee shall thereafter, in all subsequent years, receive a longevity payment or bonus in the amount paid as of January 1, 1997. In no event shall the amount of longevity payments exceed the sum of Three Thousand (\$3,000.00) Dollars, except for those individuals who are entitled to receive in excess of Three Thousand (\$3,000.00) Dollars as of January 1, 1997 and all such individuals shall in 1997 and all succeeding years be restricted to a payment which does not exceed that which was payable on January 1, 1997.

SECTION 3B: LONGEVITY PAY ABOLISHED FOR CERTAIN EMPLOYEES: Any official, officer or employee who was employed by the Township of Upper on or after January 1, 1996 shall not be entitled to any longevity payment. Longevity pay is abolished for any and all officials, officers and employees hired on or subsequent to that date.

SECTION 4: RESOLUTION AS TO SALARIES: The salaries set forth in this Ordinance are the maximum salaries to be paid for the various positions during 2018 and for such period or periods as this Ordinance shall remain in effect. Such maximum salaries shall be paid for each of the positions indicated unless the Township Committee, by Resolution shall fix a lesser salary, in which event such lesser amount shall be paid.

SECTION 5: EFFECTIVE DATE OF PAYMENT: All salaries authorized by this Ordinance shall be paid commencing as follows:

- (A) As of January 1, 2018 for all officials, officers and employees of the Township who were employed or appointed as of December 31, 2018. For those officials, officers and employees appointed at the Reorganization Meeting of the Township Committee, such persons shall be deemed appointed and employed by the Township as of January 1, 2018. This provision shall not apply to members of a Collective Bargaining Unit.

- (B) The payment of any salary increment and longevity payment for members of a Collective Bargaining Unit shall be made in accordance with the provisions of the Collective Bargaining Agreement currently in effect, any other provisions herein to the contrary notwithstanding.
- (C) Upon the effective date of appointment for all officers and employees appointed subsequent to January 1, 2018.
- (D) Any salary increases provided for in this Ordinance shall not apply to any official, officer or employee of the Township who has resigned or otherwise terminated his or her employment with the Township of Upper prior to the effective date of this Ordinance.

SECTION 6: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 7: SEVERABILITY: If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 8: EFFECTIVE DATE: This Ordinance shall take effect immediately upon passage and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR THE FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 20th DAY OF NOVEMBER, 2017 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 18th DAY OF DECEMBER, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED. BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

BARBARA L. YOUNG, TOWNSHIP CLERK
TOWNSHIP OF UPPER

10. Public hearing and final adoption of Ordinance No. 018-2017 RE: AN ORDINANCE REPEALING SECTION 9.8 OF CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER.

During the public hearing portion there were no speakers. Motion by Curtis Corson, second by John Coggins, to adopt Ordinance No. 018-2017. During roll call vote all five Committeeman voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

**RE: AN ORDINANCE REPEALING SECTION 9.8 OF CHAPTER II OF THE
REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER**

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality is authorized to adopt or repeal such ordinances, regulations, rules and by-laws as are necessary and proper for good government, as well as the public health, safety and welfare; and;

WHEREAS, in the interest of efficient and orderly administration of Township government, the Township Committee of the Township of Upper desires to repeal Section 9.8 of Chapter II of the Code of Upper Township so that the statutes and regulations governing political contributions with respect to recipients of municipal contracts shall be consistent with the processes and procedures within the Township; and

NOW, THEREFORE, BE IT ORDAINED by the Township of Upper, in the County of County of Cape May, and State of New Jersey, as follows:

SECTION 1: Chapter II, Section 9.8, of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, is hereby repealed and deleted in its entirety.

SECTION 2: SEVERABILITY: If any provision of this Ordinance, or the application of any such provision to any person or circumstances, shall be held invalid, the remainder of this Ordinance to the extent it can be given effect, or the application of such provision to persons or circumstances other than those to which it is held invalid shall not be affected thereby, and to this extent the provisions of this Ordinance are severable.

SECTION 3: REPEALER: All ordinances or parts of ordinances which are inconsistent with any provisions of this Ordinance are hereby repealed as to the extent of such inconsistencies.

SECTION 4: EFFECTIVE DATE: This Ordinance shall take effect upon final adoption and publication as required by law.

SECTION 5: CODIFICATION: This Ordinance shall be codified in the Upper Township Code at the section referenced to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR THE FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 20th DAY OF NOVEMBER, 2017 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR

CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 18th DAY OF DECEMBER, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

BARBARA L. YOUNG, TOWNSHIP CLERK
TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

11. **Bid results for Asbestos Abatement Old Township Hall.** The Municipal Engineer reported that the Township received three bids for this project on December 5, 2017, and recommended the contract be awarded to the lowest bidder, Penns Contracting, for \$38,300. Committeeman Corson questioned the large discrepancy in the bid amounts, as the high bid was \$95,880. Mr. Dietrich stated that Penns Contracting visited the building to accurately pinpoint all of the asbestos in the building and submit the best price. Motion by Curtis Corson, second by Hobie Young, to encumber the funds to award the contract to Penns Contracting. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next regular meeting agenda.
12. **RFQ results for Actuarial Services.** The CFO reported that quotes for an actuarial analysis of the Township's financial liability in compliance with GASB Statements No. 45 and No. 75 were received from three companies on December 8, 2017. Danziger & Markhoff LLP and Aquarius Capital each submitted identical lowest quotes of \$3,000 for the full valuation of FY 2017, \$3,000 for the full valuation of FY 2018, and \$1,000 for the interim valuation of FY 2019. She recommended the contract be awarded to Danziger & Markhoff LLP as they have satisfactorily provided the Township's previous four year valuations. Motion by Curtis Corson, second by John Coggins, to follow the CFO's recommendation and award the contract to Danziger & Markhoff, LLP. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next regular meeting agenda.

UNFINISHED BUSINESS

DISCUSSION

PAYMENT OF BILLS

13. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by John Coggins, second by Edward Barr. During roll call vote all five Committeemen voted in the affirmative.**

Bills approved for payment: \$645,935.94
Payroll: \$175,064.65

REPORT OF MUNICIPAL DEPARTMENTS

14. Animal Control
15. Clerk's Office
16. Construction Code
17. Division of EMS
18. Finance Office
19. Municipal Court
20. MUA Report
21. Tax Collector

Motion by Richard Palombo, second by Edward Barr, to accept the report as submitted. During roll call vote all five Committeemen voted in the affirmative.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

22. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

TOWNSHIP OF UPPER RESOLUTION NO. 346-2017 MOTION GOING INTO CLOSED SESSION DECEMBER 18, 2017

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Potential Litigation - Tax Appeals
2. Personnel
3. Contract negotiation - Trion-Marsh & McLennan Agency, LLC
4. Contract negotiation - CMC Fleet Maintenance
5. Contract negotiation - Shared Services Dennis Township
6. Contract negotiation - Annual Appointments
7. Potential litigation - Walton Avenue Street Vacation
8. Litigation - Kounnas v. NJDOT, Upper Township, et al.
9. Contract negotiation - Collective Bargaining Agreement

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.
- D. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: John Coggins

Motion seconded by: Hobie Young

During roll call vote all five Committee members voted in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by John Coggins, second by Richard Palombo, to reconvene the public portion of the meeting. During roll call vote all five Committeemen voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 8:55 P.M., with a motion by John Coggins, second by Hobie Young, and all five Committeemen voting in the affirmative. The 2018 Annual Reorganization Meeting is scheduled for January 5, 2018 at 5:30 p.m. The next regular meeting is scheduled for January 8, 2018 at 7:30 P.M.

Minutes prepared by,

Barbara L. Young, RMC
Municipal Clerk

Bill List

70577 12/18/17 A0023 ADAMS, JOHN 1,200.00 3003
 70578 12/18/17 A0025 ADVANTAGE RENTAL ACE HARDWARE 1,106.51 3003
 70579 12/18/17 A0091 ATLANTIC CITY ELECTRIC 17,436.64 3003
 70580 12/18/17 A0193 ATLANTIC INVESTIGATIONS, LLC 422.00 3003
 70581 12/18/17 A0210 ARMORED REPUBLIC, LLC 1,207.20 3003
 70582 12/18/17 A0212 ANCERO, LLC 6,805.00 3003
 70583 12/18/17 B0020 BLAKER, RAYMOND 600.00 3003
 70584 12/18/17 B0035 BELMONT & CRYSTAL SPRINGS 21.76 3003
 70585 12/18/17 B0201 BUCK'S ELECTRICAL SERVICE, INC 95.00 3003
 70586 12/18/17 B0220 BERGEY'S TRUCK CENTERS 548.45 3003
 70587 12/18/17 C0048 CAPE MAY COUNTY MUA 35,940.25 3003
 70588 12/18/17 C0068 COMCAST 285.73 3003
 70589 12/18/17 C0078 CARTER, EDWARD, SR. 365.37 3003
 70590 12/18/17 C0182 CDW GOVERNMENT, INC 1,600.00 3003
 70591 12/18/17 C0204 CUMBERLAND INSURANCE GROUP 1,376.00 3003
 70592 12/18/17 C0223 CASA PAYROLL SERVICE 251.25 3003
 70593 12/18/17 C0240 CASCADE SUBSCRIPTION SERVICE 399.00 3003
 70594 12/18/17 C0246 CRAFT OIL CORPORATION 1,064.80 3003
 70595 12/18/17 C0299 Chisholm, Joel S. 21.44 3003
 70596 12/18/17 D0014 DAN'S AUTO BODY 4,526.04 3003
 70597 12/18/17 D0016 DALEYS PIT 150.00 3003
 70598 12/18/17 D0080 DOWNAM, HARRY J. JR. 118.98 3003
 70599 12/18/17 F0013 FARM RITE INC. 620.16 3003
 70600 12/18/17 F0216 FORSS PAINTING 6,980.00 3003
 70601 12/18/17 G0002 GAGLIONE, WANDA 150.00 3003
 70602 12/18/17 G0016 GARDNER HARDWARE INC. 152.91 3003
 70603 12/18/17 G0028 GENTILINI FORD 136.57 3003
 70604 12/18/17 G0086 W.W. GRAINGER, INC. 299.45 3003

70605 12/18/17 G0147 GREATAMERICA FINANCIAL SVCS. 170.00 3003
 70606 12/18/17 H0002 H.A. DEHART & SON CORP. 833.04 3003
 70607 12/18/17 H0148 THOMAS H. HEIST INS AGENCY INC 1,525.20 3003
 70608 12/18/17 H0174 HOFFMAN EQUIPMENT CO. 244.40 3003
 70609 12/18/17 J0041 JONES, JAMES M. 531.38 3003
 70610 12/18/17 J0074 J.A. MONTGOMERY RISK CONTROL 2,570.00 3003
 70611 12/18/17 J0081 JLS RESTAURANT, LLC 2,115.00 3003
 70612 12/18/17 K0007 KACZMARSKI, RICHARD 41.25 3003
 70613 12/18/17 K0014 KEENAN, BRIAN 579.35 3003
 70614 12/18/17 K0037 KOHLER, JOHN F 236.75 3003
 70615 12/18/17 K0047 KLINE, EDWARD T. 131.96 3003
 70616 12/18/17 L0031 LORCO PETROLEUM SERVICES 150.00 3003
 70617 12/18/17 L0113 LIBERTY MUTUAL INSURANCE 119,583.00 3003
 70618 12/18/17 L0134 Lappin Lisa M. 21.44 3003
 70619 12/18/17 M0076 MGL PRINTING SOLUTIONS 43.00 3003
 70620 12/18/17 M0121 McCROSSON, JANET 20.87 3003
 70621 12/18/17 M0142 MASON, NICHOLAS 159.99 3003
 70622 12/18/17 M0180 MED-TECH RESOURCE, LLC 1,102.80 3003
 70623 12/18/17 M0224 McBRIDE, JANET E 56.01 3003
 70624 12/18/17 M0247 MORGAN, SCOTT 38.00 3003
 70625 12/18/17 M0283 Monteleone Joseph J 21.44 3003
 70626 12/18/17 M0284 McQuillen Thomas 41.44 3003
 70627 12/18/17 N0004 NJ-AMERICAN WATER CO. 46.39 3003
 70628 12/18/17 N0052 NATL YOUTH SPORTS COACHED ASSN 480.00 3003
 70629 12/18/17 N0068 NJ MOTOR VEHICLE COMMISSION 150.00 3003
 70630 12/18/17 N0131 DEFINED CONTRIB RETIRE PROGRAM 158.66 3003
 70631 12/18/17 N0141 NETCARRIER TELECOM, INC. 1,918.25 3003
 70632 12/18/17 N0143 NATIONAL TIME SYSTEMS 371.50 3003
 70633 12/18/17 N0154 NEW HORIZON COMMUNICATIONS 1,122.23 3003
 70634 12/18/17 O0006 SJSHORE MARKETING, LLC 77.16 3003
 70635 12/18/17 O0012 OCEAN CITY BD. OF EDUCATION 343.32 3003
 70636 12/18/17 P0032 PEDRONI FUEL CO. 368.93 3003
 70637 12/18/17 P0089 PREMIER SCHOOL AGENDAS, INC. 1,993.10 3003
 70638 12/18/17 P0121 PENGUIN MANAGEMENT, INC 9,300.00 3003
 70639 12/18/17 P0175 PRIEST JR., ANTHONY 100.00 3003
 70640 12/18/17 R0030 RIGGINS, INC. 5,766.75 3003
 70641 12/18/17 R0115 RID PEST CONTROL INC. 55.00 3003
 70642 12/18/17 R109 R.A. WALTERS & SONS, INC. 117,776.00 3003
 70643 12/18/17 S0031 SCHULER SECURITY, INC. 185.00 3003
 70644 12/18/17 S0034 SCHULER, DANIEL 327.97 3003
 70645 12/18/17 S0057 SERVICE TIRE TRUCK CENTERS 2,346.00 3003
 70646 12/18/17 S0113 SMITH, THOMAS G. 2,214.07 3003
 70647 12/18/17 S0153 STERICYCLE, INC. 171.08 3003
 70648 12/18/17 S0193 STRYKER CORPORATION 8,650.94 3003
 70649 12/18/17 S0239 SHORE VET. ANIMAL CONTROL LLC 2,300.00 3003
 70650 12/18/17 S0253 SAMPLE MEDIA, INC. 186.00 3003
 70651 12/18/17 S0284 SOUTH JERSEY INTERPRETERS 343.46 3003
 70652 12/18/17 S0292 JEFFREY SURENIAN & ASSOC. LLC 4,940.64 3003
 70653 12/18/17 S0303 SITEONE LANDSCAPE SUPPLY, LLC 621.86 3003
 70654 12/18/17 T0024 TAYLOR, MATTHEW 600.00 3003
 70655 12/18/17 T0032 THE PRESS OF ATLANTIC CITY 235.16 3003
 70656 12/18/17 T0052 TOWNSHIP OF DENNIS 10,211.54 3003
 70657 12/18/17 T0067 TOWNSHIP OF UPPER PETTY CASH 23.25 3003
 70658 12/18/17 T0168 TOWNSHIP OF UPPER 274.87 3003
 70659 12/18/17 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 3003
 70660 12/18/17 U0028 UPPER TOWNSHIP BD.OF EDUCATION 275.00 3003
 70661 12/18/17 U0061 UPPER TOWNSHIP FINANCE 560.00 3003
 70662 12/18/17 U0067 UT HEALTH REIMB. ACCOUNT 2,410.01 3003
 70663 12/18/17 V0001 VCI EMERGENCY VEHICLE 242,489.88 3003
 70664 12/18/17 V0022 VERIZON 483.63 3003
 70665 12/18/17 V0024 VAL-U AUTO PARTS L.L.C. 375.73 3003
 70666 12/18/17 W0030 WEST PUBLISHING CO. 469.23 3003
 70667 12/18/17 W0038 WILLIAMS, JEREMIAH J. 213.37 3003
 70668 12/18/17 W0050 WIRELESS ELECTRONICS, INC. 8,880.00 3003
 70669 12/18/17 W0085 WOODY, LESTER 238.54 3003
 70670 12/18/17 W0101 WORLDWIDE SPORT SUPPLY 1,097.19 3003
 70671 12/18/17 X0008 XEROX FINANCIAL SERVICES 662.40 3003

Total of All Funds: 645,935.94