

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

December 14, 2017 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman

Randy Roash, Vice Chairman

Donna Diefenderfer, Secretary

Steve Nickelsberg, Treasurer

Joe Boland

Michael J. Bohrer, Esq. CPA – Accountant / Cheryl Ward

General Public: Bruce Riordan

Karen called the meeting to order.

She then turned the meeting over to Mike, to do a financial report.

Pg. 22 Fire Commission Calendar for 2018.

Pg. 21 Mike explained that we could make a change the date for our Fire Commission Election.

It could be change to be held the same time as the November Elections.

Pg. 17 & 18 Resolution 17-1 We had to approve to adopt a temporary budget to make appropriations and to Provide for the period between the beginning of the fiscal year, January 1, 2018, and the adoption Of the budget by the legal votes of the fire district, which election is scheduled for February 18, 2018. Mike then asked for a vote to resolve the resolution.

Donna yes

Karen yes

Steve yes

Randy yes

Joe yes

Resolution 17-2 Shows we were over budget in contingent expenses, insurance and utilities. Mike move professional fees and rent (hydrants) around and made everything even.

Mike then asked for a vote to resolve the resolution.

Donna yes

Karen yes

Steve yes

Randy yes

Joe yes

Resolution 17-3 Showed us that the First Bank of Sea Isle work with Cheryl as our Accountant.

Mike then asked for a vote to resolve the resolution.

Donna yes

Karen yes

Steve yes

Randy yes

Joe yes

Pg. 14 & 14A Karen asked if there were any additions or deletion to the minutes from the November meeting.

Karen then asked for a motion to accept the minutes.

Steve made the motion and Randy seconded the motion to approve the minutes.

Pg. 11 Mike talked about line items small operating equipment and repairs and maintenance was under budget. As we discussed before we will take about eleven thousand dollars and care it over to the 2018 budget. This will be used to help pay for new radios and turn out gear?

Pg 4 Balance Sheet shows we have about \$54, 9989.43, to operate until May until we get our money from the township.

Pg 3 Shows checks to be paid. Karen asked for a motion to pay checks 4984 to 4994, Joe made a motion to pay the checks and Steve seconded the motion.

Pg. 1 Shows that Steve and Donna are running for re-election and Donna talked more about how the election is run.

Bruce talked about 911 calls. All 911 calls go through Ocean City. We have sign paper work for Shared Services Agreement, which Upper Township pays.

Steve moved to adjourn the meeting, seconded by Joe.

Respectfully Submitted

Donna Diefenderfer, Secretary

