

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**June 19, 2017**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on June 19, 2017 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Kurt Austin**, **Jeff McAfee**, **Jeff Pierson, Jr.**, and **Doug Snyder** were present, representing all commissioners. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jules Korschak, Esq.**, Counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **Paul Hoster**, President of the Marmora Volunteer Fire Company.

The meeting was opened by **Mr. DiNicolantonio** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held May 15, 2017.

**Mr. Bohrer** presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget. He noted that, at this date, the Board has now received one-half of its annual funds from the township, with the balance expected to be received soon.

**Mr. Bohrer** distributed a summary of the Board's insurance coverages, as shown on an Insurance Binder received from the Board's agent. The Board discussed and agreed to obtain pollution coverage for each of its two (2) tanks. **Mr. Bohrer** will contact the agent. He will also inquire into the agent's comment that the Board "declined to purchase... 3<sup>rd</sup> Party Employee Dishonesty and Forgery or Alteration" coverage since none of the Board members recall having been presented with this option.

**Mr. Bohrer** discussed an e-mail from VFIS stating that the Board, not the volunteer fire company, should be the sponsor of the Marmora Volunteer Fire Company LOSAP Plan. VFIS provided a standard form of resolution to be passed and signed, however, the Board postponed

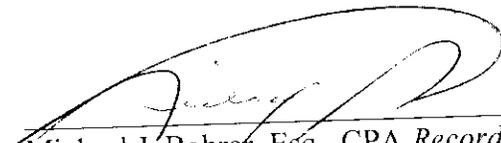
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(continued)

doing so pending **Mr. Korschak's** further inquiries as to the Board's specific duties as sponsor, including whether the annual contribution is now an expense of the Board, the answer to which is needed for budgeting purposes.

There being no further business for the Board, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

  
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Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,

  
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Robert DiNicolantonio, *Chairman*