

**MINUTES OF A MEETING OF THE  
BOARD OF FIRE COMMISSIONERS,  
TOWNSHIP OF UPPER; DISTRICT #3**

**December 5, 2016**

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on December 5, 2016 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio, Kurt Austin, Tom Swenk, Jeff McAfee** and **Jeff Pierson, Jr.** were present, representing all commissioners. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jules Konschak, Esq.**, Counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **Paul Hoster**, President of the Marmora Volunteer Fire Company.

The meeting was opened by **Mr. DiNicolantonio** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held October 17, 2016.

**Mr. Bohrer** reminded the Board that this month's meeting is that at which the 2017 Budget is adopted. **Mr. Bohrer** informed the Board that the State of New Jersey, Department of Community Affairs has approved the 2017 Budget, subject to receipt of three (3) executed contracts between the Board and the Marmora Volunteer Fire Company (see below). After brief discussion, the 2017 Budget was unanimously adopted by all commissioners. **Mr. Bohrer** will submit the adopted Budget to the appropriate state agency.

The Board executed three (3) renewal contracts with the Marmora Volunteer Fire Company, including an annual contract for firefighting services, a building lease, and truck lease. **Paul Hoster** will obtain the appropriate approvals and signatures from the volunteer fire company officers and return them to **Mr. Bohrer**.

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The Board renewed its annual contracts with **Mr. Bohrer** and **Mr. Konschak** for accounting and legal services, respectively.

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**December 5, 2016  
(continued)**

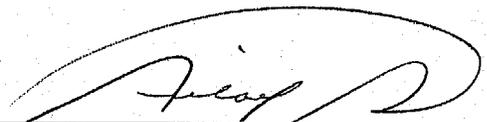
The Board and **Mr. Newman** discussed the emergency repair needed to Engine #1530, specifically, the replacement of its "Amps" generator, this being an integral and necessary piece of operating equipment on the truck. After discussion and noting the emergent nature of the required repair, the Board approved a Resolution approving expending \$15,100.00 of its emergency fund towards this repair.

**Mr. Bohrer** presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget. At the current date, the Board has a slight favorable bottom line relative to budget (\$2,517.64). If no additional bills are received for 2016, the Board agreed to transfer this amount to its Emergency Fund, or such other amount after year-end that represents the Board's excess of funds received in 2016 over funds disbursed.

**Mr. DiNicolantonio** discussed the upcoming election, noting that he is running for re-election but that another candidate to replace **Mr. Swenk** has not yet been identified. **Mr. DiNicolantonio** will arrange for the printing of the ballots.

There being no further business for the Board, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

  
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Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,

  
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Robert DiNicolantonio, *Chairman*