

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

May 16, 2016

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on May 16, 2016 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Kurt Austin**, **Jeff McAfee** and **Jeff Pierson, Jr.** were present. Commissioner **Thomas Swenk** was unable to attend. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, **Paul Hoster**, President of the Marmora Volunteer Fire Company, and **Mark Newman**, Member of the Marmora Volunteer Fire Company. Also in attendance was **Brian Kenny** of Brown & Brown, the Board's insurance agent.

The meeting was opened by **Mr. DiNicolantonio** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held February 22, 2016.

Mr. Bohrer informed the Board that, shortly before the meeting, he received an e-mail from **James Moore, Esq.**, of the Serber Korschak law firm that he could not attend tonight's meeting and that he would soon be resigning from the firm and would no longer attend Board meetings. **Mr. DiNicolantonio** will discuss a succession plan with **Jules Korschak, Esq.**

Mr. Kenny reviewed the Board's insurance coverage, including the premium for the upcoming insurance year (June, 2016 to May, 2017). The coverage is the same as the prior year (except for a small increase in the property coverage) and the premium is only slightly higher than last year. The Board approved the insurance coverage, as presented, but asked **Mr. Kenny** to look into the disproportionate increase in the premium associated with the property insurance, relative to the increase in coverage.

Mr. Bohrer informed the Board that he contacted the Board's Auditor (Ken Yeutter, CPA) as to the status of the 2015 audit. The audit is in process and is expected to be completed by the Board's next meeting in June.

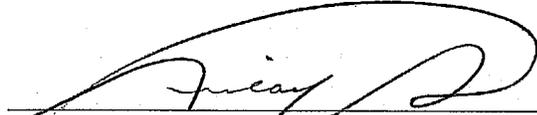
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(continued)

Mr. Bohrer presented a Treasurer's Report, including checks to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget. **Mr. Bohrer** noted that one-quarter of its fund from the Township have been received to date.

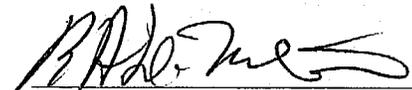
There being no further business for the Board, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,



Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,



Robert DiNicolantonio, *Chairman*