

**MINUTES OF A MEETING OF THE
BOARD OF FIRE COMMISSIONERS,
TOWNSHIP OF UPPER; DISTRICT #3**

October 17, 2016

A meeting of the Board of Fire Commissioners of the Township of Upper, District #3 was held on October 17, 2016 at 5:00 p.m. at the Marmora Volunteer Fire Company on Old Tuckahoe Rd. in Marmora, NJ.

Commissioners **Robert DiNicolantonio**, **Jeff McAfee** and **Jeff Pierson, Jr.** were present. Commissioners **Kurt Austin** and **Tom Swenk** were unable to attend. Also present were **Michael J. Bohrer, Esq., CPA**, Accountant and Recording Secretary to the Board, **Jules Korschak, Esq.**, Counsel to the Board, **Jay Newman**, Chief of the Marmora Volunteer Fire Company, and **Paul Hoster**, President of the Marmora Volunteer Fire Company.

The meeting was opened by **Mr. DiNicolantonio** who read the appropriate notice in accordance with the Open Public Meetings Act of the State of New Jersey.

As the first order of business, the Board reviewed and approved the minutes of the prior meeting, held September 19, 2016.

Mr. Bohrer reminded the Board that this month's meeting is that at which the 2017 Budget is approved. After lengthy discussion, the Board approved a 1% increase in the amount to be raised from taxation, with a small portion of the budget increase going to Fire Hydrant Expense (\$700.00), and the balance being applied to the Reserve for Future Capital Expenditures. **Mr. Bohrer** will complete the budget forms for submission to the State of New Jersey, Department of Community Affairs. Further, **Mr. Bohrer** reminded the Board that the next meeting, to be held on December 5, 2016, is that at which the 2017 Budget is adopted, after being advertised as such.

Mr. Bohrer presented a Treasurer's Report, including a check to be signed and paid, a review of cash-on-hand, and a discussion of year-to-date expenses relative to budget.

Mr. Korschak discussed an e-mail exchange with the State of New Jersey, Department of Community Affairs representative in which the Board was advised that, upon expiration of its building lease and vehicle lease with the Marmora Volunteer Fire Company at the end of this calendar year, any such renewal must be approved by the Local Finance Board. **Mr. Korschak**

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(continued)**

will prepare any applicable renewal leases for approval and signature at the next meeting and, thereafter, forward all necessary contracts and leases to Melissa Ford at the Department of Community Affairs.

Though it is not yet time to discuss the election of commissioners to be held in February, 2017, **Mr. DiNicolantonio** advised those in attendance that Commissioner **Tom Swenk** will not run for re-election and that other candidates must be identified before the election.

There being no further business for the Board, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,



Michael J. Bohrer, Esq., CPA *Recording Secretary*

Approved and Submitted,



Robert DiNicolantonio, *Chairman*