

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

September 21, 2017 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman
Randy Roash, Vice Chairman
Donna Diefenderfer, Secretary
Steve Nickelsberg, Treasurer
Joe Boland
Michael J. Bohrer, Esq. CPA – Accountant / Cheryl Ward

General Public: Bruce Riordan

Karen called the meeting to order.

Karen made a motion to pay checks 4936 to 4968 and Joe seconded the motion.

Karen asked for a motion to accept the minutes from the June meeting. Joe made the motion to accept the minutes from the March meeting, Randy seconded the motion.

Mike was given the floor so he could introduce Cheryl Ward, who will be taking over Mike's duties as CPA. Mike suggested that we hire Cheryl as our CPA, and she will work out of Mike's office with Tonya and he will be there to help when needed. Randy made a motion to hire Cheryl till the end of 2018, Joe seconded the motion.

Bruce recapped the summer. Summer started out slow, we had a medical call where we had to use the defibrillator and things turn out well, we saved the person's life. The fire company held their barbeque and made a little over three thousand dollars.
Bruce talked about the new garage doors.

Randy and Bruce talked about the Township is still talking about parking on both sides of Commonwealth during the summer. This has been going on for the last three years.

Mike then went over the Financial Package.
Page 4 – Balance Sheet We have \$66,134.53 and no CD, s.
Page 18 – profit and Loss Budget vs. Actual

Mike talked about this meeting was a work shop meeting for the budget. We have a 2% cap for our budget. Mike asked us to talk about do we want to raise the budget by 2% or less than 2%. Bruce talked about the ratable staying the same. Bruce said there probably would be added assessments based on last year's new construction. Randy talked about seeing what the retable's are and then decide if we want to raise the cap for our budget. We will talk more next meeting when we get the information about the retables.

Bruce and Ed talked about new radios, because Ocean City will be changing over to new radios, which will not be compatible with ours. The cost will be around 50 thousand. Bruce will talk to Scott Morgan to see if we can get a grant to help pay for new radios.

Joe moved to adjourn the meeting, seconded by Randy.
Next meeting will be held at the Firehouse at 5:00 pm on October 19, 2017

Respectfully Submitted
Donna Diefenderfer, Secretary

14