

MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1  
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ

~~June 15, 2017~~  
March 16, 2017 - 5:00 PM

PRESIDING: Karen Mitchell, Chairman  
Randy Roash, Vice Chairman  
Donna Diefenderfer, Secretary  
Steve Nickelsberg, Treasurer  
Joe Boland  
Michael J. Bohrer, Esq. CPA - Accountant

General Public: Bruce Riordan

Karen called the meeting to order.

Karen asked for a motion to pay checks 4930 to 4935. Joe made the motion and Randy seconded the motion.

Karen asked for a motion to accept the minutes from the March meeting. Randy made the motion to accept the minutes from the March meeting, Joe seconded the motion.

Mike has given each commissioner a copy of the Audit for 2016. Mike read a statement from Mr. Yeutter about the Audit. His findings and responses, there were none. Prior year finding none, making our Audit an "A" well done and know major errors. We signed the Audit Review Certificate. Next document to be signed was Resolution for the Audit. Karen was asked to sign paper work, Auditor Representative. John Battistini our Attorney had a legal letter being signed stating we do not have any law suits against us.

Mike then went over the Financial Package.

Page 3 - Mike explained the check about South Jersey Overhead Door Company. They had to replace small operating equipment so door would close. Bruce talked about the purchase of new doors.

Page 4 - Balance Sheet We have \$56,330.23 and no CD, s.

Page 18 - profit and Loss Budget vs. Actual Bruce will talk to Fire Company about splitting cost of the doors with the commission. Estimated cost about 18 thousand. We may have to have a special meeting and talk about the new doors. Randy made a motion to approve the Financial Package, seconded by Steve.

We approved to write a check for up to 10 thousand dollars. Steve made a motion, seconded by Joe.

Randy moved to adjourn the meeting, seconded by Steve.

Next meeting will be held at the Firehouse at 5:00 pm on September 21, 2017

Respectfully Submitted  
Donna Diefenderfer, Secretary