

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

October 19, 2017 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman
Randy Roash, Vice Chairman
Donna Diefenderfer, Secretary
Steve Nickelsberg, Treasurer
Joe Boland
Michael J. Bohrer, Esq. CPA – Accountant / Cheryl Ward

General Public: Bruce Riordan
Ed Scanlon

Karen called the meeting to order.

Karen made a motion to pay checks 4969 to 4975 and Joe seconded the motion.

Karen asks if there are any questions, additions or deletions to the September minutes. Karen then asked for a motion to accept the minutes from the September meeting. Joe made the motion to accept the minutes from the September meeting, Randy seconded the motion.

Mike suggested that we raise the budget 2% this year. Increase of 2% will bring in \$1,697.00, new ratable would be \$1,621.00. Each commissioner was given a spread sheet prepared by Tonya to help us better understand taxation and assessments.

Karen gave each commissioner an opportunity to discuss the budget. Conclusion was that increase in budget² was necessary due to the necessary purchase of 800 series radios so we can be compatible with Ocean City.

Steve made a motion to raise the budget by 2 percent, Joe seconded the motion.

Membership voted: Joe Yes
Donna Yes
Karen Yes
Steve Yes
Randy Yes

Bruce talked about the radios cost would be around seven thousand dollars apiece, and we would need about twelve. We may be able to order the radios with Ocean City which will lower our cost. Mike talked about taking Repairs and Maintenance and Small Operating Equipment money from the budget, which we did not spend in 2017 amounts to about 17 thousand 5 hundred. Mike said this could be carried over to 2018. Bruce said they would only need 6 thousand for the rest of the year. This would leave about 11 thousand to roll over to the 2018 budget.

Karen and I will go to Mike's office to sign paper work for budget, so it can be sent to the State.

Randy suggested that maybe the Fire Company could write a special donation letter just for the radios.

Donna and Steve will be running for reelection as Fire Commissioners on February 17, 2018.

Next meeting ~~December 14, 2017,~~
November 16, 2017,

Steve moved to adjourn the meeting, seconded by Randy.

Respectfully Submitted
Donna Diefenderfer, Secretary