

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

January 21, 2016 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman /by Face Time
Randy Roash, Vice Chairman /abs
Donna Diefenderfer, Secretary
Steve Nickelsberg, Treasurer
Vacancy
Michael J. Bohrer, Esq. CPA – Accountant

General Public: Bruce Riordan

Mike started the meeting by asking Bruce about holding checks 4764, 4765, and 4766, Bruce said to hold. Mike discussed page 17 of the financial package, profit and loss budget vs. actual, and we are \$164.43 to the good.

Mike discussed page 18, and asked for a vote to transfer certain line items, resolution 15-1, vote was taken:

Donna	yes
Steve	yes
Karen	yes
Randy	abs
Vacancy	

Mike gave us a letter from Jon Batastini about representing us as our Solicitor.

Mike then explained page 23 Balance Sheet, we have \$37,365.19, we are in good shape and we should get are next payment from the Township sometime in March.

We talked about the vacancy position which should be filled in the upcoming election in February.

Mike discussed page 11 profit and loss budget vs. actual. The second column shows our budget for 2016.

Karen asked if there were any corrections or additions to the minutes. Karen made a motion to approve the minutes, seconded by Steve.

TREASURER'S REPORT: Karen moved to pay checks # 4767 to 4775
Steve seconded the motion.

Steve moved to adjourn the meeting, seconded by Karen.

Next meeting will be held at the Firehouse at 5:00 pm on March 3, 2016

Respectfully Submitted
Donna Diefenderfer, Secretary