

**MEETING OF THE FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1
UPPER TOWNSHIP, CAPE MAY COUNTY, NJ**

December 15, 2016 – 5:00 PM

PRESIDING: Karen Mitchell, Chairman
Randy Roash, Vice Chairman
Donna Diefenderfer, Secretary
Steve Nickelsberg, Treasurer
Joe Boland
Michael J. Bohrer, Esq. CPA – Accountant

General Public: Bruce Riordan
Ed Scanlon

Karen called the meeting to order.

Karen asked for a motion to pay checks 4879 to 4888. Joe made the motion and Randy seconded the motion.

Karen asked for a motion to accept the minutes from the November meeting. Randy made the motion to accept the minutes from the November meeting, Joe seconded the motion.

Mike held a discussion on the 2017 Budget. It has been completed and was sent to the State, it has not been returned.

Ken Yeutter, CPA, our Auditor sent a letter and asked if would like to rehire him for 2017. Karen made a motion to hire Mr. Yeutter for the 2017 year, Joe seconded the motion.

Mike called the roll for a vote: Karen – yes
Donna – yes
Joe – yes
Randy – yes
Steve – yes

Mike discussed about having a resolution 16-1 budget transfer, to be voted on to have a temporary budget until we get our money from the Township sometime in June.

Mike called the roll for a vote: Karen – yes
Donna – yes
Joe – yes
Randy – yes
Steve - yes

Mike held a discussion on the Financial Package.

Page 4, Balance Sheet- we have \$36,746.26, which has to last until 2017 when we get our money from the township.

Page 11, Profit and Loss Budget vs. Actual. We have \$581.07 under budget. Mike spoke about amend our budget, resolution 16-2, and transfer line items.

Karen spoke about our new siren. Bruce said we are in good shape. Today they did some testing of the siren.

Randy spoke about getting street signs replaced after all the construction is completed.

Randy will be running for re-election as a commissioner.

Randy moved to adjourn the meeting, seconded by Joe.

Next meeting will be held at the Firehouse at 5:00 pm on January 19, 2017

Respectfully Submitted

Donna Diefenderfer, Secretary