

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR AUGUST 14, 2017**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
John Coggins	Present
Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Deputy Municipal Clerk Joanne Herron, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich, Chief Financial Officer Barbara Spiegel and Township Administrator Scott Morgan.

APPROVAL OF MINUTES - July 24, 2017 Regular Meeting and
Closed Session Minutes

Motion by Edward Barr, second by Hobie Young, to approve the July 24, 2017 Regular Meeting and Closed Session Minutes as submitted. During roll call vote all five Committeemen voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

Hobie Young, Committeeman, congratulated Janet McBride and Karen Buchanan on the fantastic job they did while the Clerk's Office was short staffed. He next reported on the proposed Pumpkin Run at Amanda's Field and requested formal authorization for it to be a Township sponsored event. Motion by Curtis Corson, second by Edward Barr to endorse the Pumpkin Run as a Township sponsored event. During roll call vote all five Committeeman voted in the affirmative. Committeeman Young then reported on some of the preliminary plans and stated that the event will be held on November 4, 2017. He also introduced Rick Brochard, whose family has participated in the event since it started, and who has volunteered to help the Township. Committeeman Young stated that there are still many details to be worked out and more information will be forthcoming. He next stated that Football will be holding hosting a practice and barbeque with Ocean City this Thursday. He requested that the area around the concession stand be cleaned up and that the bathrooms are ready. He also requested a timeline for the completion of the grading and installation of topsoil at Caldwell Park so that he can coordinate

the sod delivery, which has been donated. Lastly, he reported that the baseball fields at Amanda's Field are coming along. The scoreboards have been installed, and they have designs for a press box which will enable them to announce three games from the same building.

Richard Palombo, Mayor, thanked Roy Shone and the Public Works Department for the detailed reports the Committee has been receiving and stated that they appreciate receiving updates on the Township projects. He next acknowledged the Beach patrol and Division of EMS for recently assisting with emergency rescues. He urged everyone to exercise caution when going in the ocean as there are extreme rip currents and strong waves.

OTHER REPORTS

Scott Morgan, Township Administrator, acknowledged and congratulated the Upper Township Beach Patrol for producing an excellent safety tip video for beach and water safety and which is available for viewing on the Township's website. He next reported that the commercial recycling dumpsters have been assembled and will be delivered soon.

Daniel Young, Municipal Attorney, reported that there are several contract negotiation and personnel matters for closed session.

Paul Dietrich, Township Engineer, reported that the DOT has sent a notice that they are accepting applications for the FY 2018 Municipal Aid projects and he recommends continuing the reconstruction of Bayview Drive. He next reported that he has received a petition from the residents of 14 homes on Francis Drive requesting the installation of speed humps. He stated that Francis Drive is a long straight road, however it is not a through street. Committeeman Barr again stated that a traffic study of the affected areas are needed before speed humps are installed. The installation of solar speed signs was also suggested. Lastly, Mr. Dietrich reported that he and Mr. Morgan have been working with the County OEM and some other Municipalities on a FEMA Hazard Mitigation Grant for an elevation program for severe repetitive loss/repetitive loss properties. Notices were sent out and the Township received a response from approximately 6 property owners. The application process will cost approximately \$1,200 to 1,500 per home. He requested authorization to participate in the program and to have the application fee assessed to the property owners. After a brief discussion, there was a general consensus to proceed with the program.

PRESENTATIONS

1. Economic Development Advisory Commission.

Chairperson of the Economic Development Advisory Commission, Susan Adelizzi Schmidt, thanked the Committee and introduced the other members of the EDC: Andrew Shaw, Beverly Fedorko-Ott, Joanne Gill, Maura McCray, Jack Griffin, and the Township Committee liaison John Coggins. She stated that over the past few months the EDC has reviewed the Township's Master Plan, the Smart Growth Plan prepared by Maser Consulting, and the Marmora Village Center Market and Financial Feasibility Analysis submitted by Green Door Advisors. She stated that after reviewing all of the plans the EDC has chosen a top ten project list for the Committee's consideration. She then introduced expert planner, James Rutala, who will also be assisting the Township with obtaining state and federal grant funding. Mr. Rutala then presented the following 10

projects and gave a brief explanation of each, along with possible grant funding that may be available:

Development of the Marmora Town Center, development of bike/pedestrian paths, full interchange at Exit 20 of the Garden State Parkway, development of the Seaville Town Center, marketing of Upper Township, development of new attractions, historical sites, appeal to second home buyers, enhance Strathmere, resiliency.

Ms. Adelizzi Schmidt then highlighted the following four projects which the EDC recommends the Township actively pursue: Marmora Town Center, bike/pedestrian paths, full interchange at Exit 20 of the GSP, and the marketing of Upper Township.

During a brief comment period, Mayor Palombo requested the EDC look into a plan for public transportation as the Township encompasses such a large and spread out area. Committeeman Corson stated that the rail lines to BL England would be the perfect area to develop a bike path. Committeeman Barr requested a plan to improve the look and water access of the Beesley's Point area. Committeeman Young requested more focus marketing the scenic natural area in Tuckahoe. The Committee thanked Mr. Rutala and the members of the EDC for the excellent presentation, and thanked them all for their hard work.

2. Paul Miola, Executive Director, Atlantic County Municipal Joint Insurance Fund.

Mr. Miola gave a brief but informative presentation of an overview of the Atlantic County Municipal Joint Insurance Fund and its benefits to Upper Township as a member.

RESOLUTIONS

3. Congratulating the Upper Township Girls Softball Major Division team on becoming the 2017 Little League Girls Softball Major Division New Jersey District 16 Champions.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 228-2017

**RE: CONGRATULATING THE UPPER TOWNSHIP GIRLS SOFTBALL MAJOR
DIVISION TEAM ON BECOMING THE 2017 LITTLE LEAGUE GIRLS SOFTBALL
MAJOR DIVISION NEW JERSEY DISTRICT 16 CHAMPIONS**

WHEREAS, the Upper Township Girls Major Division Softball team had an outstanding 2017 season; and

WHEREAS, in June of 2017, the team participated in the 2017 Little League Girls Softball Major Division New Jersey District 16 Championship games, where they decidedly won Game 1 and Game 2 of a three game series to clinch the Championship for their division; and

WHEREAS, it is appropriate that on behalf of the citizens of Upper Township we recognize and congratulate the players listed as follows:

Natalie Argento	Eva Crager
Veronica Frost	Kailey Grimley
Molly Haak	Abby Laursen
Katie Laursen	Marley Lind
Devin Muir	Taylor Robinson
Alexia Wheeley	

WHEREAS, we also extend this recognition and thanks to Julia Steelman, Tracie Cook and Kellie Cook who have generously given their personal time and service to coach this team; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee on behalf of the citizens of the Township of Upper, to extend to the Upper Township Girls Softball Major Division team, congratulations on becoming the 2017 Little League Girls Softball Major Division New Jersey District 16 Champions, and to each coach heartfelt thanks and gratitude for the generous donation of their time and service to the young people of this community.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 14th day of August, 2017.

Resolution No. 228-2017

Offered by: Young Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

4. Recognizing Cape Regional Medical Center for their generous contribution toward the Upper Township annual 4th of July celebration.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 229-2017

**RE: RECOGNIZING CAPE REGIONAL MEDICAL CENTER FOR THEIR
GENEROUS CONTRIBUTION TOWARD THE UPPER TOWNSHIP ANNUAL
4TH OF JULY CELEBRATION**

WHEREAS, Cape Regional Medical Center located at 2 Stone Harbor Boulevard, Cape May Court House, New Jersey participated in the Upper Township Annual 4th of July celebration by generously providing a contribution of funds to assist with the various activities; and

WHEREAS, to ensure a positive memorable community event such as the Township's Annual 4th of July celebration requires the involvement of many from the community through selfless donations of time, funds, entertainment and services; and

WHEREAS, through their generosity Cape Regional Medical Center was a valuable participant demonstrating their dedication to community by helping to provide an event for all those in attendance to remember and look forward to each year; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, to extend to Cape Regional Medical Center a heartfelt thanks and gratitude for the their generous contribution of funds which helped to provide a safe and enjoyable 4th of July celebration for the citizens of this community.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper
this 14th day of August 2017.

Resolution No. 229-2017

Offered by: Young

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Palombo X _____

5. Recognizing Shawna Mulford as the Special Event Coordinator for the Upper Township 4th of July celebration.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 230-2017

**RE: RECOGNIZING SHAWNA MULFORD AS THE SPECIAL EVENT
COORDINATOR FOR THE UPPER TOWNSHIP 4TH OF JULY CELEBRATION**

WHEREAS, in the spirit of patriotism, the Township of Upper has provided a family friendly event at Amanda's Field each year to celebrate the 4th of July; and

WHEREAS, the Township of Upper Special Event Coordinator, Shawna Mulford, is responsible for the organization and continued success of this celebration; and

WHEREAS, the Upper Township Committee wishes to acknowledge and thank Shawna Mulford for her continuous efforts and positive impact throughout this event, professionalism in making our 4th of July celebration a great success and providing our community with an enjoyable, family friendly event; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee on behalf of the citizens of the Township of Upper, to extend to the Shawna Mulford recognition on her outstanding commitment and dedication to the Township of Upper 4th of July Celebration and a heartfelt thanks and gratitude for her generous contribution of time and service to the community.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 14th day of August 2017.

Resolution No. 230-2017

Offered by: Young

Seconded by: Coggins

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

6. Authorizing Change Order No. 2 for the 2016 Paving Contract with respect to work paid for by the Upper Township School District resulting in an increase in the amount of \$25,483.00.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 231-2017

**RE: AUTHORIZING CHANGE ORDER NO. 2 FOR THE 2016 PAVING
CONTRACT WITH RESPECT TO WORK PAID FOR BY THE UPPER
TOWNSHIP SCHOOL DISTRICT RESULTING IN AN INCREASE IN THE
AMOUNT OF \$25,483.00**

WHEREAS, the Township of Upper has awarded the 2016 Paving Project bid to Arawak Paving Co., Inc. of 7503 Weymouth Road, Hammonton, NJ 08037, in the original Contract amount of \$1,557,600.00; and

WHEREAS, the Contract included work at the Upper Township School District upon the condition that the Township receive payment for such work from the Upper Township School District; and

WHEREAS, the Township wishes to approve a second Change Order to the aforesaid Contract with respect to work at the Upper Township School District as hereinafter provided; and

WHEREAS, the Chief Financial Officer has issued a certification as to the availability of funds from the Upper Township School District for this Change Order No. 2; and

WHEREAS, the aggregate amount of Change Order No. 2, comprising of an increase of \$25,483.00, together with Change Order No. 1 does not exceed twenty percent (20%) of the original Contract award; and

WHEREAS, the Township Engineer has requested this Change Order and has indicated that it is permitted under the applicable regulations and that, pursuant to N.J.A.C. 5:30-11.8, it is a minor modification to effect economies and improve service; and

WHEREAS, this Change Order is in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Change Order No. 2 to the 2016 Paving Project contract with Arawak Paving Co., Inc. is hereby authorized as follows:

Increases.....	\$ 25,483.00
Decreases.....	\$ 0.00
Extra Work.....	\$ 0.00
TOTAL.....	\$ 25,483.00

3. A copy of the Change Order detailing the nature and the extent of the work to be done, together with all other prior Change Orders, if any, are attached to this Resolution as Exhibit "A".

4. The Mayor and Municipal Engineer are hereby authorized, directed and empowered to execute the Change Order on behalf of the Township of Upper.

5. All Township officials and officers are hereby authorized and directed to take all action necessary to carry out the intent and purpose of this Resolution.

Resolution No. 231-2017

Offered by: Coggins

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

7. Renewing Echo Farms Campground License.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 232-2017

RE: RENEWING ECHO FARMS CAMPGROUND LICENSE

WHEREAS, Chapter XII of the Code of Upper Township provides for the renewal of licenses to operate a Campground annually after certification by the Cape May County Board of Health; and

WHEREAS, the Campground hereinafter designated has had an on-site inspection conducted by the Cape May County Board of Health and it has been attested that the operation of the campground is in compliance with all applicable New Jersey Statutes and the rules and regulations promulgated pursuant thereto.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following campground license is hereby renewed for the 2017/2018 license year, commencing August 14, 2017 and expiring July 31, 2018.

ECHO FARMS RV CAMPGROUND

**3066 ROUTE US 9 SOUTH
SEAVILLE, NJ 08230
241 Sites**

3. All officials of the Township are hereby authorized to take such action as necessary or required in order to carry out the intent and purpose of this Resolution.
4. This Resolution shall become effective immediately upon adoption.

Resolution No. 232-2017

Offered by: Barr

Seconded by: Coggins

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> </u>	<u> </u>	<u> X </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

8. Releasing the Maintenance Guaranty of Thomas T. Tower for the Major Subdivision known as Advantage Drive.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 233-2017

**RE: RELEASING THE MAINTENANCE GUARANTY OF THOMAS T. TOWER FOR THE
MAJOR SUBDIVISION KNOWN AS ADVANTAGE DRIVE**

WHEREAS, Thomas T. Tower (hereinafter “Developer”), has completed the work on the project known as “Advantage Drive Major Subdivision” in Block 453, Lot 180 and has requested final inspection of same by the Municipal Engineer for the Township of Upper; and

WHEREAS, the Municipal Engineer has determined that all improvements have been installed and have been in service in excess of two years and are in satisfactory working condition; and

WHEREAS, the Municipal Engineer, based on the field inspection of the work completed as indicated on Exhibit “A” attached hereto, has recommended a release of the cash Maintenance Guaranty

in the amount of \$17,621.23 plus interest, and any unused streetlight and/or inspection escrow in accordance with the municipal ordinances of the Township of Upper;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations above are incorporated herein by this reference.
2. The original cash Maintenance Guaranty posted by the Developer and any unused streetlight and/or inspection escrow shall be released.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 233-2017

Offered by: Coggins

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

9. Authorizing the Chief Financial Officer to withdraw funds in the amount of \$507.24 from the account entitled Recycling Trust Account to pay for recycling collection supplies.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 234-2017

**RE: AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WITHDRAW FUNDS IN THE
AMOUNT OF \$507.24 FROM THE ACCOUNT ENTITLED RECYCLING TRUST ACCOUNT TO
PAY FOR RECYCLING COLLECTION SUPPLIES**

WHEREAS, it is necessary for the Township of Upper to purchase certain recycling collection supplies; and

WHEREAS, the Township has available \$507.24 in the Recycling Trust account to purchase RFID tags to place as an identifier on recycling containers;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of

the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Chief Financial Officer of the Township of Upper is hereby authorized, directed and empowered to withdraw funds in the amount of \$507.24, from the account entitled Recycling Trust Account to purchase RFID tags to place as an identifier on recycling containers.

Resolution No. 234-2017
Offered by: Coggins
Adopted: August 14, 2017

Seconded by: Barr

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

10. Authorizing a contract with TAG Consulting Group for the preparation and maintenance of the Township's Fixed Assets Accounting and Reporting System.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 235-2017

**RE: AUTHORIZING A CONTRACT WITH TAG CONSULTING GROUP
FOR THE PREPARATION AND MAINTENANCE OF THE TOWNSHIP'S
FIXED ASSETS ACCOUNTING AND REPORTING SYSTEM**

WHEREAS, TAG Consulting Group has submitted a proposal to the Township for the preparation and maintenance of the Township's Fixed Assets Accounting and Reporting System; and

WHEREAS, the Township wishes to accept said proposal and to authorize the execution of a contract with TAG Consulting Group as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, TAG Consulting Group has completed and submitted a Business Entity Disclosure Certification which certifies that TAG Consulting Group has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit TAG Consulting Group from making any contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with TAG Consulting Group with offices at 254 Springfield Avenue, Rutherford, New Jersey, for the preparation and maintenance of the Township's Fixed Assets Accounting and Reporting System
3. This contract shall have a term of one (1) year from date of full execution
4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because TAG Consulting Group has professional knowledge which is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5

NOTICE OF CONTRACT AWARD

5. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to TAG Consulting Group for professional services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

6. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

7. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and will provide proof of that registration to the Township of Upper.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 235-2017

Offered by: Coggins

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Corson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

11. Appointing Theodore F. Cooper, Jr. as a temporary employee to the Upper Township Construction Code Office to serve as Construction Official and Building Subcode Official on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 236-2017

**RE: APPOINTING THEODORE F. COOPER, JR. AS A TEMPORARY EMPLOYEE
TO THE UPPER TOWNSHIP CONSTRUCTION CODE OFFICE TO SERVE
AS CONSTRUCTION OFFICIAL AND BUILDING SUBCODE OFFICIAL
ON AN AS NEEDED BASIS**

WHEREAS, there is a need by the Township of Upper to appoint a temporary employee to the Upper Township Construction Code Office to insure optimal operation; and

WHEREAS, Theodore F. Cooper, Jr. possesses the requisite licenses as required by the New Jersey Uniform Construction Code to serve as a temporary Construction Official and Building Subcode Official on an as needed basis; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Theodore F. Cooper, Jr. is hereby appointed to the Upper Township Construction Code Office in a temporary position as the Construction Official and Building Subcode Official on an as needed basis.
3. Compensation shall be at a rate of \$35.00 per hour, pending any necessary revisions to the Salary Ordinance.

Resolution No. 236-2017

Offered by: Young

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Corson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

12. Appointing James A. Cotton as a temporary employee to the Upper Township Construction Code Office to serve as Plumbing Subcode Official on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 237-2017

**RE: APPOINTING JAMES A. COTTON AS A TEMPORARY EMPLOYEE TO
THE UPPER TOWNSHIP CONSTRUCTION CODE OFFICE TO SERVE AS
PLUMBING SUBCODE OFFICIAL ON AN AS NEEDED BASIS**

WHEREAS, there is a need by the Township of Upper to appoint a temporary employee to the Upper Township Construction Code Office to insure optimal operation; and

WHEREAS, James A. Cotton possesses the requisite licenses as required by the New Jersey Uniform Construction Code to serve as a temporary Plumbing Subcode Official on an as needed basis; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. James A. Cotton is hereby appointed to the Upper Township Construction Code Office in a temporary position as the Plumbing Subcode Official on an as needed basis.
3. Compensation shall be at a rate of \$35.00 per hour, pending any necessary revisions to the Salary Ordinance.

Resolution No. 237-2017

Offered by: Corson

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Corson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

13. Appointing William Hoffmann as a temporary employee to the Upper Township Construction Code Office to serve as Fire Protection Subcode Official on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 238-2017

**RE: APPOINTING WILLIAM HOFFMANN AS A TEMPORARY EMPLOYEE TO
THE UPPER TOWNSHIP CONSTRUCTION CODE OFFICE TO SERVE AS**

FIRE PROTECTION SUBCODE OFFICIAL ON AN AS NEEDED BASIS

WHEREAS, there is a need by the Township of Upper to appoint a temporary employee to the Upper Township Construction Code Office to insure optimal operation; and

WHEREAS, William Hoffmann possesses the requisite licenses as required by the New Jersey Uniform Construction Code to serve as a temporary Fire Protection Subcode Official on an as needed basis; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. William Hoffmann is hereby appointed to the Upper Township Construction Code Office in a temporary position as the Fire Protection Subcode Official on an as needed basis.
3. Compensation shall be at a rate of \$35.00 per hour, pending any necessary revisions to the Salary Ordinance.

Resolution No. 238-2017

Offered by: Barr

Seconded by: Corson

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Corson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

14. Appointing Theodore F. Cooper, Jr. as a full-time employee to the Upper Township Construction Code Office to serve as the Construction Official and Building Subcode Official.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 239-2017

**RE: APPOINTING THEODORE F. COOPER, JR. AS A FULL-TIME EMPLOYEE
TO THE UPPER TOWNSHIP CONSTRUCTION CODE OFFICE TO SERVE
AS THE CONSTRUCTION OFFICIAL AND BUILDING SUBCODE OFFICIAL**

WHEREAS, a need exists to appoint qualified personnel to the Upper Township Construction Code Office to insure optimal operation; and

WHEREAS, Theodore F. Cooper, Jr. possesses the requisite licenses as required by the New Jersey Uniform Construction Code to serve as the Construction Official and Building Subcode Official.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Theodore F. Cooper is hereby appointed as a full-time employee to the Upper Township Construction Code Office effective August 7, 2017, to serve as the Construction Official at an annual salary of \$68,231.00 in accordance with the Salary Ordinance and Building Subcode Official, at an annual salary of \$6,769.00 in accordance with the Salary Ordinance.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 239-2017

Offered by: Barr

Seconded by: Young

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

15. Canceling Taxes on exempt property Block 450, Lot 3.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 240-2017

**CANCELING TAXES ON EXEMPT PROPERTY
BLOCK 450, LOT 3**

WHEREAS, certain corrections have been recommended by the Upper Township Tax Collector in order to correct tax records; and

WHEREAS, certain properties were conveyed to the Township in accordance with Resolution No. 145-2017 adopted on May 8, 2017; and

WHEREAS, property taxes in the amount of \$346.44 remain due for the year 2016 and property taxes in the amount of \$496.68 remain due for the year 2017; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that corrections to the tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated below.

Resolution No. 240-2017

Offered by: Coggins

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

<u>Cancel Taxes</u>	<u>2016</u>	<u>2017</u>	<u>Total</u>
<u>Block</u> <u>Lot</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>
450 3	\$346.44	\$496.68	\$843.12

16. Tax Refund for Block 723, Lot 6; Block 567, Lot 45.09; Block 667, Lot 7; Block 687, Lot 14; and Block 567, Lot 18.09.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 241-2017

**TAX REFUND FOR
BLOCK 723, LOT 6; BLOCK 567, LOT 45.09;
BLOCK 667, LOT 7; BLOCK 687, LOT 14; AND BLOCK 567, LOT 18.09**

WHEREAS, certain corrections have been recommended by the Upper Township Tax Collector in order to refund monies; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that corrections to the Tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated on the attached sheet.

Resolution No. 241-2017

Offered by: Coggins

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

REFUND

<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>NAME</u>
723/6	\$1,097.90	Edward & Marilyn Dager 640 Mt. Laurel Road Mt. Laurel, NJ 08054
567/45.09	\$2,378.70	Fai & Hong Wan 17 Nadine Blvd. Seaville, NJ, 08230

3rd Quarter 2017 property taxes were paid by Homeowner and Mortgage Co.

667/7	\$451.66	Ocean First Bank 975 Hooper Ave Toms River, NJ 08753
-------	----------	--

Bank paid incorrect amount for 3rd Quarter 2017 and is requesting refund of overpayment

687/14	\$1,209.22	Corelogic Refund Department PO Box 9202 Coppell, TX 75019-9760
567/18.09	\$1,347.68	Dovenmuhele Mortgage 1206 St. Charles Street Elgin, IL 60120

3rd Quarter 2017 Taxes paid on 100% Totally Exempt Veterans

17. Authorizing the Township of Upper to accept the transfer of a surplus vehicle from the County of Cape May.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 242-2017

**RE: AUTHORIZING THE TOWNSHIP OF UPPER TO ACCEPT THE TRANSFER
OF A SURPLUS VEHICLE FROM THE COUNTY OF CAPE MAY**

WHEREAS, the Cape May County Board of Chosen Freeholders has authorized by Resolution No. 555-17, adopted on July 25, 2017, the transfer of ownership to the Township of Upper of a 1991 BMY/HARSCO, model M93 5-ton cargo truck; and

WHEREAS, the Purchasing Agent has determined that said vehicle can be maintained, stored and insured by the Township of Upper; and

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to accept said vehicle; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township of Upper hereby accepts a 1991 BMY/HARSCO, Model M93 5-ton Cargo Truck from the County of Cape May deemed as Surplus Property and authorized for conveyance by

the Cape May County Board of Chosen Freeholders Resolution 555-17 adopted on July 25, 2017.

3. The Township Committee hereby authorizes the Mayor, the Township Administrator, and the Purchasing Agent to execute any required documents, and otherwise perform all acts necessary to accomplish the intent of this resolution.

Resolution No. 242-2017

Offered by: Barr

Seconded by: Young

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

18. Appointing the 2017 Season Beach Patrol Personnel contingent upon background clearance.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 243-2017

RE: APPOINTING THE 2017 SEASON BEACH PATROL PERSONNEL
CONTINGENT UPON BACKGROUND CLEARANCE

WHEREAS, the individual hereinafter named has been determined to possess the requisite skills, training and are otherwise eligible for appointment to the position of lifeguard, contingent upon background clearance; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The following individuals are appointed as lifeguards in the Township of Upper contingent upon background clearance at a salary as stated below in accordance with the Salary Ordinance:

RETURNING GUARD

Rodney Tice \$14.00 per hour

ROOKIE GUARD

Matt Cantanoso \$12.50 per hour

Resolution No. 243-2017

Offered by: Corson

Seconded by: Palombo

Adopted: August 14, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

19. Authorizing the purchase of certain items from the 2016 Capital Improvement Bond Ordinance in the amount of \$14,980.94.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 244-2017

**RE: AUTHORIZING THE PURCHASE OF CERTAIN ITEMS FROM THE 2016 CAPITAL
IMPROVEMENT BOND ORDINANCE IN THE AMOUNT OF \$14,980.94**

WHEREAS, it is necessary for the Township of Upper to make certain capital purchases;
and

WHEREAS, the Township Committee adopted the 2016 Capital Improvement Bond Ordinance 08-2016 on April 25, 2016; and

WHEREAS, the Township's QPA has reviewed and approved the quote for an ambulance stretcher from Stryker Sales Corporation and the core drilling and laboratory testing quote from Craig Testing Laboratories, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the purchase of an ambulance stretcher from Stryker Sales Corporation in the amount of \$8,650.94 and core drilling and laboratory testing from Craig Testing Laboratories, Inc. in the amount of \$6,330.00 from the 2016 Capital Improvement Bond.
3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 244-2017

Offered by: Coggins

Seconded by: Barr

Adopted: August 14, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

20. Authorizing participation in the South Jersey Power Cooperative for Electric Service.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 245-2017

**RE: AUTHORIZING PARTICIPATION IN THE SOUTH JERSEY POWER
COOPERATIVE FOR ELECTRIC SERVICE**

WHEREAS, the County of Camden on behalf of the South Jersey Power Cooperative ("SJPC") publicly advertised bids for the purpose of procuring electric energy services;
and

WHEREAS, Cape May County is currently a member of the SJPC with Camden County as Lead Agency for the purchase of electric generation supply services for Cape May County and its Cooperative members; and

WHEREAS, the Township of Upper has been a member and wishes to continue its participation with the Cape May County Cooperative; and

WHEREAS, Camden County awarded an 12-month contract to South Jersey Energy Company, 1300 Route 73 North, Suite 308, Mt. Laurel, NJ 08054, to provide electric generation supply services at the rate of \$0.0735 per kilowatt-hour for facilities and to Constellation Energy, Inc., 1310 Point Street, Baltimore, MD 21231, \$0.0392 per kilowatt hour for street lighting--these being the lowest of three bids received; and

WHEREAS, the Township of Upper, as a participant of the SJPC, wishes to obtain electric services from South Jersey Energy Company and Constellation Energy, Inc..

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that the Township hereby authorizes participation in the Cape May County Cooperative and the SJPC with Camden County as the Lead Agency; and

BE IT FURTHER RESOLVED that the Township of Upper hereby acknowledges the following:

1. The Lead Agency of the SJPC will enter into a contract with the winning supplier on behalf of the entire SJPC including Cape May County and its Cooperative members.
2. The Township of Upper will not sign a contract directly with the winning bidder, but will adhere to the terms and conditions of the master contract.

3. The contract for electric generation supply services under the SJPC will begin with the first meter reading after August 31, 2017 and continue to August 2018; and

BE IT FURTHER RESOLVED that the Township of Upper shall ensure that sufficient funds shall be appropriated for the balance of 2017 and, contingent upon the availability, shall appropriate sufficient funds for the remainder of the contract upon the adoption of the 2018 budget; and

BE IT FURTHER RESOLVED that no participating contracting unit in the Energy Cooperative shall be responsible for any items ordered or for performance by any other participating contracting unit. Each participating contracting unit shall be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility of liability.

Resolution No. 245-2017
Offered by: Coggins
Adopted: August 14, 2017

Seconded by: Barr

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

21. Authorizing the purchase of a 2018 Freightliner 108sd 70 Dump Truck in the amount of \$142,044.00 through the Houston-Galveston Area Council (H-GAC) National Cooperative Contract with funds from the 2016 Capital Improvement Bond Ordinance and the 2017 Road Repairs and Maintenance Operating Expenses budgetary line.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 246-2017

RE: AUTHORIZING THE PURCHASE OF A 2018 FREIGHTLINER 108SD 70 DUMP TRUCK IN THE AMOUNT OF \$142,044.00 THROUGH THE HOUSTON-GALVESTON AREA COUNCIL (H-GAC) NATIONAL COOPERATIVE CONTRACT WITH FUNDS FROM THE 2016 CAPITAL IMPROVEMENT BOND ORDINANCE AND THE 2017 ROAD REPAIRS

AND MAINTENANCE OPERATING EXPENSES BUDGETARY LINE

WHEREAS, it is necessary for the Township of Upper to make certain capital purchases; and

WHEREAS, the Township Committee has determined that a purchase from the national cooperative contract will result in cost savings after all factors have been considered; and

WHEREAS, N.J.S.A. 52:34-6.2 allows the Township of Upper to utilize national cooperative contracts as a method of procurement; and

WHEREAS, the Township Committee adopted the 2016 Capital Improvement Bond Ordinance 08-2016 on April 25, 2016; and

WHEREAS, the Township of Upper intends to purchase a 2018 Freightliner 108SD 70 Dump Truck from Houston Freightliner, Inc. through the Houston Galveston Area Council (H-GAC) National Cooperative Contract No. #HT06-16 as herein indicated; and

WHEREAS, Houston Freightliner, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Houston Freightliner, Inc. has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and Houston Freightliner, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose from the 2016 Capital Improvement Bond and the 2017 Road Repairs and Maintenance Operating Expenses budgetary line; and

WHEREAS, the Chief Financial Officer has confirmed that the

Township has complied with N.J.S.A. 52:34-6.2 as well as all other legal requirements for this method of procurement.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with Houston Freightliner, Inc. for the purchase of a 2018 Freightliner 108SD 70 Dump Truck through the Houston Galveston Area Council (H-GAC) National Cooperative Contract No. #HT06-16 in the amount of \$142,044.00.

3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 246-2017

Offered by: Barr

Seconded by: Coggins

Adopted: August 14, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

ORDINANCES

- 22.** Public hearing and final adoption of Ordinance No. 009-2017 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER II (ADMINISTRATION) AND CHAPTER V (PERSONNEL) OF THE CODE OF UPPER TOWNSHIP. **During the public hearing portion there were no comments. Motion by Curtis Corson, second by Edward Barr, to adopt Ordinance No. 009-2017. During roll call vote all five Committeemen voted in the affirmative**

**TOWNSHIP OF UPPER
CAPE MAY COUNTY**

ORDINANCE

ORDINANCE NO. 009-2017

**RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER II
(ADMINISTRATION) AND CHAPTER V (PERSONNEL)
OF THE CODE OF UPPER TOWNSHIP**

WHEREAS, the Township Committee of the Township of Upper, in order to provide for the orderly and efficient management of Township business, has determined that it is appropriate to amend Chapter II (Administration) of the Code of Upper Township to create the office of Information Technology and Communications; and

WHEREAS, the Township Committee of the Township of Upper, finds it necessary to also amend Chapter V (Personnel) of the Code of Upper Township to modify certain job classifications or job titles to support the continuity of Township business.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: Chapter II (Administration) of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township shall be amended as follows:

Section 2-2.4.e.1. is replaced in its entirety with the following:

1. Be the chief executive and administrative official of the Township of Upper with respect to the following departments: Department of Public Works, Department of Public Safety, Department of Emergency Management, Department of Personnel, Division of Emergency Medical Services (EMS) and Department of Information, Technology and Communications. The Township Administrator shall perform such duties in each department under the general supervision of the member of the Township Committee appointed by the

Township Committee as the head of such department.

Section 2-3.5 is replaced in its entirety with the following:

Section 2-3.5 **Establishment of Other Township Departments.** The following departments are hereby established by the Township of Upper and each such department shall have a member or members of the Township Committee appointed by the Township Committee to serve as director and head of such department: Public Safety, Buildings and Grounds, Revenue and Finance, Municipal Court, Animal Control, Personnel, Lifeguards, Division of Emergency Medical Services (EMS), Housing, Engineering, Clerk's Office, Zoning and Planning, Construction Code and Information, Technology and Communications.

SECTION 2: Chapter V (Personnel) of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, Section 5-6.2 shall be amended and supplemented as follows:

Add the Following Positions:

**General Supervisor Public Works
Supervisor Sanitation**

Delete the Following Positions:

**Road Repairer Supervisor
Road Repairer 3**

SECTION 3: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: SEVERABILITY: This Ordinance shall be subject to the severability provisions set forth in Section 5-15 of Chapter V of the Code of Upper Township.

SECTION 5: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR THE FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 10TH DAY OF JULY, 2017 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 14TH DAY OF AUGUST, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

23. Introduction and first reading of Ordinance No. 011-2017 RE: AN ORDINANCE AMENDING ORDINANCE NO. 017-2016 KNOWN AS THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2017. **Motion by John Coggins, second by Richard Palombo, to introduce Ordinance No. 011-2017 with a public hearing and final adoption scheduled for September 11, 2017. During roll call vote all five Committeemen voted in the affirmative.**

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 011-2017

**RE: AN ORDINANCE AMENDING ORDINANCE NO. 017-2016 KNOWN AS
THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2017**

BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: Ordinance No. 017-2016, known as the Salary Ordinance of 2017 at Section 2, is hereby amended as hereinafter provided for the line items as indicated below:

SECTION 2: SALARIES:

C. CODE ENFORCEMENT/ZONING ENFORCEMENT:

<u>POSITIONS</u>	<u>MINIMUM</u>	<u>MAX-2017</u>
Plumbing Subcode Official (P/T)	No Min.	20,000.00
Fire Prot. Subcode Official (P/T)	No Min.	15,000.00
Temp. Const. Code/Bldg. Subcode	No Min.	35.00/Hr.

Temp. Plumbing Subcode Official	No Min.	35.00/Hr.
Temp. Fire Prot. Subcode Official	No Min.	35.00/Hr.

E. PUBLIC WORKS/SPORTS AND RECREATIONAL PROGRAMS:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAX-2017</u>
General Supervisor Public Works	12,500.00	88,000.00
Supervisor Sanitation	12,500.00	82,000.00

SECTION 3: SEVERABILITY: If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 4: REPEALER: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 5: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 14th DAY OF AUGUST, 2017 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE

HELD ON THE 11th DAY OF SEPTEMBER, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL,
TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER.

JOANNE R. HERRON, DEPUTY TWP. CLERK
TOWNSHIP OF UPPER

24. Introduction and first reading of Ordinance No. 012-2017 RE: AN ORDINANCE AMENDING CHAPTER XXVI OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER WHICH ESTABLISH REQUIREMENTS FOR THE USE OF TOWNSHIP FACILITIES. **Motion by Hobie Young, second by Richard Palombo, to introduce Ordinance No. 012-2017 with a public hearing and final adoption scheduled for September 11, 2017. During roll call vote all five Committeemen voted in the affirmative.**

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 012-2017

**AN ORDINANCE AMENDING CHAPTER XXVI OF THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP OF UPPER WHICH ESTABLISH
REQUIREMENTS FOR THE USE OF TOWNSHIP FACILITIES**

BE IT ORDAINED by the Township Committee in the Township of Upper,
County of Cape May and State of New Jersey as follows:

SECTION 1: Chapter XXVI of the Revised General Ordinances of the Township
of Upper, also known as the Code of Upper Township, shall be amended to add the following
Section 26-2.3:

26-2.3 Admission Fees, Vendor Fees and Participant Fees.

The Township may hold and sponsor events at Township facilities and charge fees for admission to the event and for vendors or others to participate in the event. The Township Committee shall, by resolution, set forth the amount to be charged for admission and for vendors and participants at each event. Such resolution may include terms and

conditions for admission to the event and for the participation of a vendor or participant at the event.

SECTION 2: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 3: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

SECTION 4: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

SECTION 5: CODIFICATION: This Ordinance shall be codified in Chapter XXVI of the Upper Township Code.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 14th OF AUGUST, 2017 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 11th DAY OF SEPTEMBER, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

JOANNE R. HERRON, DEPUTY TOWNSHIP CLERK
TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

25. **Bid results for Replacement of Webster Avenue Bulkhead.** Paul Dietrich reported that the Township received seven bids with the lowest bid received from RA Walters & Son. Motion by Hobie Young, second by Edward Barr, to prepare a Resolution to award the bid to the lowest bidder. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda.

Mr. Dietrich also requested authority to solicit bids for the site improvements to Webster Avenue. Motion by Hobie Young, second by Edward Barr, to solicit bids for the site improvements to Webster Avenue. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda

26. **Cape May County request for a resolution of support for a proposed shared use path on Roosevelt Boulevard over Crook Horn Creek.** Motion by Curtis Corson, second by Hobie Young, to approve the request. During roll call vote all five Committeemen voted in the affirmative. A Resolution for formal action will be placed on the next agenda.
27. **Country Shore Women's Club request to hold a Bingo #BA-479 and a Raffle #RA-480 on October 14, 2017 at the Upper Township Community Center.** Motion by John Coggins, second by Edward Barr, to approve the request. During roll call vote all five Committeemen voted in the affirmative.

UNFINISHED BUSINESS

DISCUSSION

PAYMENT OF BILLS

28. **"I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."** Motion by John Coggins, second by Edward Barr. During roll call vote all five Committeemen voted in the affirmative.

Bills approved for payment: \$1,491,894.79

Payroll: \$208,471.72

REPORT OF MUNICIPAL DEPARTMENTS

- 29. Clerk's Office
- 30. Construction
- 31. Finance Office
- 32. Municipal Court
- 33. Tax Collector

Motion by Richard Palombo, second by Edward Barr, to accept the reports as submitted. During roll call vote all five Committeemen voted in the affirmative.

PUBLIC COMMENT

Wanda Adamson, Petersburg, stated that she still cannot hear certain people on the recordings of the Committee meetings. She also inquired as to when the new website will be ready. It was stated that the website is in the process of being revamped and should be ready in several weeks. Ms. Adamson next requested a NJSP presence along Route 50 in Tuckahoe to help curb the speeding problem. She next inquired if there are any environmental issues with the water tower behind the Acme shopping center. It was stated that there have been no issues and the water tower received all of the proper permits. Lastly, Ms. Adamson spoke regarding the Rails to Trails program which provides grant money for the conversion of old railways to bike paths.

CLOSED SESSION

34. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER
RESOLUTION NO. 247-2017
MOTION GOING INTO CLOSED SESSION
AUGUST 14, 2017**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Personnel
2. Contract negotiation - Beacon Animal Rescue, Inc.
3. Contract negotiation - Market to Affordable Program
4. Contract negotiation - NJDEP Site Access Agreement Block 350, Lot 12
5. Contract negotiation - Cape May County Open Space Land Acquisition
6. Contract negotiation - Cape May County MUA Host Community Benefit Agreement
7. Contract negotiation - Special Legal Counsel for Employment and Labor Law matters
8. Contract negotiation - Paving project

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: John Coggins

Motion seconded by: Richard Palombo

During roll call vote all four Committee members present voted in the affirmative.

Committeeman Young had excused himself for a few minutes and was absent at the time of the vote.

RECONVENE PUBLIC PORTION OF MEETING

Motion by John Coggins, second by Richard Palombo, to reconvene the public portion of the meeting. During roll call vote all five Committeemen voted in the affirmative.

Motion by John Coggins, second by Curtis Corson, to extend the leave of absence for EMT Donna Haugen to September 15, 2017. During roll call vote all five Committeemen voted in the affirmative.

Motion by John Coggins, second by Hobie Young, to hire Jim Cotton as a part time Plumbing Subcode Official at a salary of \$15,000.00. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda.

Motion by John Coggins, second by Hobie Young, to hire Bill Hoffman as a part time Fire Protection Subcode Official at a salary of \$5,000.00. During roll call vote all five Committeemen voted in the affirmative. A resolution for formal action will be placed on the next agenda.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 11:31 P.M., with a motion by John Coggins, second by Richard Palombo, and all five Committeemen voting in the affirmative. The next regular meeting is scheduled for Monday August 28, 2017 at 7:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC
Deputy Municipal Clerk

BILL LIST

69748 08/14/17 A0004 A COMMERCIAL OFFICE CLEANERS 2,300.00 2982
69749 08/14/17 A0018 ACTION SUPPLY INC. 49.29 2982
69750 08/14/17 A0025 ADVANTAGE RENTAL ACE HARDWARE 582.33 2982
69751 08/14/17 A0027 ACE PLUMBING SUPPLY,INC 124.60 2982

69752 08/14/17 A0091 ATLANTIC CITY ELECTRIC 23,424.12 2982
69753 08/14/17 A0113 ARAWAK PAVING CO. INC. 239,224.65 2982
69754 08/14/17 A0175 Adams Rehmann & Haggan Assoc 12,800.00 2982
69755 08/14/17 A0193 ATLANTIC INVESTIGATIONS, LLC 1,400.00 2982
69756 08/14/17 A0206 ADVANCE LEARNING 396.00 2982
69757 08/14/17 A0212 ANCERO, LLC 6,805.00 2982
69758 08/14/17 A0213 ATLANTIC CITY ELECTRIC 1,705.34 2982
69759 08/14/17 B0035 BELMONT & CRYSTAL SPRINGS 135.11 2982
69760 08/14/17 B0182 BRIGGS LAW OFFICE, P.C. 13,784.19 2982
69761 08/14/17 B0220 BERGEY'S TRUCK CENTERS 1,277.83 2982
69762 08/14/17 C0019 CITY OF OCEAN CITY 57,947.50 2982
69763 08/14/17 C0060 CAPRIONI'S PORTABLE TOILETS 2,517.00 2982
69764 08/14/17 C0061 CAPRIONI FAMILY SEPTIC 530.00 2982
69765 08/14/17 C0068 COMCAST 856.21 2982
69766 08/14/17 C0131 CINTAS FIRST AID & SAFETY 100.61 2982
69767 08/14/17 C0143 CODY'S POWER EQUIPMENT 104.66 2982
69768 08/14/17 C0171 COLONIAL ELECTRIC SUPPLY CO. 177.36 2982
69769 08/14/17 C0182 CDW GOVERNMENT, INC 89.00 2982
69770 08/14/17 C0201 CRUZAN'S TRUCK SERVICE INC. 71.58 2982
69771 08/14/17 C0223 CASA PAYROLL SERVICE 289.75 2982
69772 08/14/17 C0246 CRAFT OIL CORPORATION 130.00 2982
69773 08/14/17 C0247 CMRS-FP 2,000.00 2982
69774 08/14/17 C0259 CAPE PHYSICIANS ASSOCIATES, PA 645.00 2982
69775 08/14/17 C0283 CUSTOM-BANDAG, INC 1,831.33 2982
69776 08/14/17 C0291 Curran John P. 21.44 2982
69777 08/14/17 C0293 Chadwick Jessica 41.44 2982
69778 08/14/17 D0040 DELTA DENTAL OF N.J. INC. 5,911.78 2982
69779 08/14/17 D0080 DOWNAM, HARRY J. JR. 709.47 2982
69780 08/14/17 E0003 EASTERN SIGN CO. 300.00 2982
69781 08/14/17 E0012 EHRlich PEST CONTROL INC 86.00 2982
69782 08/14/17 E0020 ELMER DOOR CO. 545.00 2982
69783 08/14/17 F0163 FREITAG, ABIGAIL 40.69 2982
69784 08/14/17 F0182 FDR HITCHES 12,313.20 2982
69785 08/14/17 G0014 GARDEN STATE HWY PRODUCTS INC. 2,287.10 2982
69786 08/14/17 G0016 GARDNER HARDWARE INC. 190.63 2982
69787 08/14/17 G0028 GENTILINI FORD 1,320.53 2982
69788 08/14/17 G0035 GENRON FIRE PROTECTION 59.00 2982
69789 08/14/17 G0092 GRUND, BARBARA J. 59.97 2982
69790 08/14/17 G0147 GREATAMERICA FINANCIAL SVCS. 170.00 2982
69791 08/14/17 G0157 GRANTURK EQUIPMENT CO., INC. 1,016.52 2982
69792 08/14/17 H0018 HAROLD RUBIN L & H SUPPLY 411.14 2982
69793 08/14/17 H0073 HOME DEPOT CRC/GECF 123.69 2982
69794 08/14/17 H0095 HORIZON BCBSNJ 163,345.11 2982
69795 08/14/17 H0148 THOMAS H. HEIST INS AGENCY INC 1,518.75 2982
69796 08/14/17 H0174 HOFFMAN EQUIPMENT CO. 235.00 2982
69797 08/14/17 H0179 HADDON, BRENDAN 150.00 2982
69798 08/14/17 K0086 K D NATIONAL FORCE SECURITY 1,984.50 2982
69799 08/14/17 L0007 LC EQUIPMENT, INC. 687.00 2982
69800 08/14/17 L0027 LASHLEY HEATING & COOLING INC. 325.00 2982
69801 08/14/17 L0040 LEA, SHELLEY 500.00 2982
69802 08/14/17 L0043 LEE RAIN, INC. 5,898.00 2982
69803 08/14/17 L0133 Leyboldt Pamela A. 21.44 2982
69804 08/14/17 M0035 MARMORA FIRE CO. DISTRICT #3 281,304.00 2982
69805 08/14/17 M0076 MGL PRINTING SOLUTIONS 525.00 2982
69806 08/14/17 M0166 MOTOROLA SOLUTIONS 4,723.72 2982
69807 08/14/17 M0180 MED-TECH RESOURCE, LLC 883.89 2982
69808 08/14/17 M0188 MCCARTHY TIRE SERVICE OF PHILA 1,449.06 2982
69809 08/14/17 M0269 MULTI-TEMP MECHANICAL, INC. 119.99 2982
69810 08/14/17 N0004 NJ-AMERICAN WATER CO. 210.74 2982
69811 08/14/17 N0043 NAPA AUTO PARTS 251.17 2982
69812 08/14/17 N0107 N.J.DIV ALCHOLOIC BEV CONTROL 24.00 2982
69813 08/14/17 N0131 DEFINED CONTRIB RETIRE PROGRAM 159.70 2982
69814 08/14/17 N0141 NETCARRIER TELECOM, INC. 1,945.08 2982
69815 08/14/17 N0143 NATIONAL TIME SYSTEMS 372.70 2982

69816 08/14/17 O0005 OFFICE BUSINESS SYSTEMS INC 1,381.72 2982
 69817 08/14/17 O0006 SJSHORE MARKETING,LLC 322.66 2982
 69818 08/14/17 P0032 PEDRONI FUEL CO. 2,503.19 2982
 69819 08/14/17 P0056 TURF EQUIPMENT AND SUPPLY CO 1,081.05 2982
 69820 08/14/17 P0082 POTTER, JAY 85.00 2982
 69821 08/14/17 R0030 RIGGINS, INC. 6,286.83 2982
 69822 08/14/17 R0115 RID PEST CONTROL INC. 55.00 2982
 69823 08/14/17 S0001 SAM'S CLUB 552.26 2982
 69824 08/14/17 S0031 SCHULER SECURITY, INC. 912.00 2982
 69825 08/14/17 S0034 SCHULER, DANIEL 128.00 2982
 69826 08/14/17 S0056 SEASHORE ASPHALT CORPORATION 2,459.39 2982
 69827 08/14/17 S0065 SEAVILLE FIRE CO. DISTRICT #4 271,452.50 2982
 69828 08/14/17 S0092 SHONE, LEROY 93.28 2982
 69829 08/14/17 S0097 SMH CPR TRAINING CENTER 160.00 2982
 69830 08/14/17 S0121 SMUZ, THERESE A 77.20 2982
 69831 08/14/17 S0130 SOUTH JERSEY CHIEFS ASSOC. 34.00 2982
 69832 08/14/17 S0134 SO. JERSEY GAS COMPANY 61.20 2982
 69833 08/14/17 S0153 STERICYCLE, INC. 171.08 2982
 69834 08/14/17 S0196 STEWART BUSINESS SYSTEMS LLC 378.30 2982
 69835 08/14/17 S0253 SAMPLE MEDIA, INC. 550.00 2982
 69836 08/14/17 S0292 JEFFREY SURENIAN & ASSOC. LLC 297.79 2982
 69837 08/14/17 S8307 Smith, Robert 21.44 2982
 69838 08/14/17 T0032 THE PRESS OF ATLANTIC CITY 341.04 2982
 69839 08/14/17 T0046 TIFFIN HOLDINGS, INC 1,328.00 2982
 69840 08/14/17 T0052 TOWNSHIP OF DENNIS 11,250.00 2982
 69841 08/14/17 T0067 TOWNSHIP OF UPPER PETTY CASH 3.00 2982
 69842 08/14/17 T0085 TREASURER, STATE OF NEW JERSEY 42.00 2982
 69843 08/14/17 T0117 TUCKAHOE FIRE DISTRICT #2 249,150.00 2982
 69844 08/14/17 T0168 TOWNSHIP OF UPPER 253.86 2982
 69845 08/14/17 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 2982
 69846 08/14/17 V0001 VCI EMERGENCY VEHICLE 200.00 2982
 69847 08/14/17 V0005 VAN EMBDEN, NATHAN, ATTORNEY 1,005.00 2982
 69848 08/14/17 V0013 VERIZON WIRELESS 1,256.75 2982
 69849 08/14/17 V0020 VINELAND AUTO ELECTRIC INC. 679.85 2982
 69850 08/14/17 V0022 VERIZON 483.63 2982
 69851 08/14/17 V0024 VAL-U AUTO PARTS L.L.C. 1,310.38 2982
 69852 08/14/17 W0030 WEST PUBLISHING CO. 469.23 2982
 69853 08/14/17 W0048 WINNER FORD OF CHERRY HILL 52,972.00 2982
 69854 08/14/17 W0050 WIRELESS ELECTRONICS, INC. 1,050.00 2982
 69855 08/14/17 W0087 W.B. MASON 1,027.60 2982
 69856 08/14/17 W0099 WATERS EDGE ENVIRONMENTAL, LLC 2,000.00 2982
 69857 08/14/17 X0008 XEROX FINANCIAL SERVICES 662.40 2982
 69858 08/14/17 Y0008 YOUNG, DANIEL J. ESQUIRE PC 13,781.25 2982

Total: \$1,491,894.79