TOWNSHIP OF UPPER 2100 TUCKAHOE ROAD PETERSBURG, NJ 08270 CAPE MAY COUNTY MINUTES FOR TUESDAY MAY 30, 2017

REGULAR MEETING OF THE TOWNSHIP COMMITTEE -7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
John Coggins	Present
Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Deputy Municipal Clerk Joanne Herron, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich and Chief Financial Officer Barbara Spiegel.

APPROVAL OF MINUTES - May 8, 2017 Regular Meeting and

Closed Session Minutes

Motion by Edward Barr, second by John Coggins, to approve the May 8, 2017 Regular Meeting and Closed Session Minutes as submitted. During roll call vote all five Committeemen voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

John Coggins, Committeeman, stated that during routine spot checking of the daily operations in the Finance Office, it was discovered that Department heads need additional training in the requisition process. The CFO, Barbara Spiegel, gave a brief outline of the requirements the various Department heads should be following, and stated that the procedure will be strictly enforced. Mr. Coggins stated that the discussion was prompted when the Township Administrator, Scott Morgan, reviewed a service contract for a generator in one of the Township's buildings and was able to save \$11,000.00 by researching and finding a new service provider.

Hobie Young, Committeeman, reported that he attended the Strawberry Festival last weekend at the Gandy House. The event had a good turnout and the Historical Society did a phenomenal job. He next reported that he has recently spoken with the American Legion to see if they would like to partner with the Historical Society for the proposed museum at the Old Municipal Building. He next reported that the Fourth of July celebration plans are underway. The events will begin at 4:00 pm on July 4th, with a rain date scheduled for the 5th. A second planning

meeting will be held soon and he requested anyone that would like to volunteer to please attend. Next, he stated that the parking lot at Caldwell Park needs to have a crack seal coating applied. It was stated that Mr. Morgan has been looking into pricing for the rental of a crack sealer. Lastly, Mr. Young reported that he recently had to call the State Police for people parking in the no parking area at the Lacrosse fields on Tuckahoe Road. He stated that the Lacrosse program is growing and the parking issues need to be addressed. He also requested that the Clerk's Office send the Lacrosse game schedule to the State Police.

Edward Barr, Committeeman, made a motion to hire James Heilman and Michael Warren as part-time employees to the Department of Public Works pending pre-employment testing. The motion was seconded by Committeeman Corson. During roll call vote all five Committeemen voted in the affirmative. He next requested a status update on the Bayview Boat Ramp. Mr. Dietrich stated that the delay for the completion of the project has been the planting of the living shoreline. It is anticipated that the plants will be ready this coming week. There was also some miscommunication with the contractor which caused a delay in the installation of stones in the turnaround area. He further stated that he is waiting to hear from Atlantic City Electric as to what their costs will be for spot lighting in the area. After a brief discussion, during which the Committee voiced their displeasure of the delay in completion of the project, the Engineer was instructed to have a status report by the end of the week.

Curtis Corson, Committeeman, reported that the New Jersey State Police will be holding a Chat with a Trooper event on June 8th at the Dunkin Donuts in Marmora. He next gave an update on a recent situation in which 911 was called and the response time was extremely delayed. He stated that it is very important that if residents call 911 using a cell phone, they make sure to give their physical address, not their mailing address. He stated that many of the addresses along Route 9, Corson Tavern Road, Dennisville-Petersburg Road, etc. overlap with neighboring Municipalities and can cause confusion. He also requested that the Township look into once again petitioning the Postal Service for a consolidated ZIP code in Upper Township.

Richard Palombo, Mayor, reported that he and Committeeman Coggins had the honor of participating in the VFW and American Legion Memorial Day events this past Monday. He next congratulated Ralph Cooper for being named Sustainable New Jersey's 2017 Sustainability Hero. Lastly, he reported that the Township has received a DOT grant in the amount of \$158,000.00 for the completion of the reconstruction of Commonwealth Avenue.

OTHER REPORTS

Joanne Herron, Deputy Clerk, reminded everyone that the Primary election will be held next Tuesday June 6th. The polls will be open from 6:00 am to 8:00 pm, and the Clerk's Office will be open those same hours as well. She next stated that the County is having difficulty due to a shortage of poll workers. She stated that anyone that would like to become a poll worker should contact the Cape May County Board of Elections. Mayor Palombo requested that the information on how to become a poll worker be placed on UTTV and the Township's website.

Daniel Young, Municipal Attorney, reported that there are a number of items for closed session; personnel, litigation, and contract negotiation matters. However, the last item on the closed session agenda, contract negotiation for website services, will not be discussed tonight.

Paul Dietrich, Municipal Engineer, reported that the consultant for the remediation of the Sam's Gulf station has indicated that there may be grant funds available through the DEP for the remediation costs. He has requested budgetary numbers from the Consultant for the project. He stated that if the Township plans on using the site for Affordable Housing or Open Space, additional funds may be available. He next reported that the paving project is a little over half way complete. The contractor is hoping to start in the Beesley's Point section next week. Committeeman Barr stated that he has received several complaints about very bumpy conditions on the newly paved section on Stagecoach Road between Hope Corson and West Katharine. Mr. Dietrich stated that he would review the area with the contractor. Mayor Palombo inquired into the status of the remediation of the Old Municipal Building. Mr. Dietrich stated that the Consultant that performed the asbestos testing is putting together the bid specifications for the remediation. The Historical Society has submitted a check for their share of the Architect costs and he hopes to have proposals for the architectural services soon.

RESOLUTIONS

1. Authorizing the Mayor to execute a Temporary Construction Easement with the County of Cape May for portions of Township owned streets for the project known as Corsons Tavern Road (CR628) Resurfacing Improvements.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 152-2017

RE: AUTHORIZING THE MAYOR TO EXECUTE A TEMPORARY
CONSTRUCTION EASEMENT WITH THE COUNTY OF CAPE MAY FOR PORTIONS OF
TOWNSHIP OWNED STREETS FOR THE PROJECT KNOWN AS CORSONS TAVERN
ROAD (CR628) RESURFACING IMPROVEMENTS

WHEREAS, the County of Cape May will be conducting a resurfacing improvement project for Corsons Tavern Road from Tattlers Road in Dennis Township to New Bridge Road in Upper Township; and

WHEREAS, as a result of the resurfacing work extending beyond the Corsons Tavern Road right-of-way, the County has requested a Temporary Construction Easement, attached hereto as Exhibit A, from the Township of Upper for work that will occur on Township owned streets; and

WHEREAS, the Township of Upper has deemed it to be in the Township's interest to grant said easement to the County of Cape May.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. The Mayor is hereby authorized to execute on behalf of the Township a Temporary Construction Easement with the County of Cape May for portions of Township owned streets for the project known as Corsons Tavern Road (CR 628) Resurfacing Improvements from south of Tattler Road in Dennis Township to the New Bridge Road in Upper Township.
- 3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 152-2017

2. Supporting the installation of flashing road safety lights and Highway safety signs along Route 50 within Mileposts 5.78 and 5.88 and authorizing a cost sharing commitment for the project pursuant to NJDOT Policy 346.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 153-2017

RE: SUPPORTING THE INSTALLATION OF FLASHING ROAD SAFETY LIGHTS AND HIGHWAY SAFETY SIGNS ALONG ROUTE 50 WITHIN MILEPOSTS 5.78 AND 5.88 AND AUTHORIZING A COST SHARING COMMITMENT FOR THE PROJECT PURSUANT TO NJDOT POLICY 346

WHEREAS, to ensure the safe ingress and egress of the public to and from the Upper Township Community Center along Route 50, the Township Committee has requested the NJDOT to install flashing road safety lights and highway safety signs on Route 50 within Mileposts 5.78 and 5.88, pursuant to Resolution 106-2017 adopted on March 27, 2017; and

WHEREAS, the NJDOT has advised that Policy 346 requires the Municipality to

commit to paying 25% of the costs associated with electrical construction projects; and

WHEREAS, upon receipt of this cost commitment, the NJDOT will initiate the investigation process for the requested installation.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. The Township of Upper hereby commits to paying 25% of the costs associated with the installation of flashing road safety lights and highway safety signs along Route 50 between Mileposts 5.78 and 5.88 as required by NJDOT Policy 346.
- 3. A certified copy of this Resolution shall be provided to Joseph Fatatis, Supervising Engineer 2, Bureau of Traffic Engineering, NJDOT.

Resolution No. 153-2017

Offered by: Young Seconded by: Corson

Adopted: May 30, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	ABSTAINED	<u>ABSENT</u>
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

3. Resolution and Certification with respect to the 2016 Annual Audit and in compliance with the Local Finance Board of the State of New Jersey.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 154-2017

RESOLUTION AND CERTIFICATION WITH RESPECT TO THE 2016 ANNUAL AUDIT AND IN COMPLIANCE WITH THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:5-4 required the governing body of every local unit to have made an annual audit of its books, accounts and financial transaction; and

WHEREAS, the Annual Report of Audit for the year <u>2016</u> has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

GENERAL COMMENTS

AND

RECOMMENDATIONS

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

GENERAL COMMENTS

AND

RECOMMENDATIONS

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of

New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the

State of New Jersey may subject the members of the local governing body to the penalty

provisions of R.S. 52:27BB-52 - to wit:

R.S.52:27BB-52 - "A local officer or member of a local governing body who, after a date

fixed for compliance, fails or refuses to obey an order of the Director of Local Government

Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon

conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not

more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Township of

Upper, hereby states that it has complied with the promulgation of the Local Finance Board of

the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this

resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution No. 154-2017

Offered by: Coggins Seconded by: Barr

Adopted: May 30, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	_X			
Coggins	_X			
Corson	_X			
Young	_X			
Palombo	_X			

4. Appointments to the Upper Township Green Team Advisory Committee. Paul Dietrich reported that there are three actions the Green Team would like to pursue this year. A no smoking policy at all Township recreations areas, a prohibition on the deliberate release of balloons, and enacting requirements that all irrigation systems have a rain senor gauge.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

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RESOLUTION NO. 155-2017

RE: APPOINTMENTS TO THE UPPER TOWNSHIP GREEN TEAM ADVISORY COMMITTEE

WHEREAS, the Upper Township Green Team Advisory Committee is an established committee consisting of volunteer members who shall meet throughout the year to develop plans, recommend programs, assist with educational opportunities that support the creation of a sustainable community, and advise the Township Committee on ways to improve municipal operations with "Green" initiatives which are economically and environmentally sound; and

WHEREAS, Township of Upper hereby acknowledges that the residents of the Township of Upper desire a stable, sustainable future for themselves and future generations; and

WHEREAS, by endorsing a sustainable path the Township of Upper is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of the Township of Upper, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community. The Attached exhibit shows the Green Team's activities for last year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. The following persons are hereby appointed to the Green Team Advisory Committee of the Township of Upper:

Wanda Adamson Fred Beuttler Ralph Cooper Harry Young Zachary Nickerson Rebecca Holden Katelynn Wintz

Paul Dietrich, Sr., Municipal Engineer Hobart Young, Township Committeeperson

- 3. The forgoing appointees shall constitute the sole members of the Green Team Advisory Committee, subject to the provision of Paragraph 4 hereof.
- 4. The Township Committee expressly reserves the right to supplement this Resolution at any time it deems it appropriate to change the membership or policies of the Green Team Advisory Committee.

Resolution No. 155-2017

Offered by: Corson Seconded by: Barr

Adopted: May 30, 2017

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KOH	Can	Vote:

rtorr curr , ott.				
<u>NAME</u>	<u>YES</u>	<u>NO</u>	ABSTAINED	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

5. Authorizing Change Order No. 1 for the 2016 Paving Contract resulting in an increase in the amount of \$126,250.00.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 156-2017

RE: AUTHORIZING CHANGE ORDER NO. 1 FOR THE 2016 PAVING CONTRACT RESULTING IN AN INCREASE IN THE AMOUNT OF \$126,250.00

WHEREAS, the Township of Upper has awarded the 2016 Paving Project bid to Arawak Paving Co., Inc. of 7503 Weymouth Road, Hammonton, NJ 08037, in the original Contract amount of \$1,557,600.00; and

WHEREAS, the Township wishes to approve a Change Order to the aforesaid Contract as hereinafter provided; and

WHEREAS, the Chief Financial Officer has issued a certification as to the availability of funds for this Change Order; and

WHEREAS, the aggregate amount of this Change Order, comprising of an Increase in the amount of \$103,750.00, and Extra Work in the amount of \$22,500.00, does not exceed twenty percent (20%) of the original Contract award; and

WHEREAS, the Township Engineer has requested this Change Order and indicated that it is permitted under the applicable regulations and that, pursuant to N.J.A.C. 5:30-11.8, there is an unforeseen problem which would result in substantial delay and increased costs if bidding were to be required and it is also minor modification to effect economies and improve service; and

WHEREAS, this Change Order is in the best interests of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. Change Order No. 1 to the 2016 Paving Project contract with Arawak Paving Co., Inc. is hereby authorized as follows:

Increases	\$103	,750.00
Decreases	\$	0.00
Extra Work	\$ 22	,500.00
TOTAL	\$126	5,250.00

- 3. A copy of the Change Order detailing the nature and the extent of the work to be done, together with all other prior Change Orders, if any, are attached to this Resolution as Exhibit "A".
- 4. The Mayor and Municipal Engineer are hereby authorized, directed and empowered to execute the Change Order on behalf of the Township of Upper.

5. All Township officials and officers are hereby authorized and directed to take all action necessary to carry out the intent and purpose of this Resolution.

Resolution No. 156-2017

Offered by: Corson Seconded by: Barr

Adopted: May 30, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

6. Appointing additional 2017 season Beach Patrol Personnel.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 157-2017

RE: APPOINTING ADDITIONAL 2017 SEASON BEACH PATROL PERSONNEL

WHEREAS, the individuals hereinafter named have been determined to possess the requisite skills, training and are otherwise eligible for appointment to the position of lifeguard; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. The following individuals are appointed as lifeguards in the Township of Upper at a salary as stated below in accordance with the Salary Ordinance:

LIEUTENANTS

ANDREW TOBIASEN

\$19.00 per hour

RETURNING GUARDS

NICOLAS DIMARCO	\$13.00 per hour
WAYNE MacMURRAY	\$14.00 per hour
WILLIAM MASSEY	\$14.00 per hour
SPENSER POPESON	\$14.00 per hour
GREGORY VAN GILDER	\$14.00 per hour

Resolution No. 157-2017

Offered by: Coggins Seconded by: Palombo

Adopted: May 30, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	X			
Palombo	X			

7. Authorizing the purchase of recycling collection equipment and for the Chief Financial Officer to withdraw funds in the amount of \$31,790.00 from the account entitled Recycling Trust Account to pay for such purposes.

TOWNSHIP OF UPPER CAPE MAY COUNTY R E S O L U T I O N

RESOLUTION NO. 158-2017

RE: AUTHORIZING THE PURCHASE OF RECYCLING COLLECTION EQUIPMENT AND FOR
THE CHIEF FINANCIAL OFFICER TO WITHDRAW FUNDS
IN THE AMOUNT OF \$31,790.00 FROM THE ACCOUNT ENTITLED
RECYCLING TRUST ACCOUNT FOR SUCH PURPOSES

WHEREAS, it is necessary for the Township of Upper to purchase certain recycling collection equipment; and

WHEREAS, the Township has available \$31,790.00 in the Recycling Trust account to purchase three-yard rear load containers; and

WHEREAS, the Township's QPA has reviewed and approved the quote for the three-yard rear load containers from Mid-Atlantic Waste Systems of Easton, Maryland; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the acquisition with Mid-Atlantic Waste Systems of Easton, Maryland for the year 2017 will

exceed \$17,500; and

WHEREAS, Mid-Atlantic Waste Systems has completed and submitted a Business Entity Disclosure Certification which certifies that Mid-Atlantic Waste Systems has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Mid-Atlantic Waste Systems from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the purchase of three-yard rear load containers in the amount of \$31,790.00 from the Recycling Trust Account.
- 3. The Chief Financial Officer of the Township of Upper is hereby authorized, directed and empowered to withdraw funds in the amount of \$31,790.00, from the account entitled Recycling Trust Account to pay for three-yard rear load containers and is empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 158-2017
Offered by: Barr Seconded by: Young Adopted: May 30, 2017

Roll Call Vote:

NAME YES NO ABSTAINED ABSENT

Barr X
Coggins X
Corson X
Young X

Palombo	X		

8. Authorizing a Notice of Violation and Abatement of Nuisance pursuant to Township Code Section 11-1.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 159-2017

RE: AUTHORIZING A NOTICE OF VIOLATION AND ABATEMENT OF NUISANCE PURSUANT TO TOWNSHIP CODE SECTION 11-1

WHEREAS, pursuant to Township Code Section 11-1, the Township Committee is empowered to enforce the removal of public health hazards, safety hazards, fire hazards and nuisances, including the clearing of obnoxious growths, filth, garbage, trash and debris; and

WHEREAS, the Upper Township zoning officer has determined that the properties listed and attached hereto as Exhibit A each contain a public nuisance, obnoxious growths, filth, garbage, trash or debris as indicated which must be removed; and

WHEREAS, pursuant to Upper Township Code Section 11-1 and N.J.S.A. 40:48-2.13, the Township Committee is authorized to cause a Notice of Violation to be sent to each owner and/or foreclosing lien holder describing the violation and stating that unless the violation is abated, removed and remedied within 10 days from the date of such notice the violation shall be abated, removed and remedied by the Township and the cost thereof shall be assessed as a lien against said land; and

WHEREAS, the Township Committee has determined that said Notice of Violation shall be served upon each owner and/or foreclosing lien holder forthwith; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

- 1. The allegations of the preamble are incorporated herein by this reference.
- 2. The zoning officer is hereby directed to serve a Notice of Violation pursuant to Township Code Section 11-1 describing the violation and nuisance upon each owner and/or foreclosing lien holder of the properties listed on Exhibit A, attached hereto.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 159 -2017 Offered by: Corson Adopted: May 30, 2017			Seconded by	: Coggins
Roll Call Vo	te:			
<u>NAME</u>	YES	<u>NO</u>	ABSTAINED	ABSENT
Barr	X			
Coggins	X			
Corson	X			
Young	_ <u>X</u>			
Palombo	X			

ORDINANCES

9. Introduction and first reading of Ordinance No. 008-2017 RE: AN ORDINANCE VACATING A PORTION OF WALTON AVENUE, WITHIN THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY. Motion by John Coggins, second by Richard Palombo, to introduce Ordinance 008-2017 with the public hearing and final adoption scheduled for June 26, 2017. During roll call vote all five Committeemen voted in the affirmative.

TOWNSHIP OF UPPER CAPE MAY COUNTY ORDINANCE

ORDINANCE NO. 008-2017

AN ORDINANCE VACATING A PORTION OF WALTON AVENUE, WITHIN THE TOWNSHIP OF UPPER, COUNTY OF CAPE MAY AND STATE OF NEW JERSEY

WHEREAS, N.J.S.A. 40:67-1 authorizes the Governing Body of a municipality to adopt an Ordinance, among other things, to vacate any street, highway, lane, alley, square, place or park, or any part thereof, dedicated to public use but not accepted by the municipality, whether or not the same, or any portion, has been actually opened or improved; and

WHEREAS, Patrick T. Mullen is the owner of Block 680, Lot 8, and has requested that the Township vacate a portion of Walton Avenue as described in this Ordinance and has agreed to pay the costs incurred by the Township to vacate said street including the costs of the revisions to the tax map; and

WHEREAS, the Township Committee has duly considered the matter and it appears reasonable to agree to the request since there is no present or foreseeable need or intention to utilize said roadway; and

WHEREAS, it is deemed to be in the public interest to vacate a portion of Walton Avenue within the Township of Upper, as hereinafter provided.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: The public right in, along, upon and over the following described land is hereby vacated, surrendered and extinguished:

Description

Vacation of a portion of Walton Avenue, as shown on Current Municipal Tax Map Sheet No. 27.03 Beesley's Point Section of Township of Upper

BEGINNING at the intersection of the Northeasterly line of Walton Ave. (50' wide) and Northwesterly Line of Lincoln Ave.; and

Extending along the Northwesterly Line of Lincoln Ave. across Walton Ave. a distance of 50' to Block 679 Lot 1.; and

Extending Westwardly along Block 679 Lot 1 to the Easterly line of Spencer Ave; and

Extending Northerly along the Easterly Line of Spencer Ave to Block 680 Lot 9; and

Extending southeasterly along Block 680 Lot 9 to Lincoln Ave. to the point of beginning.

SECTION 2: This Ordinance vacates no portion of the street except that portion set forth and described in **SECTION 1** above.

SECTION 3: EXCEPTION: This Ordinance expressly reserves and excepts from vacation all rights and privileges now possessed by public utilities, as defined in R.S. 48:2-13, and by any cable television company, as defined in the "Cable Television Act", P.L. 1972, c. 186, (C.48:5A-1, et seq.), to maintain, repair and replace their existing facilities in, adjacent to,

over or under the street, highway, lane, alley, square, place or park, or any part thereof, to be vacated, as hereinabove described.

SECTION 4: REPEALER: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency only.

SECTION 5: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 30th DAY OF MAY, 2017 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 26th DAY OF JUNE, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

JOANNE R. HERRON, DEPUTY TWP. CLERK TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

- 10. Greater Tuckahoe Area Merchants Association request to hold a Raffle RA 478 at the Tuckahoe Beach on August 6, 2017 at 1:00 pm. Motion by Hobie Young, second by Edward Barr, to approve the request. During roll call vote all five Committeemen voted in the affirmative
- 11. Authorizing the Amateur Athletic Union of the United States, Inc. and the NJ Tar Heels "War at the Shore" event to be held at the Upper Township Community Center on June 24 and 25, 2017. Motion by Hobie Young, second by Edward Barr, to approve the request. During roll call vote all five Committeemen voted in the affirmative. A Resolution for formal action will be placed on the next agenda.

UNFINISHED BUSINESS

DISCUSSION

12. Appraisal Report for the sale of Township owned property Block 11, Lot 4.04. The Municipal Attorney reported that the Township previously had authorized to move forward with a request to purchase this property. An appraisal of the property was obtained and submitted to Mr. Bixby for his review and acceptance of the appraised value as the minimum bid for the property. Mr. Bixby has submitted an objection to the appraised value of the property and is requesting that an Environmental Report for a property near to Block 11, Lot 4.04, be given to the Appraiser for consideration. Motion by Curtis Corson, second by Edward Barr, to send the additional information to the appraiser and inquire if he would like to revise his appraisal. During roll call vote all five Committeemen voted in the affirmative.

PAYMENT OF BILLS

13. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." Motion by John Coggins, second by Edward Barr. During roll call vote all five Committeemen voted in the affirmative.

Bills approved for payment: \$1,175,918.64

Payroll: \$156,292.78

REPORT OF MUNICIPAL DEPARTMENTS

- 14. Animal Control
- 15. Clerk's Office
- 16. Division of EMS
- 17. Finance Office
- 18. Municipal Court
- 19. Department of Public Works

Motion by Richard Palombo, second by Edward Barr, to accept the reports as submitted. During roll call vote all five Committeemen voted in the affirmative.

PUBLIC COMMENT

Nathalie Neiss, Petersburg, inquired what item 8 on the Agenda, a Resolution authorizing a notice of violation and abatement of nuisance, was for. It was stated that this Resolution authorizes a notice of violation to be sent for properties that have a nuisance or obnoxious growth. If the violation is not abated the Township will abate the violation and will place a lien on the property for the costs. Ms. Neiss then spoke about a complaint she has with her neighbor at 100 Dennisville-Petersburg Road, and with which she disagrees with the way the Zoning Officer is handling the matter. Committeeman Corson stated that he has a conflict in this matter and recused himself from the discussion. The Municipal Attorney stated that the Zoning Officer is still investigating the matter and has not yet made her determination. However, when a

determination is made, if Ms. Neiss still disagrees and wishes to appeal the Zoning Officer's decision, she will need to go before the Zoning Board of Adjustment. Once again, Ms. Neiss was told that the Township Committee cannot get involved in these matters. Ms. Neiss then asked why the Construction Official is allowing the neighbor to occupy the building on the property without a Certificate of Occupancy. Mayor Palombo directed that the Construction Official be notified of the matter.

Carol Jones, Marshallville, stated that she was happy to hear about the proposed ban on the deliberate release of balloons, and went on to state how harmful balloons are to sea life.

Ted Kingston, Strathmere, stated that using stones as a paving surface at the Bayview Boat Ramp will just end up in the marsh. He suggested using clam shells so that it does not damage the area. The Engineer stated that he will talk with the contractor to see if clam shells are an option.

CLOSED SESSION

20. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

TOWNSHIP OF UPPER RESOLUTION NO. 160-2017 MOTION GOING INTO CLOSED SESSION MAY 30, 2017

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

- 1. Personnel
- 2. Litigation Holt v. Upper Township Zoning Board of Adjustment
- 3. Potential Litigation Cedar Villas, Inc.
- 4. Potential Litigation Zoning Violations
- 5. Contract negotiation Animal Control

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.

- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- D. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.

Moved by: John Coggins

Motion seconded by: Curtis Corson

During roll call vote all five Committee members voted in the affirmative

RECONVENE PUBLIC PORTION OF MEETING

Motion by Richard Palombo, second by John Coggins, to reconvene the public portion of the meeting. During roll call vote all five Committeemen voted in the affirmative.

Motion by Richard Palombo, second by Curtis Corson, to compensate via a one-time bonus Joanne Herron in the amount of \$2,000.00, Janet McBride in the amount of \$1,000.00, and Karen Buchanan in the amount of \$1,000.00. During roll call vote all five Committeemen voted in the affirmative.

Motion by John Coggins, second by Curtis Corson, to authorize Norman Briggs to act as special legal counsel to handle the zoning violations at 1300 Stagecoach Road, under the guidance of the regular Municipal Attorney. During roll call vote all five Committeemen voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 10:15 P.M., with a motion by Richard Palombo, second by John Coggins, and all five Committeemen voting in the affirmative. The next regular meeting is scheduled for Monday June 12, 2017 at 7:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC Deputy Municipal Clerk

Bill List

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69226 05/30/17 A0018 ACTION SUPPLY INC. 49.12 2972
69227 05/30/17 A0091 ATLANTIC CITY ELECTRIC 5,663.94 2972
69228 05/30/17 A0113 ARAWAK PAVING CO. INC. 422,741.86 2972
69229 05/30/17 A0125 AVALON WEED & INSECT CONTROL 1,994.00 2972
69230 05/30/17 A0134 ANSELL GRIMM & AARON, PC 105.00 2972
69231 05/30/17 A0175 Adams Rehmann & Haggan Assoc 3,200.00 2972
69232 05/30/17 A0177 ALADTEC, INC 2,102.00 2972
69233 05/30/17 A0193 ATLANTIC INVESTIGATIONS, LLC 1,840.00 2972
69234 05/30/17 A0212 ANCERO, LLC 4,516.00 2972
69235 05/30/17 A0213 ATLANTIC CITY ELECTRIC 1,398.07 2972
69236 05/30/17 B0020 BLAKER,RAYMOND 150.00 2972
69237 05/30/17 B0035 BELMONT & CRYSTAL SPRINGS 48.53 2972
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69238 05/30/17 B0060 BIANCHINO LOU & SONS 105.00 2972
69239 05/30/17 B0160 BONNER, ROSEMARY 150.00 2972
69240 05/30/17 B0184 BUSHONG, BRIAN 1,200.00 2972
69241 05/30/17 B0220 BERGEY'S TRUCK CENTERS 281.04 2972
69242 05/30/17 B0232 BLUE FLAME GAS 155.62 2972
69243 05/30/17 B0238 BUSTED KNUCKLE AUTO & TIRE LLC 350.00 2972
69244 05/30/17 C0031 CAPE ASSIST 450.00 2972
69245 05/30/17 C0048 CAPE MAY COUNTY MUA 33,358.65 2972
69246 05/30/17 C0055 CAPE MAY COUNTY HEALTH DEPT. 150.00 2972
69247 05/30/17 C0060 CAPRIONI'S PORTABLE TOILETS 1,724.75 2972
69248 05/30/17 C0061 CAPRIONI FAMILY SEPTIC 615.00 2972
69249 05/30/17 C0068 COMCAST 956.11 2972
69250 05/30/17 C0116 CINTAS CORPORATION 113.03 2972
69251 05/30/17 C0121 CMC CONFERENCE OF MAYORS 325.00 2972
69252 05/30/17 C0143 CODY'S POWER EQUIPMENT 81.99 2972
69253 05/30/17 C0201 CRUZAN'S TRUCK SERVICE INC. 340.89 2972
69254 05/30/17 C0223 CASA PAYROLL SERVICE 523.50 2972
69255 05/30/17 C0230 CATAMARAN MEDIA COMPANY 214.76 2972
69256 05/30/17 C0247 CMRS-FP 2,000.00 2972
69257 05/30/17 C0279 CASA REPORTING SERVICES LLC 103.00 2972
69258 05/30/17 C0286 Catto Sean G. 41.44 2972
69259 05/30/17 D0016 DALEYS PIT 70.00 2972
69260 05/30/17 D0040 DELTA DENTAL OF N.J. INC. 5,775.91 2972
69261 05/30/17 D0082 DOWNSTOWN AIRPORT INC 8,627.45 2972
69262 05/30/17 D0086 DRAWING BOARD PRINTING 168.65 2972
69263 05/30/17 D0129 DINO'S DINER 375.00 2972
69264 05/30/17 D0149 DANZIGER & MARKOFF, LLP 960.00 2972
69265 05/30/17 E0012 EHRLICH PEST CONTROL INC 86.00 2972
69266 05/30/17 E0033 EMERGENCY SYSTEMS SERVICE CO 1,344.60 2972
69267 05/30/17 F0013 FARM RITE INC. 122.39 2972
69268 05/30/17 F0016 FAZZIO, JOSEPH INC. 94.14 2972
69269 05/30/17 F0177 FITZGERALD & MCGROARTY, MT. 1,000.00 2972
69270 05/30/17 G0014 GARDEN STATE HWY PRODUCTS INC. 3,229.90 2972
69271 05/30/17 G0016 GARDNER HARDWARE INC. 224.74 2972
69272 05/30/17 G0057 GLOBALSTAR USA LLC 1,019.51 2972
69273 05/30/17 G0086 W.W. GRAINGER, INC. 61.41 2972
69274 05/30/17 G0147 GREATAMERICA FINANCIAL SVCS. 170.00 2972
69275 05/30/17 G0157 GRANTURK EQUIPMENT CO., INC. 353.98 2972
69276 05/30/17 H0016 HANDLEY, WILLIAM 40.69 2972
69277 05/30/17 H0062 HOPE, JOHN J. 184.83 2972
69278 05/30/17 H0073 HOME DEPOT CRC/GECF 27.44 2972
69279 05/30/17 H0095 HORIZON BCBSNJ 163,890.98 2972
69280 05/30/17 H0097 HERRON, JOANNE R. 235.00 2972
69281 05/30/17 H0099 HAR-TRU, LLC 621.57 2972
69282 05/30/17 H0146 HARTMAN, RICHARD 40.69 2972
69283 05/30/17 H0148 THOMAS H. HEIST INS AGENCY INC 1,686.40 2972
69284\ 05/30/17\ H0174\ HOFFMAN\ EQUIPMENT\ CO.\ 521.44\ 2972
69285 05/30/17 H0175 HOFFMAN, WILLIAM 15.00 2972
69286 05/30/17 H0176 HEILMAN, JAMES 40.69 2972
69287 05/30/17 K0007 KACZMARSKI, RICHARD 385.95 2972
69288 05/30/17 K0037 KOHLER, JOHN F 137.65 2972
69289 05/30/17 K0080 KOHLER'S AUTO GLASS 70.00 2972
69290 05/30/17 KOO93 KJAR, ERIK 40.69 2972
69291 05/30/17 L0040 LEA, SHELLEY 487.19 2972
69292 05/30/17 L0080 LOWES, INC. 29.07 2972
69293\ 05/30/17\ \text{L0081} THE LOMAX CONSULTING GROUP 175.00 2972
69294 05/30/17 L0131 Lex Stephen J. 21.44 2972
69295 05/30/17 L0132 LAROSA, JOSEPH 40.69 2972
69296 05/30/17 M0012 McCAULEY, RICHARD 420.00 2972
69297 05/30/17 M0019 MAXIMUM MARINE, LLC 629.63 2972
69298 05/30/17 M0035 MARMORA FIRE CO. DISTRICT #3 140,652.00 2972
69299 05/30/17 M0039 MacMURRAY, WAYNE 40.69 2972
69300 05/30/17 M0059 MCDANIELS, WILLIAM J. III 109.99 2972
69301 05/30/17 M0121 McCROSSON, JANET 165.99 2972
69302 05/30/17 M0180 MED-TECH RESOURCE, LLC 116.44 2972
69303 05/30/17 M0188 MCCARTHY TIRE SERVICE OF PHILA 193.22 2972
69304 05/30/17 M0247 MORGAN, SCOTT 12.31 2972
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69305 05/30/17 M0277 MONY LIFE INSURANCE COMPANY 577.26 2972
69306 05/30/17 N0043 NAPA AUTO PARTS 0.00 05/30/17 VOID 0
69307 05/30/17 N0043 NAPA AUTO PARTS 504.86 2972
69308 05/30/17 N0046 NJ EMERGENCY PREPAREDNESS ASSO 135.00 2972
69309 05/30/17 N0052 NATL YOUTH SPORTS COACHED ASSN 1,860.00 2972
69310 05/30/17 N0070 MARSH & MCLENNAN AGENCY, LLC 280.00 2972
69311 05/30/17 N0141 NETCARRIER TELECOM, INC. 1,922.69 2972
69312 05/30/17 N0143 NATIONAL TIME SYSTEMS 219.85 2972
69313 05/30/17 N0153 NORTHEAST PLUMBING SERVICES, 14,309.42 2972
69314 05/30/17 N0154 NEW HORIZON COMMUNICATIONS 1,123.73 2972
69315 05/30/17 00006 SJSHORE MARKETING, LLC 656.53 2972
69316 05/30/17 00025 OLD DOMINION BRUSH 785.00 2972
69317 05/30/17 P0032 PEDRONI FUEL CO. 3,366.22 2972
69318 05/30/17 P0036 PENNELLO, DAVID 704.00 2972
69319 05/30/17 P0050 PARSIO, ANTHONY 772.60 2972
69320 05/30/17 P0056 TURF EQUIPMENT AND SUPPLY CO 1,713.83 2972
69321 05/30/17 P0136 POSTNET 72.39 2972
69322 05/30/17 P0167 Pashley Melissa A. 41.44 2972
69323 05/30/17 P0168 Porter Erin E. 21.44 2972
69324 05/30/17 R0030 RIGGINS, INC. 4,333.93 2972
69325 05/30/17 R0100 ROBERTS OXYGEN COMPANY, INC. 127.80 2972
69326 05/30/17 R0103 REUTER CONSTRUCTION, INC 960.00 2972
69327 05/30/17 R0115 RID PEST CONTROL INC. 45.00 2972
69328 05/30/17 S0015 SMYTH, PATRICIA 648.00 2972
69329 05/30/17 S0018 SUBURBAN PROPANE, LP 65.79 2972
69330 05/30/17 S0031 SCHULER SECURITY, INC. 425.00 2972
69331 05/30/17 S0065 SEAVILLE FIRE CO. DISTRICT #4 135,721.25 2972
69332 05/30/17 S0072 SEGIN, STEWART S. 391.67 2972
69333 05/30/17 S0113 SMITH, THOMAS G. 4,133.60 2972
69334\ 05/30/17\ S0121\ SMUZ,\ THERESE\ A\ 55.00\ 2972
69335 05/30/17 S0126 SPIEGEL, BARBARA 76.54 2972
69336 05/30/17 S0134 SO. JERSEY GAS COMPANY 538.32 2972
69337 05/30/17 S0139 SO. JERSEY WATER COND. INC. 612.25 2972
69338 05/30/17 S0153 STERICYCLE, INC. 513.24 2972
69339 05/30/17 S0191 STRATHMERE FIRE CO.DISTRICT #1 21,208.50 2972
69340 05/30/17 S0196 STEWART BUSINESS SYSTEMS LLC 531.27 2972
69341 05/30/17 S0209 STAPLES ADVANTAGE 81.00 2972
69342 05/30/17 S0239 SHORE VET. ANIMAL CONTROL LLC 2,200.00 2972
69343 05/30/17 S0249 BSN SPORTS 875.94 2972
69344 05/30/17 S0253 SAMPLE MEDIA, INC. 480.00 2972
69345 05/30/17 S0254 SHOPRITE 46.94 2972
69346 05/30/17 S0292 JEFFREY SURENIAN & ASSOC. LLC 1,726.15 2972
69347 05/30/17 S0303 SITEONE LANDSCAPE SUPPLY, LLC 781.20 2972
69348\ 05/30/17\ S0317\ STEELE,\ IAN\ 40.69\ 2972
69349\ 05/30/17\ S0318\ STEELE,\ MEREDITH\ 40.69\ 2972
69350 05/30/17 S0319 STEELE, GRACE 40.69 2972
69351 05/30/17 S0320 Smith, Clarence 41.44 2972
69352 05/30/17 T0032 THE PRESS OF ATLANTIC CITY 687.54 2972
69353 05/30/17 T0038 THOMAS, CHRISTOPHER 728.67 2972
69354 05/30/17 T0074 TRANSAXLE LLC 1,331.49 2972
69355 05/30/17 T0080 TREASURER STATE OF N.J. 3,000.00 2972
69356 05/30/17 T0117 TUCKAHOE FIRE DISTRICT #2 124,575.00 2972
69357 05/30/17 T0166 TREASURER, STATE OF NEW JERSEY 349.50 2972
69358 05/30/17 V0001 VCI EMERGENCY VEHICLE 376.15 2972
69359 05/30/17 V0004 VAN DUYNE BROTHERS 9,650.00 2972
69360 05/30/17 V0005 VAN EMBDEN, NATHAN, ATTORNEY 2,025.00 2972
69361 05/30/17 V0024 VAL-U AUTO PARTS L.L.C. 508.66 2972
69362 05/30/17 V0025 V.E. RALPH & SON, INC. 333.55 2972
69363 05/30/17 V0044 Vliet Christopher S. 21.44 2972
69364 05/30/17 W0030 WEST PUBLISHING CO. 469.23 2972
69365 05/30/17 W0038 WILLIAMS, JEREMIAH J. 150.00 2972
69366 05/30/17 W0050 WIRELESS ELECTRONICS, INC. 552.00 2972
69367 05/30/17 W0085 WOODY, LESTER 1,200.00 2972
69368 05/30/17 W0087 W.B. MASON 938.50 2972
69369 05/30/17 W0100 WALKER, ESQUIRE DOUGLAS 300.00 2972
69370 05/30/17 Y0012 YOUNG, ROBERT 539.00 2972
69371 05/30/17 Y0020 YOUNG, BARBARA L. 610.09 2972
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Total: \$1,175,918.64