

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR JANUARY 23, 2017**

*******BUDGET WORKSHOP MEETING - 6:30 P.M.**

In preparation of the 2017 Municipal Budget a budget workshop meeting was called to order this evening at 6:30 PM.

Mayor Palombo read the Open Public meeting notice into the record.

ROLL CALL

Edward Barr	Absent
John Coggins	Present
Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Engineer Paul Dietrich, Chief Financial Officer Barbara Spiegel, and Township Administrator Scott Morgan.

Committeeman Coggins began the meeting by stating that the intention tonight is to go over the proposed appropriations for 2017 in comparison with the appropriations and actual expenditures for 2016, and explain and discuss any variances. He next stated that in order to achieve a budget with a zero tax increase, based on our preliminary appropriations approximately \$410,000.00 to \$430,000.00 will need to be cut. There was then a general discussion of the line items in each department's proposed budget.

Committeeman Coggins requested that a second budget workshop meeting be scheduled for February 13, 2017 at 6:00 pm. Motion by John Coggins, second by Hobie Young, to adjourn the budget workshop meeting. During roll call vote all four Committeeman present voted in the affirmative.

There was a brief recess and then the regular meeting convened.

REGULAR MEETING OF THE TOWNSHIP COMMITTEE -7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Absent
John Coggins	Present

Curtis Corson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich, Chief Financial Officer Barbara Spiegel, and Township Administrator Scott Morgan.

APPROVAL OF MINUTES - January 6, 2017 Reorganization Minutes and January 9, 2017 Regular Meeting and Closed Session Minutes

Motion by John Coggins, second by Hobie Young, to approve the January 6, 2017 Reorganization Minutes and January 9, 2017 Regular Meeting and Closed Session Minutes as submitted. During roll call vote all four Committeemen present voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

Curtis Corson, Committeeman, reported that the recent rabies clinic was a success with 128 dogs and 31 cats vaccinated. The next rabies clinic will be held on February 18th from 1:00 to 3:00 pm at Shore Veterinarians. He next suggested that the Township look into purchasing the old Verizon building on Route 9 as a potential open space project. It was stated that the property, although currently vacant, is a potentially viable commercial ratable and a significant part of the development of the Marmora Town Center.

Richard Palombo, Mayor, reported that he and Committeeman Coggins recently met with a representative from Somers Point regarding plans for their end of the Parkway Bridge bike and walk path. They are currently in the process of negotiating with the State on possible projects, and have been successful with obtaining grant money from the State by working with consultants from the DOT.

OTHER REPORTS

Scott Morgan, Township Administrator, thanked the Committee members for providing insight into their departments and stated that he is looking forward to working with everyone.

Daniel Young, Municipal Attorney, reported that there are several items for closed session; contract negotiation, litigation, safety and security, and personnel.

RESOLUTIONS

1. Honoring the Memory of our friend Marshall E. "Ted" Behr, Jr.

TOWNSHIP OF UPPER CAPE MAY COUNTY R E S O L U T I O N

RESOLUTION NO. 43-2017

HONORING THE MEMORY OF OUR FRIEND MARSHALL E. "TED" BEHR, JR.

WHEREAS, the Upper Township Committee was deeply saddened to learn of the death of Ted Behr, an inspiring individual who tirelessly served our community for many years by generously donating his time to numerous civic and charitable organizations; and

WHEREAS, upon earning his Master of Arts degree in education from Glassboro State College, Ted became a school teacher and supervisor of curriculum and special programs for the Linwood Public School District, and later served as the chief school administrator for the Weymouth Township School District; and

WHEREAS, as a Vietnam veteran and an avid military historian, Ted was a very active member of the American Legion Post #295 in Northfield and Post #239 in Tuckahoe, and eventually became State Commander in 2003; and

WHEREAS, in addition, Ted served as both President and Member of the Board of Trustees for the Head of the River Church and Tuckahoe Methodist Church, was a member of the Veterans Advisory Council of the Vineland Veterans Home, was a Certified Master Gardener with Rutgers Cooperative Extension of Ocean County, and served on the Upper Township Planning and Zoning Boards for 22 years; and

WHEREAS, Ted will always be remembered for his faithful and diligent service to others which he undertook with the utmost integrity, fairness, and professionalism; and

WHEREAS, it is just and deserving that on behalf of the residents of Upper Township, we honor and celebrate the life of our colleague and friend Ted; and

NOW THEREFORE BE IT RESOLVED that this Township Committee join with all citizens of our community to pay tribute to the life and service of Marshall E. “Ted” Behr, Jr., and do hereby extend to Ted’s family our most heartfelt sympathy for their loss and the hope that they will be consoled by the memories of his fine life and achievements.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 23rd day of January, 2017.

Resolution No. 043-2017

Offered by: Corson

Adopted: January 23, 2017

Seconded by: Young

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	_____	_____	_____	___X___
Coggins	___X___	_____	_____	_____
Corson	___X___	_____	_____	_____
Young	___X___	_____	_____	_____
Palombo	___X___	_____	_____	_____

2. Congratulating the Upper Township Indians Junior Varsity Football Team on becoming the 2016 Cape Atlantic Junior Football League Champions.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 44-2017

**RE: CONGRATULATING THE UPPER TOWNSHIP INDIANS
JUNIOR VARSITY FOOTBALL TEAM ON BECOMING THE
2016 CAPE ATLANTIC JUNIOR FOOTBALL LEAGUE CHAMPIONS**

WHEREAS, the Upper Township Indians Junior Varsity Football Team has had an outstanding 2016 football season becoming the 2016 Cape Atlantic Junior Football League Champions; and

WHEREAS, on November 26, 2016 the Indians participated in the Cape Atlantic Junior Football League Championship Game held in Hamilton Township winning the final playoff game against the Galloway Renegades with a score of 24-0; and

WHEREAS, it is appropriate that on behalf of the citizens of Upper Township we recognize and congratulate the players listed as follows:

Avin Alexandre	Brendan Berns	Dino Christensen	Ryan Costine
Gavin Curran	Steven Fanelli, Jr.	Talon Fischer	Calvin Gaddy, Jr.
Braeden Gosner	Luke Halbruner	Jack Hoag	Walter Holmes
Nicholas Layton	Aiden Leypoldt	Liam MacDonald	Ryan McBride
Tyler McDaniels	Ty Mercado	Matthew Mistic	Jonathan Moyer
James Picinich	Kevin Quinn	Noah Quinn	Shawn Repetti
Anthony Rhubart	Cole Ritter	Kasey Ruf	Charlie Schutta
RJ Seib	Justin Senquiz	Jackson Smith	Ricky Wetzel
James Wyers, III			

WHEREAS, we also extend this recognition and thanks to those that have generously given their personal time and service to coach this team, they being Head Coach Bob

Demari, Assistant Coaches Steve Leypoldt, John Curran, Jason Fischer, Tom Schutta, Tim McBride and Joe Moyer; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee on behalf of the citizens of the Township of Upper, to extend to the 2016 Junior Varsity Team congratulations on becoming the 2016 Cape Atlantic Junior Football League Champions, and to each coach our heartfelt thanks and gratitude for the generous donation of their time and service to the young people of this community.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 23rd day of January, 2017.

Resolution No. 044-2017

Offered by: Young

Seconded by: Coggins

Adopted: January 23, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	_____	_____	_____	___X___
Coggins	___X___	_____	_____	_____
Corson	___X___	_____	_____	_____
Young	___X___	_____	_____	_____
Palombo	___X___	_____	_____	_____

3. Authorizing the Mayor and Township Clerk to sign and submit a Safety Contract for participation in the Atlantic County Municipal Joint Insurance Fund 2017 Safety Incentive Program.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 045-2017

**RE: AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO
SIGN AND SUBMIT A SAFETY CONTRACT FOR PARTICIPATION IN THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
2017 SAFETY INCENTIVE PROGRAM**

WHEREAS, the Atlantic County Municipal Joint Insurance Fund (ACMJIF) has offered a Safety Incentive Program to participating members in order to promote workplace safety and wellness in our community; and

WHEREAS, the goal of the Safety Incentive program is to build a program that will be effective in promoting safe work practices, employee morale and claims management; and

WHEREAS, the Township of Upper wishes to take advantage of the Safety Incentive Program and to authorize the execution and submittal of the 2017 Safety Contract to the ACMJIF; and

WHEREAS, the Safety Contract has been reviewed and approved by the Municipal Attorney and is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk of the Township of Upper are hereby authorized, directed, and empowered to sign and submit the Atlantic County Municipal Joint Insurance Fund 2017 Safety Contract.
3. All Township officials, officers and employees are empowered to take such action as may be necessary or advisable in order to carry out the intent and purpose of this Resolution.

Resolution No. 045-2017

Offered by: Coggins

Seconded by: Young

Adopted: January 23, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	<u>X</u> _____
Coggins	<u>X</u> _____	_____	_____	_____
Corson	<u>X</u> _____	_____	_____	_____
Young	<u>X</u> _____	_____	_____	_____
Palombo	<u>X</u> _____	_____	_____	_____

4. Authorizing a professional services contract with Cape May County Council on Alcoholism and Drug Abuse, Inc. for an employee assistance program for Township employees.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 046-2017

**RE: AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH CAPE MAY
COUNTY COUNCIL ON ALCOHOLISM AND DRUG ABUSE, INC. FOR AN EMPLOYEE
ASSISTANCE PROGRAM FOR TOWNSHIP EMPLOYEES**

WHEREAS, the Township of Upper wishes to continue its Employee Assistance Program to provide assessment, evaluation intervention, referral and case management services for employees of the Township; and

WHEREAS, the Township of Upper has previously contracted with Cape May County Council on Alcoholism and Drug Abuse, Inc., a New Jersey non-profit corporation (hereinafter referred to as “Cape Assist”) for such services and wishes to continue such relationship by entering into a Professional Services Contract to cover the period from January 1, 2017 to December 31, 2017; and

WHEREAS, Cape Assist has the required expertise to provide and implement the Upper Township Employee Assistance Program; and

WHEREAS, the Township Committee intends to engage the services of Cape Assist under a Professional Services Contract attached hereto as Exhibit A; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to permit said Contract to be entered into;

WHEREAS, Cape Assist has completed and submitted a Business Entity Disclosure Certification which certifies that Cape Assist has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Cape Assist from making any contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Cape Assist has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.
3. The proposed Professional Services Contract between the Township of Upper and Cape Assist, a copy of which is on file in the office of the Township Clerk, is hereby approved and

the Mayor and the Township Clerk are hereby authorized, directed and empowered to execute said Contract on behalf of the Township of Upper and the Township Clerk is further authorized, directed and empowered to seal said Contract with the seal of the Township of Upper.

4. The Township Clerk shall cause a Notice of Award of this Contract to be published in the official newspaper of the Township of Upper as required by N.J.S.A. 40A:11-5.

5. This Contract has been awarded without competitive bidding for the following reason or reasons:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative work must be judged by subjective considerations that are not susceptible of valuation by competitive bidding; and

(E) The individual who will provide these services has demonstrated his competence and particular expertise in the services required.

6. This Resolution shall take effect immediately and shall be deemed retroactive to January 1, 2017.

Resolution No. 046-2017

Offered by: Young

Seconded by: Coggins

Adopted: January 23, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> </u>	<u> </u>	<u> </u>	<u>_X_</u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

5. Renewal of Mining Licenses for the License Year 2017.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 047-2017

RE: RESOLUTION RENEWING MINING LICENSES AS FOLLOWS:

**GEORGE HARMS CONSTRUCTION CO., INC.
CALDWELL PIT
BLOCK 414, LOT 45 AND BLOCK 451, LOT 4
DENNISVILLE/PETERSBURG ROAD
PETERSBURG, NEW JERSEY**

**THOMAS TOWER/ACTION SUPPLY, INC.
BLOCK 565.03, LOT 54
BLOCK 549, LOTS 110, 132, 133, 134, 135 & 136
1413 STAGECOACH ROAD
SEAVILLE, NEW JERSEY**

**THOMAS TOWER/ATLANTIC MASONRY SUPPLY, INC.
BLOCK 565.03, LOTS 55.02, 56 & 57;
BLOCK 549, LOTS 111, 127, 128 & 129
1413 STAGECOACH ROAD
SEAVILLE, NEW JERSEY**

**TUCKAHOE SAND AND GRAVEL
BLOCK 248, LOTS 1, 2, 3, 4, 5, 6, 7 & 8
BLOCK 247, LOTS 4, 9 & 10
BLOCK 453, LOT 2
ROUTE 610
PETERSBURG, NEW JERSEY**

**WINIFRED JOAN DALEY T/A DALEY'S PIT
BLOCK 453, LOT 3
ROUTE 610 DENNISVILLE/PETERSBURG ROAD
PETERSBURG, NEW JERSEY**

**HANSON AGGREGATES, BMC, INC.
UPPER TOWNSHIP SAND & GRAVEL
BLOCK 453, LOT 4
1401 ROUTE 610
WOODBINE, NJ 08270**

**HANSON AGGREGATES, BMC, INC.
JULIES PIT
BLOCK 414, LOT 44
1401 ROUTE 610
WOODBINE, NJ 08270**

WHEREAS, Chapter XV of the Code of Upper Township requires a license for the excavation or mining of sand, gravel, earth, soil or mineral products which license shall be issued on an annual basis;

WHEREAS, each of the mining operations hereinafter designated has completed the application process in accordance with the Code of Upper Township; and

WHEREAS, the Township Committee has reviewed the recommendation of the Township Engineer after his inspection of said mining facilities and review of each application for license renewal and has determined to renew said licenses in accordance with the terms hereinafter specified;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following mining and soil excavation licenses are hereby renewed for a term of one (1) year commencing February 1, 2017:

- A. George Harms Construction Company, Inc., Block 414, Lot 45 and Block 451, Lot 4, Dennisville/Petersburg Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

- B. Thomas Tower/Action Supply, Inc., Block 565.03, Lot 54; Block 549, Lots 110, 132, 133, 134, 135 & 136, 1413 Stagecoach Road, Seaville, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- C. Thomas Tower/Atlantic Masonry Supply, Inc., Block 565.03, Lots 55.02, 56 & 57; Block 549, Lots 111, 127, 128 & 129, 1413 Stagecoach Road, Seaville, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- D. Tuckahoe Sand and Gravel; Block 248, Lots 1, 2, 3, 4, 5, 6, 7 & 8; Block 247, Lots 4, 9 & 10; Block 453, Lot 2; Route 610, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- E. Winifred Joan Daley, T/A Daley's Pit; Block 453, Lot 3; Route 610 Dennisville/Petersburg Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper

Township Zoning Board of Adjustment, as applicable.

F. Hanson Aggregates, BMC, Inc./Upper Township Sand & Gravel; Block 453, Lot 4; Route 610 Dennisville/Petersburg Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

G. Hanson Aggregates, BMC, Inc./Julies Pit; Block 414, Lot 44; Route 610 Dennisville/Petersburg Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

3. All officials of the Township are hereby authorized to take such action as may be necessary or required to carry out the intent and purpose of this Resolution.

4. This Resolution shall become effective on February 1, 2017.

Resolution No. 047-2017

Offered by: Corson

Seconded by: Palombo

Adopted: January 23, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	_____	_____	_____	___X___
Coggins	___X___	_____	_____	_____
Corson	___X___	_____	_____	_____
Young	___X___	_____	_____	_____
Palombo	___X___	_____	_____	_____

6. Refund EMS Ambulance Billing overpayment to UnitedHealthcare Insurance Company.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 048-2017

**RE: REFUND EMS AMBULANCE BILLING OVERPAYMENT
TO UNITEDHEALTHCARE INSURANCE COMPANY**

WHEREAS, an overpayment has occurred in the account of an EMS ambulance billing patient, where the monies sent to the Township of Upper by UnitedHealthcare Insurance Company were in excess as evidenced by the attached copy of a letter attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that a refund is hereby authorized and the Chief Financial Officer is hereby directed to refund monies as indicated below:

<u>AMOUNT</u>	<u>NAME</u>
\$85.59	Attn: MSC 410836 P.O. Box 415000 Nashville, TN 37241-0836

Resolution No. 048-2017
Offered by: Coggins
Adopted: January 23, 2017

Seconded by: Young

ROLL CALL VOTE:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	___X___
Coggins	___X___	_____	_____	_____
Corson	___X___	_____	_____	_____
Young	___X___	_____	_____	_____
Palombo	___X___	_____	_____	_____

7. Refund EMS Ambulance Billing Overpayment to WPS/TriCare.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 049-2017

**RE: REFUND EMS AMBULANCE BILLING OVERPAYMENT
TO WPS/TRICARE**

WHEREAS, an overpayment has occurred in the account of an EMS ambulance billing patient, where the monies sent to the Township of Upper by WPS/TriCare were in excess as evidenced by the attached copy of a letter attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that a refund is hereby authorized and the Chief Financial Officer is hereby directed to refund monies as indicated below:

AMOUNT
\$89.93

NAME
WPS/TriCare
Attn: Refunds
P.O. Box 7928
Madison, WI 53707-7928

Resolution No. 049-2017
Offered by: Corson
Adopted: January 23, 2017
ROLL CALL VOTE:

Seconded by: Coggins

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	<u>X</u> _____
Coggins	<u>X</u> _____	_____	_____	_____
Corson	<u>X</u> _____	_____	_____	_____
Young	<u>X</u> _____	_____	_____	_____
Palombo	<u>X</u> _____	_____	_____	_____

8. Authorizing the Engineer to prepare specifications and solicit bids for the Furnishing and Delivery of a 2017 or Newer Rescue Squad Vehicle.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 050-2017

**RE: AUTHORIZING THE ENGINEER TO PREPARE SPECIFICATIONS
AND SOLICIT BIDS FOR THE FURNISHING AND DELIVERY OF A 2017 OR
NEWER RESCUE SQUAD VEHICLE**

WHEREAS, the Township Committee of the Township of Upper has

determined a need for a new vehicle to insure optimal operations; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Law, the Township of Upper intends to solicit bids as herein indicated; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Engineer is hereby authorized and directed to prepare specifications, bid documents and solicit bids for the following:
 - a) Furnishing and Delivery of a 2017 or Newer Rescue Squad Vehicle.
3. Sealed bids shall be received by the Township of Upper in accordance with the directives contained in the Notice to Bidders.

Resolution No. 050-2017

Offered by: Corson

Seconded by: Coggins

Adopted: January 23, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	<u>X</u> _____
Coggins	<u>X</u> _____	_____	_____	_____
Corson	<u>X</u> _____	_____	_____	_____
Young	<u>X</u> _____	_____	_____	_____
Palombo	<u>X</u> _____	_____	_____	_____

9. Authorizing the Township of Upper to apply for an Emergency Management Performance Grant from the State of New Jersey, Division of State Police, Office of Emergency Management FY16 Emergency Management Agency Assistance Sub-Award program.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 051-2017

**RE: AUTHORIZING THE TOWNSHIP OF UPPER TO APPLY FOR AN EMERGENCY
MANAGEMENT PERFORMANCE GRANT FROM THE STATE OF NEW JERSEY,
DIVISION OF STATE POLICE, OFFICE OF EMERGENCY MANAGEMENT FY16
EMERGENCY MANAGEMENT AGENCY ASSISTANCE SUB-AWARD PROGRAM**

WHEREAS, the Township of Upper, Office of Emergency Management, has been authorized to file an application for an Emergency Management Performance Grant from the New Jersey State Police Office of Emergency Management; and

WHEREAS, the FY 16 EMPG-EMAA-0511 (Emergency Management Performance Grant - Emergency Management Agency Assistance) sub-award, consisting of a total amount of \$18,806.55, including \$9,400.00 Federal Award and \$9,406.55 Local Matching Funds, is for the purpose of enhancing Upper Township's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the EMAA sub-award application incorporates all conditions and representations contained or made in application; and

WHEREAS, the Township of Upper Office of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for the sub-award that has been required by the said New Jersey State Police Office of Emergency Management; and

WHEREAS, the Application for the sub-award calls for a match in the amount of \$9,400.00, which the Township of Upper, Office of Emergency Management will satisfy through the 2017 Township of Upper approved budget for Division salaries and wages and fringe benefits.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Upper hereby authorizes the application for the award of the FY 2016 Emergency Management Performance Grant in the amount of \$9,400.00 Federal Funds from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$9,400.00, once approved, from the New Jersey State Police, Office of Emergency Management in the like amount of \$9,400.00 from the aforementioned grant; and

BE IT FURTHER RESOLVED that the like sum of \$9,400.00 is hereby appropriated under the caption FY 2016 Emergency Management Performance Grant – Emergency Management Agency Assistance; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer and the Township Emergency Management Coordinator are authorized to sign the appropriate sub-award documents; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be forwarded to the New Jersey State Police, Office of Emergency Management; Cape May County Office of Emergency Management; the New Jersey Director of the Division of Local Government Services.

Resolution No. 051-2017

Offered by: Young

Seconded by: Coggins

Adopted: January 23, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	_____	_____	_____	__X__

Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

ORDINANCES

10. **Introduction and first reading of Ordinance No. 003-2017 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER II (ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP TO ESTABLISH AN ECONOMIC DEVELOPMENT ADVISORY COMMISSION.**
 Motion by Curtis Corson, second by Hobie Young, to introduce Ordinance 003-2017 with a public hearing and final adoption scheduled for February 27, 2017. During roll call vote all four Committeemen present voted in the affirmative.

TOWNSHIP OF UPPER CAPE MAY COUNTY O R D I N A N C E

ORDINANCE NO. 003-2017

RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER II (ADMINISTRATION) OF THE CODE OF UPPER TOWNSHIP TO ESTABLISH AN ECONOMIC DEVELOPMENT ADVISORY COMMISSION

WHEREAS, the Township Committee of the Township of Upper, in order to promote and encourage appropriate and sufficient economic development throughout the Township, has determined that it is in the best interest of the Township to amend Chapter II (Administration) of the Code of Upper Township to establish an Economic Development Advisory Commission; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

SECTION 1. Chapter II of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be amended and supplemented as hereinafter provided:

Section 2-3.5 is hereby created as follows:

2-3.5 Economic Development Advisory Commission.

a. **Commission Established.** The Township hereby establishes the Upper Township Economic Development Advisory Commission (hereinafter “Commission”).

b. **Authority, Functions and Objectives.**

1. The primary functions and objectives of the Commission shall be:

(a) To discuss, investigate, study and give written advice and recommendations to the Township Committee as determined by the Commission and/or as may be requested by the Township Committee regarding economic and business conditions and circumstances best suited for the Township, and the manner and methods by which development of business conditions and circumstances best suited for the Township may evolve and be encouraged.

(b) Promotion of the Township:

(i) To recommend marketing and promotion of the Township’s economic and business strengths; and

(ii) To devise methods and propose programs to promote economic investment, commercial development and tourism.

(c) To recommend, in writing, to the Township Committee the means by which stability, growth and increased commercial ratables can best take place.

(d) To work together cooperatively with the State, the County and other local regional and state organizations, divisions or departments having similar goals, in order to be able to recommend to the Township Committee the best and most desirable planning, implementation and courses of action by which the primary functions and objectives of the Township’s economic and business interests can be most effectively and efficiently merged and

cooperated with those other organizations, divisions or departments having similar goals in furtherance of increased commercial ratables, tourism, business creation and retention and promoting the Township as an attractive place in which to live, work or visit.

2. The Commission shall serve as the liaison between the Township and the business community including coordinating meetings and dialogue between the Township and the Business or Civic Associations and Chamber of Commerce and assisting the Township in promoting the many advantages to opening and operating a business in the Township.
3. Working in combination with other municipal commissions, committees and in conjunction with public/private partnerships, the Commission shall propose, organize, sponsor, promote and advertise events to improve tourism, merchant trade and commerce in Township business areas and sponsor educational symposiums to improve business knowledge of commercial owners as permitted by budgetary constraints and as authorized by the Township Committee.
4. The Commission shall identify and recommend to the Township Committee the retention of professionals and other experts which the Commission deems necessary or desirable to effectuate the objectives of the Commission, subject to approval of the Township Committee and budgetary constraints.
5. The Commission shall establish annual goals and measurement techniques to gauge success, monitor progress and determine need for adjustments to the plan of action which shall be submitted to the Township Committee for approval. The Commission shall report to the Township Committee at least on a semi-annual basis, or more frequently at the request of the Township Committee, to provide a report on the progress of the objectives and the

achievements accomplished and to receive input from the Township Committee and the public.

6. From time to time, but not less than annually, the Commission shall submit to the Township Committee for review and approval, by resolution, the mission statement adopted by the Commission and the methods by which the Commission's objectives will be achieved. No such mission statement shall be amended except upon approval by the Township Committee through a resolution.
7. The Commission shall have such additional primary and lesser authority, functions, purposes and objectives as the Commission may from time to time submit to the Township Committee, subject to the Township Committee's selection and approval, and/or as may, from time to time, be determined by the Township Committee by way of amendments to this ordinance.

c. Membership, terms, appointments, privileges and duties.

1. The Commission shall consist of five (5) regular members and two (2) alternates, all appointed by the Township Committee and all members shall have a term of office of three (3) calendar years, or such lesser period of time as may be caused by the date of appointment, with terms expiring at 11:59 p.m., December 31 of each calendar year. Appointments shall be staggered such that two (2) appointments expire in each of the first two calendar years of the Commission and one (1) appointment expires the third initial calendar year of the Commission.
2. The members of the Commission shall be residents or taxpayers of the Township, or his/her designee. In addition, one member shall be a member of the Township Committee.

3. All five (5) regular members of the Commission shall have full voting privileges. Alternate members shall participate in all meetings and discussions but shall only vote in the absence of a regular member.
 4. The appointments of members of the Commission shall be made by the Township Committee by resolution as soon as practicable after the establishment of the Commission in this calendar year of its establishment, and in succeeding years at the annual Township Committee reorganization meeting or any subsequent regular meeting of the Township Committee in January of each calendar year.
 5. The appointment of any member of the Commission may be rescinded or terminated by the Township Committee with or without cause.
 6. Any vacancy created by any resignation of any member of the Commission during any calendar year may be filled by appointment by the Township Committee by resolution for the remainder of that member's term of office.
- d. **First meeting.** The members of the Commission shall meet within thirty (30) days of their appointment.
- e. **Organization and administration.**
1. At the first meeting in each calendar year the Commission shall:
 - (a) Elect a Chairperson, Vice Chairperson and a Secretary.
 - (b) Establish a schedule of meeting dates for the remainder of the calendar year.
 - (c) Establish a list of primary and lesser objectives and a mission statement for the calendar year.
 - (d) Establish a schedule of performance due dates for reports of any investigation or study to be undertaken by the Commission during the calendar year.

2. All meetings shall be accurate and sufficient written minutes which shall be promptly prepared, approved and forwarded to the Township Committee. A member shall be elected by the Commission each calendar year to perform the duties of minute taking and preparation and such other clerical tasks as may be necessary or desired, and that member shall be the Secretary.
3. The product and minutes of the first meeting of the Commission in each calendar year shall promptly be forwarded to the Township Committee, and all products and minutes of every meeting thereafter shall be promptly prepared and approved by the Commission, and then forwarded to the Township Committee.
4. The Commission may organize its activities, investigations, studies and reports by committee, but no committee action or recommendation shall have status as an action or report by the Commission unless adopted by a majority vote of the Commission and at a meeting on reasonable advance notice to the membership of the Commission.
5. Any and all investigations, studies, calls for action, reports or recommendations for action adopted by a majority vote of the Commission shall be promptly forwarded to the Township Committee and they shall not be published or disseminated in any way whatsoever until that is accomplished and until and unless reviewed, accepted and approved by the Township Committee. Any Commission member violating this section or subsection 6 or 7 may have his/her appointment rescinded and terminated for cause by the Township Committee.
6. No implementation of any call for action, or any report and recommendation by the Commission to the Township Committee shall take place or have any status as action by the Township, or a report of the Township, or a policy of

the Township, unless and until accepted and approved by the Township Committee by resolution, and the Township Committee in its discretion may decline to act, accept or approve, or may act upon, accept or approve any portion, or the whole, as it desires and determines.

7. The Commission being an advisory commission of the Township Committee, and being subordinate to the Township Committee and subject to the oversight of the Township Committee, shall conduct its activities and meetings in accord with all applicable state law, which shall include, may not be limited to, the Open Public Meetings Act and the Open Public Records Act.
8. The Commission's meetings and deliberations shall proceed in accordance with the latest version of Robert's Rules of Order.

SECTION 2: EFFECTIVE DATE: This ordinance shall take effect immediately upon adoption and publication as required by law.

SECTION 3: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

SECTION 5: CODIFICATION: This Ordinance shall be codified as indicated in Chapter 2 of the Upper Township Code.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE **23rd DAY OF JANUARY, 2017** AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL

ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE **27th DAY OF FEBRUARY, 2017** AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

BARBARA L. YOUNG, TOWNSHIP CLERK

TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS

11. **Upper Township Lacrosse request use of Amanda's Field for a Tournament on June 3 and 4, 2017.** During the discussion, John Inserra, the coordinator for the event, was present to answer any questions. He stated that the tournament is a one-day event, the second day is used as a rain date and for clean-up. After a brief discussion regarding a recommendation from the State Police for a detail to cover the event, it was decided to reach out to the Cape May County Sheriff's Department to help facilitate compliance with that requirement. The Clerk was directed to prepare a resolution for formal action pending compliance with State Police requirements.
12. **Upper Township Soccer Assoc. request to hold a Raffle RA 470 at Levari's Seafood & American Grill on March 25, 2017.** Motion by Curtis Corson, second by Hobie Young, to approve the request. During roll call vote all four Committeemen present voted in the affirmative.
13. **South Shore Stitchers request the use of the Upper Township Community Center for a Quilt Show on October 20, 21, and 22, 2017.** Motion by Richard Palombo, second by Hobie Young, to approve the request. During roll call vote all four Committeemen present voted in the affirmative.

UNFINISHED BUSINESS

DISCUSSION

PAYMENT OF BILLS

14. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by John Coggins, second by Richard Palombo. During roll call vote all four Committeemen present voted in the affirmative.**

Bills approved for payment: \$425,263.57

Payroll: \$170,295.89

REPORT OF MUNICIPAL DEPARTMENTS

15. Construction Code
16. Clerk's Office
17. Municipal Court

18. Finance Office

19. MUA Report

Motion by Richard Palombo, second by John Coggins, to accept the reports as submitted. During roll call vote all four Committeemen present voted in the affirmative.

PUBLIC COMMENT

Karen Mitchell, Williams Avenue, Strathmere, inquired into the plans for the Strathmere Boat Ramp. It was stated that the operation of and fees for the Strathmere Boat Ramp will mimic the Beesley's Point Boat Ramp, and as of now is scheduled to be open beginning Memorial Day Weekend. She next spoke regarding an ongoing problem in Strathmere with the wind blowing debris from commercial dumpsters which are not covered. It was stated that Township Ordinance requires all commercial dumpsters to be covered. The Township Administrator was directed to look into the issue.

Nathalie Neiss, Route 50, Petersburg, inquired into the substance and validity of several statements from an article in the Press of Atlantic City regarding the South Jersey Gas pipeline. It was stated that the article quoted by Ms. Neiss was an opinion editorial and not necessarily factual. She next inquired if the Township met with a land planner regarding the Township Town Centers. It was stated that the Township worked with many planners for many years to develop the Master Plan and Town Centers. Lastly, she inquired into the status of the commercial site at 40 Butter Road. It was stated that the matter is currently in litigation and cannot be discussed.

CLOSED SESSION

20. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER
RESOLUTION NO. 52-2017
MOTION GOING INTO CLOSED SESSION
JANUARY 23, 2017**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Contract Negotiation – Solid Waste Cost and Software
2. Contract Negotiation – Shared Services Conflict Zoning Officer
3. Contract Negotiation – Special Counsel Tax Lien Foreclosure
4. Contract Negotiation – Land Donation Conditions
5. Litigation – Affordable Housing
6. Safety and Security
7. Personnel

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- C. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.
- D. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.

Moved by: John Coggins

Motion seconded by: Richard Palombo

During roll call vote all four Committee members present voted in the affirmative

RECONVENE PUBLIC PORTION OF MEETING

Motion by Curtis Corson, second by John Coggins, to reconvene the public portion of the meeting. During roll call vote all four Committeemen present voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 9:57 P.M., with a motion by John Coggins, second by Curtis Corson, and all four Committeemen present voting in the affirmative. The next meeting is scheduled for February 13, 2017 with a Budget Workshop meeting at 6:00 P.M. and the regular meeting at 7:30 P.M.

Minutes prepared by,

Barbara L. Young, RMC

Bill List

68550 01/23/17 A0017 ATLANTIC CO. MUNICIPAL JIF 104,802.00 2955
68551 01/23/17 A0018 ACTION SUPPLY INC. 29.76 2955
68552 01/23/17 A0023 ADAMS, JOHN 18.00 2955
68553 01/23/17 A0061 ASSOC. CERT. TAX ASSESSORS CMC 660.00 2955
68554 01/23/17 A0091 ATLANTIC CITY ELECTRIC 24,489.90 2955
68555 01/23/17 A0134 ANSELL GRIMM & AARON, PC 2,358.04 2955
68556 01/23/17 A0193 ATLANTIC INVESTIGATIONS, LLC 1,400.00 2955
68557 01/23/17 A0200 AIG LIFE INSURANCE COMPANY 192.41 2955
68558 01/23/17 B0020 BLAKER, RAYMOND 24.00 2955
68559 01/23/17 B0035 BELMONT & CRYSTAL SPRINGS 66.36 2955
68560 01/23/17 B0076 BOND, LAURENCE E. 2,517.60 2955
68561 01/23/17 B0139 BATTELINI TRANSPORTATION 750.00 2955
68562 01/23/17 B0178 BUGANSKI, PETER R. 18.00 2955
68563 01/23/17 B0184 BUSHONG, BRIAN 18.00 2955
68564 01/23/17 B0220 BERGEY'S TRUCK CENTERS 359.85 2955
68565 01/23/17 C0009 CAPE MAY COUNTY TCTA 100.00 2955

68566 01/23/17 C0010 CMC MUNICIPAL JUDGES ASSOC 75.00 2955
68567 01/23/17 C0048 CAPE MAY COUNTY MUA 31,354.22 2955
68568 01/23/17 C0052 CAPE MAY COUNTY TREASURER 19,556.10 2955
68569 01/23/17 C0060 CAPRIONI'S PORTABLE TOILETS 659.00 2955
68570 01/23/17 C0061 CAPRIONI FAMILY SEPTIC 265.00 2955
68571 01/23/17 C0068 COMCAST 476.52 2955
68572 01/23/17 C0078 CARTER, EDWARD, SR. 18.00 2955
68573 01/23/17 C0101 CHATTEN, LINWOOD R. 69.95 2955
68574 01/23/17 C0131 CINTAS FIRST AID & SAFETY 29.94 2955
68575 01/23/17 C0182 CDW GOVERNMENT, INC 85.00 2955
68576 01/23/17 C0223 CASA PAYROLL SERVICE 2,014.90 2955
68577 01/23/17 C0247 CMRS-FP 2,000.00 2955
68578 01/23/17 C0279 CASA REPORTING SERVICES LLC 106.00 2955
68579 01/23/17 C0283 CUSTOM-BANDAG, INC 423.86 2955
68580 01/23/17 D0016 DALEYS PIT 50.00 2955
68581 01/23/17 D0045 DEPTCOR 267.50 2955
68582 01/23/17 D0080 DOWNAM, HARRY J. JR. 150.00 2955
68583 01/23/17 G0147 GREATAMERICA FINANCIAL SVCS. 170.00 2955
68584 01/23/17 H0002 H.A. DEHART & SON CORP. 1,493.03 2955
68585 01/23/17 H0018 HAROLD RUBIN L & H SUPPLY 560.86 2955
68586 01/23/17 H0062 HOPE, JOHN J. 24.00 2955
68587 01/23/17 H0073 HOME DEPOT CRC/GECF 698.90 2955
68588 01/23/17 H0083 HUBER LOCKSMITHS, INC. 125.00 2955
68589 01/23/17 H0095 HORIZON BCBSNJ 165,669.22 2955
68590 01/23/17 H0148 THOMAS H. HEIST INS AGENCY INC 2,108.16 2955
68591 01/23/17 H0172 HYLAND DESIGN GROUP 1,875.00 2955
68592 01/23/17 J0041 JONES, JAMES M. 24.00 2955
68593 01/23/17 J0072 JERSEY WEB DESIGNS 3,406.25 2955
68594 01/23/17 K0007 KACZMARSKI, RICHARD 125.96 2955
68595 01/23/17 K0056 KIELY EQUIPMENT CO.,LLC 605.00 2955
68596 01/23/17 L0007 LC EQUIPMENT, INC. 51.00 2955
68597 01/23/17 L0038 LAYTON, WILLIAM 1,258.80 2955
68598 01/23/17 L0113 LIBERTY MUTUAL INSURANCE 9,710.00 2955
68599 01/23/17 L0116 LEA, ANTHONY 12.00 2955
68600 01/23/17 M0012 McCAULEY, RICHARD 24.00 2955
68601 01/23/17 M0046 MASON, DAVID 1,258.80 2955
68602 01/23/17 M0055 MAY, JUDITH 900.00 2955
68603 01/23/17 M0059 MCDANIELS, WILLIAM J. III 24.00 2955
68604 01/23/17 M0121 McCROSSON, JANET 176.58 2955
68605 01/23/17 M0142 MASON, NICHOLAS 124.00 2955
68606 01/23/17 M0180 MED-TECH RESOURCE,LLC 79.48 2955
68607 01/23/17 M0188 MCCARTHY TIRE SERVICE OF PHILA 423.88 2955
68608 01/23/17 M0193 MAYNE, MICHAEL 311.86 2955
68609 01/23/17 M0238 MOTORS & DRIVES, INC 166.50 2955
68610 01/23/17 M0263 MANGAM SR., ANDREW C 107.99 2955
68611 01/23/17 M0269 MULTI-TEMP MECHANICAL, INC. 3,974.48 2955
68612 01/23/17 M0274 MADISON, LESLIE 41.45 2955
68613 01/23/17 N0004 NJ-AMERICAN WATER CO. 154.95 2955
68614 01/23/17 N0043 NAPA AUTO PARTS 568.68 2955
68615 01/23/17 N0141 NETCARRIER TELECOM, INC. 542.89 2955
68616 01/23/17 P0008 PALMER, NANCY 31.46 2955
68617 01/23/17 P0032 PEDRONI FUEL CO. 2,567.33 2955
68618 01/23/17 P0034 PEIFER, SUSAN R. 1,258.80 2955
68619 01/23/17 P0050 PARSIO, ANTHONY 18.00 2955
68620 01/23/17 P0056 TURF EQUIPMENT AND SUPPLY CO 410.53 2955
68621 01/23/17 R0030 RIGGINS, INC. 4,675.82 2955
68622 01/23/17 R0114 RUDERMAN,HORN & ESMERADO, PC 1,120.00 2955
68623 01/23/17 R0115 RID PEST CONTROL INC. 41.85 2955
68624 01/23/17 S0001 SAM'S CLUB 169.39 2955
68625 01/23/17 S0018 SUBURBAN PROPANE, LP 259.52 2955
68626 01/23/17 S0034 SCHULER, DANIEL 24.00 2955
68627 01/23/17 S0072 SEGIN, STEWART S. 24.00 2955
68628 01/23/17 S0092 SHONE, LEROY 24.00 2955
68629 01/23/17 S0121 SMUZ, THERESE A 13.70 2955
68630 01/23/17 S0134 SO. JERSEY GAS COMPANY 3,614.26 2955
68631 01/23/17 S0153 STERICYCLE, INC. 171.08 2955
68632 01/23/17 S0239 SHORE VET. ANIMAL CONTROL LLC 66.77 2955
68633 01/23/17 S0292 JEFFREY SURENIAN & ASSOC. LLC 68.75 2955

68634 01/23/17 S0315 SOLAR CITY 3,813.00 2955
68635 01/23/17 T0032 THE PRESS OF ATLANTIC CITY 883.82 2955
68636 01/23/17 T0067 TOWNSHIP OF UPPER PETTY CASH 100.00 2955
68637 01/23/17 T0074 TRANSAXLE LLC 2,239.89 2955
68638 01/23/17 T0168 TOWNSHIP OF UPPER 111.95 2955
68639 01/23/17 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 2955
68640 01/23/17 V0001 VCI EMERGENCY VEHICLE 31.68 2955
68641 01/23/17 V0005 VAN EMBDEN, NATHAN, ATTORNEY 1,500.00 2955
68642 01/23/17 V0024 VAL-U AUTO PARTS L.L.C. 958.66 2955
68643 01/23/17 V0025 V.E. RALPH & SON, INC. 157.67 2955
68644 01/23/17 V0027 VANORDER, ROGER 30.99 2955
68645 01/23/17 W0037 WALLACE REFRIGERATION 6,400.00 2955
68646 01/23/17 W0050 WIRELESS ELECTRONICS, INC. 552.00 2955
68647 01/23/17 W0060 WOOLLEY, THOMAS 24.00 2955
68648 01/23/17 W0085 WOODY, LESTER 596.75 2955
68649 01/23/17 W0087 W.B. MASON 264.20 2955
68650 01/23/17 X0008 XEROX FINANCIAL SERVICES 662.40 2955
68651 01/23/17 Y0012 YOUNG, ROBERT 150.67 2955

Total: \$425,263.57