

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
MINUTES FOR APRIL 11, 2016**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

Edward Barr	Present
John Coggins	Present
Jeffrey Pierson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Chief Financial Officer Barbara Spiegel, and Municipal Engineer Paul Dietrich.

**APPROVAL OF MINUTES** - March 21, 2016 Regular Meeting and  
Closed Session Minutes

Motion by Jeffrey Pierson, second by Edward Barr, to approve the March 21, 2016 Regular Meeting and Closed Session Minutes as submitted. During roll call vote all five Committeemen voted in the affirmative.

**REPORT OF GOVERNING BODY MEMBERS**

**Hobie Young, Committeeman**, reported that the Special Events Committee will be holding meetings for the 4<sup>th</sup> of July event on April 26<sup>th</sup>, May 24<sup>th</sup>, and June 28<sup>th</sup>. All volunteers, participants, and vendors are encouraged to attend. The meetings will be held in Town Hall at 7:00 pm. He next reported that the main roadways at Amanda's Field were paved on Friday, and most of the fencing has been completed. He next reported on a benefit football game to raise awareness of SMA (Spinal Muscular Atrophy) and a local girl who has been afflicted with the disease. The game will be held on April 17<sup>th</sup> at 1:00 pm. A Love for Sadie fundraiser will follow at Levari's from 4:00 to 8:00 pm. Last, he requested an update on the Tuckahoe Bridge project. Mr. Dietrich stated that the project has experienced a few delays because of drainage issues, however they are hoping to have all of the roadwork, curbing, and sidewalks completed before the end of June. The bridge work will continue throughout the next year. It was requested that a public meeting be arranged with the DOT officials to address any questions and concerns from residents.

**Jeffrey Pierson, Committeeman**, reported that he has been in touch with the County Sheriff's office regarding the 4<sup>th</sup> of July event, and they will be attending an upcoming Chief's meeting to finalize the coverage arrangements with the Fire Company.

**Edward Barr, Committeeman**, reported that Public Works has begun their spring clean-up. He requested all residents to drive cautiously and be aware of the men working along the road.

**Richard Palombo, Mayor**, inquired if the Beesley's Point boat ramp parking lot will be graded before the season begins. Mr. Dietrich stated that the Public Works department has scheduled maintenance for the parking lot. Mayor Palombo next requested an update on the Army Corps dredging of the inlet. Mr. Dietrich reported that the inlet dredging will continue for approximately another month to complete the remainder of the Sea Isle section and Ocean City.

## **OTHER REPORTS**

**Barbara Young, Municipal Clerk**, reported that she has received an application from RC Cape May Holdings to hold a BPU air permit hearing for the BL England Generating Station at the Upper Township Municipal building on May 10<sup>th</sup> from 5:00 pm to 11:00 pm. The applicant is in compliance with all facility use requirements and therefore will be approved.

**Daniel Young, Municipal Attorney**, reported that there are contract negotiation, litigation and personnel matters for closed session.

**Paul Dietrich, Municipal Engineer**, reported that the Department of Agriculture has awarded the bid for the Gypsy Moth spraying program. The spraying will cost the Township \$51.05 per acre. The Township has 88 acres to spray. He requested authorization to sign and submit the bid acceptance form. It was stated that a resident has notified the Township of a possible infestation in the Crestview area. Mr. Dietrich stated that, although that area cannot be included in the current contract, he can request that the area be inspected, and if an infestation is present, a ground spraying program may be possible. Motion by John Coggins, second by Edward Barr, to authorize the Engineer to sign and submit the bid acceptance form for the 2016 Gypsy Moth Spraying Program. During roll call vote all five Committee members voted in the affirmative. He next reported on proposed Assembly Bill A2281 entitled the Smart Container Act which essentially establishes a bottle deposit program and if passed, will have devastating effects on those Municipalities that receive rebates on the tonnage that is recycled. He requested that a resolution opposing Bill A2281 be drafted for adoption at the next meeting. Mayor Palombo requested that the Township's objection to the bill also be sent via letter. Motion by Jeffrey Pierson, second by Edward Barr, to send a letter to the Assembly Environment Committee and draft a resolution opposing Bill A2281. During roll call vote all five Committeemen voted in the affirmative. Lastly, Mr. Dietrich requested a resolution in support of encouraging the use of reusable shopping bags. Motion by John Coggins, second by Jeffrey Pierson, to authorize a resolution in support of reusable bags. During roll call vote all five Committeemen voted in the affirmative.

## **RESOLUTIONS**

1. Honoring Cub Scouts of Pack 79 Brendan Berns, Owen Bishop, Matthew Delgrande, Aydan Faust, Ryan McBride, Aidan O'Kane, Mark Threet, and Noah Wertzberger on attaining the Arrow of Light Award.

TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N

RESOLUTION NO. 77-2016

RE: HONORING CUB SCOUTS OF PACK 79  
BRENDAN BERNES, OWEN BISHOP, MATTHEW DELGRANDE, AYDAN FAUST,  
RYAN MCBRIDE, AIDAN O'KANE, MARK THREET, AND NOAH WERTZBERGER  
ON ATTAINING THE ARROW OF LIGHT AWARD

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**WHEREAS**, the Scouts of Cub Scout Pack 79, Brendan Bernes, Owen Bishop, Matthew Delgrande, Aydan Faust, Ryan McBride, Aidan O'Kane, Mark Threet, and Noah Wertzberger, have recently achieved the Arrow of Light Award, which is the highest level of advancement for a Cub Scout; and

**WHEREAS**, the Township of Upper wishes to acknowledge this outstanding accomplishment; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

**RESOLVED THAT** this Township Committee extends its sincere congratulations to these graduating Cub Scouts on the occasion of their receiving the Arrow of Light Award and commends them for this outstanding accomplishment; and it is

**FURTHER RESOLVED** that the Township Committee extends its congratulations and best wishes to their parents, family and friends on this happy occasion; and it is

**FURTHER RESOLVED** that the Township Committee also extends its congratulations and appreciation to the Den Leaders, Lisa McBride and Jason Wertzberger, and others who give so freely and generously of their time for the benefit of our youth.

Upper this 11<sup>th</sup> day of April, 2015.

Resolution No. 77-2016

Offered by: Pierson

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

2. Honoring Stephen William Jefferson on attaining the Designation of "Eagle Scout".

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 78-2016**

**RE: HONORING STEPHEN WILLIAM JEFFERSON ON ATTAINING THE  
DESIGNATION OF "EAGLE SCOUT"**

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**WHEREAS**, Stephen William Jefferson of Troop 79, Seaville, New Jersey has recently achieved the designation of Eagle Scout in the Boy Scouts of America; and

**WHEREAS**, the Township of Upper wishes to acknowledge this outstanding accomplishment; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

**RESOLVED THAT** the Township Committee extends its sincere congratulations to Stephen on the occasion of his receiving the designation of Eagle Scout and commends him for this outstanding accomplishment and the completion of his Eagle Scout project consisting of building and maintaining a vegetable garden at the Seaville United Methodist Church and donating all the fresh produce from the garden to the local food bank; and

**BE IT FURTHER RESOLVED** that the Township Committee extends its sincere congratulations and best wishes to Stephen's parents, family and friends on this happy occasion; and it is

**FURTHER RESOLVED** that the Township Committee also extends its congratulations and appreciation to the Scout Masters and others who give so freely and generously of their time for the benefit of our youth.

**GIVEN UNDER OUR HANDS** and the seal of the Township of Upper this 11<sup>th</sup> day of April, 2016.

Resolution No. 78-2016

Offered by: Pierson

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

3. Honoring Jack Robert Hanley on attaining the Designation of "Eagle Scout".

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 79-2016**

**RE: HONORING JACK ROBERT HANLEY ON ATTAINING THE  
DESIGNATION OF "EAGLE SCOUT"**

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**WHEREAS**, Jack Robert Hanley of Troop 79, Seaville, New Jersey has recently achieved the designation of Eagle Scout in the Boy Scouts of America; and

**WHEREAS**, the Township of Upper wishes to acknowledge this outstanding accomplishment; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

**RESOLVED THAT** the Township Committee extends its sincere congratulations to Jack on the occasion of his receiving the designation of Eagle Scout and commends him for this

remarkable achievement and the completion of his Eagle Scout project consisting of the installation of a dog walking path at the Beacon Animal Rescue Shelter. Jack, with the help of his fellow Scouts and leaders, lined the path with 4'x4' weather proof wooden planks, installed weed fabric so no weeds grew through the path, and filled it in with river rock, which is the best type of rock for the dog's pads. One of the areas of the path was consistently wet after rain, so Jack built a 16' walking bridge so the dog's and dog walker's feet would remain dry. He also built a 36 square foot paver area, so when the dogs left their cages, they had a place to walk out onto the path; and

**BE IT FURTHER RESOLVED** that the Township Committee extends its sincere congratulations and best wishes to Jack's parents, family and friends on this happy occasion; and it is

**FURTHER RESOLVED** that the Township Committee also extends its congratulations and appreciation to the Scout Masters and others who give so freely and generously of their time for the benefit of our youth.

**GIVEN UNDER OUR HANDS** and the seal of the Township of Upper this 11<sup>th</sup> day of April, 2016.

Resolution No. 79-2016

Offered by: Pierson

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

- Designating the 1<sup>st</sup> Thursday in May "A Day of Prayer in Upper Township".

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 80-2016**

**RE: DESIGNATING THE 1<sup>ST</sup> THURSDAY IN MAY  
"A DAY OF PRAYER IN UPPER TOWNSHIP"**

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**WHEREAS**, Civic Prayers and National Days of Prayer have a long and revered history in our constitutional democracy, dating back to the First Continental Congress in 1775; and

**WHEREAS**, the Declaration of Independence, our first statement as Americans of national purpose and identity, made “the Laws of Nature and Nature’s God” the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

**WHEREAS**, the Supreme Court has affirmed the right of state legislatures to open their sessions with prayer and the Supreme Court and the U.S. Congress themselves begin each day with prayer; and

**WHEREAS**, in 1988, legislation setting aside the first Thursday in May in each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

**WHEREAS**, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to pray for peace, to request healing for wounds endured; and to ask God to guide our leaders and bring wholeness to the United States and her citizens; and

**WHEREAS**, it is fitting and proper to give thanks to God by observing a day of prayer in the Township of Upper when all may acknowledge our blessings and express gratitude for them, while recognizing the need for strengthening religious and moral values in our State and nation;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, that the first Thursday in May, 2016 is hereby designated as “A DAY OF PRAYER IN UPPER TOWNSHIP”, and all citizens of Upper Township are encouraged to observe the day in ways appropriate to its importance and significance.

**GIVEN UNDER OUR HANDS** and the seal of the Township of Upper this 11<sup>th</sup> day of April,  
2016.

Resolution No. 80-2016

Offered by: Young                      Seconded by: Coggins

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

5. Confirming sale of certain land, to wit: Block 330, Lots 33 and 34, to Daniel J. Carter, Jr.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 81-2016**

**RE: CONFIRMING SALE OF CERTAIN LAND, TO WIT: BLOCK 330, LOTS 33 AND 34,  
TO DANIEL J. CARTER, JR.**

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**WHEREAS**, a public auction land sale was held on March 22, 2016 pursuant to Ordinance No. 014-2015; and

**WHEREAS**, Daniel J. Carter, Jr. submitted the highest bid for the purchase of Block 330, Lots 33 and 34; and

**WHEREAS**, the Township Committee is satisfied that all conditions precedent were complied with and that said sale was conducted in accordance with the requirements of the Ordinance aforesaid and that proper notice was given to all persons owning property contiguous of the subject property being offered for sale; and

**WHEREAS**, the Township Committee believes that it is in the public interest to confirm the sale of such parcel.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The sale of Block 330, Lots 33 and 34 to Daniel J. Carter, Jr., at a sale price of \$3,000.00, is hereby confirmed, under and subject to the terms, conditions and provisions of Ordinance No. 014-2015 and further subject to and conditioned upon the purchasers' compliance with said Ordinance.
3. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute and deliver, on behalf of the Township of Upper, to the aforesaid purchaser, a Quitclaim Deed conveying the Township's right, title and interest in the above described property and the



Township Clerk is further authorized, directed and empowered to seal said Deed with the official seal of the Township of Upper.

Resolution No. 81-2016

Offered by: Coggins

Seconded by: Pierson

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

6. Authorizing the award of a contract with McCarthy Tire & Automotive Centers for automotive parts and supplies.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO.82-2016**

**RE: AUTHORIZING THE AWARD OF A CONTRACT WITH MCCARTHY TIRE &  
AUTOMOTIVE CENTERS FOR AUTOMOTIVE PARTS AND SUPPLIES**

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**WHEREAS**, the Township of Upper must acquire various automotive parts and supplies and to do so desires to enter into a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, McCarthy Tire & Automotive Centers has indicated they will provide automotive parts and supplies, which when aggregated with other purchases from said vendor will exceed the Pay to Play threshold of \$17,500.00; and

**WHEREAS**, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with McCarthy Tire & Automotive Centers for the year 2016 will exceed \$17,500 and a contract pursuant to N.J.S.A. 19:44A-20.5 is required; and

**WHEREAS**, McCarthy Tire & Automotive Centers has completed

and submitted a Business Entity Disclosure Certification which certifies that McCarthy Tire & Automotive Centers has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit McCarthy Tire & Automotive Centers from making any reportable contributions through the term of the contract; and

**WHEREAS,** the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2016 Municipal Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with McCarthy Tire & Automotive Centers as described herein.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No.82-2016

Offered by: Barr                      Seconded by: Pierson

Adopted: April 11, 2016

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
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Barr	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

7. Approving the application of the Tuckahoe Volunteer Fire Company for Highway Coin Drops.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO.83-2016**

**RE: APPROVING THE APPLICATION OF THE TUCKAHOE VOLUNTEER FIRE  
COMPANY FOR HIGHWAY COIN DROPS**

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**WHEREAS**, the Tuckahoe Volunteer Fire Co., a non-profit corporation providing firefighting services, has made application to the Township Committee to hold coin drop solicitations in Upper Township; and

**WHEREAS**, the Township Committee has approved the requests; and

**WHEREAS**, the requests require approval from the County of Cape May and the State of New Jersey;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The application of the Tuckahoe Volunteer Fire Co. to hold a coin drop within Upper Township is hereby approved for the following dates and locations:

**Intersection of County Route 631 & State Highway 50:  
Friday, July 15, 2016 from 5:00 p.m. - 9:00 p.m.**

**AND**

**Intersection of County Route 631 & State Highway 50:  
Saturday, July 16, 2016 from 9:00 a.m. to 3:00 p.m.**

**AND**

**Intersection of County Route 617 & State Highway 49:  
Sunday, July 17, 2016 from 3:00 p.m. to 8:00 p.m.**

3. Attached to this Resolution is a certified copy of Ordinance No. 7-2001, authorizing coin drops within Upper Township enacted pursuant to N.J.S.A. 39:4-60.

4. A certified copy of this Resolution shall be provided to the State of New Jersey, Department of Transportation and the Board of Chosen Freeholders of the County of Cape May.

Resolution No. 83-2016

Offered by: Pierson

Seconded by: Young

Adopted: April 11, 2016

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

8. Authorizing the filing of a Recycling Tonnage Grant application.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 84-2016**

**RE: AUTHORIZING THE FILING OF A RECYCLING  
TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102., has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including, but not limited to, making and keeping accurate verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a Resolution authorizing this municipality to apply for such tonnage grants for calendar year 2016 (based on 2015 recycling figures) is required, and will memorialize the commitment of this municipality to recycling and indicate the assent of the Township of Upper to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such Resolution should designate the individual authorized to ensure that the application is properly completed and timely filed.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Upper that the Township of Upper hereby endorses the submission of a municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates William McDaniels, Certified Recycling Coordinator, P.O. Box 205, Tuckahoe, New Jersey, 08250, to ensure that said application is properly filed.

Resolution No. 84-2016  
Offered by: Barr  
Adopted: April 11, 2016

Seconded by: Pierson

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

9. Appointing McManimon, Scotland & Baumann, LLC to act as Special Counsel to the Township of Upper.

**TOWNSHIP OF UPPER**

**CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 85-2016**

**RE: APPOINTING MCMANIMON, SCOTLAND & BAUMANN, LLC TO ACT AS SPECIAL  
COUNSEL TO THE TOWNSHIP OF UPPER**

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**WHEREAS**, the Township of Upper requires special legal counsel services with regard to bonding for capital improvement projects and other issues; and

**WHEREAS**, a resolution is required authorizing the award of such contract for professional services; and

**WHEREAS**, the Township has decided to acquire the services of McManimon, Scotland & Baumann, LLC as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, McManimon, Scotland & Baumann, LLC have completed and submitted a Business Entity Disclosure Certification which certifies that McManimon, Scotland & Baumann, LLC has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit McManimon, Scotland & Baumann, LLC from making any contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. McManimon, Scotland & Baumann, LLC with offices at 75 Livingston Avenue, Roseland, New Jersey 07068 is hereby appointed Special Legal Counsel to handle matters regarding capital improvement projects and other issues as directed by the Township Committee.
3. The contract shall have a term of one (1) year from date of full execution.
4. The Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because McManimon, Scotland & Baumann, LLC has professional knowledge as to legal matters which knowledge is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5.

## NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to McManimon, Scotland & Baumann, LLC for legal services. The contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for the contract and showing the line item appropriation of the official budget to which the contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with McManimon, Scotland & Baumann, LLC in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. This authorization is subject to the contract being reviewed and approved by the Municipal Attorney prior to its execution.

9. Notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

10. This Resolution shall be effective as of adoption.

Resolution No. 85-2016  
Offered by: Coggins  
Adopted: April 11, 2016

Seconded by: Pierson

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

10. Appointing Judge Vincent J. Morrison and Judge F. Thomas Hillegass to serve as Temporary Municipal Judges on an as needed basis.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 86-2016**

**RE: APPOINTING JUDGE VINCENT J. MORRISON AND JUDGE F. THOMAS  
HILLEGASS TO SERVE AS TEMPORARY MUNICIPAL JUDGES  
ON AN AS NEEDED BASIS**

---

**WHEREAS**, N.J.S.A. 2B:12-5 allows for the appointment of one or more temporary municipal judges to meet a special need of limited duration; and

**WHEREAS**, the Township has decided to acquire the services of Judge Vincent J. Morrison and Judge F. Thomas Hillegass as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, a resolution is required authorizing the award of such contracts for professional services; and

**WHEREAS**, Judge Vincent J. Morrison and Judge F. Thomas Hillegass have individually completed and submitted a Business Entity Disclosure Certification which certifies that each have not made any contributions to a political or candidate committee in the Township that would bar the award of these contracts and that the contracts will prohibit each from making any contributions through the term of their contracts; and

**WHEREAS**, said appointments are conditioned upon compliance with all requirements established by N.J.S.A. 2B:12-1, et seq.; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.



2. Judge Vincent J. Morrison and Judge F. Thomas Hillegass are hereby appointed as temporary municipal judges to serve on an as needed basis.

3. Each individual contract shall have a term of one (1) year from date of full execution.

4. These Contracts are awarded without competitive bidding as professional services in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Judge Vincent J. Morrison and Judge F. Thomas Hillegass have professional knowledge as to legal and municipal court matters, which knowledge is particularly valuable to the Township Committee, and these services are acquired as non-fair and open contracts pursuant to N.J.S.A. 19:44A-20.5.

#### **NOTICE OF CONTRACT AWARD**

The Township Committee of the Township of Upper, State of New Jersey have awarded contracts without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Judge Vincent J. Morrison and Judge F. Thomas Hillegass for municipal judge services. The contracts and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. Certificates from the Chief Financial Officer of Upper Township showing the availability of adequate funds for each contract and showing the line item appropriation of the official budget to which the contracts will be properly charged have been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a separate and individual Professional Contract with Judge Vincent J. Morrison and Judge F. Thomas Hillegass in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the

limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

7. A copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

8. This Resolution shall be effective as of adoption.

Resolution No. 86-2016  
Offered by: Pierson  
Adopted: April 11, 2016

Seconded by: Barr

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Pierson	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Young	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

11. Appointing Frank Guaracini, III to serve as an additional Municipal Prosecutor on an as needed basis.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 87-2016**

**RE: APPOINTING FRANK GUARACINI, III TO SERVE AS AN  
ADDITIONAL MUNICIPAL PROSECUTOR ON AN AS NEEDED BASIS**

---

**WHEREAS**, a need exists to appoint an additional municipal prosecutor to serve on an as needed basis; and

**WHEREAS**, N.J.S.A. 2B:25-4 allows for the appointment of additional municipal prosecutors as necessary to administer justice in a timely and effective manner; and

**WHEREAS**, the Township has decided to acquire the services of Frank Guaracini, III as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, a resolution is required authorizing the award of such contract for professional services; and

**WHEREAS**, Frank Guaracini, III has completed and submitted a Business Entity Disclosure Certification which certifies that Frank Guaracini, III has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Frank Guaracini, III from making any contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Frank Guaracini, III with offices at 2123 Dune Drive, Suite 11, Avalon, New Jersey is hereby appointed as an additional municipal prosecutor to serve on an as needed basis.
3. This contract shall have a term of one (1) year from date of full execution.
4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Frank Guaracini, III has professional knowledge as to legal and municipal court matters, which knowledge is particularly valuable to the Township Committee, and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5.

## NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Frank Guaracini, III for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Frank Guaracini, III in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 87-2016

Offered by: Coggins

Adopted: April 11, 2016

Seconded by: Barr

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Pierson	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

Young	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

12. Appointing John Adams as Maintenance Worker, 3 Grounds to the Upper Township Department of Public Works.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 88-2016**

**RE: APPOINTING JOHN ADAMS AS MAINTENANCE WORKER, 3 GROUNDS  
TO THE UPPER TOWNSHIP DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, a need exists to promote qualified personnel within the Upper Township Public Works Department to insure optimal operation; and

**WHEREAS**, a recommendation has been made to the Township Committee and duly considered at the meeting of February 8, 2016; and

**WHEREAS**, this Resolution is intended to ratify the action heretofore taken.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. John Adams is hereby promoted provisionally to a management and supervisory position of Maintenance Worker, 3 Grounds in the Department of Public Works effective April 1, 2016 at an annual salary of \$62,277.00 in accordance with the Salary Ordinance.
3. This Resolution ratifies, confirms and approves action taken by the Township Committee, by motion, at the meeting of February 8, 2016.

Resolution No. 88-2016

Offered by: Young

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Pierson	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Young	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

13. Appointing Patricia Smyth and Rosemary Trout as Passport Acceptance Agents for the Township of Upper.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 89-2016**

**RE: APPOINTING PATRICIA SMYTH AND ROSEMARY TROUT AS PASSPORT  
ACCEPTANCE AGENTS FOR THE TOWNSHIP OF UPPER**

---

**WHEREAS**, a need exists to promote qualified personnel within the Township of Upper to insure optimal operation; and

**WHEREAS**, a recommendation has been made to the Township Committee and duly considered at the meeting of February 8, 2016; and

**WHEREAS**, this Resolution is intended to ratify the action heretofore taken.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Patricia Smyth and Rosemary Trout are hereby appointed to title of Passport Acceptance Agent effective April 1, 2016 at an annual salary of \$500.00 in accordance with the Salary Ordinance.
3. This Resolution ratifies, confirms and approves action taken by the Township Committee, by motion, at the meeting of February 8, 2016.

Resolution No. 89-2016

Offered by: Coggins

Seconded by: Pierson

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Pierson	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Young	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

14. Appointing the 2016 Season Beach Patrol Personnel.

TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N

RESOLUTION NO. 90-2016

RE: APPOINTING THE 2016 SEASON BEACH PATROL PERSONNEL

---

WHEREAS, the individuals hereinafter named have been determined to possess the requisite skills, training and are otherwise eligible for appointment to the position of lifeguard; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The following individuals are appointed as a lifeguard in the Township of Upper pending successful completion of pre-employment testing, at a salary as stated below in accordance with the Salary Ordinance:

**CAPTAIN**

<b>WILLIAM HANDLEY</b>	<b>\$24.50 per hour</b>
------------------------	-------------------------

**LIEUTENANT**

<b>ANDREW TOBIASEN</b>	<b>\$18.50 per hour</b>
------------------------	-------------------------

3. This Resolution shall be effective immediately and is further intended to ratify, confirm and approve any formal action taken by the Township Committee.

Resolution No. 90-2016  
Offered by: Coggins  
Adopted: April 11, 2016  
Roll Call Vote:

Seconded by: Barr

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

Pierson	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Young	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

15. Appointing the 2016 Season Boat Ramp Attendants.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 91-2016**

**RE: APPOINTING THE 2016 SEASON BOAT RAMP ATTENDANTS**

---

**WHEREAS**, a need exists to appoint qualified personnel as part-time seasonal employees for the Upper Township Boat Ramp for the 2016 season; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Thomas Duffy, Kathryn L. Slaughter, Joseph M. Marrongelli, and Richard Hartman are hereby appointed as part-time seasonal Boat Ramp Attendants, pending pre-employment testing, at a salary of \$12.00 per hour in accordance with the Salary Ordinance.

3. This Resolution shall be effective immediately and is further intended to ratify, confirm and approve any formal action taken by the Township Committee.

Resolution No. 91-2016

Offered by: Pierson

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>



Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

16. 2016 Revised Temporary Budget.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 92-2016**

**RE: 2016 REVISED TEMPORARY BUDGET**

---

WHEREAS, N.J.S.A. 40A:4-19 provides that the governing body shall by Resolution adopted prior to January 31 of the fiscal year make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget; and

WHEREAS, the total of the appropriations so made shall not exceed 26.25% of the total of the appropriations made for all purposes in the Budget for the preceding year excluding public assistance, such amount being **\$2,956,321.90.**

NOW, THEREFORE BE IT RESOLVED, that the following appropriations shall constitute the Temporary Budget for the year 2016:

<b>Increase</b>	<b>Original</b>	
	<b>Approp.:</b>	<b>To:</b>
<b>ADMINISTRATIVE &amp; EXECUTIVE</b>		
<b>Mayor and Committee</b>		
Salary and Wages	\$17,300.00	
<b>Mayor and Committee O/E</b>	\$2,000.00	
<b>DCRP-Township Committee</b>	\$2,000.00	
<b>Municipal Clerk</b>		
Salary and Wages	\$51,000.00	
<b>OTHER EXPENSES</b>		
<b>Legal Advertising</b>	\$2,000.00	
<b>Miscellaneous O/E</b>	\$3,000.00	
<b>Purchase of Office Equipment</b>	\$2,000.00	
<b>Codification of Ordinances</b>	\$1,000.00	
<b>MAC</b>	\$6,098.00	
<b>Cape Mediation</b>	\$2,300.00	
<b>Cape Assist EAP</b>	\$1,155.00	
<b>FINANCIAL ADMINISTRATION</b>		
<b>Salaries &amp; Wages</b>	\$32,800.00	

Miscellaneous O/E	\$3,200.00	
Computer Hardware/Software	\$15,000.00	
Annual Audit	\$20,000.00	
<b>ASSESSMENT OF TAXES</b>		
Salaries & Wages	\$27,900.00	
Miscellaneous O/E	\$2,000.00	
<b>COLLECTION OF TAXES</b>		
Salaries & Wages	\$25,400.00	
Miscellaneous O/E	\$1,000.00	
Purchase TTL	\$0	
Other Expenses	\$0	
<b>LEGAL SERVICES AND COSTS</b>		
Other Expenses	\$40,000.00	\$
<b>MUNICIPAL COURT</b>		
Salaries & Wages	\$51,500.00	
Miscellaneous O/E	\$9,000.00	
<b>PUBLIC DEFENDER</b>		
Salaries & Wages	\$4,850.00	
<b>MUNICIPAL PROSECUTOR</b>		
Salaries & Wages	\$10,800.00	
<b>ENGINEERING SERVICES &amp; COSTS</b>		
Salaries & Wages	\$27,600.00	
Other Expenses	\$5,000.00	
<b>PUBLIC BUILDINGS &amp; GROUNDS</b>		
Salaries & Wages	\$196,500.00	
Other Expenses	\$65,000.00	
<b>PLANNING BOARD</b>		
Salaries & Wages	\$9,000.00	
Other Expenses	\$2,000.00	
<b>BOARD OF ADJUSTMENT</b>		
Salaries & Wages	\$9,000.00	

Other Expenses	\$2,000.00	
<b>CONSTRUCTION OFFICE &amp; BUILDING INSPECTOR</b>		
Salaries & Wages	\$38,800.00	
Other Expenses	\$12,500.00	
<b>INSURANCE</b>		
Group Insurance for Employees	\$500,000.00	
Other Insurance Premiums	\$60,000.00	85,000.00
Workers Compensation	\$75,000.00	
<b>SCHOOL CROSSING GUARD</b>		
Salaries & Wages	\$2,400.00	
Miscellaneous O/E	\$500.00	
<b>BEACH PATROL</b>		
Salaries & Wages	\$1,000.00	
Other Expenses	\$1,000.00	
<b>EMERGENCY MANAGEMENT/RTK</b>		
Salaries & Wages	\$6,200.00	\$
Miscellaneous O/E	\$3,000.00	14,000.00
<b>ROAD REPAIRS &amp; MAINTENANCE</b>		
Salaries & Wages	\$223,500.00	
Miscellaneous O/E	\$40,000.00	65,000.00
<b>SURFACING OF ROADS CONTRACTUAL</b>	\$0	
<b>STREET LIGHTING</b>	\$70,000.00	
<b>GARBAGE &amp; TRASH REMOVAL</b>		
Salaries & Wages	\$118,300.00	
Miscellaneous O/E	\$20,000.00	30,000.00
Tipping Fees	\$70,000.00	
<b>BOARD OF HEALTH</b>		
Salaries & Wages	\$150.00	
Miscellaneous O/E	\$300.00	
<b>DOG REGULATION</b>		

Miscellaneous O/E	\$28,000.00	
<b>PUBLIC RELATIONS</b>		
Miscellaneous O/E	\$1,000.00	
<b>ZONING/CODE OFFICIAL</b>		
Salaries & Wages	\$1,750.00	
Miscellaneous O/E	\$500.00	
<b>SPORTS &amp; RECREATION</b>		
Salaries & Wages	\$600.00	
Miscellaneous O/E	\$20,000.00	40,000.00
<b>FIRST AID ORGANIZATION</b>		
Salaries & Wages	\$153,000.00	
Miscellaneous O/E	\$20,000.00	
<b>RECYCLING</b>		
Salaries & Wages	\$116,000.00	
Miscellaneous O/E	\$20,000.00	
<b>AFFORDABLE HOUSING</b>		
Salaries & Wages	\$700.00	
Miscellaneous O/E	\$500.00	
<b>COMMUNITY CENTER</b>		
Miscellaneous O/E	\$8,000.00	
<b>CELEBRATION OF PUBLIC EVENTS</b>	\$1,000.00	
<b>SOCIAL SECURITY SYSTEM</b>	\$85,000.00	
<b>SPECIAL LITIGATION</b>	\$30,000.00	
<b>SUI CONTRIBUTION</b>	\$3,500.00	
<b>CENTRAL DISPATCH</b>	\$61,000.00	124,000.00
<b>MAC GRANT</b>	\$24,393.00	
<b>ALCOHOL &amp; DRUG TESTING</b>	\$6,000.00	
<b>COMP. ABSENCES RESERVES</b>	\$100.00	

**GYPSY MOTH MISC.**

**5,000.00**

**PERS**

**\$455,684.00**

**Total**

**\$2,933,780.00**

Resolution No. 92-2016

Offered by: Coggins

Seconded by: Pierson

Adopted: April 11, 2016

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

17. Amending the Official Organizational Chart for the Township of Upper.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 93-2016**

**AMENDING THE OFFICIAL ORGANIZATIONAL CHART FOR  
THE TOWNSHIP OF UPPER**

---

**WHEREAS**, The Township of Upper finds it necessary to revise and update the Official Organizational Chart for the Township of Upper; and

**WHEREAS**, the aforesaid chart entitled “*Township of Upper Organizational Chart*” is attached hereto as Exhibit “A” and is available for inspection;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee has determined that the chart attached as Exhibit “A” and identified as the “*Township of Upper Organizational Chart*” is hereby accepted and designated on April 11, 2016 as the official Organizational Chart until such time as amended by the Township Committee.

Resolution No. 93-2016  
Offered by: Young  
Adopted: April 11, 2016

Seconded by: Barr

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Pierson	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>X</u>	<u>      </u>	<u>      </u>	<u>      </u>

18. Approving the draft Countywide Multi-Jurisdictional All Hazard Pre-Disaster Mitigation Plan.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 94-2016**

**RE: APPROVING THE DRAFT COUNTYWIDE MULTI-JURISDICTIONAL ALL  
HAZARD PRE-DISASTER MITIGATION PLAN**

---

**WHEREAS**, the property owners of Cape May County experience a high rate of repetitive property losses caused mainly by flooding and they reside in a unique geographic location that could experience a variety of natural and man-made disasters; and

**WHEREAS**, the County of Cape May received a grant from the Federal Emergency Management Agency (FEMA) to develop a Multi-Jurisdictional All Hazard Pre-Disaster Mitigation Plan to mitigate the potential life and property losses associated with man-made and natural disasters; and

**WHEREAS**, Cape May County, together with all sixteen municipalities, developed a Multi-Jurisdictional All Hazard Pre-Disaster Mitigation Plan that describes the hazards the County and Municipalities face and the risks associated with those hazards, and developed strategies for mitigating those hazards; and

**WHEREAS**, a Hazard Mitigation Steering Committee was formed and developed the Plan that worked with the selected contractor and public stakeholders to identify critical facilities, at-risk populations, potential losses, and producing historical records, studies, and reports relevant to this planning process; and

**WHEREAS**, the Township of Upper acknowledges that they will be required to adopt by Resolution, the All Hazard Pre-Disaster Mitigation Plan developed by the Hazard Mitigation Steering Committee after FEMA conditional approval. The Draft plan will be submitted to FEMA Region II for review.

**NOW, THEREFORE, BE IT RESOLVED** the Township Committee of the Township of Upper in the County of Cape May and State of New Jersey does hereby recommend for inclusion the attached Upper Township sub-section in the Cape May County Multi-Jurisdictional All Hazard Pre-Disaster Mitigation Plan.

Resolution No. 94-2016

Offered by: Pierson

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Pierson	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Young	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

19. Authorizing a Change Order for the Miscellaneous Paving in Upper Township Contract resulting in an increase in the amount of \$121,086.00.

TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N

RESOLUTION NO. 95-2016

RE: AUTHORIZING A CHANGE ORDER FOR THE MISCELLANEOUS  
PAVING IN UPPER TOWNSHIP CONTRACT RESULTING  
IN AN INCREASE IN THE AMOUNT OF \$121,086.00

---

**WHEREAS**, the Township of Upper awarded the Miscellaneous Paving in Upper Township bid to South State, Inc., of P.O. Box 68, Bridgeton, New Jersey 08302, in the original Contract amount of \$254,275.00; and

**WHEREAS**, when South State, Inc. began excavation of the existing concrete parking lot at Township Hall, it was found to have unsuitable material below; and

**WHEREAS**, this Change Order, comprising of excavation of unsuitable material and backfill with a dense graded base course exceeds twenty percent (20%) of the original Contract award; and

**WHEREAS**, the Township Engineer, as designee of the chief executive officer, has requested the change order and indicated that it is permitted under the applicable regulations and that, pursuant to N.J.A.C. 5:30-11.9, it is an unforeseen circumstance and differing site condition which renders execution of a new contract an unreasonable interference with the efficient completion of the work, such request is attached hereto as Exhibit A; and

**WHEREAS**, the Township has received a written certification by South State, Inc. explaining the circumstances which necessitate issuance of the change order attached hereto as Exhibit B; and

**WHEREAS**, the Township Committee, pursuant to N.J.A.C. 5:30-11.8, has determined that due to unforeseen problems a substantial amount of construction would be delayed resulting in substantial inconvenience to the public and the changes do not materially change the nature of the original project; and

**WHEREAS**, the Township wishes to approve a Change Order to the aforesaid Contract as hereinafter provided; and

**WHEREAS**, the Chief Financial Officer has issued a certification as to the availability of funds for this Change Order; and

**WHEREAS**, this Change Order is in the best interests of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.



2. Change Order No. 1 to the Miscellaneous Paving in Upper Township contract with South State, Inc. is hereby authorized as follows:

Increases.....	\$121,086.00
Decreases.....	\$ 0.00
Extra Work.....	\$ 0.00
TOTAL.....	\$121,086.00

3. A copy of the Change Order detailing the nature and the extent of the work to be done, together with all other prior Change Orders, if any, are attached to this Resolution as Exhibit C.

4. The Mayor and Chief Financial Officer are hereby authorized, directed and empowered to execute the Change Order on behalf of the Township of Upper.

5. All Township officials and officers are hereby authorized and directed to take all action necessary to carry out the intent and purpose of this Resolution.

Resolution No. 95-2016

Offered by: Pierson

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Coggins	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Pierson	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Young	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

20. Authorizing the Chief Financial Officer to withdraw funds in the amount of \$121,086.00 from the account entitled Reserve for Capital Projects for Change Order No. 1 for the Miscellaneous Paving in Upper Township Contract with South State, Inc.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 96-2016**

**RE: AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WITHDRAW FUNDS IN THE  
AMOUNT OF \$121,086.00 FROM THE ACCOUNT ENTITLED RESERVE FOR CAPITAL  
PROJECTS FOR CHANGE ORDER NO. 1 FOR THE MISCELLANEOUS PAVING IN  
UPPER TOWNSHIP CONTRACT WITH SOUTH STATE, INC.**

---

**WHEREAS**, the Township of Upper has authorized Change Order No. 1 for the Miscellaneous Paving in Upper Township contract with South State, Inc.; and

**WHEREAS**, the Township of Upper feels the delay in the project to repave the Township Hall parking lot has caused inconvenience to the residents utilizing the services at Township Hall; and

**WHEREAS**, the Township of Upper wishes to use funds from the account entitled Reserve for Capital Projects to fund Change Order No. 1; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Chief Financial Officer to withdraw funds in the amount of \$121,086.00 from the account entitled Reserve for Capital Projects and execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 96-2016

Offered by: Pierson

Seconded by: Barr

Adopted: April 11, 2016

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

21. Appointment of Frank L. Corrado, Esquire to act as Special Legal Counsel.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 97-2016**

**RE: APPOINTMENT OF FRANK L. CORRADO, ESQUIRE TO ACT  
AS SPECIAL LEGAL COUNSEL**

---

**WHEREAS**, the Township Committee of Upper Township desires special legal counsel in matters in which the regular legal counsel has a conflict and such other matters as the Township Committee may direct; and

**WHEREAS**, a resolution is required authorizing the award of such contract for professional services; and

**WHEREAS**, the Township has decided to acquire the services of Frank L. Corrado, Esquire as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Frank L. Corrado, Esquire has completed and submitted a Business Entity Disclosure Certification which certifies that Frank L. Corrado, Esquire has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Frank L. Corrado from making any contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Frank L. Corrado, Esquire with offices at 2700 Pacific Avenue, Wildwood, New Jersey is hereby appointed Special Legal Counsel as directed by the Township Committee.

3. This contract shall have a commencement date of April 4, 2016, and shall continue for the length of time necessary for completion of the aforesaid legal services, unless sooner terminated by the Township of Upper, at the option of the Township of Upper.

4. This Contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Frank L. Corrado, Esquire has professional knowledge as to legal matters which knowledge is particularly valuable to the Township Committee.

### **NOTICE OF CONTRACT AWARD**

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Frank L. Corrado, Esquire for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Frank L. Corrado, Esquire in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 97-2016  
Offered by: Barr  
Adopted: April 11, 2016

Seconded by: Pierson

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Coggins	<u>      </u>	<u>      </u>	<u>  X  </u>	<u>      </u>
Pierson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Young	<u>      </u>	<u>      </u>	<u>  X  </u>	<u>      </u>
Palombo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

## **ORDINANCES**

## **CORRESPONDENCE**

## **NEW BUSINESS**

22. **South Shore Stitchers request the use of the Upper Township Community Center on October 22, 2016 for a Quilt Market.** Motion by John Coggins, second by Jeffrey Pierson, to approve the request. During roll call vote all five Committeemen voted in the affirmative.

## **UNFINISHED BUSINESS**

## **DISCUSSION**

## **PAYMENT OF BILLS**

23. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." **Motion by John Coggins, second by Edward Barr. During roll call vote all five Committeemen voted in the affirmative.**

**Bills approved for payment: \$311,393.73**  
**Payroll: \$151,703.80**

## **REPORT OF MUNICIPAL DEPARTMENTS**

- 24. Animal Control
- 25. Construction Office
- 26. MUA Report
- 27. Municipal Court
- 28. Tax Collector
- 29. Municipal Clerk

### 30. Finance

Motion by Richard Palombo, second by Edward Barr, to accept the reports as submitted. During roll call vote all five Committeemen voted in the affirmative.

### **PUBLIC COMMENT**

**Ralph Cooper, Gladwynn Drive**, gave a brief report on the upcoming activities of the Upper Township Business Association and the Upper Township Green Team.

**Camille Sailer, Preswick Lane**, stated that she heard numerous complaints about the free tree seedling giveaway this past Saturday at Amanda's Field. She said that people did not know where to go and there was no signage. It was stated that it was announced that it would be held at the concession stand and that even with the unexpected snow storm, approximately 150 trees were given out.

**Russell Morano, Red Oak Drive**, spoke at length regarding the 2016 introduced budget and bond ordinance. He also requested clarification on some of the items listed on the bill list.

**Nathalie Neiss, Rt 50 Petersburg**, inquired into several matters regarding legal fees, the status of the South Jersey Gas pipeline, and a proposed easement with South Jersey Gas for a transfer station in Tuckahoe.

### **CLOSED SESSION**

31. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

### **TOWNSHIP OF UPPER RESOLUTION NO. 98-2016 MOTION GOING INTO CLOSED SESSION APRIL 11, 2016**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

#### **MATTERS:**

- Personnel
- Litigation - Affordable Housing
- Litigation - Lloyd v. Upper Township
- Litigation - Upper Township v. Yank and Sansone
- Contract negotiation – Collective Bargaining Agreement

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.
- D. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: John Coggins

Motion seconded by: Richard Palombo

During roll vote all five Committee members voted in the affirmative

### **RECONVENE PUBLIC PORTION OF MEETING**

Motion by Jeffrey Pierson, second by Edward Barr, to reconvene the public portion of the meeting with all four Committee members present voting in the affirmative. Committeeman Young had excused himself earlier during the closed session portion of the meeting.

Motion by John Coggins, second by Jeffrey Pierson, to authorize a \$2,000.00 payment to the Affordable Housing Consortium for additional legal representation. During roll call vote all four Committee members present voted in the affirmative.

### **ADJOURNMENT**

There being no further business this evening the meeting was adjourned at 9:35 P.M., with a motion by Jeffrey Pierson, second by John Coggins to adjourn with all four members present voting in the affirmative. The next regular meeting is scheduled for April 25, 2016 at 7:30 P.M.

**Upon leaving the Committee room it was discovered that there was a member of the public waiting for Committee to resume the public portion of the meeting. The Committee reconvened the public portion of the meeting and Mr. Coggins then proceeded to repeat the motion with second by Committeeman Pierson to authorize a \$2,000.00 payment to the Affordable Housing Consortium for additional legal representation. During roll call vote all four Committee members present voted in the affirmative. The meeting was then finally adjourned at 9:45 p.m. with a motion by Jeffrey Pierson, second by John Coggins to adjourn with all four members present voting in the affirmative. The next regular meeting is scheduled for April 25, 2016 at 7:30 P.M.**

Minutes prepared by

Barbara L. Young, RMC

Bill List

66901 04/11/16 A0023 ADAMS, JOHN 105.48 2918  
66902 04/11/16 A0025 ADVANTAGE RENTAL ACE HARDWARE 156.57 2918  
66903 04/11/16 A0035 AIRLINE HYDRAULIC CORP. 120.70 2918  
66904 04/11/16 A0091 ATLANTIC CITY ELECTRIC 22,338.92 2918  
66905 04/11/16 A0134 ANSELL GRIMM & AARON, PC 210.00 2918  
66906 04/11/16 A0176 ACTION FLAG COMPANY 217.44 2918  
66907 04/11/16 A0191 ACTION UNIFORM CO. LLC 196.00 2918  
66908 04/11/16 A0193 ATLANTIC INVESTIGATIONS, LLC 1,600.00 2918  
66909 04/11/16 A0200 AMERICAN GENERAL LIFE INS CO. 192.41 2918  
66910 04/11/16 A204 Amstutz Travis 20.00 2918  
66911 04/11/16 A205 Altieri Derek 36.00 2918  
66912 04/11/16 B0035 BELMONT & CRYSTAL SPRINGS 82.28 2918  
66913 04/11/16 B0076 BOND, LAURENCE E. 150.00 2918  
66914 04/11/16 B0139 BATTELINI TRANSPORTATION 401.50 2918  
66915 04/11/16 B0148 AMERIGAS GAS 390.13 2918  
66916 04/11/16 B0220 BERGEY'S TRUCK CENTERS 484.56 2918  
66917 04/11/16 B0233 BCMCAA 250.00 2918  
66918 04/11/16 C0061 CAPRIONI FAMILY SEPTIC 350.00 2918  
66919 04/11/16 C0068 COMCAST 546.55 2918  
66920 04/11/16 C0116 CINTAS CORPORATION 50.58 2918  
66921 04/11/16 C0171 COLONIAL ELECTRIC SUPPLY CO. 404.92 2918  
66922 04/11/16 C0201 CRUZAN'S TRUCK SERVICE INC. 557.10 2918  
66923 04/11/16 C0223 CASA PAYROLL SERVICE 258.75 2918  
66924 04/11/16 C0246 CRAFT OIL CORPORATION 1,462.92 2918  
66925 04/11/16 D0024 DAVIS, MICHAEL 44.20 2918  
66926 04/11/16 E0018 ECN 5,500.00 2918  
66927 04/11/16 E0065 Eric Elbersen 20.00 2918  
66928 04/11/16 F0048 LESLIE G. FOGG INC 616.45 2918  
66929 04/11/16 F0053 FORD, SCOTT & ASSOCIATES 8,200.00 2918  
66930 04/11/16 G0012 GANN LAW BOOKS 125.00 2918  
66931 04/11/16 G0016 GARDNER HARDWARE INC. 4.12 2918  
66932 04/11/16 G0030 GENERAL SPRING SERVICE 1,272.00 2918  
66933 04/11/16 G0044 GILES & RANSOME, INC. 30,000.00 2918  
66934 04/11/16 G0086 W.W. GRAINGER, INC. 100.00 2918  
66935 04/11/16 G0147 GREATAMERICA FINANCIAL SVCS. 176.97 2918  
66936 04/11/16 G0157 GRANTURK EQUIPMENT CO., INC. 4,859.31 2918  
66937 04/11/16 G0169 GROFF TRACTOR NEW JERSEY LLC 290.00 2918  
66938 04/11/16 G0170 GAME BOSS INC. 625.00 2918  
66939 04/11/16 H0002 H.A. DEHART & SON CORP. 385.77 2918  
66940 04/11/16 H0095 HORIZON BCBSNJ 135,646.65 2918  
66941 04/11/16 H0096 HARBOR OUTFITTERS 14.00 2918  
66942 04/11/16 H0148 THOMAS H. HEIST INS AGENCY INC 1,669.00 2918  
66943 04/11/16 J0036 JOHNSON, MICHELLE 65.75 2918  
66944 04/11/16 J0072 JERSEY WEB DESIGNS 1,515.00 2918  
66945 04/11/16 J0076 J-DOGS AMUSEMENTS, LLC 631.00 2918  
66946 04/11/16 K0007 KACZMARSKI, RICHARD 223.69 2918  
66947 04/11/16 K0086 K D NATIONAL FORCE SECURITY 1,260.00 2918  
66948 04/11/16 K0089 Knapp, Katrina 24.20 2918  
66949 04/11/16 L0031 LORCO PETROLEUM SERVICES 224.00 2918  
66950 04/11/16 L0080 LOWES, INC. 470.26 2918  
66951 04/11/16 L0081 THE LOMAX CONSULTING GROUP 977.50 2918  
66952 04/11/16 L0107 REBECCA K. LAW 36.00 2918  
66953 04/11/16 L0113 LIBERTY MUTUAL INSURANCE 3,525.00 2918  
66954 04/11/16 L0117 LETS PARTY PAINTERS, LLC 970.00 2918  
66955 04/11/16 L0120 Lashley Matthew 24.20 2918  
66956 04/11/16 L0121 Law William 36.00 2918  
66957 04/11/16 M0076 MGL PRINTING SOLUTIONS 82.00 2918  
66958 04/11/16 M0121 McCROSSON, JANET 132.25 2918  
66959 04/11/16 M0164 MURPHY FENCE COMPANY. INC. 656.10 2918  
66960 04/11/16 M0173 MONROE SYSTEMS FOR BUSINESS 54.41 2918  
66961 04/11/16 M0180 MED-TECH RESOURCE, LLC 64.94 2918  
66962 04/11/16 M0188 MCCARTHY TIRE SERVICE OF PHILA 8,891.20 2918  
66963 04/11/16 M0265 Martin Austin 44.20 2918  
66964 04/11/16 N0043 NAPA AUTO PARTS 0.00 04/11/16 VOID 0  
66965 04/11/16 N0043 NAPA AUTO PARTS 1,159.77 2918



66966 04/11/16 N0131 DEFINED CONTRIB RETIRE PROGRAM 153.52 2918  
66967 04/11/16 N0149 Newton Matthew 44.20 2918  
66968 04/11/16 O0006 SJSHORE MARKETING,LLC 242.85 2918  
66969 04/11/16 O0042 ORCHARD HYDRAULIC SERVICE INC 1,033.42 2918  
66970 04/11/16 P0007 PALOMBO,RICHARD A. 150.00 2918  
66971 04/11/16 P0008 PALMER, NANCY 14.38 2918  
66972 04/11/16 P0032 PEDRONI FUEL CO. 859.89 2918  
66973 04/11/16 P0056 TURF EQUIPMENT AND SUPPLY CO 63.38 2918  
66974 04/11/16 P0152 PASHLEY, LOREN 593.40 2918  
66975 04/11/16 P0161 Pero, Jennifer L. 24.20 2918  
66976 04/11/16 Q0008 QUILL CORPORATION 114.98 2918  
66977 04/11/16 Q0010 QUINLAN WELL DRILLING 4,200.00 2918  
66978 04/11/16 R0030 RIGGINS, INC. 2,605.92 2918  
66979 04/11/16 R0101 R.R. DONNELLEY & SONS 73.50 2918  
66980 04/11/16 S0018 SUBURBAN PROPANE, LP 167.28 2918  
66981 04/11/16 S0056 SEASHORE ASPHALT CORPORATION 970.00 2918  
66982 04/11/16 S0121 SMUZ, THERESE A 28.30 2918  
66983 04/11/16 S0134 SO. JERSEY GAS COMPANY 585.74 2918  
66984 04/11/16 S0161 SPICA STEEL, INC./J.D.L.GARAGE 27,960.00 2918  
66985 04/11/16 S0239 SHORE VET. ANIMAL CONTROL LLC 2,300.00 2918  
66986 04/11/16 S0249 BSN SPORTS 1,465.86 2918  
66987 04/11/16 S0279 SPECTROTEL, INC 1,143.96 2918  
66988 04/11/16 S304 SMITH, TOM 275.00 2918  
66989 04/11/16 T0005 TCTA OF NEW JERSEY 200.00 2918  
66990 04/11/16 T0032 THE PRESS OF ATLANTIC CITY 485.01 2918  
66991 04/11/16 T0067 TOWNSHIP OF UPPER PETTY CASH 25.24 2918  
66992 04/11/16 T0080 TREASURER STATE OF N.J. 146.00 2918  
66993 04/11/16 T0089 TREASURER, STATE OF N.J. 3,000.00 2918  
66994 04/11/16 T0168 TOWNSHIP OF UPPER 225.44 2918  
66995 04/11/16 U0037 UPPER TOWNSHIP P.T.O. 125.00 2918  
66996 04/11/16 V0013 VERIZON WIRELESS 1,143.25 2918  
66997 04/11/16 V0022 VERIZON 195.01 2918  
66998 04/11/16 V0024 VAL-U AUTO PARTS L.L.C. 1,116.71 2918  
66999 04/11/16 V0025 V.E. RALPH & SON,INC. 369.66 2918  
67000 04/11/16 Alignment Check VOID  
67001 04/11/16 W0087 W.B. MASON 1,007.18 2918  
67002 04/11/16 W0102 Wetzel Richard 24.20 2918  
67003 04/11/16 Y0008 YOUNG, DANIEL J. ESQUIRE PC 17,062.50 2918

Total: \$311,393.73