

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR FEBRUARY 2, 2015**

*******BUDGET WORKSHOP MEETING - 6:30 P.M.**

Committeeman John Coggins requested that the Committee go through the various department requests in the budget and requested that the department heads for each give an explanation of their budget requests. The Committee went through the following departments: Clerk's Office, IT Budget, Engineering, Municipal Courts, Public Works, Beach Patrol, and the Office of Emergency Management.

For the next budget meeting, Mr. Coggins requested the fuel logs of each Public Works truck per month for 2013 and 2014 in order to see the cost savings from the automated garbage collection program. He also requested a break-down of the allocation of personnel within the Public Works department.

A second budget workshop meeting was then scheduled for Monday February 9, 2015 at 6:30 p.m. to continue the discussion. Motion by Mayor Palombo, second by Jeffrey Pierson, to adjourn the budget workshop. During roll call vote all four Committee members present voted in the affirmative.

There was a brief recess and then the regular meeting convened.

REGULAR MEETING OF THE TOWNSHIP COMMITTEE - 7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Absent
John Coggins	Present
Jeffrey Pierson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Chief Financial Officer Barbara Spiegel and Municipal Engineer Paul Dietrich.

APPROVAL OF MINUTES - January 5, 2015 Reorganization Minutes
and January 12, 2015 Regular Meeting and

Closed Session Minutes

Motion by Hobie Young, second by Jeffrey Pierson, to approve the January 5, 2015 Reorganization Meeting Minutes and the January 12, 2015 Regular Meeting Minutes and Closed Session Minutes as submitted. During roll call vote all Committee members present voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

John Coggins, Committeeman, thanked the department heads for attending the budget workshop meeting and for their continued cooperation.

Hobie Young, Committeeman, thanked the Rescue Squad for inviting the Committee to their 50th Anniversary and Installation dinner this past weekend. He stated that it was a beautiful affair and he cannot thank the Rescue Squad or praise them enough for all the work they have done and their years of service to the Township. Mr. Young next reported that the Beacon Animal Shelter has requested assistance from the Township to repair their septic system. It was stated that the Township currently leases the property to Beacon for a nominal consideration, which lease terms state that all maintenance of the building is Beacon's responsibility. Mayor Palombo stated that he would like to consider donating funds to help with the repairs. Motion by Hobie Young, second by Jeffrey Pierson, to donate \$500.00 to Beacon for repairs to the septic system, with the understanding that this is a one time gift and does not alter the lease terms. During roll call vote, all Committee members present voted in the affirmative. He next reported that Paul Dietrich has secured a donation from South State for all of the manpower and equipment needed to install the lights at the baseball fields at Amanda's Field. He further stated that once the project is finished, he would like to install a sign thanking South State for their generous donation. Next, Mr. Young stated that he would like to schedule a meeting to form a Special Event subcommittee. Anyone who is interested in serving on the Committee should attend. More information on the date and time will be forthcoming. He next stated that he will be scheduling a walk-through of all the Township buildings to set up a master list of repairs and maintenance. Finally he requested a resolution be prepared to congratulate Jade Phelps for winning the NJ Wrestling USA championship title. A resolution will be placed on a future agenda. Later in the meeting, Committeeman Young reported that he has received several complaints of kids driving four wheelers and hanging out in the gravel pit in Marmora. The Engineer was directed to investigate the area to see if any access points can be closed off.

Jeffrey Pierson, Committeeman, reported that he attended the Upper Township Chief's Association meeting. He stated that the meeting went very well and he offered several suggestions to the Fire Commissioners for ways to improve their websites. He next reported that there will be intermittent road closures on Harbor Road, which had been scheduled for February 2nd through the 7th, however the project has been delayed due to weather. He next reported that he recently had a meeting with Jay Potter regarding the Division of EMS. He stated that they had a frank and open discussion regarding the budget. He next proposed that the Committee invite the Fire Commissioners, beginning with Seaville, to come to a committee meeting to discuss what has transpired in the past and ways they are moving forward. He suggested inviting the Seaville Fire Commissioners and the Company to come to

the March 30th meeting, and follow up with the other districts for later meetings. He next reported that per the Township's request the NJDOT has recently completed an investigation of an area on Route 9 near Seasound Avenue. The State has agreed to designate the area as a No Passing Zone and is requiring the Township to adopt a resolution to start the process. Motion by Committeeman Pierson, second by Hobie Young, to have a resolution prepared as required. During roll call vote all Committee members present voted in the affirmative. A resolution for formal action will be placed on a future agenda.

Richard Palombo, Mayor, reported that he recently attended the Upper Township Business Association's meeting. He stated that they are energetically planning ways to sell and promote their businesses and draw people to Upper Township, such as partnering with the Upper Township Green Team for a proposed farmer's market at Amanda's Field.

OTHER REPORTS

Barbara Young, Municipal Clerk, requested approval to send correspondence to the County requesting the renewal of the Shared Services Agreement for use of a Medical ATV. Motion by Mr. Pierson, second by Mr. Coggins, to authorize the Clerk to send the correspondence. During roll call vote all members present voted in the affirmative.

Daniel Young, Municipal Attorney, reported that there are two contract negotiation items, a safety and security matter, and personnel for closed session.

Paul Dietrich, Municipal Engineer, gave a brief update on a recent preconstruction meeting he and Mayor Palombo had with the Army Corps of Engineers for the Strathmere beach fill project. The NJDEP has temporarily lifted the bird nesting restriction on the North end and it is anticipated that the beach fill will begin at the North end in April. They have requested a resolution authorizing the contractors to work 24 hours, 7 days a week. They have also requested that members of the public follow the safety precautions and stay clear of the hazard areas during the project. A meeting will be scheduled just prior to the start of the project and it was suggested that the meeting take place at Municipal Hall so that the meeting can be filmed and available for any resident that could not attend. More information on the meeting will be available at a future date. Mr. Dietrich and Mayor Palombo next gave a brief update on the Route 50 bridge project. Due to the poor structural integrity of the bridge, it is anticipated that the bridge may be closed for a 9 month period beginning in September. It has been determined that alternative plans to keep the bridge open during the reconstruction is not feasible. It was stated that the Township provides EMS services to the Corbin City area as well as bussing services for Corbin City students that attend Upper Township schools. It was stated that for emergency purposes, a temporary path could be constructed to allow ATV access across, and an ambulance be leased to remain on the Corbin City side of the bridge. Future meeting will be held to determine the best course of action. Mr. Dietrich next stated that the Cape May County Farmland Preservation has requested a resolution of support for the purchase of a development easement of farmland located on Route 9 Block 559, Lots 36.01 and 37. Motion by Mr. Coggins, second by Mr. Young, to approve the request. During roll call vote all Committee members present voted in the affirmative. A resolution for formal action will be placed on the next agenda. Mr. Dietrich next reported that last August the NJDEP performed a routine stormwater management inspection of the Township's

drainage facilities throughout the Township to ensure compliance with DEP regulations. As a result of the inspection, the Township has been awarded a Certificate of Environmental Stewardship from the DEP. He next gave an update on two reconstruction projects. The Bayview Drive reconstruction project is anticipated to begin next week. New drainage improvements will be installed and the road will be raised to help prevent flooding. The County reconstruction project of Hope Corson Road from Route 9 to Stagecoach Road is anticipated to begin in March. Next, Mr. Dietrich reported that a request to extend the County grant for the improvements to Amanda's Field has been sent requesting an extension of one year. Lastly, Mr. Dietrich requested a resolution authorizing the purchase from the Capital Improvement Bond of electronic presentation display monitors for the foyer of Township Hall. Motion by Mr. Young, second by Mr. Pierson, to approve the request. During roll call vote all Committee members present voted in the affirmative. A resolution for formal action will be placed on a future agenda.

Barbara Spiegel, Chief Financial Officer, reported that the JIF has offered the Township the opportunity to participate in the optional safety budget program. \$1,500 would be provided to the Township for safety related items, and the Township's JIF assessment will increase by \$1,500. Ms. Spiegel stated that the Township has not participated in this program in the past and has provided for these items in the Township's budget. It is her recommendation that the Township not participate in the JIF safety budget. After a brief discussion, there was a general consensus by the Township Committee that the Township will not participate in the program.

PRESENTATIONS

1. Honoring Michele Previti for her dedicated service to the Upper Township Municipal Alliance Committee. Due to a last minute conflict, Mrs. Previti was not able to attend the meeting.

RESOLUTIONS

2. Appointments to the Upper Township Green Team Advisory Committee.

TOWNSHIP OF UPPER CAPE MAY COUNTY R E S O L U T I O N

RESOLUTION NO. 34 -2015

RE: APPOINTMENTS TO THE UPPER TOWNSHIP GREEN TEAM ADVISORY COMMITTEE

WHEREAS, the Upper Township Green Team Advisory Committee is an established committee consisting of volunteer members who shall meet throughout the year

to develop plans, recommend programs, assist with educational opportunities that support the creation of a sustainable community, and advise the Township Committee on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound; and

WHEREAS, Township of Upper hereby acknowledges that the residents of the Township of Upper desire a stable, sustainable future for themselves and future generations; and

WHEREAS, by endorsing a sustainable path the Township of Upper is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of the Township of Upper, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following persons are hereby appointed to the Green Team Advisory Committee

of the Township of Upper:

Wanda Adamson
Fred Beuttler
Ralph Cooper
Karen Mitchell
Zachary Nickerson
Marya Small
Katelynn Wintz
Paul Dietrich, Sr., Municipal Engineer
Hobart Young, Township Committeeperson

3. The forgoing appointees shall constitute the sole members of the Green Team Advisory Committee, subject to the provision of Paragraph 4 hereof.

4. The Township Committee expressly reserves the right to supplement this Resolution at any time it deems it appropriate to change the membership or policies of the Green Team Advisory Committee.

Resolution No. 34-2015

Offered by: Young Seconded by: Pierson

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	<u> X </u>
Coggins	<u> X </u>	_____	_____	_____
Pierson	<u> X </u>	_____	_____	_____
Young	<u> X </u>	_____	_____	_____
Palombo	<u> X </u>	_____	_____	_____

3. Approving the application of the Marmora Volunteer Fire Co. for Highway Coin Drops.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO.35-2015

**RE: APPROVING THE APPLICATION OF THE MARMORA VOLUNTEER FIRE
CO. FOR HIGHWAY COIN DROPS**

WHEREAS, the Marmora Volunteer Fire Co., a non-profit corporation providing firefighting services, has made application to the Township Committee to hold coin drop solicitations in Upper Township; and

WHEREAS, the Township Committee has approved the requests; and

WHEREAS, the requests require approval from the County of Cape May and the State of New Jersey;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The application of the Marmora Volunteer Fire Co. to hold a coin drop within Upper Township at the Intersection of Roosevelt Boulevard and the Garden State Parkway from the GSP South Exit and South Entrance to the end of the Plaza on the South Side of Roosevelt Boulevard is hereby approved for the following dates:

Saturday, May 23, 2015 from 9:00 am to 3:00 pm;

Saturday, July 11, 2015, from 9:00 am to 3:00 pm;

Saturday, August 8, 2015 from 9:00 am to 3:00 pm;

and

Saturday, August 15, 2015 from 9:00 a.m. to 3:00 p.m.

3. Attached to this Resolution is a certified copy of Ordinance No. 7-2001, authorizing coin drops within Upper Township enacted pursuant to N.J.S.A. 39:4-60.

4. A certified copy of this Resolution shall be provided to the State of New Jersey, Department of Transportation and the Board of Chosen Freeholders of the County of Cape May.

Resolution No. 35-2015

Offered by: Palombo Seconded by: Coggins

Adopted: February 2, 2015

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	_____	_____	_____	__X__
Coggins	__X__	_____	_____	_____
Pierson	_____	_____	__X__	_____
Young	__X__	_____	_____	_____
Palombo	__X__	_____	_____	_____

4. Authorizing a Professional Services Contract with Cape May County Council on Alcoholism and Drug Abuse, Inc. for an Employee Assistance Program for Township Employees.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 36-2015

**RE: AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH CAPE MAY
COUNTY COUNCIL ON ALCOHOLISM AND DRUG ABUSE, INC. FOR AN EMPLOYEE
ASSISTANCE PROGRAM FOR TOWNSHIP EMPLOYEES**

WHEREAS, the Township of Upper wishes to continue its Employee Assistance Program to provide assessment, evaluation intervention, referral and case management services for employees of the Township; and

WHEREAS, the Township of Upper has previously contracted with Cape May County Council on Alcoholism and Drug Abuse, Inc., a New Jersey non-profit corporation (hereinafter referred to as "Cape Assist") for such services and wishes to continue such relationship by entering into a Professional Services Contract to cover the period from January 1, 2015 to December 31, 2015; and

WHEREAS, Cape Assist has the required expertise to provide and implement the Upper Township Employee Assistance Program; and

WHEREAS, the Township Committee intends to engage the services of Cape Assist under a Professional Services Contract attached hereto as Exhibit A; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to permit said Contract to be entered into;

WHEREAS, Cape Assist has completed and submitted a Business Entity Disclosure Certification which certifies that Cape Assist has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Cape Assist from making any contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Cape Assist has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.
3. The proposed Professional Services Contract between the Township of Upper and Cape Assist, a copy of which is on file in the office of the Township Clerk, is hereby approved and the Mayor and the Township Clerk are hereby authorized, directed and empowered to execute said Contract on behalf of the Township of Upper and the Township Clerk is further authorized, directed and empowered to seal said Contract with the seal of the Township of Upper.
4. The Township Clerk shall cause a Notice of Award of this Contract to be published in the official newspaper of the Township of Upper as required by N.J.S.A. 40A:11-5.
5. This Contract has been awarded without competitive bidding for the following reason or reasons:

(A) Professional services of the type herein sought are of such a nature as to require a high degree of trust or confidence in the individual providing the service and, in fact, may require the creation of a confidential or fiduciary relationship between that individual and the municipality;

(B) The services required are highly specialized or technical in nature;

(C) The services require peculiar ability or skill and demand a high degree of specialized knowledge or expertise;

(D) The services are such that their relative work must be judged by subjective considerations that are not susceptible of valuation by competitive bidding; and

(E) The individual who will provide these services has demonstrated his competence and particular expertise in the services required.

6. This Resolution shall take effect immediately and shall be deemed retroactive to January 1, 2015.

Resolution No. 36-2015

Offered by: Pierson

Seconded by: Young

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	___	___	___	__X__
Coggins	<u>X</u>	___	___	___
Pierson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

5. Authorizing the Mayor and Township Clerk to sign and submit a safety contract for participation in the Atlantic County Municipal Joint Insurance Fund 2015 Safety Incentive Program.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 37-2015

**RE: AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO
SIGN AND SUBMIT A SAFETY CONTRACT FOR PARTICIPATION IN THE
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND
2015 SAFETY INCENTIVE PROGRAM**

—

WHEREAS, the Atlantic County Municipal Joint Insurance Fund (ACMJIF) has offered a Safety Incentive Program to participating members in order to promote workplace safety and wellness in our community; and

WHEREAS, the goal of the Safety Incentive program is to build a program that will be effective in promoting safe work practices, employee morale and claims management; and

WHEREAS, the Township of Upper wishes to take advantage of the Safety Incentive Program and to authorize the execution and submittal of the 2015 Safety Contract to the ACMJIF; and

WHEREAS, the Safety Contract has been reviewed and approved by the Municipal Attorney and is attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk of the Township of Upper are hereby authorized, directed, and empowered to sign and submit the Atlantic County Municipal Joint Insurance Fund 2015 Safety Contract.
3. All Township officials, officers and employees are empowered to take such action as may be necessary or advisable in order to carry out the intent and purpose of this Resolution.

Resolution No. 37 -2015

Offered by: Pierson Seconded by: Young

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	<u>X</u> _____
Coggins	<u>X</u> _____	_____	_____	_____
Pierson	<u>X</u> _____	_____	_____	_____
Young	<u>X</u> _____	_____	_____	_____
Palombo	<u>X</u> _____	_____	_____	_____

6. Authorizing a contract with Carole Mitchell for Clerical Services in the office of the Municipal Court on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 38 -2015

**RE: AUTHORIZING A CONTRACT WITH CAROLE MITCHELL
FOR CLERICAL SERVICES IN THE OFFICE OF THE MUNICIPAL COURT
ON AN AS NEEDED BASIS**

WHEREAS, there is a need by the Township of Upper to appoint an independent contractor to perform various clerical services in the office of the Municipal Court on an as needed basis; and

WHEREAS, Carole Mitchell possesses the requisite skills to fill this position; and

WHEREAS, a Resolution is required authorizing the award of a contract for clerical services to Carole Mitchell; and

WHEREAS, the proposed contract has been reviewed and approved by the Municipal Attorney and will be on record in the office of the Township Clerk and available for public inspection and is attached hereto as Exhibit “A”; and

WHEREAS, Carole Mitchell, as an independent contractor, has completed and submitted a Form W-9 to the Township of Upper; and

WHEREAS, Carole Mitchell has completed and submitted a Business Entity Disclosure Certification which certifies that Carole Mitchell has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Carole Mitchell from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with Carole Mitchell for clerical services in the office of the Municipal Court as needed.
3. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.
4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 38-2015

Offered by: Pierson

Seconded by: Coggins

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	___X___
Coggins	___X___	_____	_____	_____
Pierson	___X___	_____	_____	_____
Young	___X___	_____	_____	_____
Palombo	___X___	_____	_____	_____

7. Authorizing a contract with Margaret Fieni for Clerical Services in the office of the Municipal Court on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 39 -2015

**RE: AUTHORIZING A CONTRACT WITH MARGARET FIENI
FOR CLERICAL SERVICES IN THE OFFICE OF THE MUNICIPAL COURT**

ON AN AS NEEDED BASIS

WHEREAS, there is a need by the Township of Upper to appoint an independent contractor to perform various clerical services in the office of the Municipal Court on an as needed basis; and

WHEREAS, Margaret Fieni possesses the requisite skills to fill this position; and

WHEREAS, a Resolution is required authorizing the award of a contract for clerical services to Margaret Fieni; and

WHEREAS, the proposed contract has been reviewed and approved by the Municipal Attorney and will be on record in the office of the Township Clerk and available for public inspection and is attached hereto as Exhibit “A”; and

WHEREAS, Margaret Fieni, as an independent contractor, has completed and submitted a Form W-9 to the Township of Upper; and

WHEREAS, Margaret Fieni has completed and submitted a Business Entity Disclosure Certification which certifies that Margaret Fieni has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Margaret Fieni from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with Margaret Fieni for clerical services in the office of the Municipal Court as needed.

3. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 39-2015

Offered by: Pierson

Seconded by: Coggins

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	___X___
Coggins	___X___	_____	_____	_____
Pierson	___X___	_____	_____	_____
Young	___X___	_____	_____	_____
Palombo	___X___	_____	_____	_____

8. Appointing Theodore Cooper as a temporary Construction Code and Building Sub-Code Official on an as needed basis in the absence of the permanent Construction Code and Building Sub-Code Official.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 40-2015

**RE: APPOINTING THEODORE COOPER AS A TEMPORARY
CONSTRUCTION CODE AND BUILDING SUB-CODE OFFICIAL ON AN
AS NEEDED BASIS IN THE ABSENCE OF THE PERMANENT
CONSTRUCTION CODE AND BUILDING SUB-CODE OFFICIAL**

WHEREAS, there is a need by the Township of Upper to appoint a temporary Construction Code and Building Sub-Code Official on an as needed basis during the absence of the Permanent Construction Code and Building Sub-Code Official; and

WHEREAS, Theodore Copper possesses the requisite licenses as required by the New Jersey Uniform Construction Code; and

WHEREAS, a Resolution is required authorizing the award of a contract for professional services to Theodore Cooper; and

WHEREAS, the proposed contract has been reviewed and approved by the Municipal Attorney and will be on record in the office of the Township Clerk and available for public inspection and is attached hereto as Exhibit “A”; and

WHEREAS, Theodore Cooper, as an independent contractor, has completed and submitted a Form W-9 to the Township of Upper; and

WHEREAS, Theodore Cooper has completed and submitted a Business Entity Disclosure Certification which certifies that Theodore Cooper has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Theodore Cooper from making any contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with Theodore Cooper to serve as the temporary Construction Code Official and Building Sub-Code Official as needed.

3. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Theodore Cooper has professional knowledge which is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-2.05.

NOTICE OF CONTRACT AWARD

4. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Theodore Cooper. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 40-2015

Offered by: Young

Seconded by: Pierson

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	___X___
Coggins	___X___	_____	_____	_____
Pierson	___X___	_____	_____	_____

Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

9. Appointing Judge Vincent J. Morrison, Judge Dorothy Incarvito-Garrabrant, and Judge Louis J. Belasco, Jr. to serve as temporary municipal judges on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 41-2015

**RE: APPOINTING JUDGE VINCENT J. MORRISON, JUDGE DOROTHY
INCARVITO-GARRABRANT, AND JUDGE LOUIS J. BELASCO, JR. TO SERVE
AS TEMPORARY MUNICIPAL JUDGES ON AN AS NEEDED BASIS**

WHEREAS, N.J.S.A. 2B:12-5 allows for the appointment of one or more temporary municipal judges to meet a special need of limited duration; and

WHEREAS, the Township has decided to acquire the services of Judge Vincent J. Morrison, Judge Dorothy Incarvito-Garrabrant, and Judge Louis J. Belasco, Jr. as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

WHEREAS, a resolution is required authorizing the award of such contracts for professional services; and

WHEREAS, Judge Vincent J. Morrison, Judge Dorothy Incarvito-Garrabrant, and Judge Louis J. Belasco, Jr. have individually completed and submitted a Business Entity Disclosure Certification which certifies that each have not made any contributions to a political or candidate committee in the Township that would bar the award of these contracts and that the contracts will prohibit each from making any contributions through the term of their contracts; and

WHEREAS, said appointments are effective upon each Judge taking and subscribing the required oath of office to be administered by a Judge of the Superior Court and the filing of said oath with the Municipal Clerk of the Township of Upper and upon further compliance with all requirements established by N.J.S.A. 2B:12-1, et seq. ; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Judge Vincent J. Morrison, Judge Dorothy Incarvito-Garrabrant, and Judge Louis J. Belasco, Jr. are hereby appointed as temporary municipal judges to serve on an as needed basis.
3. Each individual contract shall have a term of one (1) year from date of full execution.
4. These Contracts are awarded without competitive bidding as professional services in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Judge Vincent J. Morrison, Judge Dorothy Incarvito-Garrabrant, and Judge Louis J. Belasco, Jr. have professional knowledge as to legal and municipal court matters, which knowledge is particularly valuable to the Township Committee, and these services are acquired as non-fair and open contracts pursuant to N.J.S.A. 19:44A-2.05.

NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey have awarded contracts without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Judge Vincent J. Morrison, Judge Dorothy Incarvito-Garrabrant, and Judge Louis J. Belasco, Jr. for municipal judge services. The contracts and the

resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. Certificates from the Chief Financial Officer of Upper Township showing the availability of adequate funds for each contract and showing the line item appropriation of the official budget to which the contracts will be properly charged have been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a separate and individual Professional Contract with Judge Vincent J. Morrison, Judge Dorothy Incarvito-Garrabrant, and Judge Louis J. Belasco, Jr. in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

7. A copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

8. This Resolution shall be effective as of adoption.

Resolution No. 41-2015

Offered by: Pierson

Seconded by: Coggins

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr				<u>X</u>
Coggins	<u>X</u>			
Pierson	<u>X</u>			
Young	<u>X</u>			
Palombo	<u>X</u>			

10. Appointing Michael J. Donohue to serve as an additional municipal prosecutor on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 42-2015

**RE: APPOINTING MICHAEL J. DONOHUE TO SERVE AS AN
ADDITIONAL MUNICIPAL PROSECUTOR ON AN AS NEEDED BASIS**

—

WHEREAS, a need exists to appoint an additional municipal prosecutor to serve on an as needed basis; and

WHEREAS, N.J.S.A. 2B:25-4 allows for the appointment of additional municipal prosecutors as necessary to administer justice in a timely and effective manner; and

WHEREAS, the Township has decided to acquire the services of Michael J. Donohue as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, Michael J. Donohue has completed and submitted a Business Entity Disclosure Certification which certifies that Michael J. Donohue has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Michael J. Donohue from making any contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Michael J. Donohue with offices at 2123 Dune Drive, Suite 11, Avalon, New Jersey is hereby appointed as an additional municipal prosecutor to serve on an as needed basis.
3. This contract shall have a term of one (1) year from date of full execution.
4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Michael J. Donohue has professional knowledge as to legal and municipal court matters, which knowledge is particularly valuable to the Township Committee, and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-2.05.

NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Michael J. Donohue for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Michael J. Donohue in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 42 -2015

Offered by: Pierson

Seconded by: Coggins

Adopted: February 2, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	_____	_____	_____	<u>X</u> _____
Coggins	<u>X</u> _____	_____	_____	_____
Pierson	<u>X</u> _____	_____	_____	_____
Young	<u>X</u> _____	_____	_____	_____
Palombo	<u>X</u> _____	_____	_____	_____

11. Appointing Douglas K. Walker to serve as an additional municipal public defender on an as needed basis.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 43 -2015

**RE: APPOINTING DOUGLAS K. WALKER TO SERVE AS AN
ADDITIONAL MUNICIPAL PUBLIC DEFENDER ON AN AS NEEDED
BASIS**

WHEREAS, a need exists to appoint an additional municipal public defender to serve on an as needed basis; and

WHEREAS, N.J.S.A. 2B:12-4 allows for the appointment of additional municipal public defenders as necessary to administer justice in a timely and effective manner; and

WHEREAS, the Township has decided to acquire the services of Douglas K. Walker as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, Douglas K. Walker has completed and submitted a Business Entity Disclosure Certification which certifies that Douglas K. Walker has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Douglas K. Walker from making any contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Douglas K. Walker with offices at 15 East 8th Street, Ocean City New Jersey is hereby appointed as an additional municipal public defender to serve on an as needed basis.
3. This contract shall have a term of one (1) year from date of full execution.
4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Douglas K. Walker has professional knowledge as to legal matters and municipal court matters, which knowledge is particularly valuable to the Township

Committee, and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-2.05.

NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Douglas K. Walker for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Douglas K. Walker in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 43-2015
Offered by: Pierson
Adopted: February 2, 2015

Seconded by: Coggins

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

12. Authorizing the purchase of a dewatering pump from the 2013 Capital Improvement Bond Ordinance in the amount of \$7,711.50.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 44-2015**

**RE: AUTHORIZING THE PURCHASE OF A DEWATERING PUMP FROM THE
2013 CAPITAL IMPROVEMENT BOND ORDINANCE IN THE AMOUNT OF \$7,711.50**

WHEREAS, it is necessary for the Township of Upper to make certain capital purchases; and

WHEREAS, the Township Committee has adopted the 2013 Capital Improvement Bond Ordinance No. 05-2013 on April 8, 2013 and subsequently amended on December 16, 2013 and again on April 14, 2014; and

WHEREAS, the Township's QPA has reviewed and approved the quote for the dewatering pump from Godwin Pumps of Bridgeport, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the purchase of a dewatering pump from Godwin Pumps of Bridgeport, New Jersey from the 2013 Capital Improvement Bond.

3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 44-2015

Offered by: Pierson

Seconded by: Young

Adopted: February 2, 2015

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	_____	_____	_____	__X__
Coggins	__X__	_____	_____	_____
Pierson	__X__	_____	_____	_____
Young	__X__	_____	_____	_____
Palombo	__X__	_____	_____	_____

13. Renew Mining Licenses.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 45-2015

RE: RESOLUTION RENEWING MINING LICENSES AS FOLLOWS:

**GEORGE HARMS CONSTRUCTION CO., INC.
CALDWELL PIT
BLOCK 414, LOT 45 AND BLOCK 451, LOT 4
DENNISVILLE/PETERSBURG ROAD
PETERSBURG, NEW JERSEY**

**THOMAS TOWER/ACTION SUPPLY, INC.
BLOCK 565.03, LOT 54
BLOCK 549, LOTS 110, 132, 133, 134, 135 & 136
1413 STAGECOACH ROAD
SEAVILLE, NEW JERSEY**

**THOMAS TOWER /ATLANTIC MASONRY SUPPLY, INC.
BLOCK 565.03, LOTS 55.02, 56 & 57;
BLOCK 549, LOTS 111, 127, 128 & 129
1413 STAGECOACH ROAD
SEAVILLE, NEW JERSEY**

**TUCKAHOE SAND AND GRAVEL
BLOCK 248, LOTS 1, 2, 3, 4, 5, 6, 7 & 8
BLOCK 247, LOTS 4, 9 & 10
BLOCK 453, LOT 2
ROUTE 610
PETERSBURG, NEW JERSEY**

**WINIFRED JOAN DALEY T/A DALEY'S PIT
BLOCK 453, LOT 3
ROUTE 610 DENNISVILLE/PETERSBURG ROAD
PETERSBURG, NEW JERSEY**

**HANSON AGGREGATES, BMC, INC.
UPPER TOWNSHIP SAND & GRAVEL
BLOCK 453, LOT 4
1401 ROUTE 610
WOODBINE, NJ 08270**

**HANSON AGGREGATES, BMC, INC.
JULIES PIT
BLOCK 414, LOT 44
1401 ROUTE 610
WOODBINE, NJ 08270**

WHEREAS, Chapter XV of the Code of Upper Township requires a license for the excavation or mining of sand, gravel, earth, soil or mineral products which license shall be issued on an annual basis;

WHEREAS, each of the mining operations hereinafter designated has completed the application process in accordance with the Code of Upper Township; and

WHEREAS, the Township Committee has reviewed the recommendation of the Township Engineer after his inspection of said mining facilities and review of each application for license renewal and has determined to renew said licenses in accordance with the terms hereinafter specified;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following mining and soil excavation licenses are hereby renewed for a term of one (1) year commencing February 1, 2015:

A. George Harms Construction Company, Inc., Block 414, Lot 45 and Block 451, Lot 4, Dennisville/Petersburg Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

B. Thomas Tower/Action Supply, Inc., Block 565.03, Lot 54; Block 549, Lots 110, 132, 133, 134, 135 & 136, 1413 Stagecoach Road, Seaville, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper

Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

- C. Thomas Tower and Atlantic Masonry Supply, Inc., Block 565.03, Lots 55.02, 56 & 57; Block 549, Lots 111, 127, 128 & 129, 1413 Stagecoach Road, Seaville, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- D. Tuckahoe Sand and Gravel; Block 248, Lots 1, 2, 3, 4, 5, 6, 7 & 8; Block 247, Lots 4, 9 & 10; Block 453, Lot 2; Route 610; Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- E. Winifred Joan Daley, T/A Daley's Pit; Block 453, Lot 3; Route 610 Dennisville/Petersburg Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.
- F. Hanson Aggregates, BMC, Inc./Upper Township Sand & Gravel; Block 453, Lot 4; Route 610 Dennisville/Petersburg

Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

- G. Hanson Aggregates, BMC, Inc./Julies Pit; Block 414, Lot 44; Route 610 Dennisville/Petersburg Road, Petersburg, New Jersey, in accordance with and subject to compliance with all terms, conditions and other approvals as specified in any resolution of the Upper Township Planning Board or Upper Township Zoning Board of Adjustment, as applicable.

3. All officials of the Township are hereby authorized to take such action as may be necessary or required to carry out the intent and purpose of this Resolution.

4. This Resolution shall become effective on February 1, 2015

Resolution No. 45-2015
Offered by: Coggins
Adopted: February 2, 2015

Seconded by: Pierson

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr				<u> X </u>
Coggins	<u> X </u>			
Pierson	<u> X </u>			
Young	<u> X </u>			
Palombo	<u> X </u>			

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

14. **Upper Township Planning Board Recommendation of Amendments to Township Ordinances chapters 17, 19 and 20 and rezoning Wyndom way.** The Municipal Engineer gave a brief report on the recommended changes, with the two new additions being new regulations for charitable clothing bins and a standard for bulkheads in Strathmere. Motion by Hobie Young, second by Jeffrey Pierson to direct the Municipal Attorney to draft an Ordinance pursuant to the Planning Board's recommendations. During roll call vote all four Committee members present voted in the affirmative.
15. **John Quigley, Jr. request to vacate a portion of the street known as First Avenue in Beesley's Point.** Motion by Jeffrey Pierson, second by Mayor Palombo, to approve the request contingent upon no objections from the adjacent property owners. During roll call vote all four Committee members present voted in the affirmative.

UNFINISHED BUSINESS:

DISCUSSION

PAYMENT OF BILLS:

16. **"I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."** Motion by John Coggins, second by Hobie Young. During roll call vote all four Committee members present voted in the affirmative.

Bills approved for payment: \$1,861,237.49

Payroll: \$156, 779.70

REPORT OF MUNICIPAL DEPARTMENTS:

17. Construction Code

Motion by Richard Palombo, second by Jeffrey Pierson to accept the report as submitted. During roll call vote all four Committee members present voted in the affirmative.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

18. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

TOWNSHIP OF UPPER

RESOLUTION NO. 46-2015
MOTION GOING INTO CLOSED SESSION
FEBRUARY 2, 2015

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Contract negotiation - Rescue Squad
2. Contract negotiation - Shared service with Cape May County for use of equipment
3. Safety and Security
4. Personnel

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: John Coggins

Motion seconded by: Richard Palombo

During roll vote all four Committee members present voted in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by Jeffrey Pierson, second by John Coggins to reconvene the public portion of the meeting. During roll call vote all Committee members present voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 10:20 P.M. The next regular meeting is scheduled for February 9, 2015 at 7:30 P.M.

Minutes prepared by

Barbara L. Young, RMC
Municipal Clerk

Bill List

64375 02/02/15 A0017 ATLANTIC CO. MUNICIPAL JIF 101,611.00 2861
64376 02/02/15 A0027 ACE PLUMBING SUPPLY, INC 551.33 2861
64377 02/02/15 A0091 ATLANTIC CITY ELECTRIC 5,199.50 2861
64378 02/02/15 A0134 ANSELL GRIMM & AARON, PC 2,965.47 2861
64379 02/02/15 A0175 Adams Rehmann & Haggan Assoc 5,160.00 2861
64380 02/02/15 B0035 BELMONT & CRYSTAL SPRINGS 87.18 2861
64381 02/02/15 B0148 AMERIGAS GAS 1,369.11 2861
64382 02/02/15 B0196 BRT TECHNOLOGIES LLC 1,405.75 2861
64383 02/02/15 B0200 BELLEPLAIN SUPPLY COMPANY INC 320.00 2861
64384 02/02/15 B0201 BUCK'S ELECTRICAL SERVICE, INC 1,249.00 2861
64385 02/02/15 C0002 C.M.C. CHAMBER OF COMMERCE, INC 650.00 2861
64386 02/02/15 C0010 CMC MUNICIPAL JUDGES ASSOC 75.00 2861
64387 02/02/15 C0048 CAPE MAY COUNTY MUA 32,885.08 2861
64388 02/02/15 C0052 CAPE MAY COUNTY TREASURER 1,199,073.63 2861
64389 02/02/15 C0060 CAPRIONI'S PORTABLE TOILETS 412.00 2861
64390 02/02/15 C0068 COMCAST 525.41 2861
64391 02/02/15 C0077 CHERRY VALLEY TRACTOR SALES 1,095.43 2861
64392 02/02/15 C0078 CARTER, EDWARD, SR. 150.00 2861
64393 02/02/15 C0116 CINTAS CORPORATION 164.09 2861
64394 02/02/15 C0131 CINTAS FIRST AID & SAFETY 96.26 2861
64395 02/02/15 C0143 CODY'S POWER EQUIPMENT 6.71 2861
64396 02/02/15 C0171 COLONIAL ELECTRIC SUPPLY CO. 47.11 2861
64397 02/02/15 C0223 CASA PAYROLL SERVICE 1,748.85 2861
64398 02/02/15 C0230 CATAMARAN MEDIA COMPANY 244.00 2861
64399 02/02/15 C0242 CORE MECHANICAL, INC. 3,074.33 2861
64400 02/02/15 C0245 CLEGG'S GARAGE, INC. 591.07 2861
64401 02/02/15 C0246 CRAFT OIL CORPORATION 3,103.95 2861
64402 02/02/15 C0247 CMRS-FP 2,000.00 2861
64403 02/02/15 C0253 CASCADE ENGINEERING INC. 2,500.00 2861
64404 02/02/15 D0016 DALEYS PIT 70.00 2861
64405 02/02/15 D0040 DELTA DENTAL OF N.J. INC. 6,077.24 2861
64406 02/02/15 D0045 DEPTCOR 440.00 2861
64407 02/02/15 D0080 DOWNAM, HARRY J. JR. 374.28 2861
64408 02/02/15 D0148 DIRECT ENERGY BUSINESS 737.40 2861
64409 02/02/15 D0154 DAVIDSON, PAMELA 430.00 2861
64410 02/02/15 E0026 ERICH PRINTING INC. 795.00 2861
64411 02/02/15 E0038 EMSAR NEW JERSEY 742.01 2861
64412 02/02/15 F0053 FORD, SCOTT & ASSOCIATES 8,000.00 2861
64413 02/02/15 F0054 DEARBORN NATIONAL LIFE INS. CO 416.70 2861
64414 02/02/15 G0028 GENTILINI FORD 339.86 2861
64415 02/02/15 G0037 GFOA OF NEW JERSEY 90.00 2861
64416 02/02/15 G0096 GRUND, GEORGE 279.99 2861
64417 02/02/15 G0141 GENTILINI CHEVROLET 241.54 2861
64418 02/02/15 G0147 GREATAMERICA FINANCIAL SVCS. 202.97 2861
64419 02/02/15 G0157 GRANTURK EQUIPMENT CO., INC. 1,110.39 2861
64420 02/02/15 H0018 HAROLD RUBIN L & H SUPPLY 734.20 2861
64421 02/02/15 H0095 HORIZON BCBSNJ 141,638.20 2861
64422 02/02/15 H0142 HUB, THE 480.00 2861
64423 02/02/15 H0148 THOMAS H. HEIST INS AGENCY INC 1,641.49 2861
64424 02/02/15 J0028 JESCO, INC. 97.18 2861
64425 02/02/15 J0063 JOHNSON WILSHIRE, INC 173.35 2861
64426 02/02/15 J0072 JERSEY WEB DESIGNS 1,172.50 2861
64427 02/02/15 K0007 KACZMARSKI, RICHARD 242.46 2861
64428 02/02/15 K0086 K D NATIONAL FORCE SECURITY 1,925.00 2861
64429 02/02/15 L0080 LOWES, INC. 312.39 2861
64430 02/02/15 L0101 LAYTON, JAMES 1,258.80 2861
64431 02/02/15 L0102 LEGALIZED GAMES OF CHANCE 40.00 2861
64432 02/02/15 M0012 McCAULEY, RICHARD 169.99 2861
64433 02/02/15 M0033 MARMORA HARDWARE 7.54 2861
64434 02/02/15 M0046 MASON, DAVID 1,408.80 2861

64435 02/02/15 M0059 MCDANIELS, WILLIAM J. III 69.99 2861
64436 02/02/15 M0088 MC SYSTEMS SOFTWARE LLC 400.00 2861
64437 02/02/15 M0180 MED-TECH RESOURCE,LLC 575.92 2861
64438 02/02/15 M0188 MCCARTHY TIRE SERVICE OF PHILA 3,176.82 2861
64439 02/02/15 M0206 McCARDELL, JOHN 564.84 2861
64440 02/02/15 N0004 NJ-AMERICAN WATER CO. 12.88 2861
64441 02/02/15 N0043 NAPA AUTO PARTS 561.40 2861
64442 02/02/15 N0100 N.J. LEAGUE OF MUNICIPALITIES 115.00 2861
64443 02/02/15 N0141 NETCARRIER TELECOM, INC. 2,830.56 2861
64444 02/02/15 O0025 OLD DOMINION BRUSH 1,694.88 2861
64445 02/02/15 O0052 OFFSHORE TRAILER COMPANY LLC 825.00 2861
64446 02/02/15 P0008 PALMER, NANCY 150.00 2861
64447 02/02/15 P0032 PEDRONI FUEL CO. 2,038.06 2861
64448 02/02/15 P0056 TURF EQUIPMENT AND SUPPLY CO 139.49 2861
64449 02/02/15 P0061 PINELANDS MUNICIPAL COUNCIL 100.00 2861
64450 02/02/15 P0075 POSITIVE PROMOTIONS INC 128.95 2861
64451 02/02/15 P0078 PRO VIDEO ENGINEERING 15,330.40 2861
64452 02/02/15 P0102 PUBLIC WORKS ASSOC OF N.J. 80.00 2861
64453 02/02/15 P0116 PENN CARE INC 471.00 2861
64454 02/02/15 R0030 RIGGINS, INC. 6,784.65 2861
64455 02/02/15 R0100 ROBERTS OXYGEN COMPANY, INC. 250.30 2861
64456 02/02/15 R0106 ROBERT H. HOOVER & SONS, INC. 149,949.00 2861
64457 02/02/15 R106 RUMER, LISA 181.20 2861
64458 02/02/15 S0001 SAM'S CLUB 65.78 2861
64459 02/02/15 S0018 SUBURBAN PROPANE, LP 1,969.42 2861
64460 02/02/15 S0035 SCHOPPY WILLIAM TROPHY CO. 109.95 2861
64461 02/02/15 S0072 SEGIN, STEWART S. 93.19 2861
64462 02/02/15 S0109 SNAP-ON-INDUSTRIAL 292.42 2861
64463 02/02/15 S0121 SMUZ, THERESE A 14.34 2861
64464 02/02/15 S0134 SO. JERSEY GAS COMPANY 4,650.76 2861
64465 02/02/15 S0161 SPICA STEEL, INC./J.D.L.GARAGE 585.00 2861
64466 02/02/15 S0209 STAPLES ADVANTAGE 1,386.59 2861
64467 02/02/15 S0270 STERTIL-KONI USA 10,468.10 2861
64468 02/02/15 S0279 SPECTROTEL, INC 1,455.50 2861
64469 02/02/15 T0067 TOWNSHIP OF UPPER PETTY CASH 60.00 2861
64470 02/02/15 T0158 TELECORP, INC. 2,158.00 2861
64471 02/02/15 U0003 U.S. MUNICIPAL SUPPLY, INC. 990.77 2861
64472 02/02/15 V0001 VCI EMERGENCY VEHICLE 1,072.00 2861
64473 02/02/15 V0005 VAN EMBDEN, NATHAN, ATTORNEY 750.00 2861
64474 02/02/15 V0022 VERIZON 185.58 2861
64475 02/02/15 V0024 VAL-U AUTO PARTS L.L.C. 0.00 02/02/15 VOID 0
64476 02/02/15 V0024 VAL-U AUTO PARTS L.L.C. 1,415.33 2861
64477 02/02/15 V0025 V.E. RALPH & SON,INC. 18.75 2861
64478 02/02/15 V0026 VITAL COMPUTER RESOURCES, INC. 105,660.00 2861
64479 02/02/15 V0027 VANORDER, ROGER 114.99 2861
64480 02/02/15 W0030 WEST PUBLISHING CO. 473.87 2861
64481 02/02/15 W0085 WOODY, LESTER 143.87 2861
64482 02/02/15 X0008 XEROX FINANCIAL SERVICES 662.40 2861

Total: \$1,861,237.49