

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
ORDINANCE**

**ORDINANCE NO. 009-2017**

**RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER II  
(ADMINISTRATION) AND CHAPTER V (PERSONNEL)  
OF THE CODE OF UPPER TOWNSHIP**

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**WHEREAS**, the Township Committee of the Township of Upper, in order to provide for the orderly and efficient management of Township business, has determined that it is appropriate to amend Chapter II (Administration) of the Code of Upper Township to create the office of Information Technology and Communications; and

**WHEREAS**, the Township Committee of the Township of Upper, finds it necessary to also amend Chapter V (Personnel) of the Code of Upper Township to modify certain job classifications or job titles to support the continuity of Township business.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

**SECTION 1:** Chapter II (Administration) of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township shall be amended as follows:

Section 2-2.4.e.1. is replaced in its entirety with the following:

1. Be the chief executive and administrative official of the Township of Upper with respect to the following departments: Department of Public Works, Department of Public Safety, Department of Emergency Management, Department of Personnel, Division of Emergency Medical Services (EMS) and Department of Information, Technology and Communications. The Township Administrator shall perform such duties in each department under the general supervision of the member of the Township Committee appointed by the Township Committee as the head of such department.

Section 2-3.5 is replaced in its entirety with the following:

Section 2-3.5 **Establishment of Other Township Departments.** The following departments are hereby established by the Township of Upper and each such

department shall have a member or members of the Township Committee appointed by the Township Committee to serve as director and head of such department: Public Safety, Buildings and Grounds, Revenue and Finance, Municipal Court, Animal Control, Personnel, Lifeguards, Division of Emergency Medical Services (EMS), Housing, Engineering, Clerk's Office, Zoning and Planning, Construction Code and Information, Technology and Communications.

**SECTION 2:** Chapter V (Personnel) of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, Section 5-6.2 shall be amended and supplemented as follows:

**Add the Following Positions:**

**General Supervisor Public Works  
Supervisor Sanitation**

**Delete the Following Positions:**

**Road Repairer Supervisor  
Road Repairer 3**

**SECTION 3: REPEALER:** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

**SECTION 4: SEVERABILITY:** This Ordinance shall be subject to the severability provisions set forth in Section 5-15 of Chapter V of the Code of Upper Township.

**SECTION 5: EFFECTIVE DATE:** This Ordinance shall take effect immediately upon final adoption and publication as required by law.

ATTEST:

  
JOANNE R. HERRON, Deputy Township Clerk

  
RICHARD PALOMBO, Mayor

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 10<sup>th</sup> DAY OF JULY, 2017 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 14<sup>TH</sup> DAY OF AUGUST, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

JOANNE R. HERRON, DEPUTY TOWNSHIP CLERK  
TOWNSHIP OF UPPER

Legislative History:

Introduced: July 10, 2017

Publication: July 13, 2017


Newspaper(s): The Press of Atlantic City

Second Reading & Public Hearing: August 14, 2017

Final Adoption: August 14, 2017

Final Publication Date: August 18, 2017

I certify that the foregoing Ordinance was finally adopted by the Township Committee of the Township of Upper on August 14, 2017 and notice of adoption was thereafter published pursuant to law in The Press of Atlantic City on August 18, 2017.

  
JOANNE R. HERRON,  
DEPUTY TOWNSHIP CLERK