

TOWNSHIP OF UPPER
 CAPE MAY COUNTY
 O R D I N A N C E
 ORDINANCE NO. 013-2013

AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP
 OF UPPER FOR THE CALENDAR YEAR 2014

BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: TITLE: This Ordinance shall be known as the Salary Ordinance of 2014.

SECTION 2: SALARIES: Salaries for the various officials and employees of the Township of Upper for the calendar year 2014 shall be as follows:

POSITION	MINIMUM	MAXIMUM - 2014
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(P/T denotes "Part-Time Position")

A. ADMINISTRATIVE/REVENUE AND FINANCE:

Mayor	\$3,750.00	\$5,000.00
Township Committeeman	7,000.00	11,250.00
Township Tax Assessor	7,500.00	78,000.00
Deputy Tax Assessor	No Min.	550.00
Clerk 1 (P/T) (Assessor)	6,500.00	20.00 Hr.
Township Tax Collector	15,000.00	78,000.00
Deputy Tax Collector	No Min.	550.00
Clerk 1 (P/T) (Tax)	12.00 Hr.	20.00 Hr.
Township Clerk	15,000.00	78,000.00
Deputy Township Clerk (P/T)	525.00	2,000.00
Keyboarding Clerk 2	15,000.00	62,000.00
Keyboarding Clerk 1	15,000.00	52,000.00
Keyboarding Clerk 1 (P/T)	5.75 Hr.	18.00 Hr.
Keyboarding Clerk 1 (MAC)	No Min	4,950.00
Township Engineer	50,000.00	98,000.00
Chief Financial Officer	42,000.00	78,000.00
Purchasing Agent	35.00 Hr.	45.00 Hr.
Purchasing Agent/QPA	2,000.00	5,000.00
Assistant Finance Officer	No Min.	550.00
Registrar of Vital Statistics/CMR(P/T)	No Min.	4,000.00
Deputy Reg. Vital Statistics (P/T)	No Min.	2,000.00
Alt. Deputy Reg. Vital Statistics (P/T)	No Min.	2,000.00
Public Information Officer	No Min.	10,000.00
Data Information Coordinator/COOP	No Min.	3,500.00
Claims Coordinator	No Min.	3,500.00
Mun. Improvement Official (P/T)	No Min.	1,850.00
Tax Search Officer (P/T)	No Min.	1,850.00
Director of Public Asst. (P/T)	500.00	1,000.00
Personnel Officer (P/T)	No Min.	4,000.00
Asst. Personnel Officer (P/T)	No Min.	2,000.00
Computer Director	No Min.	\$1,500.00
Safety Coordinator	No Min.	3,500.00

Ass't Safety Coordinator	No Min.	1,500.00
Municipal Housing Liaison	No Min.	2,500.00

B. MUNICIPAL COURT:

Municipal Judge (P/T)	15,000.00	50,000.00
Municipal Court Administrator	15,000.00	78,000.00
Deputy Mun. Court Administrator	15,000.00	68,000.00
Municipal Prosecutor (P/T)	No Min.	45,000.00
Court Attendant (P/T)	No Min.	\$250.00 per session
Municipal Public Defender (P/T)	No Min.	25,000.00

C. CODE ENFORCEMENT/ZONING ENFORCEMENT:

Construction Official	15,000.00	98,000.00
Building Subcode Official (P/T)	2,500.00	6,769.00
Electrical Subcode Official (P/T)	9,500.00	30,000.00
Electrical Inspector (P/T)	9,500.00	30,000.00
FireSub-CodeOff. (P/T)	2,500.00	4,900.00
Zoning Officer (P/T)	2,500.00	7,500.00
Deputy Zoning Officer	No Min.	550.00
Housing Officer/Code Enforce. (P/T)	2,500.00	7,500.00
Fire Prevention Official (P/T)	1,000.00	2,279.00
Plumbing Sub-Code Off. (P/T)	No Min.	12,000.00
Plumbing Inspector (P/T)	No Min.	6,524.00
Fire Protection Subcode Official (P/T)	No Min.	2,279.00
Keyboarding Clerk 1 (Construction)	12,000.00	56,000.00

D. PUBLIC SAFETY/EMERGENCY MANAGEMENT:

Mun. Emerg. Management Coord. (P/T)	No Min.	12,000.00
Coord. 911 Emerg. Response, RTK	No Min.	2,000.00
Deputy Right to Know	No Min.	1,500.00
Deputy Dir. Emerg. Mgt. (P/T)	No Min.	2,845.00
Asst. Emerg. Mgt. (P/T)	No Min.	900.00
Lifeguard, 1st yr. Seasonal		11.00 Hr.
Lifeguard, 2nd yr. Seasonal		11.50 Hr.
Lifeguard, 3rd yr. to 4th yr.		12.20 Hr.
Lifeguard, 5th yr. and higher		12.50 Hr.
Hr. Lifeguard E.M.T.		\$4.00 Per Day
Captain Lifeguard Seasonal		23.00 Hr.
Lieutenant Lifeguard Seasonal		17.50 Hr.
Senior Lifeguard		14.25 Hr.
Emergency Medical Tech. -3 or more years	12,500.00	60,000.00
Emergency Medical Technician-2nd year	12,500.00	50,000.00
Emergency Medical Technician-1st year	12,500.00	45,000.00
Emergency Medical Technician (P/T)	No Min.	13.50 Hr. 1st Yr
Emergency Medical Technician (P/T)	No Min.	14.00 Hr. 2nd Yr
School Crossing Guard (P/T)		13.00 Hr.
Chief Emergency Medical Technician		80,000.00
Deputy Chief Emergency Medical Technician		75,000.00
Sr. Emergency Medical Technician		70,000.00
Supervising Emergency Medical Technician		72,000.00
Supervising Emergency Medical Technician (P/T)		Add'l \$1.00/Hr.

E. PUBLIC WORKS/SPORTS AND RECREATIONAL PROGRAMS:

Superintendent of Public Works	5,000.00	10,000.00
Road Repairer Supervisor	12,500.00	88,000.00
Road Repairer 3	12,500.00	82,000.00
Supervisor Equipment Operator	12,500.00	70,000.00
Supervisor Maintenance Repairer	12,500.00	70,000.00
Supervising Carpenter	20,000.00	70,000.00
Sr. Carpenter (0-9 yrs.)	20,000.00	52,328.00
Sr. Carpenter (10 or more yrs.)	20,000.00	53,767.00
Carpenter (0-9 yrs.)	12,500.00	50,889.00
Carpenter (10 or more yrs.)	12,500.00	52,328.00
Carpenter's Helper	12,500.00	50,889.00
Senior Mechanic (0-9 yrs.)	12,500.00	50,889.00
Senior Mechanic (10 or more yrs.)	12,500.00	55,721.00
Mechanic (0-9 yrs.)	12,500.00	51,846.00
Mechanic (10 or more yrs.)	12,500.00	53,285.00
Mechanics Helper (0-9 yrs.)	12,500.00	49,762.00
Mechanics Helper (10 or more yrs.)	12,500.00	51,201.00
Equipment Operator (0-9yrs.)	12,500.00	50,889.00
Equipment Operator (10 or more yrs.)	12,500.00	52,328.00
Truck Driver (0-9 yrs.)	12,500.00	49,680.00
Truck Driver (10 or more yrs.)	12,500.00	51,121.00
Laborer 1, 1st year	12,500.00	38,778.00
Laborer 1, 2nd year	12,500.00	40,818.00
Laborer 1, 3rd year	12,500.00	42,858.00
Laborer 1, 4th year	12,500.00	44,899.00
Laborer 1, 5th year	12,500.00	46,940.00
Laborer 1 (6-9 yrs.)	12,500.00	48,499.00
Laborer 1 (10 or more yrs.)	12,500.00	49,937.00
Laborer 1 (P/T)	5.00 Hr.	11.50 Hr.
Sr. Sanitation Inspector	12,500.00	52,328.00
Sanitation Inspector (0-9 yrs.)	12,500.00	50,889.00
Sanitation Inspector (10 or more yrs.)	12,500.00	52,328.00
Recycling Laborer	10,400.00	44,863.00
Recycling Coordinator (P/T)	No Min.	5,698.00
Assistant Recycling Coordinator (P/T)	No Min.	2,849.00
Maint. Worker 1, Grounds (0-9 yrs.)	12,500.00	50,889.00
Maint. Worker 1, Grds (10 or more yrs.)	12,500.00	52,328.00
Building Maintenance Worker	22,000.00	35,739.00
Recreational Program Coordinator	15,500.00	70,000.00
Maintenance Supervisor, Grounds	12,500.00	70,000.00
Maint. Worker 2, Grounds (0-9 yrs.)	11,500.00	50,889.00
Maint. Worker 2, Grds (10 or more yrs.)	11,500.00	52,328.00
Maintenance Repairer (0-9 yrs.)	10,500.00	50,889.00
Maintenance Repairer (10 or more yrs.)	10,500.00	52,328.00
Maint. Worker 1, Grounds (0-9 yrs.)	10,500.00	49,680.00
Maint. Worker 1, Grds (10 or more yrs.)	10,500.00	51,121.00
Recreation Aide	9,500.00	48,499.00
Recreation Aide (P/T)	5.00/Hour	11.50/Hour
Beach Sweeper (Seasonal)	5.00/Hour	11.50/Hour
Playground Safety Inspector	500.00	1,000.00
Beach Inspector	No Min.	4,000.00
Boat Ramp Attendant	No Min.	12.00 Hr.
Skate Park Attendant	No Min.	12.00 Hr.
Recreation Advisory Bd. Secretary (P/T)	No Min.	2,200.00
Keyboarding Clerk 1 (Recreation)	12,500.00	45,000.00
Keyboarding Clerk 2 (Recreation)	12,500.00	54,000.00

F. BOARD OF HEALTH/ZONING BOARD/PLANNING BOARD:

Secretary Planning Board (P/T)	42,000.00
Per Meeting	100.00
Secretary Zoning Board of Adjustment (P/T)	42,000.00
Per Meeting	100.00
Attorney for the Board - Maximum Salary (Not to exceed)	22,000.00
Secretary Board of Health (P/T)	550.00

G. TOWNSHIP COMMITTEE MEETING ATTENDANCE: The Township Clerk and the Chief Financial Officer, in lieu of receiving compensatory time for attendance at meetings during non-business hours will receive \$100.00 per meeting.

H. MILEAGE: The standard rate per mile in accordance with I.R.S. regulations.

I. GIFT CARD AWARD OR BONUS: In addition to the salary set forth in this Ordinance, the Township Committee, by resolution, may award as a bonus any employee a gift card or gift cards not to exceed a total amount of \$200.00 for the year. Said award shall be by resolution of the Township Committee setting forth the amount of the gift card bonus.

J. EDUCATIONAL CERTIFICATION PAY RAISE: In addition to the salary set forth in this Ordinance upon resolution of the Township Committee, the Township Committee may give an increase in salary of \$1,000.00 to any employee that has satisfied educational certification requirements for his or her position in accordance with current Township policy. The Township Committee shall by resolution fix the pay increase in this regard and certify that the employee has satisfied the educational certification requirement.

SECTION 3: LONGEVITY: In addition to the compensation and benefits otherwise payable, certain employees shall be paid an additional sum based on longevity. Any payment based on longevity shall be in accordance with the following schedule:

<u>YEARS OF SERVICE</u>	<u>AMOUNT OF INCREASE BASED ON LONGEVITY</u>
After 5 years	2%
After 10 years	4%
After 15 years	6%
After 20 years	8%
After 25 years	10%

SECTION 3A: RESTRICTIONS ON LONGEVITY PAYMENTS: Notwithstanding the provisions of Section 3 hereof, a longevity payment or longevity bonus to any single official, officer or employee of the Township of Upper shall not exceed the sum of Three Thousand (\$3,000.00) Dollars. If, as of January 1, 1997, any such official, officer or employee of the Township of Upper was entitled to a longevity payment in excess of Three Thousand (\$3,000.00) Dollars, then such individual shall be entitled to receive the amount to which he or she would have been entitled as of January 1, 1997 and each such official, officer or employee shall thereafter, in all subsequent years, receive a longevity payment or bonus in the amount paid as of January 1, 1997. In no event shall the amount of longevity payments exceed the sum of Three Thousand (\$3,000.00) Dollars, except for those individuals who are entitled to receive in excess of Three Thousand (\$3,000.00) Dollars as of January 1, 1997 and all such individuals shall in 1997 and all succeeding years be restricted to a payment which does not exceed that which was payable on January 1, 1997.

SECTION 3B: LONGEVITY PAY ABOLISHED FOR CERTAIN EMPLOYEES: Any official, officer or employee who was employed by the Township of Upper on or after January 1, 1996 shall not be entitled to any longevity payment. Longevity pay is abolished for any and all officials, officers and employees hired on or subsequent to that date.

SECTION 4: RESOLUTION AS TO SALARIES: The salaries set forth in this Ordinance are the Maximum salaries to be paid for the various positions during 2014 and for such period or periods as this Ordinance shall remain in effect. Such maximum salaries shall be paid for each of the positions indicated unless the Township Committee, by Resolution shall fix a lesser salary, in which event such lesser amount shall be paid.

SECTION 5: EFFECTIVE DATE OF PAYMENT: All salaries authorized by this Ordinance shall be paid commencing as follows:

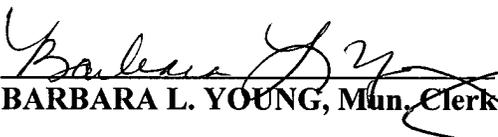
- (A) As of January 1, 2014 for all officials, officers and employees of the Township who were employed or appointed as of December 31, 2013. For those officials, officers and employees appointed at the Reorganization Meeting of the Township Committee, such persons shall be deemed appointed and employed by the Township as of January 1, 2014. This provision shall not apply to members of a Collective Bargaining Unit.
- (B) The payment of any salary increment and longevity payment for members of a Collective Bargaining Unit shall be made in accordance with the provisions of the Collective Bargaining Agreement currently in effect, any other provisions herein to the contrary notwithstanding.
- (C) Upon the effective date of appointment for all officers and employees appointed subsequent to January 1, 2014.
- (D) Any salary increases provided for in this Ordinance shall not apply to any official, officer or employee of the Township who has resigned or otherwise terminated his or her employment with the Township of Upper prior to the effective date of this Ordinance.

SECTION 6: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 7: SEVERABILITY: If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 8: EFFECTIVE DATE: This Ordinance shall take effect immediately upon passage and publication as required by law.

ATTEST:


BARBARA L. YOUNG, Mun. Clerk


RICHARD PALOMBO, Mayor

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING ON NOVEMBER 25, 2013 AND WILL BE TAKEN UP FOR SECOND READING AND FINAL ADOPTION AT A MEETING OF THE UPPER TOWNSHIP COMMITTEE TO BE HELD ON DECEMBER 16, 2013 AT 7:30 P.M.

BY ORDER OF THE TOWNSHIP COMMITTEE.


**BARBARA L. YOUNG, RMC
TOWNSHIP CLERK**

Legislative History:

Introduced: November 25, 2013

Publication: November 28, 2013

Newspaper(s): The Press of Atlantic City

Second Reading & Public Hearing: December 16, 2013

Final Adoption: December 16, 2013

Final Publication Date: December 20, 2013

I certify that the foregoing Ordinance was finally adopted by the Township Committee of the Township of Upper on December 16, 2013 and notice of adoption was thereafter published pursuant to law in the Press of Atlantic City on December 20, 2013.


BARBARA L. YOUNG, Township Clerk