

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR NOVEMBER 20, 2017**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
John Coggins	Present
Curtis Corson	Absent
Hobart Young	Present
Richard Palombo	Present

Also present were Deputy Municipal Clerk Joanne Herron, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich, Chief Financial Officer Barbara Spiegel and Township Administrator Scott Morgan.

APPROVAL OF MINUTES - November 6, 2017 Regular Meeting and
Closed Session Minutes

Motion by John Coggins, second by Hobie Young, to approve the November 6, 2017 Regular Meeting and Closed Session Minutes as submitted. During roll call vote three Committeemen present voted in the affirmative. Committeeman Barr abstained.

REPORT OF GOVERNING BODY MEMBERS

Hobie Young, Committeeman, reported that the Varsity Football program will be playing the Cape Atlantic Division Championship this Saturday. He next thanked Roy Shone and the Public Works Department for quickly resolving a recent issue with the lights at Caldwell Park. He stated that he would like to meet with Scott to form a plan to update the light system at Caldwell. He next reported that a post event meeting for the Fall Fest and Pumpkin Run will be held on November 30, 2017.

Edward Barr, Committeeman, thanked everyone for the prayers and condolences for the recent passing of his Father.

Richard Palombo, Mayor, reported that the annual Christmas Tree Lighting ceremony will be held on December 4, 2017 at 6:30 pm before the next regular meeting at 7:30. The event is sponsored by the Ocean City Upper Township Evening Rotary Club.

OTHER REPORTS

Scott Morgan, Township Administrator, reported that Public Works has started leaf pickup. The schedule will be updated on the website and signs will be placed in each neighborhood notifying when pickup will begin. He next reported that the Mobile 311 software will soon implement a citizen request feature so that residents may report road, trash, or recycling issues, etc., directly to the Public Works Department. Residents can log onto townshipofupper.mobile311.com and create an account so that they may report the various issues via the website. A link to the new site will be placed on the Township's website. Next, he reported that earlier in the year, the DEP had requested access to Township sites to test the water. He reported that the Township also conducted their own well testing at the Public Works yard and the Community Center. He stated that the tests came back fine with no environmental impacts and no volatile chemicals detected. He further stated that there was a test for one chemical which, although the results were well below acceptable levels, should be tested again in six months as a precautionary measure. Lastly, he reported that the issue with ZIP Codes and 911 dispatch has caught the notice of the Marmora Post Office officials who have offered their assistance with the issue.

Daniel Young, Municipal Attorney, reported that there are contract negotiation and personnel items for closed session.

Paul Dietrich, Township Engineer, gave a brief update on the Webster Avenue Bulkhead and the Webster Avenue Park Improvements projects. He next reported that Comcast has been working on the installation of the new phone system which should be complete next week.

RESOLUTIONS

1. Setting the date and time of the 2018 Reorganization Meeting of the Township of Upper.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 323-2017

RE: SETTING THE DATE AND TIME OF THE 2018 REORGANIZATION MEETING OF THE TOWNSHIP OF UPPER

BE IT RESOLVED by the Township Committee of the Township of

Upper in the County of Cape May and State of New Jersey as follows:

1. The annual Reorganization Meeting of the Township Committee shall be held on Friday, January 5, 2018, commencing at 5:30 P.M. at the Upper Township Municipal Building, County Route 631, Petersburg, New Jersey.

2. Notification of this meeting shall be given in accordance with the requirements of the Open Public Meetings Act of the State of New Jersey.

Resolution No. 323–2017

Offered by: Barr

Seconded by: Coggins

Adopted: November 20, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	_____	_____	_____
Coggins	<u> X </u>	_____	_____	_____
Corson	_____	_____	_____	<u> X </u>
Young	<u> X </u>	_____	_____	_____
Palombo	<u> X </u>	_____	_____	_____

2. Refund EMS Ambulance Billing overpayments to Palmetto GBA, LLC – Medicare.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 324-2017

**RE: REFUND EMS AMBULANCE BILLING OVERPAYMENTS
TO PALMETTO GBA, LLC - MEDICARE**

WHEREAS, an overpayment has occurred in the account of an EMS ambulance billing patient, where the monies sent to the Township of Upper by Railroad Medicare were in excess as evidenced by the attached copy of a letter attached hereto as Exhibit A.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that the refund is hereby authorized and the Chief Financial Officer is hereby directed to refund monies as indicated below:

<u>AMOUNT</u>	<u>NAME</u>
\$251.80	Medicare – Palmetto GBA, LLC P.O. Box 367 Augusta, GA 30999-0001

Resolution No. 324-2017

Offered by: Young

Seconded by: Barr

Adopted: November 20, 2017

ROLL CALL VOTE:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

3. Re-appointing Janet McCrosson as Municipal Court Administrator, on an interim basis, for a term of one year effective December 1, 2017.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 325-2017

**RE: RE-APPOINTING JANET MCCROSSON AS MUNICIPAL COURT ADMINISTRATOR,
ON AN INTERIM BASIS, FOR A TERM OF ONE YEAR EFFECTIVE DECEMBER 1, 2017**

WHEREAS, a need exists to fill a vacancy in the municipal court administrator position; and

WHEREAS, the Township Committee is of the opinion that Janet McCrosson is a competent, fit and suitable person for re-appointment as municipal court administrator.

WHEREAS, pursuant to N.J.S.A. 2B:12-11(e), the governing body may appoint a person who does not hold a municipal court administrator certificate to serve as a municipal court administrator, on an interim basis, for a period not to exceed one year commencing on the date of the appointment, and may be re-appointed for four additional one-year terms until said certificate is obtained; and

WHEREAS, pursuant to Court Rule 1:34-3, the Assignment Judge has approved Janet McCrosson for this appointment; and

WHEREAS, Janet McCrosson is enrolled in the municipal court administrator certification program and needs additional time to complete that program; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

WHEREAS, certain corrections have been recommended by the
Upper Township Tax Collector in order to refund monies,

NOW, THEREFORE BE IT RESOLVED, by the Township
Committee of the Township of Upper, Cape May County, that corrections to the
Tax records are hereby authorized and the Tax Collector is hereby directed to
correct said records or take such action as indicated on the attached sheet.

Resolution No. 327-2017

Offered by: Coggins Seconded by: Barr

Adopted: November 20, 2017

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
BARR	<u> X </u>	_____	_____	_____
COGGINS	<u> X </u>	_____	_____	_____
CORSON	_____	_____	_____	<u> X </u>
YOUNG	<u> X </u>	_____	_____	_____
PALOMBO	<u> X </u>	_____	_____	_____

REFUND

<u>BLOCK/LOT</u>	<u>AMOUNT</u>	<u>NAME</u>
652.01/2	\$622.79	Jay & Deborah Phillips 31 S Old Tuckahoe Rd Marmora, NJ 08223

4th quarter 2017 taxes paid by homeowner and Mortgage Company.

6. Appointing Jeffrey R. Surenian and Associates, LLC to act as Special Legal Counsel in matters involving Affordable Housing obligations.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 328-2017

**RE: APPOINTING JEFFREY R. SURENIAN AND ASSOCIATES, LLC
TO ACT AS SPECIAL LEGAL COUNSEL IN MATTERS INVOLVING**

AFFORDABLE HOUSING OBLIGATIONS

WHEREAS, the Township of Upper requires legal counsel to provide legal assistance with respect to the Township's affordable housing obligations involving the New Jersey Council on Affordable Housing (COAH), and/or a New Jersey court of competent jurisdiction; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, the Township has decided to acquire the services of Jeffrey R. Surenian and Associates, LLC as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, Jeffrey R. Surenian and Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Jeffrey R. Surenian and Associates, LLC has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Jeffrey R. Surenian and Associates, LLC from making any contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Jeffrey R. Surenian and Associates, LLC with offices at 707 Union Avenue, Suite 301, Brielle, New Jersey is hereby appointed Special Legal Counsel to handle legal matters with respect to the Township's affordable housing obligations as directed by the Township Committee.
3. This contract shall have a term of one (1) year, commencing January 1, 2018 and expiring December 31, 2018.
4. This Contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Jeffrey R. Surenian and Associates, LLC has professional knowledge as to legal matters which knowledge is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.5.

NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Jeffrey R. Surenian and Associates, LLC for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Jeffrey R. Surenian and Associates, LLC in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 328-2017

Offered by: Coggins

Seconded by: Barr

Adopted: November 20, 2017

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Corson	___	___	___	<u>X</u>
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

7. Budget Transfers.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 329-2017

RE: BUDGET TRANSFERS

WHEREAS, budgetary transfers between line items can be made after November 1st;
and

WHEREAS, it is necessary to make transfers between certain line items of the
Municipal Budget of the Township of Upper.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the
Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The following transfers between line items in the Municipal Budget of the
Township of Upper shall be made immediately:

<u>TO</u>	<u>FROM</u>	
ASSESSMENT OF TAXES O/E \$1,000.00	DRUG & ALCOHOL TESTING \$7,000.00	
SPECIAL LITIGATION O/E \$12,000.00	ASSESSMENT OF TAXES S/W \$5,000.00	
BUILDINGS & GROUNDS S/W \$30,000.00	ENGINEER SERVICES O/E \$10,000.00	
COMMUNITY CENTER O/E \$40,000.00	CONSULTANT SERVICES \$5,000.00	
BEACH PROTECTION O/E \$3,000.00	CONSTRUCTION CODE S/W \$3,000.00	
SHORE PROTECTION O/E \$3,000.00	FIRST AID ORGANIZATION S/W \$18,000.00	
STREET LIGHTING O/E \$20,000.00	ROAD REPAIRS & MAINT. O/E \$6,000.00	
PERS \$3,000.00	SPORTS & RECREATION S/W \$15,000.00	
	COMMUNITY CENTER S/W \$40,000.00	BEACH
	PROTECTION S/W \$3,000.00	

Resolution No. 329-2017

Offered By: Coggins Seconded By: Barr

Adopted: November 20, 2017

ROLL CALL VOTE:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> </u>	<u> </u>	<u> </u>	<u> X </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

ORDINANCES

8. **Public hearing and final adoption of Ordinance No. 015-2017 RE: AN ORDINANCE REVISING JOB CLASSIFICATIONS AND TITLES AND AMENDING CHAPTER V, ENTITLED “PERSONNEL”, OF THE CODE OF UPPER TOWNSHIP.** During the public hearing portion there were no speakers. Motion by John Coggins, second by Edward Barr, to adopt Ordinance No. 015-2017. During roll call vote all four Committeemen present voted in the affirmative.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E

ORDINANCE NO. 015-2017

RE: AN ORDINANCE REVISING JOB CLASSIFICATIONS AND TITLES AND AMENDING CHAPTER V, ENTITLED “PERSONNEL”, OF THE CODE OF UPPER TOWNSHIP.

WHEREAS, it is necessary to amend certain job classifications or job titles;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: Chapter V, entitled “Personnel”, of the Code of Upper Township, Section 5-6.1(b), is hereby amended and supplemented as follows:

Delete The Following Positions:

Construction Official
Plumbing Subcode Official
Building Subcode Official
Fire Protection Subcode Official
Electrical Subcode Official
Fire Prevention Official
Plumbing Inspector
Electrical Inspector

SECTION 2: Chapter V, entitled "Personnel", of the Code of Upper Township, Section 5-6.2, is hereby amended and supplemented as follows:

Add The Following Positions:

Construction Official
Plumbing Subcode Official
Building Subcode Official
Fire Protection Subcode Official
Electrical Subcode Official
Fire Prevention Specialist
Plumbing Inspector
Electrical Inspector
Fire Protection Inspector

SECTION 3: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: SEVERABILITY: This Ordinance shall be subject to the severability provisions set forth in Section 5-15 of Chapter V of the Code of Upper Township.

SECTION 5: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR THE FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 23rd DAY OF OCTOBER, 2017 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO

FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 20th DAY OF NOVEMBER, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

9. **Public hearing and final adoption of Ordinance No. 016-2017 RE: AN ORDINANCE AMENDING ORDINANCE NO. 017-2016 KNOWN AS THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2017.** During the public hearing portion there were no speakers. Motion by John Coggins, second by Edward Barr, to adopt Ordinance No. 016-2017. During roll call vote all four Committeemen present voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
ORDINANCE**

ORDINANCE NO. 016-2017

RE: AN ORDINANCE AMENDING ORDINANCE NO. 017-2016 KNOWN AS THE SALARY ORDINANCE FOR THE CALENDAR YEAR 2017

BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: Ordinance No. 017-2016, known as the Salary Ordinance of 2017 at Section 2, is hereby amended as hereinafter provided for the line item as indicated below:

SECTION 2: SALARIES:

C. CODE ENFORCEMENT/ZONING ENFORCEMENT:

<u>POSITIONS</u>	<u>MINIMUM</u>	<u>MAX-2017</u>
Fire Protection Inspector (P/T)	No Min.	5,000.00

SECTION 3: SEVERABILITY: If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved

in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 4: REPEALER: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 5: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR THE FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 23rd DAY OF OCTOBER, 2017 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 20th DAY OF NOVEMBER, 2017 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

10. **Introduction and first reading of Ordinance No. 017-2017 RE: AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2018.** Motion by John Coggins, second by Edward Barr, to introduce Ordinance No. 017-2017 with a public hearing and final adoption scheduled for December 18, 2017. During roll call vote all four Committeemen present voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
O R D I N A N C E**

ORDINANCE NO. 017-2017

**AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP
OF UPPER FOR THE CALENDAR YEAR 2018**

BE IT ORDAINED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: TITLE: This Ordinance shall be known as the Salary Ordinance of 2018.

SECTION 2: SALARIES: Salaries for the various officials and employees of the Township of Upper for the calendar year 2018 shall be as follows:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>-</u>
		<u>2018</u>	

(P/T denotes "Part-Time Position")

A. ADMINISTRATIVE/REVENUE AND FINANCE:

Mayor	\$3,750.00	\$5,000.00
Township Committeeman	7,000.00	11,250.00
Township Tax Assessor	7,500.00	80,000.00
Deputy Tax Assessor	No Min.	550.00
Township Tax Collector	15,000.00	80,000.00
Deputy Tax Collector	No Min.	550.00
Township Clerk	15,000.00	80,000.00
Deputy Township Clerk (P/T)	525.00	2,000.00
Township Administrator	12,500.00	80,000.00
Keyboarding Clerk 2	15,000.00	65,000.00
Keyboarding Clerk 1	15,000.00	60,000.00
Keyboarding Clerk 1 (P/T)	5.75 Hr.	20.00 Hr.
Keyboarding Clerk 1 (MAC)	No Min	4,950.00
Township Engineer	50,000.00	115,000.00
Chief Financial Officer	42,000.00	80,000.00
Purchasing Agent	35.00 Hr.	45.00 Hr.
Purchasing Agent/QPA	2,000.00	5,000.00
Assistant Finance Officer	No Min.	550.00
Registrar of Vital Statistics/CMR(P/T)	No Min.	5,000.00
Deputy Reg. Vital Statistics (P/T)	No Min.	3,000.00
Alt. Deputy Reg. Vital Statistics (P/T)	No Min.	3,000.00
Public Information Officer	No Min.	10,000.00
Data Information Coordinator/COOP	No Min.	3,500.00
Fund Commissioner	No Min.	2,000.00
Claims Coordinator	No Min.	2,000.00
Mun. Improvement Official (P/T)	No Min.	1,850.00
Tax Search Officer (P/T)	No Min.	1,850.00
Director of Public Asst. (P/T)	500.00	1,000.00
Personnel Officer (P/T)	No Min.	5,000.00
Asst. Personnel Officer (P/T)	No Min.	3,000.00
Computer Director	No Min.	1,500.00
Safety Coordinator	No Min.	3,500.00
Ass't Safety Coordinator	No Min.	1,500.00
Municipal Housing Liaison	No Min.	2,500.00
Floodplain Manager	No Min.	1,000.00
Passport Acceptance Agent	No Min.	500.00

B. MUNICIPAL COURT:

Municipal Judge (P/T)	15,000.00	50,000.00
Municipal Court Administrator	15,000.00	80,000.00
Deputy Mun. Court Administrator	15,000.00	68,000.00
Municipal Prosecutor (P/T)	No Min.	48,000.00
Court Attendant (P/T)	No Min.	\$250.00 per session

Municipal Public Defender (P/T)	No Min.	25,000.00
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C. CODE ENFORCEMENT/ZONING ENFORCEMENT:

Construction Official	15,000.00	98,000.00
Building Subcode Official (P/T)	2,500.00	6,769.00
Electrical Subcode Official (P/T)	9,500.00	35,000.00
Electrical Inspector (P/T)	9,500.00	30,000.00
Fire Sub-Code Off. (P/T)	2,500.00	4,900.00
Zoning Officer (P/T)	2,500.00	7,500.00
Deputy Zoning Officer	No Min.	550.00
Housing Officer/Code Enforce. (P/T)	2,500.00	7,500.00
Fire Prevention Official (P/T)	1,000.00	2,279.00
Plumbing Sub-Code Official (P/T)	No Min.	20,000.00
Plumbing Inspector (P/T)	No Min.	6,524.00
Fire Protection Subcode Official (P/T)	No Min.	15,000.00
Fire Protection Inspector (P/T)	No Min.	5,000.00
Temp. Const. Code/Building Subcode Official	No Min.	35.00/Hr.
Temp. Elect. Subcode Official/Inspector	No Min.	35.00/Hr.
Temp. Plumbing Subcode Official	No Min.	35.00/Hr.
Temp. Fire Protection Subcode Official	No Min.	35.00/Hr.
Keyboarding Clerk 1 (Construction)	12,000.00	60,000.00

D. PUBLIC SAFETY/EMERGENCY MANAGEMENT:

Mun. Emerg. Management Coord. (P/T)	No Min.	25,000.00
Coord. 911 Emerg. Response, RTK	No Min.	2,000.00
Deputy Right to Know	No Min.	1,500.00
Deputy Dir. Emerg. Mgt. (P/T)	No Min.	2,845.00
Asst. Emerg. Mgt. (P/T)	No Min.	900.00
Lifeguard, 1st yr. Seasonal		13.00 Hr.
Lifeguard, 2nd yr. Seasonal		13.50 Hr.
Lifeguard, 3rd yr. to 4th yr.		14.20 Hr.
Lifeguard, 5th yr. and higher		14.50 Hr.
Hr. Lifeguard E.M.T.		\$4.00 Per Day
Captain Lifeguard Seasonal		26.00 Hr.
Lieutenant Lifeguard Seasonal		19.50 Hr.
Senior Lifeguard		16.25 Hr.
Emergency Medical Tech. -3 or more years	12,500.00	60,000.00
Emergency Medical Technician-2nd year	12,500.00	50,000.00
Emergency Medical Technician-1st year	12,500.00	45,000.00
Emergency Medical Technician (P/T)	No Min.	15.00 Hr. 1st Yr
Emergency Medical Technician (P/T)	No Min.	15.50 Hr. 2nd Yr
School Crossing Guard (P/T)		13.50 Hr.
Chief Emergency Medical Technician		80,000.00
Deputy Chief Emergency Medical Technician		75,000.00
Sr. Emergency Medical Technician		70,000.00
Supervising Emergency Medical Technician		72,000.00

Supervising Emergency Medical Technician
(P/T)

Add'l \$1.00/Hr.

E. PUBLIC WORKS/SPORTS AND RECREATIONAL PROGRAMS:

Superintendent of Public Works	No Min.	10,000.00
General Supervisor Public Works	12,500.00	88,000.00
Road Repairer Supervisor	12,500.00	88,000.00
Supervisor Sanitation	12,500.00	82,000.00
Road Repairer 3	12,500.00	82,000.00
Supervisor Equipment Operator	12,500.00	75,000.00
Supervisor Maintenance Repairer	12,500.00	75,000.00
Maintenance Supervisor, Grounds	12,500.00	75,000.00
Sr. Carpenter (0-9 yrs.)	20,000.00	54,443.00
Sr. Carpenter (10 or more yrs.)	20,000.00	55,939.00
Carpenter (0-9 yrs.)	12,500.00	52,945.00
Carpenter (10 or more yrs.)	12,500.00	54,443.00
Carpenter's Helper	12,500.00	52,945.00
Senior Mechanic (0-9 yrs.)	12,500.00	56,473.00
Senior Mechanic (10 or more yrs.)	12,500.00	57,972.00
Mechanic (0-9 yrs.)	12,500.00	53,941.00
Mechanic (10 or more yrs.)	12,500.00	55,438.00
Mechanics Helper (0-9 yrs.)	12,500.00	51,772.00
Mechanics Helper (10 or more yrs.)	12,500.00	53,270.00
Equipment Operator (0-9yrs.)	12,500.00	52,945.00
Equipment Operator (10 or more yrs.)	12,500.00	54,443.00
Truck Driver, Heavy	12,500.00	52,945.00
Truck Driver (0-9 yrs.)	12,500.00	51,687.00
Truck Driver (10 or more yrs.)	12,500.00	53,186.00
Laborer 1, 1st year	12,500.00	40,345.00
Laborer 1, 2nd year	12,500.00	42,467.00
Laborer 1, 3rd year	12,500.00	44,589.00
Laborer 1, 4th year	12,500.00	46,713.00
Laborer 1, 5th year	12,500.00	48,837.00
Laborer 1 (6-9 yrs.)	12,500.00	50,458.00
Laborer 1 (10 or more yrs.)	12,500.00	51,955.00
Laborer 1 (P/T)	5.00 Hr.	12.50 Hr.
Sr. Sanitation Inspector	12,500.00	54,443.00
Sanitation Inspector (0-9 yrs.)	12,500.00	52,945.00
Sanitation Inspector (10 or more yrs.)	12,500.00	54,443.00
Recycling Laborer	10,400.00	46,675.00
Recycling Coordinator (P/T)	No Min.	5,698.00
Recycling Program Aide	No Min.	2,500.00
Assistant Recycling Coordinator (P/T)	No Min.	2,849.00
Building Maintenance Worker	22,000.00	38,223.00
Recreational Program Coordinator	15,500.00	70,000.00
Maint. Worker 2, Grounds (0-9 yrs.)	11,500.0	52,945.00
	0	
Maint. Worker 2, Grds (10 or more yrs.)	11,500.00	54,443.00
Maintenance Repairer (0-9 yrs.)	10,500.00	52,945.00

Maintenance Repairer (10 or more yrs.)	10,500.00	54,443.00
Maint. Worker 1, Grounds (0-9 yrs.)	10,500.00	51,687.00
Maint. Worker 1, Grds (10 or more yrs.)	10,500.00	53,186.00
Recreation Aide	9,500.00	48,499.00
Recreation Aide (P/T)	5.00/Hour	12.50/Hour
Beach Sweeper (Seasonal)	5.00/Hour	12.50/Hour
Playground Safety Inspector	500.00	1,000.00
Beach Inspector	No Min.	4,000.00
Boat Ramp Attendant	No Min.	12.50 Hr.
Skate Park Attendant	No Min.	12.50 Hr.
Recreation Advisory Bd. Secretary (P/T)	No Min.	2,200.00
Keyboarding Clerk 1 (Recreation)	12,500.00	55,000.00
Keyboarding Clerk 2 (Recreation)	12,500.00	65,000.00

F. BOARD OF HEALTH/ZONING BOARD/PLANNING BOARD:

Secretary Planning Board (P/T)	42,000.00
Per Meeting	100.00
Secretary Zoning Board of Adjustment (P/T)	42,000.00
Per Meeting	100.00
Secretary Board of Health (P/T)	550.00

G. TOWNSHIP COMMITTEE MEETING ATTENDANCE: The Township Clerk and the Chief Financial Officer, in lieu of receiving compensatory time for attendance at meetings during non-business hours will receive \$100.00 per meeting.

H. MILEAGE: The standard rate per mile in accordance with I.R.S. regulations.

I. GIFT CARD AWARD OR BONUS: In addition to the salary set forth in this Ordinance, the Township Committee may award any employee as a bonus a gift card or gift cards not to exceed a total amount of \$200.00 for the year. Said award shall be by approval of the Township Committee setting forth the amount and type of the gift card bonus. In addition to a gift card bonus, the Township Committee may award certain employees a bonus for additional work not to exceed a total amount of \$5,000.00 for the year. Said bonus shall be by resolution of the Township Committee setting forth the amount of the bonus.

J. EDUCATIONAL CERTIFICATION PAY RAISE: In addition to the salary set forth in this Ordinance upon resolution of the Township Committee, the Township Committee may give an increase in salary of \$1,000.00 to any employee that has satisfied educational certification requirements for his or her position in accordance with current Township policy. The Township Committee shall by resolution fix the pay increase in this regard and certify that the employee has satisfied the educational certification requirement.

K. ADDITIONAL PAY TO CREW OF SANITATION VEHICLES: Laborers employed in the collection of trash and assigned to the rear of a trash truck shall, in addition to any other compensation payable pursuant to this Ordinance, receive an additional sum to be known as “Hazardous Duty Pay”, which shall be payable at the rate of \$.25 per hour.

L. ADDITIONAL PAY TO EMERGENCY MEDICAL TECHNICIANS (EMTs): The most senior Emergency Medical Technician assigned to a shift where a supervisory employee is not also assigned to that shift, in addition to any other compensation payable pursuant to this Ordinance, shall receive an additional sum to be known as “Officer in Charge Pay”, which shall be payable at the rate of \$.50 per hour.

SECTION 3: LONGEVITY: In addition to the compensation and benefits otherwise payable, certain employees shall be paid an additional sum based on longevity. Any payment based on longevity shall be in accordance with the following schedule:

<u>YEARS OF SERVICE</u>	<u>AMOUNT OF INCREASE BASED ON LONGEVITY</u>
After 5 years	2%
After 10 years	4%
After 15 years	6%
After 20 years	8%
After 25 years	10%

SECTION 3A: RESTRICTIONS ON LONGEVITY PAYMENTS: Notwithstanding the provisions of Section 3 hereof, a longevity payment or longevity bonus to any single official, officer or employee of the Township of Upper shall not exceed the sum of Three Thousand (\$3,000.00) Dollars. If, as of January 1, 1997, any such official, officer or employee of the Township of Upper was entitled to a longevity payment in excess of Three Thousand (\$3,000.00) Dollars, then such individual shall be entitled to receive the amount to which he or she would have been entitled as of January 1, 1997 and each such official, officer or employee shall thereafter, in all subsequent years, receive a longevity payment or bonus in the amount paid as of January 1, 1997. In no event shall the amount of longevity payments exceed the sum of Three Thousand (\$3,000.00) Dollars, except for those individuals who are entitled to receive in excess of Three Thousand (\$3,000.00) Dollars as of January 1, 1997 and all such individuals shall in 1997 and all succeeding years be restricted to a payment which does not exceed that which was payable on January 1, 1997.

SECTION 3B: LONGEVITY PAY ABOLISHED FOR CERTAIN EMPLOYEES: Any official, officer or employee who was employed by the Township of Upper on or after January 1, 1996 shall not be entitled to any longevity payment. Longevity pay is abolished for any and all officials, officers and employees hired on or subsequent to that date.

SECTION 4: RESOLUTION AS TO SALARIES: The salaries set forth in this Ordinance are the maximum salaries to be paid for the various positions during 2018 and for such period or periods as this Ordinance shall remain in effect. Such maximum salaries shall be paid for each of the positions indicated unless the Township Committee, by Resolution shall fix a lesser salary, in which event such lesser amount shall be paid.

SECTION 5: EFFECTIVE DATE OF PAYMENT: All salaries authorized by this Ordinance shall be paid commencing as follows:

- (A) As of January 1, 2018 for all officials, officers and employees of the Township

who were employed or appointed as of December 31, 2018. For those officials, officers and employees appointed at the Reorganization Meeting of the Township Committee, such persons shall be deemed appointed and employed by the Township as of January 1, 2018. This provision shall not apply to members of a Collective Bargaining Unit.

- (B) The payment of any salary increment and longevity payment for members of a Collective Bargaining Unit shall be made in accordance with the provisions of the Collective Bargaining Agreement currently in effect, any other provisions herein to the contrary notwithstanding.
- (C) Upon the effective date of appointment for all officers and employees appointed subsequent to January 1, 2018.
- (D) Any salary increases provided for in this Ordinance shall not apply to any official, officer or employee of the Township who has resigned or otherwise terminated his or her employment with the Township of Upper prior to the effective date of this Ordinance.

SECTION 6: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 7: SEVERABILITY: If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

SECTION 8: EFFECTIVE DATE: This Ordinance shall take effect immediately upon passage and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE **20th DAY OF NOVEMBER, 2017** AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE **18th DAY OF DECEMBER, 2017** AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

11. **Introduction and first reading of Ordinance No. 018-2017 RE: AN ORDINANCE REPEALING SECTION 9.8 OF CHAPTER II OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER.** Motion by John Coggins, second by Edward Barr, to introduce Ordinance No. 018-2017 with a public hearing and final adoption scheduled for December 18, 2017. During roll call vote all four Committeemen present voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
ORDINANCE**

ORDINANCE NO. 018-2017

**RE: AN ORDINANCE REPEALING SECTION 9.8 OF CHAPTER II OF THE
REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF UPPER**

WHEREAS, pursuant to N.J.S.A. 40:48-2, a municipality is authorized to adopt or repeal such ordinances, regulations, rules and by-laws as are necessary and proper for good government, as well as the public health, safety and welfare; and;

WHEREAS, in the interest of efficient and orderly administration of Township government, the Township Committee of the Township of Upper desires to repeal Section 9.8 of Chapter II of the Code of Upper Township so that the statutes and regulations governing political contributions with respect to recipients of municipal contracts shall be consistent with the processes and procedures within the Township; and

NOW, THEREFORE, BE IT ORDAINED by the Township of Upper, in the County of County of Cape May, and State of New Jersey, as follows:

SECTION 1: Chapter II, Section 9.8, of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, is hereby repealed and deleted in its entirety.

SECTION 2: SEVERABILITY: If any provision of this Ordinance, or the application of any such provision to any person or circumstances, shall be held invalid, the remainder of this Ordinance to the extent it can be given effect, or the application of such provision to persons or circumstances other than those to which it is held invalid shall not be affected thereby, and to this extent the provisions of this Ordinance are severable.

SECTION 3: REPEALER: All ordinances or parts of ordinances which are inconsistent with any provisions of this Ordinance are hereby repealed as to the extent of such inconsistencies.

SECTION 4: EFFECTIVE DATE: This Ordinance shall take effect upon final adoption and publication as required by law.

SECTION 5: CODIFICATION: This Ordinance shall be codified in the Upper Township Code at the section referenced to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE **20th DAY OF NOVEMBER, 2017** AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE **18th DAY OF DECEMBER, 2017** AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NE JERSEY. BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

CORRESPONDENCE

NEW BUSINESS

12. **Reginald A. Robinette request to purchase Township owned property Block 330, Lots 11 and 12.** The Township Engineer reported that the two lots are small undersized lots in Tuckahoe, and if combined with the two adjacent lots the requestor already owns will still not meet the grandfather clause for an undersized conforming lot. However, the lots would be able to comply for the development of affordable housing. He further stated that he has attempted to speak with the requestor to address this issue, but has not been able to reach him. The Municipal Attorney stated that there are other adjacent property owners that would be eligible to bid on the purchase of the lots as well. The Municipal Attorney recommended that the matter be tabled until the Engineer can speak with the requestor regarding these issues. Motion by John Coggins, second by Edward Barr, to table this matter. During roll call vote all four Committeemen present voted in the affirmative.
13. **Country Shore Women’s Club request to hold Raffle #RA 493 and Bingo #BA 494 at Seaville Fire House on February 3, 2018.** Motion by Hobie Young, second by Edward Barr, to approve the request. During roll call vote all four Committeemen present voted in the affirmative.
14. **Upper Township PTO request to amend the date of Bingo #BL-488 and Raffles #RL-489, #RL-490, #RL-491 and #RL-492 from December 2, 2017 to January 20, 2018.** Motion by John Coggins, second by Edward Barr, to approve the request. During roll call vote all four Committeemen present voted in the affirmative.
15. **Clayton Industries, Inc. request to vacate a portion of Second Street and Jefferson Avenue.** Motion by Hobie Young, second by Edward Barr, to move forward with the request. During roll call vote all four Committeemen present voted in the affirmative.
16. **Clayton Industries, Inc. request to purchase Township owned property Block 424, Lot 47.** Motion by Hobie Young, second by Edward Barr, to move forward with this request. During roll call vote all four Committeemen present voted in the affirmative.
17. **B & K Enterprise request to hold a “Spring in Tuckahoe” craft show on April 21 and 22, 2018 at the Upper Township Community Center.** Motion by Edward Barr,

second by Rich Palombo, to approve the request. During roll call vote all four Committeemen present voted in the affirmative.

UNFINISHED BUSINESS

DISCUSSION

18. **Remediation of Sam's Gulf and Country Store.** The Township Engineer reported that Adams Rehmann & Heggan Associates, the environmental consultant for the Sam's Gulf and Country Store site, has stated that they are ready to issue a partial Response Action Outcome letter for this site at no further cost to the Township. They are requesting the Township to sign the cover/certification form. Motion by John Coggins, second by Edward Barr, to authorize the Mayor to sign the cover/certification form of the Response Action Outcome letter for the Sam's Gulf and Country Store remediation. During roll call vote all four Committeemen present voted in the affirmative.

PAYMENT OF BILLS

19. **"I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting."** Motion by John Coggins, second by Edward Barr. During roll call vote all four Committeemen present voted in the affirmative.

Bills approved for payment: \$127,845.81

Payroll: \$165,236.88

REPORT OF MUNICIPAL DEPARTMENTS

- 20. Animal Control
- 21. Clerk's Office
- 22. Construction Code
- 23. Finance Office
- 24. Municipal Court
- 25. MUA
- 26. Tax Collector

Motion by Richard Palombo, second by Edward Barr, to accept the reports as submitted. During roll call vote all four Committeemen present voted in the affirmative.

PUBLIC COMMENT

Linda Bateman, Strathmere, spoke with regard to the ongoing issue with vehicles driving on the Strathmere beach and expressed her frustration with the lack of response from the State Police. She stated that the few times the perpetrators have been caught, they have been let go without a ticket because they stated that they did not know they had crossed over the Sea Isle City boundary into Strathmere. She requested the Township reach out to Sea Isle City and request that they enforce their permits. Mayor Palombo reported that the Township has ordered sign to clearly mark the Strathmere/Sea Isle boundary and requested that any suspicious

activity be reported to the State Police. Mr. Morgan also cautioned against residents approaching any suspicious vehicles on their own. It was further stated that the Township will reach out to Sea Isle and request assistance with the issue. Ms. Bateman next spoke with regard to a growing concern with the Zoning Board granting variances for developers to build duplexes on lots zoned for single family dwellings. She stated the atmosphere of Strathmere is changing from a family town to a more transient population, and the increased housing volume will just cause more traffic and negative impacts to the environment. The Municipal Attorney stated that the Zoning Board of Adjustment is an independent body and the Township Committee does not have jurisdiction over their decisions. He briefly explained the appeal process in place to challenge a Zoning Board decision.

Ted Kingston, Strathmere, also spoke with regard to the issue with the Zoning Board granting variances for the construction of duplexes. He stated that they are not asking for a change to the zoning in Strathmere. They are merely asking that the zoning already in place be enforced. He stated that surely they should be able to have a dialogue to enforce the zoning laws in Strathmere without going through the courts with a lawsuit.

Nathalie Neiss, Petersburg, once again spoke about the ongoing complaint she has with her neighbor at 100 Dennisville-Petersburg Road, and her complaint regarding the way the Zoning Officer is handling the matter. The Municipal Attorney stated that, as Ms. Neiss has been advised many times before, the Township Committee cannot and will not get involved in these matters. Ms. Neiss can appeal the Zoning Officer's decision with the Zoning Board of Adjustment. Ms. Neiss next questioned the testing of the wells near the former Petersburg Maintenance Facility and how she can review those results. It was stated that the DEP has been monitoring those wells for many years, and the Township periodically receives the results of the testing. Lastly, Ms. Neiss requested that the Township update the Master Plan.

CLOSED SESSION

27. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER
RESOLUTION NO. 330-2017
MOTION GOING INTO CLOSED SESSION
NOVEMBER 20, 2017**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Contract negotiation - Video Recording
2. Contract negotiation - Collective Bargaining Agreement
3. Personnel

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- C. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.

Moved by: John Coggins

Motion seconded by: Richard Palombo

During roll call vote all four Committee members present voted in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

Motion by John Coggins, second by Edward Barr, to reconvene the public portion of the meeting. During roll call vote all four Committeemen present voted in the affirmative.

Motion by John Coggins, second by Hobie Young, to hire Anthony Priest as Video Recorder person at a rate of \$100 per meeting. During roll call vote all four Committeemen present voted in the affirmative.

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 9:52 P.M., with a motion by John Coggins, second by Hobie Young, and all four Committeemen present voting in the affirmative. The next regular meeting is scheduled for December 4, 2017 at 7:30 P.M.

Minutes prepared by,

Joanne R. Herron, RMC
Deputy Municipal Clerk

BILL LIST

70394 11/20/17 A0025 ADVANTAGE RENTAL ACE HARDWARE 1,274.41 2999
 70395 11/20/17 A0071 ANCHOR FIRE PROTECTION CO. 1,985.00 2999
 70396 11/20/17 A0091 ATLANTIC CITY ELECTRIC 19,147.81 2999
 70397 11/20/17 A0134 ANSELL GRIMM & AARON, PC 2,313.32 2999
 70398 11/20/17 A0170 ASFPM 160.00 2999
 70399 11/20/17 A0191 ACTION UNIFORM CO. LLC 276.00 2999
 70400 11/20/17 A0212 ANCERO, LLC 8,755.00 2999
 70401 11/20/17 B0035 BELMONT & CRYSTAL SPRINGS 9.44 2999
 70402 11/20/17 B0152 BUCHANAN, KAREN 27.29 2999
 70403 11/20/17 B0182 BRIGGS LAW OFFICE, P.C. 1,327.49 2999
 70404 11/20/17 C0048 CAPE MAY COUNTY MUA 34,518.92 2999
 70405 11/20/17 C0060 CAPRIONI'S PORTABLE TOILETS 329.00 2999
 70406 11/20/17 C0061 CAPRIONI FAMILY SEPTIC 475.00 2999
 70407 11/20/17 C0068 COMCAST 431.66 2999
 70408 11/20/17 C0103 St. Maximilian Kolbe 300.00 2999
 70409 11/20/17 C0143 CODY'S POWER EQUIPMENT 146.37 2999
 70410 11/20/17 C0171 COLONIAL ELECTRIC SUPPLY CO. 466.61 2999

70411 11/20/17 C0182 CDW GOVERNMENT, INC 6,540.00 2999
70412 11/20/17 C0186 CUB SCOUT PACK #55 300.00 2999
70413 11/20/17 C0190 CUB SCOUT PACK #79(IIONS,TIGER 300.00 2999
70414 11/20/17 C0223 CASA PAYROLL SERVICE 243.25 2999
70415 11/20/17 C0230 CATAMARAN MEDIA COMPANY 457.50 2999
70416 11/20/17 C0246 CRAFT OIL CORPORATION 536.40 2999
70417 11/20/17 C0283 CUSTOM-BANDAG, INC 2,111.73 2999
70418 11/20/17 C0298 CUB SCOUT PACK #79 (weblos,wol 300.00 2999
70419 11/20/17 D0015 DAN'S WELDING 3,550.00 2999
70420 11/20/17 D0016 DALEYS PIT 75.00 2999
70421 11/20/17 D0040 DELTA DENTAL OF N.J. INC. 6,155.28 2999
70422 11/20/17 D0080 DOWNAM, HARRY J. JR. 100.98 2999
70423 11/20/17 D0138 GIRL SCOUT TROOP 44480 300.00 2999
70424 11/20/17 G0086 W.W. GRAINGER, INC. 67.86 2999
70425 11/20/17 G0092 GRUND, BARBARA J. 317.32 2999
70426 11/20/17 G0147 GREATAMERICA FINANCIAL SVCS. 170.00 2999
70427 11/20/17 G0157 GRANTURK EQUIPMENT CO., INC. 567.41 2999
70428 11/20/17 H0002 H.A. DEHART & SON CORP. 905.58 2999
70429 11/20/17 H0062 HOPE, JOHN J. 600.00 2999
70430 11/20/17 H0073 HOME DEPOT CRC/GECF 438.00 2999
70431 11/20/17 H0162 HARTFORD INSURANCE COMPANY 1,025.00 2999
70432 11/20/17 I0002 IAAO 380.00 2999
70433 11/20/17 K0019 KEL TEX IMPRINTS 1,746.00 2999
70434 11/20/17 K0037 KOHLER, JOHN F 363.25 2999
70435 11/20/17 K0086 K D NATIONAL FORCE SECURITY 1,580.25 2999
70436 11/20/17 L0040 LEA, SHELLEY 36.00 2999
70437 11/20/17 M0012 McCAULEY, RICHARD 27.52 2999
70438 11/20/17 M0019 MAXIMUM MARINE,LLC 40.50 2999
70439 11/20/17 M0080 McMANIMON, SCOTLAND & BAUMANN 600.00 2999
70440 11/20/17 M0188 MCCARTHY TIRE SERVICE OF PHILA 344.09 2999
70441 11/20/17 M0263 MANGAM SR., ANDREW C 104.88 2999
70442 11/20/17 N0043 NAPA AUTO PARTS 405.12 2999
70443 11/20/17 N0094 NEW JERSEY PLANNING OFFICIALS 150.00 2999
70444 11/20/17 N0141 NETCARRIER TELECOM, INC. 1,932.19 2999
70445 11/20/17 N0143 NATIONAL TIME SYSTEMS 374.85 2999
70446 11/20/17 N0154 NEW HORIZON COMMUNICATIONS 1,128.35 2999
70447 11/20/17 O0006 SJSHORE MARKETING,LLC 251.70 2999
70448 11/20/17 P0032 PEDRONI FUEL CO. 2,265.60 2999
70449 11/20/17 P0113 PA Recreation & Park Society 700.00 2999
70450 11/20/17 P0140 PIONEER MANUFACTURING CO, INC 965.00 2999
70451 11/20/17 Q0013 Quinn, Timothy 21.44 2999
70452 11/20/17 R0030 RIGGINS, INC. 4,567.56 2999
70453 11/20/17 R0115 RID PEST CONTROL INC. 55.00 2999
70454 11/20/17 S0001 SAM'S CLUB 50.00 2999
70455 11/20/17 S0018 SUBURBAN PROPANE, LP 71.86 2999
70456 11/20/17 S0020 SUPPLY WORKS 251.31 2999
70457 11/20/17 S0072 SEGIN, STEWART S. 133.68 2999
70458 11/20/17 S0073 SENIOR TRAVEL SERVICE,INC. 1,150.00 2999
70459 11/20/17 S0075 SHARP, RHONDA L. 72.80 2999
70460 11/20/17 S0134 SO. JERSEY GAS COMPANY 102.88 2999
70461 11/20/17 S0139 SO. JERSEY WATER COND. INC. 232.00 2999
70462 11/20/17 S0153 STERICYCLE, INC. 171.08 2999
70463 11/20/17 S0209 STAPLES ADVANTAGE 41.64 2999
70464 11/20/17 S0239 SHORE VET. ANIMAL CONTROL LLC 2,250.00 2999
70465 11/20/17 S0282 SUSTAINABLE JERSEY, INC. 70.00 2999
70466 11/20/17 S0327 SUASION COMMUNICATIONS GROUP 1,237.50 2999
70467 11/20/17 S0328 SJEV 500.00 2999
70468 11/20/17 T0032 THE PRESS OF ATLANTIC CITY 497.40 2999
70469 11/20/17 T0102 TROOP #79 300.00 2999
70470 11/20/17 T0179 TUCKAHOE TURF FARMS, INC. 960.00 2999
70471 11/20/17 T0180 TRI-COUNTY PEST CONTROL, INC 25.00 2999
70472 11/20/17 U0055 U.T. CHALLENGER PROGRAM 300.00 2999
70473 11/20/17 U0063 UT Green Team 300.00 2999
70474 11/20/17 U0064 U. T. Business Association 300.00 2999
70475 11/20/17 V0005 VAN EMBDEN, NATHAN, ATTORNEY 750.00 2999
70476 11/20/17 V0013 VERIZON WIRELESS 1,157.46 2999
70477 11/20/17 V0022 VERIZON 483.63 2999
70478 11/20/17 V0024 VAL-U AUTO PARTS L.L.C. 518.26 2999
70479 11/20/17 W0087 W.B. MASON 212.98 2999
70480 11/20/17 X0008 XEROX FINANCIAL SERVICES 662.40 2999

Total: \$127,845.81