

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
MINUTES FOR AUGUST 10, 2015**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

Edward Barr	Present
John Coggins	Present
Jeffrey Pierson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, Municipal Engineer Paul Dietrich and Attorney Norman Briggs.

**APPROVAL OF MINUTES - July 27, 2015 Regular Meeting and Closed Session Minutes**

Motion by Hobie Young, second by Jeffrey Pierson, to approve the July 27, 2015 Regular Meeting and Closed Session Minutes as submitted. During roll call vote all five Committeemen voted in the affirmative.

**REPORT OF GOVERNING BODY MEMBERS**

**Hobie Young, Committeeman**, gave a brief report on the status of the baseball fields at Amanda's Field. He next inquired if the open space grant included the top coat of paving at Amanda's Field. Mr. Dietrich stated that the grant does include the paving project, and he will be working on getting the specs together within the next month or two. Committeeman Young next reported that he has had numerous requests from parents for a basketball court at Amanda's Field. It was stated that plans for a basketball court are included in the overall plans for the complex, it is just a matter of finding the funding to construct the court. Next, Committeeman Young reported that the Events Committee will be holding a meeting at Levari's on Wednesday August 12<sup>th</sup> at 7:00 pm to begin planning for the Fall Fest. All are invited to attend. He next reported that the U-14 Babe Ruth All Star team, which includes several Upper Township children, will be travelling to Arkansas to play in the Nationals. Committeeman Young next thanked Atlantic City Electric for their assistance with the installation of the lights at Amanda's Field. Lastly, he reported that when the State and County mow the grass on the roadsides they are also mowing up litter that may be there which then blows the litter all over. He requested the Engineer to reach out to the DOT and the County to request a litter patrol be sent out before mowing to help avoid this issue.

**Jeffrey Pierson, Committeeman**, reported that a free rabies clinic is scheduled for Saturday October 24<sup>th</sup> from 1:00 pm to 3:00 pm at Shore Veterinarians on Hope Corson Road. He next reported that the DOT will be holding an informational meeting for the public regarding the Route 50 Bridge project on Thursday August 13<sup>th</sup> from 4:00 -7:00 pm at the Corbin City Municipal Building. Lastly, he reported that Upper Township Cheerleading is having a beef and beer tonight at the Tuckahoe Inn from 6:00 pm to 9:00 pm.

**Richard Palombo, Mayor**, congratulated the Upper Township lifeguards for their participation in the various lifeguard tournaments and also thanked them for their hard work throughout the summer season. He next reported that there is a growing concern regarding holes and tunnels being dug on the beach, and the potential they have to cause injuries to unsuspecting beach goers. While Mayor Palombo acknowledged that prohibiting digging on the beach is not feasible, he requested the installation of signs at the entrances to the beach warning of the potential danger and requesting that beachgoers fill in any holes they dig before leaving the beach.

### **OTHER REPORTS**

**Daniel Young, Municipal Attorney**, reported that there are a few contract negotiation and litigation items for closed session.

**Paul Dietrich, Municipal Engineer**, reported on a proposed change order to the contract for the Reconstruction of Bayview Drive project which will result in an increase in the amount of \$20,894.70. He stated that the bid specifications were based on estimated quantities and as the project nears completion the exact as built quantities can be measured and the contract can be amended as needed. The extra funding needed is available through the original estimated amount included in the NJDOT grant which has funded the project. No additional Municipal funds will be required for this change order. A resolution for formal action will be placed on the next agenda. Mr. Dietrich next gave a brief update on the New Jersey American Water Company's water tower and water main extension project. The water tower construction is almost complete. Once the water main is connected to the tower and has been certified, they will start pumping water to the Seaville area. He reported that several residents have questioned the paving of the trench along Stagecoach Road where the water main was installed. He explained that the paving is a temporary surface which will be allowed to settle for approximately two months and then they will come back to complete the final paving surface. Mayor Palombo stated that he has been approached by many residents who would like to have water available. He asked if NJAW will be conducting a survey to gauge the interest of area residents to obtain water hookup. He requested that a meeting be set up to see what can be done to open up water availability to the Beesley's Point and Marmora area. Mr. Dietrich next reported that the County paving project along Old Tuckahoe Road near Roosevelt Boulevard is complete. He stated that the County will be working on various maintenance paving projects throughout the Township and he will make sure fire and rescue personnel are alerted to the construction. Committeeman Pierson reported that just north of the Marmora Fire house there are several large piles of tar along the road. Mr. Dietrich stated that he will let the County know. Lastly, Mr. Dietrich presented proposed revisions to the Capital Improvement Bond for the Committee's review and approval. Once the revisions are approved, Bond Counsel will be directed to prepare an amendment to the Bond Ordinance which will then be listed on a future agenda for formal action. Mayor Palombo requested an update on the beach fill issues that were discussed at the last meeting. Mr. Dietrich stated that he has met with the Army Corps, measurements were taken so that the area can be tracked and monitored, and the Army Corps will perform maintenance as necessary. Mayor

Palombo suggested having Public Works level out the sand in the areas that are experiencing the most scarping.

**PRESENTATIONS**

- 1. In Recognition of Cape Regional Medical Center for their generous contribution toward the Upper Township Annual 4<sup>th</sup> of July Celebration.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 176 -2015**

**RE: IN RECOGNITION OF CAPE REGIONAL MEDICAL CENTER FOR THEIR  
GENEROUS CONTRIBUTION TOWARD THE UPPER TOWNSHIP ANNUAL 4<sup>TH</sup> OF  
JULY CELEBRATION**

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**WHEREAS**, Cape Regional Medical Center located at 2 Stone Harbor Boulevard, Cape May Court House, New Jersey participated in the Upper Township Annual 4<sup>th</sup> of July celebration by generously providing a contribution of funds to assist with the various activities; and

**WHEREAS**, to ensure a positive memorable community event such as the Township’s Annual 4<sup>th</sup> of July celebration requires the involvement of many from the community through selfless donations of time, funds, entertainment and services; and

**WHEREAS**, through their generosity Cape Regional Medical Center was a valuable participant demonstrating their dedication to community by helping to provide an event for all those in attendance to remember and look forward to each year; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, to extend to Cape Regional Medical Center a heartfelt thanks and gratitude for the their generous contribution of funds which helped to provide a safe and enjoyable 4<sup>th</sup> of July celebration for the citizens of this community.

**GIVEN UNDER OUR HANDS** and the seal of the Township of Upper this 27<sup>th</sup>

day of July 2015.

**RESOLUTIONS**

2. Authorizing the Mayor and Township Clerk to sign a contract with K.D. National Force Security & Investigations, LLC for professional security services.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 182-2015**

**RE: AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN A CONTRACT WITH  
K.D. NATIONAL FORCE SECURITY & INVESTIGATIONS, LLC FOR PROFESSIONAL  
SECURITY SERVICES**

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**WHEREAS**, the Township of Upper has a need for security services during Municipal Court sessions and other occasions as may be required; and

**WHEREAS**, K.D. National Force Security & Investigations, LLC has submitted a proposal to the Township to provide said security services; and

**WHEREAS**, the Township wishes to accept said proposal and to authorize the execution of a contract with K.D. National Force Security & Investigations, LLC; and

**WHEREAS**, K.D. National Force Security & Investigations, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that K.D. National Force Security & Investigations, LLC has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit K.D. National Force Security & Investigations, LLC from making any contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to

execute a contract with K.D. National Force Security & Investigations, LLC with offices at Woodstown, New Jersey, 08098, to provide professional security services.

3. This contract shall have a term of one (1) year from date of full execution.

4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because K.D. National Force Security & Investigations, LLC has professional knowledge which is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-2.05.

### **NOTICE OF CONTRACT AWARD**

5. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to K.D. National Force Security & Investigations, LLC for professional security services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

6. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

7. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and will provide proof of that registration to the Township of Upper.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 182-2015

Offered by: Palombo

Seconded by: Barr

Adopted: August 10, 2015

Roll Call Vote:

NAME        YES        NO        ABSTAINED        ABSENT

Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

3. Appointing Ansell Grimm & Aaron, PC and Lawrence H. Shapiro, Esquire as special legal counsel.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 183-2015**

**RE: APPOINTING ANSELL GRIMM & AARON, PC AND  
LAWRENCE H. SHAPIRO, ESQUIRE AS SPECIAL LEGAL COUNSEL**

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**WHEREAS**, the Township requires legal counsel to provide legal services in connection with condemnation, eminent domain and land acquisition services; and

**WHEREAS**, a resolution is required authorizing the award of such contract for professional services; and

**WHEREAS**, the firm of Ansell Grimm & Aaron, PC and Lawrence H. Shapiro, Esquire have completed and submitted a Business Entity Disclosure Certification which certifies that said firm and said individual have not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit said firm and said individual from making any contributions through the term of the contract; and

**WHEREAS**, the Township has decided to acquire the services of the firm of Ansell Grimm & Aaron, PC and Lawrence H. Shapiro, Esquire as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Ansell Grimm & Aaron, PC and Lawrence H. Shapiro, Esquire with offices at 1500 Lawrence Avenue, Ocean, New Jersey are hereby appointed Special Legal Counsel to handle condemnation, eminent domain and land acquisition matters in conjunction with and at the direction of the regular Township Solicitor and as directed by the Township Committee.

3. This contract shall have a term of one (1) year from date of full execution.

4. This Contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Ansell Grimm & Aaron, PC and Lawrence H. Shapiro, Esquire have professional knowledge as to legal matters which knowledge is particularly valuable to the Township Committee.

#### **NOTICE OF CONTRACT AWARD**

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Ansell Grimm & Aaron, PC and Lawrence H. Shapiro, Esquire for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Ansell Grimm & Aaron, PC and Lawrence H. Shapiro, Esquire in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 183-2015  
 Offered by: Pierson  
 Adopted: August 10, 2015

Seconded by: Young

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Pierson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

4. Authorizing the Mayor and Township Clerk to sign a contract with Northland Group, Inc. for collection services for emergency medical service accounts.

**TOWNSHIP OF UPPER  
 CAPE MAY COUNTY  
 RESOLUTION**

**RESOLUTION NO. 184-2015**

**RE: AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO SIGN A  
 CONTRACT WITH NORTHLAND GROUP, INC. FOR COLLECTION SERVICES  
 FOR EMERGENCY MEDICAL SERVICE ACCOUNTS**

**WHEREAS**, the Township requires collection services for emergency medical service accounts; and

**WHEREAS**, Northland Group, Inc. possesses the requisite skill and knowledge to perform these services; and



**WHEREAS**, a Resolution is required authorizing the award of a contract for professional services to Northland Group, Inc. as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the proposed contract has been reviewed and approved by the Municipal Attorney and will be on record in the office of the Township Clerk and available for public inspection and is attached hereto as Exhibit “A”; and

**WHEREAS**, Northland Group, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Northland Group, Inc. has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Northland Group, Inc. from making any contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor and Township Clerk are hereby authorized, directed and empowered to execute a contract with Northland Group, Inc. to provide collection services for emergency medical service accounts.
3. Northland Group, Inc. has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.
4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Northland Group, Inc. has professional knowledge which is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-2.05.

## NOTICE OF CONTRACT AWARD

5. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Northland Group, Inc. for emergency medical service accounts collection services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

6. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

7. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and will provide proof of that registration to the Township of Upper.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

Resolution No. 184-2015

Offered by: Pierson

Seconded by: Coggins

Adopted: August 10, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Pierson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

5. Appointing Adams, Rehmann & Heggan Associates as a Licensed Site Remediation Professional for the remediation of the site known as Estate of Samuel Migliaccio property.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 185-2015**

**RE: APPOINTING ADAMS, REHMANN & HEGGAN ASSOCIATES AS  
A LICENSED SITE REMEDIATION PROFESSIONAL FOR THE REMEDIATION OF  
THE SITE KNOWN AS ESTATE OF SAMUEL MIGLIACCIO PROPERTY**

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**WHEREAS**, the Township of Upper was awarded a Hazardous Discharge Site Remediation Fund Grant in the amount of \$49,935.00 from the New Jersey Department of Environmental Protection for the Remedial Investigation of the site known as Estate of Samuel Migliaccio Property, located on Block 339, Lots 1-7 and 17-23 on the official tax map of the Township of Upper; and

**WHEREAS**, the Township requires a Licensed Site Remediation Professional to oversee the Remedial Investigation and Site Remediation of said site; and

**WHEREAS**, the firm of Adams, Rehmann & Heggan Associates, Inc. possesses the requisite skill and knowledge to perform these services; and

**WHEREAS**, a Resolution is required authorizing the award of a contract for professional services to Adams, Rehmann & Heggan Associates, Inc. as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Adams, Rehmann & Heggan Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that said firm has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit said firm from making any contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Adams, Rehmann & Hegann Associates, Inc. with offices at 850 South White Horse Pike, Hammonton, New Jersey is hereby appointed as the Licensed Site Remediation Professional for the Remedial Investigation of the site known as Estate of Samuel Migliaccio Property, located on Block 339, Lots 1-7 and 17-23 on the official tax map of the Township of Upper.

3. The term of this contract is for a period not to exceed the length of time necessary for completion of the aforesaid project, unless sooner terminated by the Township of Upper, at the option of the Township of Upper.

4. This Contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Adams, Rehmann & Hegann Associates, Inc., has professional knowledge as to environmental issues which knowledge is particularly valuable to the Township Committee.

5. This Contract is under and subject to any and all requirements of the State of New Jersey Hazardous Discharge Site Remediation Fund Municipal Grant Program and any and all agreements entered into by the Township of Upper in connection therewith.

#### **NOTICE OF CONTRACT AWARD**

6. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Adams, Rehmann & Hegann Associates, Inc.. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Adams, Rehmann & Hegann Associates, Inc. in accordance with the terms and provisions of the Local Public

Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. Notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 185-2015

Offered by: Coggins

Seconded by: Pierson

Adopted: August 10, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

6. Appointing Charles Kaczmarski, Jr. as a part-time employee to the Upper Township Division of Emergency Medical Services.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 186-2015**

**RE: APPOINTING CHARLES KACZMARSKI, JR.  
AS A PART-TIME EMPLOYEE TO THE UPPER TOWNSHIP  
DIVISION OF EMERGENCY MEDICAL SERVICES**

**WHEREAS**, a need exists to appoint qualified personnel as a part-time employee to the Upper Township Division of Emergency Medical Services to insure optimal operation; and

**WHEREAS**, a recommendation has been made to the Township Committee and duly considered at the meeting of July 27, 2015; and

**WHEREAS**, the individual’s appointment is conditioned upon successful completion of a background check, drug and alcohol testing, and Civil Service review; and

**WHEREAS**, this Resolution is intended to ratify the action heretofore taken; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Charles Kaczmarek, Jr. is hereby conditionally appointed as a member of the Division of Emergency Medical Services in a part-time position at a rate of \$14.00 per hour in accordance with the Salary Ordinance.
3. This Resolution ratifies, confirms and approves action taken by the Township Committee, by motion, at the meeting of July 27, 2015.

Resolution No. 186-2015  
Offered by: Pierson  
Adopted: August 10, 2015  
Roll Call Vote:

Seconded by: Coggins

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

7. Appointing Triad Advisory Services, Inc. as an Administrative Consultant for the Township's COAH Market to Affordable Program.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 187-2015**

**RE: APPOINTING TRIAD ADVISORY SERVICES, INC. AS AN ADMINISTRATIVE  
CONSULTANT FOR THE TOWNSHIP'S COAH MARKET TO AFFORDABLE PROGRAM**

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**WHEREAS**, the Township of Upper requires administrative consultant services to implement the Township of Upper's COAH Market to Affordable Program; and

**WHEREAS**, a resolution is required authorizing the award of such contract for professional services; and

**WHEREAS**, the Township has decided to acquire the services of Triad Advisory Services, Inc. (trading as Triad Associates) as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

**WHEREAS**, Triad Advisory Services, Inc. has completed and submitted a Business Entity Disclosure Certification, which certifies that Triad Advisory Services, Inc. has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Triad Advisory Services, Inc. from making any contributions through the term of the contract; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Triad Advisory Services, Inc. with offices at 1301 W. Forest Grove Road, Vineland, New Jersey 08360, is hereby appointed Administrative Consultant for the Township of Upper for the purposes in as specified in this Resolution and the attached Professional Service Agreement, subject to such revisions as may be recommended by the Municipal Solicitor.
3. The term of this Agreement shall be for one (1) year from date of full execution.
4. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Triad Advisory Services, Inc. has professional knowledge which is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-2.05

**NOTICE OF CONTRACT AWARD**

5. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

6. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official

budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

7. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and will provide proof of that registration to the Township of Upper.

8. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Service Agreement with Triad Advisory Services, Inc. in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto-said contract shall become effective.

9. Notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

10. This Resolution shall be effective as of adoption.

Resolution No. 187-2015

Offered by: Coggins

Seconded by: Pierson

Adopted: August 10, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Pierson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

8. Authorizing the purchase of a vehicle from the 2013 Capital Improvement Bond Ordinance in the amount of \$67,692.00.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 188-2015**

**RE: AUTHORIZING THE PURCHASE OF A VEHICLE FROM THE 2013 CAPITAL  
IMPROVEMENT BOND ORDINANCE IN THE AMOUNT OF \$67,692.00**

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**WHEREAS**, it is necessary for the Township of Upper to make certain capital purchases;

and

**WHEREAS**, the Township Committee has adopted the 2013 Capital Improvement Bond



Ordinance 05-2013 on April 8, 2013 and subsequently amended on December 16, 2013 and again on April 14, 2014; and

**WHEREAS**, the Township’s QPA has reviewed and approved the quote for this vehicle; and

**WHEREAS**, pursuant to N.J.S.A 40A:11-12a, the Township wishes to purchase a 2016 Ford F450 Cab & Chassis Crew Cab 4x4 on State Contract #A88215 from Winner Ford for \$67,692.00, as identified in Ordinance 05-2013 (as amended) as utility pickup with plow.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the purchase of the 2016 Ford F450 Cab & Chassis Crew Cab 4x4 from Winner Ford in the amount of \$67,692.00 from the 2013 Capital Improvement Bond.
3. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 188-2015  
Offered by: Barr                      Seconded by: Pierson  
Adopted: August 10, 2015

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>  X  </u>	_____	_____	_____
Coggins	<u>  X  </u>	_____	_____	_____
Pierson	<u>  X  </u>	_____	_____	_____
Young	<u>  X  </u>	_____	_____	_____
Palombo	<u>  X  </u>	_____	_____	_____

9. Tax Refund Block 564 Lot 10.

TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION

Resolution No. 189-2015

TAX REFUND  
BLOCK 564 LOT 10

---

**WHEREAS**, certain corrections have been recommended by the Upper Township Tax Collector in order to refund monies; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Upper, Cape May County, that corrections to the Tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated on the attached sheet.

Resolution No. 189-2015  
Offered by: Coggins  
Adopted: August 10, 2015

Seconded by: Pierson

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

**REFUND 2015**

<b><u>BLOCK/LOT</u></b>	<b><u>AMOUNT</u></b>	<b><u>NAME</u></b>
564/10	\$1,236.81	Mary Quilter 26 Foxborough Rd Seaville, NJ 08230

Property Taxes were paid by both Homeowner and Mortgage Company. Homeowner has requested a refund.

10. Authorizing the purchase of building supplies from the 2013 Capital Improvement Bond Ordinance in an amount not to exceed \$33,000.00 through the U.S. Communities Government Purchasing Alliance.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N**

**RESOLUTION NO. 190-2015**

**RE: AUTHORIZING THE PURCHASE OF BUILDING SUPPLIES FROM THE**

**2013 CAPITAL IMPROVEMENT BOND ORDINANCE IN AN AMOUNT NOT TO EXCEED  
\$33,000.00 THROUGH THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE**

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**WHEREAS**, it is necessary for the Township of Upper to make certain capital purchases; and

**WHEREAS**, the Township Committee adopted the 2013 Capital Improvement Bond Ordinance No. 005-2013 on April 8, 2013 and subsequently amended on December 16, 2013 and again on April 14, 2014; and

**WHEREAS**, N.J.S.A. 52:34-6.2 allows the Township of Upper to utilize national cooperative contracts as a method of procurement; and

**WHEREAS**, the Township of Upper intends to purchase building supplies to construct a concession stand and restrooms at Amanda's Field from Home Depot U.S.A., Inc. through the U.S. Communities Government Purchasing Alliance as herein indicated; and

**WHEREAS**, Home Depot U.S.A., Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Home Depot U.S.A., Inc. has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit Home Depot U.S.A., Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose from the 2013 Capital Improvement Bond.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New

Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with Home Depot U.S.A., Inc. for the purchase of building supplies to construct a concession stand and restrooms at Amanda's Field through the U.S. Communities Government Purchasing Alliance in an amount not to exceed \$33,000.00.

3. The Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution.

4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 190-2015

Offered by: Pierson

Seconded by: Young

Adopted: August 10, 2015

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

## **ORDINANCES**

- 11. Public hearing and final adoption of Ordinance No. 010-2015 RE: AN ORDINANCE AUTHORIZING SALE OF LANDS, TO WIT BLOCK 667, LOT 7.** Due to a conflict, Municipal Attorney Daniel Young stepped down from the meeting and did not participate in this matter, and was replaced by Conflict Attorney Norman Briggs for the public hearing and final adoption of Ordinance 010-2015. During the public hearing there were no speakers. Motion by John Coggins, second by Jeffrey Pierson, to adopt Ordinance No. 010-2015. During roll call vote all five Committeemen voted in the affirmative. Following the adoption of the Ordinance Municipal Attorney Daniel Young returned to the meeting.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
ORDINANCE**

**ORDINANCE NO. 010-2015**

**RE: AN ORDINANCE AUTHORIZING SALE OF LANDS,  
TO WIT BLOCK 667, LOT 7**

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**WHEREAS**, the Township of Upper is the owner, in fee, of a certain parcels of vacant ground located within the Township of Upper, County of Cape May, and State of New Jersey, set forth on the municipal tax map as Block 667, Lot 7; and

**WHEREAS**, the Township has received an offer from Benjamin Duncan, (hereinafter “Duncan”), the owner of real property contiguous with said parcels owned by the Township, to purchase said parcels; and

**WHEREAS**, after discussion and deliberation, the Township Committee is of the opinion that the sale of said parcels will be in the best interest of the Township and will provide for the consolidation of said lot with an existing lot; and

**WHEREAS**, the Township Committee has determined the minimum bid for such lot is the sum of \$10,000.00, as said amount is the fair market value as determined by an appraisal prepared by John A. McCann dated March 30, 2015; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee in the Township of Upper, County of Cape May and State of New Jersey as follows:

**SECTION 1:** The Township of Upper is hereby authorized to sell the real property commonly known as follows:

Block 667, Lot 7

to the highest bidder from among all owners of real property contiguous thereto in accordance with N.J.S.A. 40A:12-13(b)(5). Such sale shall not be for less than the fair market value of said real property and the minimum bid for such parcels sold is hereby established as follows:

Block 667, Lot 7

Minimum Bid: \$10,000.00

**SECTION 2:** Prior to said sale, the Township will obtain a title report from a title company or abstract company licensed to do business in the State of New Jersey. Said report shall be available to all prospective bidders.

**SECTION 3:** The list of property authorized to be sold together with the minimum price thereof shall be posted at Township Hall and advertisement of the sale shall be made in a newspaper circulating in the Township within 5 days following enactment of this ordinance. Offers for the property may thereafter be made to the Township Committee for 20 days following said advertisement. The Township Committee may reconsider this ordinance not later than 30 days after enactment and thereafter advertise the property for public sale pursuant to N.J.S.A. 40A:12-13(a). The Township Clerk shall file with the Director of the Division of Local Government Services in the Department of Community Affairs sworn affidavits verifying the publication of the foregoing advertisements.

**SECTION 4:** Duncan shall pay the following sum to the Township Clerk prior to the adoption of this Ordinance: \$500.00. This payment will be used by the Township and defray Township expenses involved in Authorizing the Sale and terms thereof; Engineer's review; Attorney's review; legal advertising, certified mail notices, title review expenses, closing costs and other expenses. If the parcel is not sold, this amount will be retained by the Township as **LIQUIDATED DAMAGES** and will be used to pay for the review of the title report and other documents. If the highest bidder at the auction sale is not the original applicant, the highest bidder will be required to pay, in addition to the purchase price and other expenses, an additional sum of \$500.00, representing pre-sale amounts paid by the original applicant requesting the sale and the original applicant (who is not the highest bidder) will then be entitled to a refund of all sums paid (\$500.00) except for the non-refundable application fee (\$50.00).

**SECTION 5:** The aforesaid parcel of real property shall be offered for sale at an auction to be conducted by the Township Clerk at a date and time to be set by the Township Clerk after the appropriate notice of sale has been sent to contiguous owners of the subject real property. Said notice shall be sent certified and regular mail to the owners of contiguous property at the address set forth on the tax assessor's records. Said notice shall be sent no greater than 30 days prior to the date of sale and no less than 14 days prior to the date of sale. At any time, the Township Clerk may adjourn said sale and renotice in accordance with the provisions of this Ordinance and N.J.S.A. 40A:12-13.

**SECTION 6:** The Township Committee expressly reserves the right to reject any and all bids in the exercise of its sole judgment and discretion. The Township Committee is authorized to confirm the sale by resolution and complete the transaction pursuant to this Ordinance and N.J.S.A. 40A:12-13.

**SECTION 7:** In the event the highest bid at such auction exceeds the minimum bid established herein and the Township Committee rejects same in the exercise of its sole judgment and discretion, then, in such event, all deposits made by the original applicant or the highest bidder, as the case may be, shall be refunded except for the \$50.00 application fee which shall be non-refundable.

**SECTION 8:** All payments required to be made pursuant to said sale to the Township Clerk must be made by personal check, cash or certified check, or any combination of the foregoing. All payments required to be made hereunder to a title company or abstract company conducting the closing shall be made in collected funds, that is, by cash, certified check, cashier's check or wire transfer.

**SECTION 9:** A sum equal to ten percent (10%) of the highest bid for said parcel or parcels shall be paid to the Township of Upper by the highest bidder or bidders at the time of the sale. The remaining balance of ninety percent (90%) of the highest bid for the parcel or

parcels shall be paid to the Township of Upper, and must be received by the Township Clerk, not later than thirty (30) days after the date of the sale. In addition to the deposit of ten percent (10%), the highest bidder or bidders shall also be required to pay or tender at the time of sale the following:

**IF THE BIDDER IS THE ORIGINAL APPLICANT:**

- (A) (i) The sum of \$100.00 for the preparation of the Deed; and
- (ii) the sum of \$70.00 for recording the Deed.

**IF THE BIDDER IS NOT THE ORIGINAL APPLICANT:**

- (B) The sum of 500.00, payable to the Township of Upper, representing payment to the Township for expenses of \$500.00 to defray Township expenses, which amounts were required of the original applicant.
- (C) (i) The sum of \$100.00 for the preparation of the Deed.
- (ii) The sum of \$70.00 for recording the Deed.

**AT THE TIME OF CLOSING** the successful bidder shall be required to pay the following sums:

- (D) Any additional sum required for title search or title insurance.
- (E) The cost of any survey ordered by the successful bidder. Successful bidder shall place such order directly with the surveyor or with the title company conducting closing, but the survey must be prepared in time to permit the closing to take place as scheduled.
- (F) Title company settlement fees covering services to both the Seller and the Buyer.
- (G) Any additional fees or costs chargeable by the title company or otherwise necessary to complete the transaction on behalf of the purchaser.



**SECTION 10:** The closing of title shall take place as designated by the Township as follows:

- (A) Township Hall, Petersburg, New Jersey; or
- (B) Office of the Township Solicitor; or
- (C) At the office of a title insurance company or title abstract company located within Cape May County.

**SECTION 11:** If the bidder fails to close or fails to comply with the provisions hereof, such bidder shall be in default and all amounts paid to the Township by or on behalf of the bidder shall be retained by the Township as **LIQUIDATED DAMAGES AND NOT AS A PENALTY.**

**SECTION 12:** The Deed from the Township of Upper shall be what is commonly known as a Quitclaim Deed.

**SECTION 13:** The title to be delivered by the Township shall be free and clear of all taxes up to and including the date when the Deed is delivered and closing takes place. Purchaser shall be responsible for all taxes thereafter. Unless otherwise specified herein, the purchaser shall be liable for payment of all assessments, of any nature, against said land.

**SECTION 14:** The title to be delivered by the Township shall be under and subject to all easements and rights of way, recorded and unrecorded, whether for utilities or for others, and shall also be subject to all conditions, reservations and restrictions of record, if any. If the title report discloses an unmarketable condition of title, except as specified herein, the remedy of the bidder shall be limited to the return of payments made to the Township of Upper on account of the purchase price and closing costs only. Any and all other amounts paid to the Township shall be non-refundable. This sale is under and subject to any riparian claim which may affect said property. If any such claim exists, it shall be the sole responsibility of the purchaser to meet and satisfy all requirements of the State of New Jersey with respect to said

riparian claim and the payment of any compensation to the State of New Jersey on account thereof. Nothing herein shall be construed as obligating the Township of Upper to construct or maintain access roads to any portion of the property being sold. Such property may not qualify for a building permit due to lack of water supply, lack of sewer or septic facilities, lack of access, inadequate lot size, or other reasons, including those reasons set forth below. The purchaser is required to comply with all applicable zoning, building and health ordinances and codes and regulations. The property being sold may be situated in a Flood Hazard Zone. The Township of Upper makes no warranties or representations, expressed or implied, as to the property being offered for sale, the condition or marketability of the title or any other matter. The Township of Upper makes no warranties or representations, expressed or implied, as to whether or not the property being offered for sale contains wetlands anywhere on the property. The Township makes no warranties or representations as to any matter of an environmental nature, or otherwise, which may prevent or limit building or construction.

**SECTION 15:** All references to Lots and Blocks described herein are to the Lots and Blocks as shown on the Current Official Tax Map of the Township of Upper.

**SECTION 16:** The successful bidder shall be required, at the time of the sale, to execute a document acknowledging that the sale is governed by the provisions of this Ordinance as well as N.J.S.A. 40A:12-13.

**SECTION 17:** The provisions of this Ordinance pertaining to this sale shall survive the closing of title and shall not merge into the Deed.

**SECTION 18:** It is a requirement of this sale that the purchaser of the subject property be a contiguous property owner. Said purchaser shall be required to take immediate action to cause a consolidation of the property being purchased with all of the bidder's existing adjacent property so as to constitute a single parcel of ground which shall not be further subdivided into more than one lot. This restriction shall be included in the deed of conveyance

and shall run with the land. The successful bidder shall complete the consolidation as a condition of the sale. The provisions of this Section shall survive closing and shall not merge into the Deed.

**SECTION 19:** This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR THE FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 13<sup>TH</sup> DAY OF JULY, 2015 AT THE TOWNSHIP HALL, AND WAS TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 10<sup>TH</sup> DAY OF AUGUST, 2015 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY, AT WHICH TIME SAID ORDINANCE WAS ADOPTED.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

BARBARA L. YOUNG, TOWNSHIP CLERK  
TOWNSHIP OF UPPER

### **CORRESPONDENCE**

### **NEW BUSINESS**

12. **Maureen Myers request use of Beach wheelchair September 5<sup>th</sup> through 19<sup>th</sup> 2015.** Motion by Richard Palombo, second by Edward Barr, to approve the request contingent on compliance of rules and regulations for use of the Beach wheelchair to be adopted. During roll call vote all Committee members present voted in the affirmative. A resolution will be listed on a future agenda to adopt rules and regulations for use of Township owned Beach Wheelchairs.
13. **Daniel Carter request to purchase Township owned property Block 330, Lots 33 and 34.** Motion by John Coggins, second by Mayor Palombo, to approve the request. During roll call vote all Committee members present voted in the affirmative.
14. **New Jersey Department of Agriculture gypsy moth survey.** Motion by Hobie Young, second by Jeffrey Pierson, to approve the request. During roll call vote all Committee members present voted in the affirmative.

### **UNFINISHED BUSINESS**

### **DISCUSSION**

### **PAYMENT OF BILLS**

15. **“I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”** Motion by John Coggins, second by Richard Palombo. During roll call vote all five Committeemen voted in the affirmative.

**Bills approved for payment: \$731,920.24**  
**Payroll: \$204,454.92**

### **REPORT OF MUNICIPAL DEPARTMENTS**

- 16. Animal Control
- 17. Clerk’s Office
- 18. Construction
- 19. Department of Public Works
- 20. Finance Office
- 21. MUA Report
- 22. Tax Assessor
- 23. Tax Collector

Motion by Richard Palombo, second by Edward Barr, to accept all reports as submitted. During roll call vote all five Committeemen voted in the affirmative.

### **PUBLIC COMMENT**

**Lisa Ruiz, Representative of the Registered Nurses Union of Shore Medical Center**, read a prepared statement on behalf of the Registered Nurses Union which expressed their concern regarding staff shortages and patient care, as well as their ongoing negotiations for a fair contract.

**Steve Hepding, Upper Township resident and Case Manager at Shore Medical Center**, requested that the Committee reach out to the hospital’s board of directors to address the staffing and contract negotiation issues.

**Ted Kingston, Strathmere**, stated that he is in favor of a meeting with the Army Corps at the beach to physically show them the scarping issues that are occurring.

**Mike Jones, Marshallville**, requested the Committee require South Jersey Gas to install a regulating station on the west side of the railroad tracks in Tuckahoe when the proposed pipeline is constructed in order to supply area residents with natural gas.

### **CLOSED SESSION**

24. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER  
RESOLUTION NO. 191-2015  
MOTION GOING INTO CLOSED SESSION  
AUGUST 10, 2015**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

**MATTERS:**

1. Contract negotiation - Water's Edge Environmental Consulting
2. Contract negotiation - New Jersey American Water Company
3. Contract negotiation - Marsh & McLennan Agency, LLC
4. Litigation - Upper Township v. Yank and Sansone
5. Litigation - Tax Lien Foreclosures

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- C. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.

Moved by: John Coggins

Motion seconded by: Richard Palombo

During roll vote all five Committee members voted in the affirmative.

**RECONVENE PUBLIC PORTION OF MEETING**

**ADJOURNMENT**

There being no further business this evening the meeting was adjourned at 9:10 P.M. The next regular meeting is scheduled for Monday, August 24, 2015 at 7:30 P.M.

Minutes prepared by

Barbara L. Young, RMC

Bill List

65528 08/10/15 A0018 ACTION SUPPLY INC. 66.08 2887  
65529 08/10/15 A0025 ADVANTAGE RENTAL ACE HARDWARE 3,002.84 2887  
65530 08/10/15 A0035 AIRLINE HYDRAULIC CORP. 81.23 2887  
65531 08/10/15 A0070 ALBERTSONS/ACME 29.94 2887  
65532 08/10/15 A0081 ARMSTRONG, RALON I. 125.47 2887  
65533 08/10/15 A0091 ATLANTIC CITY ELECTRIC 1,007.17 2887  
65534 08/10/15 A0193 ATLANTIC INVESTIGATIONS, LLC 430.00 2887  
65535 08/10/15 A0199 A & C SEPTIC SERVICE LLC 465.00 2887  
65536 08/10/15 A0200 AMERICAN GENERAL LIFE INS CO. 384.82 2887

65537 08/10/15 B0035 BELMONT & CRYSTAL SPRINGS 15.83 2887  
65538 08/10/15 B0039 BEESLEY'S PT. SEA DOO, INC. 384.48 2887  
65539 08/10/15 B0152 BUCHANAN, KAREN 15.00 2887  
65540 08/10/15 B0182 BRIGGS LAW OFFICE, P.C. 402.50 2887  
65541 08/10/15 B0184 BUSHONG, BRIAN 42.76 2887  
65542 08/10/15 B0201 BUCK'S ELECTRICAL SERVICE, INC 597.00 2887  
65543 08/10/15 B0220 BERGEY'S TRUCK CENTERS 306.58 2887  
65544 08/10/15 C0021 CIVIL SOLUTION A DIVISION 10,000.00 2887  
65545 08/10/15 C0068 COMCAST 389.51 2887  
65546 08/10/15 C0131 CINTAS FIRST AID & SAFETY 64.65 2887  
65547 08/10/15 C0143 CODY'S POWER EQUIPMENT 601.44 2887  
65548 08/10/15 C0182 CDW GOVERNMENT, INC 25.95 2887  
65549 08/10/15 C0201 CRUZAN'S TRUCK SERVICE INC. 49.57 2887  
65550 08/10/15 C0223 CASA PAYROLL SERVICE 303.35 2887  
65551 08/10/15 C0259 CAPE PHYSICIANS ASSOCIATES, PA 660.00 2887  
65552 08/10/15 F0048 LESLIE G. FOGG INC 156.08 2887  
65553 08/10/15 F0049 FOGGIO'S CARPET & DESIGN CENTE 642.80 2887  
65554 08/10/15 F0174 F.W. SHAWL & SONS, INC. 1,877.40 2887  
65555 08/10/15 G0016 GARDNER HARDWARE INC. 209.36 2887  
65556 08/10/15 G0028 GENTILINI FORD 108.95 2887  
65557 08/10/15 G0035 GENRON FIRE PROTECTION 76.00 2887  
65558 08/10/15 G0080 GOVDEALS 277.34 2887  
65559 08/10/15 G0086 W.W. GRAINGER, INC. 1,336.80 2887  
65560 08/10/15 G0141 GENTILINI CHEVROLET 543.35 2887  
65561 08/10/15 G0147 GREATAMERICA FINANCIAL SVCS. 176.97 2887  
65562 08/10/15 H0095 HORIZON BCBSNJ 136,043.70 2887  
65563 08/10/15 H0148 THOMAS H. HEIST INS AGENCY INC 1,018.75 2887  
65564 08/10/15 I0001 NJ-IAAO 50.00 2887  
65565 08/10/15 J0072 JERSEY WEB DESIGNS 1,322.50 2887  
65566 08/10/15 K0086 K D NATIONAL FORCE SECURITY 2,240.00 2887  
65567 08/10/15 L0080 LOWES, INC. 673.26 2887  
65568 08/10/15 M0121 McCROSSON, JANET 63.69 2887  
65569 08/10/15 M0164 MURPHY FENCE COMPANY. INC. 305.78 2887  
65570 08/10/15 M0180 MED-TECH RESOURCE,LLC 120.15 2887  
65571 08/10/15 M0188 MCCARTHY TIRE SERVICE OF PHILA 619.10 2887  
65572 08/10/15 M0252 MCAGC 65.00 2887  
65573 08/10/15 N0004 NJ-AMERICAN WATER CO. 304.21 2887  
65574 08/10/15 N0043 NAPA AUTO PARTS 613.47 2887  
65575 08/10/15 N0052 NATL YOUTH SPORTS COACHED ASSN 315.00 2887  
65576 08/10/15 O0006 SJSHORE MARKETING,LLC 385.05 2887  
65577 08/10/15 O0028 OAR HOUSE LLC 2,011.00 2887  
65578 08/10/15 P0032 PEDRONI FUEL CO. 1,012.44 2887  
65579 08/10/15 P0056 TURF EQUIPMENT AND SUPPLY CO 947.99 2887  
65580 08/10/15 P0075 POSITIVE PROMOTIONS INC 1,456.69 2887  
65581 08/10/15 R0030 RIGGINS, INC. 3,344.89 2887  
65582 08/10/15 R0044 RODIO TRACTOR SALES INC 773.14 2887  
65583 08/10/15 R0110 REIGHN, RONALD B. 40.70 2887  
65584 08/10/15 S0001 SAM'S CLUB 49.38 2887  
65585 08/10/15 S0034 SCHULER, DANIEL 228.95 2887  
65586 08/10/15 S0056 SEASHORE ASPHALT CORPORATION 160.59 2887  
65587 08/10/15 S0065 SEAVILLE FIRE CO. DISTRICT #4 259,929.00 2887  
65588 08/10/15 S0130 SOUTH JERSEY CHIEFS ASSOC. 40.00 2887  
65589 08/10/15 S0134 SO. JERSEY GAS COMPANY 216.32 2887  
65590 08/10/15 S0191 STRATHMERE FIRE CO.DISTRICT #1 39,522.50 2887  
65591 08/10/15 S0196 STEWART BUSINESS SYSTEMS LLC 331.80 2887  
65592 08/10/15 S0209 STAPLES ADVANTAGE 441.32 2887  
65593 08/10/15 S0254 SHOPRITE 198.09 2887  
65594 08/10/15 S0294 JEFFREY R. SURENIAN & ASS. LLC 2,000.00 2887  
65595 08/10/15 T0074 TRANSAXLE LLC 1,804.34 2887  
65596 08/10/15 T0117 TUCKAHOE FIRE DISTRICT #2 228,192.00 2887  
65597 08/10/15 T0148 THE TITLE COMPANY OF JERSEY 400.00 2887  
65598 08/10/15 T0168 TOWNSHIP OF UPPER 219.65 2887  
65599 08/10/15 V0004 VAN DUYNE BROTHERS 975.00 2887  
65600 08/10/15 V0013 VERIZON WIRELESS 1,163.44 2887  
65601 08/10/15 V0024 VAL-U AUTO PARTS L.L.C. 917.98 2887  
65602 08/10/15 V0041 Vallese, Dianne M. 20.00 2887  
65603 08/10/15 W0030 WEST PUBLISHING CO. 433.87 2887

65604 08/10/15 W0100 WALKER, ESQUIRE DOUGLAS 200.00 2887  
65605 08/10/15 Y0008 YOUNG, DANIEL J. ESQUIRE PC 15,893.28 2887

Total: \$731,920.24