

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
AGENDA FOR JUNE 22, 2015**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
John Coggins	Present
Jeffrey Pierson	Present
Hobart Young	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Municipal Attorney Daniel Young, and Chief Financial Officer Barbara Spiegel.

APPROVAL OF MINUTES - June 8, 2015 Regular Meeting and Closed Session Minutes

Motion by Jeff Pierson, second by Edward Barr, to approve the June 8, 2015 Regular Meeting and Closed Session Minutes as submitted. During roll call vote all five Committeemen voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

Hobie Young, Committeeman, requested an update on the approval from the state on the Recreation gifts and bequests resolution. Barbara Spiegel reported that the State has requested one minor change to the resolution, which is on tonight's agenda. Approval should come from the State in a few months. There was a brief discussion regarding the procedure to change the fee ordinance in order to charge an admission fee to future events. Committeeman Young then gave a brief update on the lights at Amanda's Field and the plans for the 4th of July event. Mr. Young next questioned the procedures to access to the Dog Park. It was stated that a registration application is required for liability protection to the Township, and a minimal fee is charged to cover administrative and maintenance costs. Lastly Mr. Young requested a resolution to honor the Upper Township Soccer Teams for winning the State Championships. Motion by Richard Palombo, second by Ed Barr to move forward with a resolution for each team on a future agenda. During roll call vote all five Committeemen voted in the affirmative.

Edward Barr, Committeeman, requested that everyone be mindful and patient of the road work happening throughout the Township and County. He stated that the infrastructure and paving projects take time, but will be finished soon. He next reported that he had directed the engineer to obtain proposals for the surveying of Klains Lane to assess the repairs needed for the road. Martinelli surveying came in with the lowest proposal. A resolution appointing the surveyor will be placed on a future agenda. Mr. Barr next thanked Columb Higgins for the recent article in the Gazette regarding the lights at Amanda's Field.

Jeffrey Pierson, Committeeman, reported that the Township has received an excellent Loss Control report from JIF, and they have no suggestions for improvement for the Township. He stated that the Township's employee wellness program is moving in the right direction, and the Township's Risk Management Consultant has offered his assistance in developing the program further. He next reported that the OEM Director has submitted a draft emergency plan for Township Hall. The plan will be reviewed and any suggestions for improvement will be addressed. Lastly, Mr. Pierson reported that the NJSP will be holding a traffic safety event for teens and their parents this Friday June 26th from 5:30 pm to 8:00 pm at the Upper Township Community Center. Mr. Pierson commended Lieutenant Pearson, NJSP Station Commander, for his community outreach efforts.

Later in the meeting, Mr. Pierson gave a brief summary of the BPU hearing for the South Jersey Gas pipeline project. He stated that while there wasn't a good turnout of local residents, there were some including himself and Committeeman Young, who stated their approval of the project. He stated that the groups who spoke in opposition to the pipeline were not from this area.

Richard Palombo, Mayor, gave an update on the Strathmere beach fill. The beaches from Hawthorn Avenue to the North end have been completed, and the access paths have been completed. The contractor should be back towards the beginning of July to finish south of Hawthorne to Whale Beach. He next reported that there will be a 4th of July parade in Strathmere beginning at 10:30 am. Next, he reported that the Farmers Market will begin this Friday June 26th at Ulmers Field from 8:00 am to 12:00 noon. Lastly, Mayor Palombo reported that the Pinelands Municipal Council has requested an appointment of a Municipal representative and an alternate to the Council. Mayor Palombo made the motion that he be appointed as the representative and Edward Barr be appointed as the alternate. The motion was seconded by Jeff Pierson. During roll call vote all five Committeemen voted in the affirmative.

OTHER REPORTS

Barbara Young, Municipal Clerk, reminded everyone that the Municipal Offices will be closed Friday July 3rd for the Independence Day holiday.

Daniel Young, Municipal Attorney, reported that the Pinelands Commission has notified the Township that an application is needed for the salt barn and vehicle wash buildings at the Public Works Yard. At the time they were constructed the Code Enforcement Officer determined that they were secondary structures and did not require Pinelands approval, however because the property is a commercial use, the Pinelands Commission is requiring the application. Motion by Jeff Pierson, second by Edward Barr, to authorize the submission

of the application with the required \$650.00 application fee. During roll call vote, all five Committeemen voted in the affirmative. Mr. Young next reported that there are a few items for closed session.

Barbara Spiegel, Chief Financial Officer, requested approval for Linwood Chatten to attend a class for ambulance driving instructor training at a cost of \$300.00. Motion by John Coggins, second by Jeff Pierson, to approve the request. During roll call vote all five Committeemen voted in the affirmative. Ms. Spiegel next reported that the Township's insurance broker has negotiated a new proposal for the life insurance policy offered to eligible employees, resulting in a 53% savings. Motion by Jeff Pierson, second by John Coggins, to approve the change to AIG Benefit Solutions for the employee life insurance policy and authorize the Mayor to sign the agreement. During roll call vote all five Committeemen voted in the affirmative. Lastly, Ms. Spiegel reported that with the recent personnel transitions in the court, the bank reconciliations have fallen behind. She requested approval to allow the auditors to assist with the bank reconciliations. Motion by John Coggins, second by Jeff Pierson, to approve the request. During roll call vote all five Committeemen voted in the affirmative.

RESOLUTIONS

1. Honoring William Layton on his retirement from the Township of Upper.

TOWNSHIP OF UPPER CAPE MAY COUNTY RESOLUTION

RESOLUTION NO. 146-2015

HONORING WILLIAM LAYTON ON HIS RETIREMENT FROM THE TOWNSHIP OF UPPER

WHEREAS, William Layton of the Township of Upper, has retired after twenty-five (25) years of public service to this community within the Department of Public Works serving as Supervising Maintenance Repairer in Upper Township; and

WHEREAS, Bill's daily assignments included overseeing general roadway maintenance and repair and safety inspections for our public facilities; and

WHEREAS, in addition to his general duties Bill proudly served our community as a retired U.S. Marine and volunteer assisting our local Boy Scouts in retiring our United States flags no longer fit for display and bringing the Marine Corps Toys for Tots program to Upper

Township, helping to distribute toys to needy children throughout Upper Township and Cape May County.

WHEREAS, it is most appropriate that Bill’s tenure of public employment and his years of faithful and dedicated service to this Township be publicly recognized.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. That Bill be publicly congratulated on the occasion of his retirement from the Township of Upper.
2. That he be publicly thanked for his many years of dedicated public service to our community.
3. That this Committee, on behalf of all the citizens of the Township of Upper extend to Bill Layton, our fellow employee and friend, our very best of wishes on his retirement and his future.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 22nd day of June, 2015.

Resolution No. 146-2015
Offered by: Barr Seconded by: Coggins
Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	_____	_____	_____
Coggins	<u> X </u>	_____	_____	_____
Pierson	<u> X </u>	_____	_____	_____
Young	<u> X </u>	_____	_____	_____
Palombo	<u> X </u>	_____	_____	_____

2. Honoring James Schuler on his retirement from the Township of Upper.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 147-2015

**HONORING JAMES SCHULER
ON HIS RETIREMENT FROM THE TOWNSHIP OF UPPER**

WHEREAS, James Schuler retired on April 30, 2015 after more than twenty-seven (27) years of public service to this community within the Department of Public Works serving as Maintenance Worker/Groundskeeper in Upper Township; and

WHEREAS, Jim took great pride in maintaining our Township owned facilities; making sure that even during some of the most extreme weather snow was removed, sidewalks were shoveled, the municipal building lawns were meticulously manicured and our building was beautifully decorated during the holidays; and

WHEREAS, it is most appropriate that Jim’s tenure of public employment and his years of faithful and dedicated service to this Township be publicly recognized.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. That Jim be publicly congratulated on the occasion of his retirement from the Township of Upper.
2. That he be publicly thanked for his many years of dedicated public service to our community.
3. That this Committee, on behalf of all the citizens of the Township of Upper extend to Jim Schuler, our fellow employee and friend, our very best of wishes on his retirement and his future.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 22nd day of June, 2015.

Resolution No. 147-2015
Offered by: Young Seconded by: Barr
Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

Young X _____
Palombo X _____

3. Congratulating employee Michelle Sampson of the Upper Township Division of Emergency Medical Services for her winning entry in the Upper Township Safety Award program for the 3rd quarter of 2015.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 148-2015

**RE: CONGRATULATING EMPLOYEE MICHELLE SAMPSON
OF THE UPPER TOWNSHIP DIVISION OF EMERGENCY MEDICAL SERVICES
FOR HER WINNING ENTRY IN THE UPPER TOWNSHIP SAFETY AWARD PROGRAM
FOR THE 3RD QUARTER OF 2015**

WHEREAS, employee Michelle Sampson, is recognized for her efforts to promote safety for her fellow employees and residents of the Township through her participation in the Upper Township Safety Award Program with the submission of a safety suggestion in 2015; and

WHEREAS, Michelle's safety suggestion was chosen by the Upper Township Safety Committee from the entries submitted in the third quarter for the promotion of safety for employees and the community; and

WHEREAS, Michelle should be publicly recognized for reporting the need for a broken sprinkler control housing lid at Amanda's Field; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

4. That the Committee extends its appreciation and publicly recognizes Michelle Sampson on her commitment to safety by identifying a potential safety hazard and offering a suggestion through participation in the program.
5. That the Committee, on behalf of our employees and the citizens of the Township of Upper, extend to Michelle Sampson our congratulations and present

her with the "Safety Day Award" of one day off with pay.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper the 22nd day of June, 2015.

Resolution No. 148-2015

Offered by: Pierson

Seconded by: Barr

Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

4. Appointing Loren Pashley as a seasonal employee in the office of the Municipal Court.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 149-2015

**RE: APPOINTING LOREN PASHLEY AS A SEASONAL EMPLOYEE
IN THE OFFICE OF THE MUNICIPAL COURT**

WHEREAS, a need exists to appoint qualified personnel as a seasonal employee in the Office of the Municipal Court to insure optimal operation; and

WHEREAS, a recommendation has been made to the Township Committee and duly considered at the meeting of June 8, 2015; and

WHEREAS, this Resolution is intended to ratify the action heretofore taken; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Loren Pashley is hereby appointed to a seasonal position pending successful pre-employment testing at an hourly rate of \$17.00 in accordance with the Salary Ordinance.

3. This Resolution ratifies, confirms and approves action taken by the Township Committee at the meeting of June 8, 2015.

Resolution No. 149-2015

Offered by: Coggins

Seconded by: Pierson

Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

5. Appointing Anthony Lea, Matthew Edwards, Andrew Mangam, and Ken Young as seasonal employees to the Upper Township Public Works Department.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 150-2015

**RE: APPOINTING ANTHONY LEA, MATTHEW EDWARDS, ANDREW MANGAM,
AND KEN YOUNG AS SEASONAL EMPLOYEES TO THE
UPPER TOWNSHIP PUBLIC WORKS DEPARTMENT**

WHEREAS, a need exists to appoint qualified personnel as a seasonal employees to the Upper Township Public Works Department to insure optimal operation; and

WHEREAS, a recommendation has been made to the Township Committee and duly considered at the meeting of June 8, 2015; and

WHEREAS, this Resolution is intended to ratify the action heretofore taken; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Anthony Lea, Matthew Edwards, Andrew Mangam, and Ken Young are hereby appointed to seasonal positions pending successful pre-employment testing at an hourly rate of \$11.50 in accordance with the Salary Ordinance.
3. This Resolution ratifies, confirms and approves action taken by the Township Committee at the meeting of June 8, 2015.

Resolution No. 150-2015

Offered by: Pierson

Seconded by: Coggins

Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> </u>	<u> </u>	<u>X</u>	<u> </u>
Palombo	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

6. Appointing the 2015 season Beach Patrol Personnel.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 151-2015

RE: APPOINTING THE 2015 SEASON BEACH PATROL PERSONNEL

WHEREAS, the individuals hereinafter named have been determined to possess the requisite skills, training and are otherwise eligible for appointment to the position of lifeguard; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The following individuals are appointed as lifeguards in the Township of Upper, pending successful completion of pre-employment testing, at a salary as stated below in accordance with the Salary Ordinance:

ROOKIE GUARDS

Jacob Davis	\$11.50 per hour
Kyle Rumaker	\$11.50 per hour
Ian Steele	\$11.50 per hour
Meredith Steele	\$11.50 per hour
Zachary Whitlock	\$11.50 per hour

3. This Resolution shall be effective immediately and is further intended to ratify, confirm and approve any formal action taken by the Township Committee.

Resolution No. 151-2015
Offered by: Pierson
Adopted: June 22, 2015

Seconded by: Barr

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	X			
Coggins	X			
Pierson	X			
Young	X			
Palombo	X			

- Appointing Barker, Gelfand & James, a Professional Corporation and Todd J. Gelfand, Esquire to act as Special Legal Counsel in employment and labor law matters.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 152-2015

RE: APPOINTING BARKER, GELFAND & JAMES, A PROFESSIONAL CORPORATION AND TODD J. GELFAND, ESQUIRE TO ACT AS SPECIAL LEGAL COUNSEL IN EMPLOYMENT AND LABOR LAW MATTERS

WHEREAS, the Township requires legal counsel to provide legal services in connection with employment and labor law related matters; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, the firm of Barker, Gelfand & James, and Todd J. Gelfand, Esquire have completed and submitted a Business Entity Disclosure Certification which certifies that said firm and said individual have not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit said firm and said individual from making any contributions through the term of the contract; and

WHEREAS, the Township has decided to acquire the services of the firm of Barker, Gelfand & James, and Todd J. Gelfand, Esquire as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. Barker, Gelfand & James, and Todd J. Gelfand, Esquire with offices at 1101 Laurel Oak Road, Suite 110, Voorhees, New Jersey are hereby appointed Special Legal Counsel to handle employment law and labor law matters in conjunction with and at the direction of the regular Township Solicitor and as directed by the Township Committee.

3. This contract shall have a term of one (1) year from date of full execution.

4. This Contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Barker, Gelfand & James, and Todd J. Gelfand, Esquire have professional knowledge as to legal matters which knowledge is particularly valuable to the Township Committee.

NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Barker, Gelfand & James, and Todd J. Gelfand, Esquire for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Barker, Gelfand & James, and Todd J. Gelfand, Esquire in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 152-2015

Offered by: Barr

Seconded by: Pierson

Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	X	_____	_____	_____
Coggins	X	_____	_____	_____
Pierson	X	_____	_____	_____
Young	X	_____	_____	_____
Palombo	X	_____	_____	_____

8. Authorizing the Upper Township Tax Collector to extend the 3rd quarter grace period.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 153-2015

**AUTHORIZING THE UPPER TOWNSHIP TAX COLLECTOR
TO EXTEND THE 3RD QUARTER GRACE PERIOD**

WHEREAS, the tax rate or bills were not received in time to meet the statutory mailing and due dates, the grace period for the 3rd quarter of 2015

which is 10 days, will be extended to meet the statutory requirements as per N.J.S.A. 54:4-66.3d . (N.J.S.A.54:4-67) By law, the bills must be mailed 25 days prior to due date.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that in accordance with the law the third quarter of 2015 shall not be subject to interest until 25 days after mailing. Anyone paying after the extended grace period shall pay interest from the due date of August 1st.

Resolution No. 153-2015
Offered by: Pierson
Adopted: June 22, 2015

Seconded by: Palombo

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

9. Resolution and Certification with respect to the 2014 Annual Audit and in compliance with the Local Finance Board of the State of New Jersey.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO. 154-2015

**RESOLUTION AND CERTIFICATION WITH RESPECT TO THE 2014 ANNUAL
AUDIT AND IN COMPLIANCE WITH THE LOCAL FINANCE BOARD OF THE
STATE OF NEW JERSEY**

WHEREAS, N.J.S.A. 40A:5-4 required the governing body of every local unit to have made an annual audit of its books, accounts and financial transaction; and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

GENERAL COMMENTS

AND

RECOMMENDATIONS

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

GENERAL COMMENTS

AND

RECOMMENDATIONS

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State

of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S.52:27BB-52 -"A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Township of Upper, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution No. 154-2015
Offered by: Coggins
Adopted: June 22, 2015

Seconded by: Pierson

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	_____	_____	_____
Coggins	<u> X </u>	_____	_____	_____
Pierson	<u> X </u>	_____	_____	_____
Young	<u> X </u>	_____	_____	_____
Palombo	<u> X </u>	_____	_____	_____

10. Approving the Corrective Action Plan for 2014 Audit.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 155-2015

RE: APPROVING THE CORRECTIVE ACTION PLAN FOR 2014 AUDIT

WHEREAS, the Township of Upper has received a report of audit for the year ending December 31, 2014; and

WHEREAS, the New Jersey Division of Local Government Services requires that the Chief Financial Officer submit a Corrective Action Plan for all findings in the audit within 60 days of receipt of the Report of Audit; and

WHEREAS, the Chief Financial Officer has completed a Corrective Action Plan relating to the findings of the 2014 Audit.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, State of New Jersey that is does hereby approve the Corrective Action Plan for the 2014 Report of Audit.

BE IT FURTHER RESOLVED, that the Municipal Clerk be directed to forward a copy of the Corrective Action Plan to the New Jersey Division of Local Government Services.

Resolution No. 155-2015

Offered by: Coggins

Seconded by: Pierson

Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Pierson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

- 11. Authorizing the award of a contract with TruGreen, LP for recreation field maintenance.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY**

R E S O L U T I O N

RESOLUTION NO. 156-2015

**RE: AUTHORIZING THE AWARD OF A CONTRACT
WITH TRUGREEN, LP FOR RECREATION FIELD MAINTENANCE**

WHEREAS, the Township of Upper maintains our recreation fields and to do so desires to enter into a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of acquisitions with TruGreen, LP for the year 2015 will exceed \$17,500 and a contract pursuant to N.J.S.A. 19:44A-20.5 is required; and

WHEREAS, TruGreen, LP has completed and submitted a Business Entity Disclosure Certification which certifies that TruGreen, LP has not made any reportable contributions to a political or candidate committee in the Township in the previous one year, and that the contract will prohibit TruGreen, LP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer of the Township has certified the availability of funds to allow the award of contract for the purchase herein authorized and has certified that adequate funds have been appropriated for this purpose in the 2015 Municipal Budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper, County of Cape May, New Jersey hereby authorizes the Qualified Purchasing Agent to enter into a contract with TruGreen, LP as described herein.

3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

4. The Chief Financial Officer is hereby authorized, directed and empowered to execute any and all necessary documents in order to implement the intent of this Resolution.

Resolution No. 156-2015

Offered by: Young

Seconded by: Barr

Adopted: June 22, 2015

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Coggins	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Pierson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Young	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

12. Appointment of Louis A. Bonato as an appraiser for the Township of Upper.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 157 - 2015

**RE: APPOINTMENT OF LOUIS A. BONATO AS AN APPRAISER
FOR THE TOWNSHIP OF UPPER**

WHEREAS, the Township periodically requires an appraiser to provide services to obtain the fair market value of lots owned by the Township with respect to the anticipated sale of said lots; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, Louis A. Bonato has completed and submitted a Business Entity Disclosure Certification which certifies that Louis A. Bonato has not made any contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Louis A. Bonato from making any contributions through the term of the contract; and

WHEREAS, the Township has decided to acquire the services of Louis A. Bonato as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Louis A. Bonato with offices at 22 Mockingbird Lane, Petersburg, New Jersey is hereby appointed appraiser for the Township of Upper for the appraisal of lots in connection with the Township’s anticipated sale to land owners.
3. This Contract shall have a term of one (1) year from date of full execution.
4. This Contract is awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Louis A. Bonato has professional knowledge as to appraisal issues which knowledge is particularly valuable to the Township Committee and this service is acquired as a non-fair and open contract pursuant to N.J.S.A. 19:44A-2.05.

NOTICE OF CONTRACT AWARD

5. The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Louis A. Bonato for appraisal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

6. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official

budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

7. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

8. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Louis A. Bonato in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

9. A notice of this contract award shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

10. This Resolution shall be effective as of adoption.

Resolution No. 157 - 2015
Offered by: Young
Adopted: June 22, 2015

Seconded by: Barr

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Pierson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

13. Authorizing a Notice of Violation and Abatement of Nuisance pursuant to Township Code Section 11-1.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 158-2015

**RE: AUTHORIZING A NOTICE OF VIOLATION AND ABATEMENT OF NUISANCE
PURSUANT TO TOWNSHIP CODE SECTION 11-1**

WHEREAS, pursuant to Township Code Section 11-1, the Township Committee is empowered to enforce the removal of fire hazards and nuisances, including the clearing of obnoxious growths; and

WHEREAS, the Upper Township zoning officer has determined that the properties, listed and attached hereto as Exhibit A, contain a public nuisance and obnoxious growths which must be removed; and

WHEREAS, pursuant to Upper Township Code Section 11-1 and N.J.S.A. 40:48-2.13, the Township Committee is authorized to cause a Notice of Violation to be sent to each owner and/or foreclosing lien holder describing the violation and stating that unless the violation is abated, removed and remedied within 10 days from the date of such notice the violation shall be abated, removed and remedied by the Township and the cost thereof shall be assessed as a lien against said land; and

WHEREAS, the Township Committee has determined that said Notice of Violation shall be served upon each owner and/or foreclosing lien holder forthwith;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The zoning officer is hereby directed to serve a Notice of Violation pursuant to Township Code Section 11-1 describing the obnoxious growths violation and nuisance upon each owner and/or foreclosing lien holder of the properties listed on Exhibit A, attached hereto.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 158-2015
Offered by: Barr
Adopted: June 22, 2015

Seconded by: Young

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	
Coggins	<u>X</u>	___	___	
Pierson	<u>X</u>	___	___	

Young	<u> X </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>

14. Requesting Approval of the Director of the Division of local Government Services to establish a dedication by Rider for the Upper Township Recreation Bequests & Gifts Trust Fund Pursuant to N.J.S.A. 40A:5-29.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 159-2015

**RE: RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE
DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A
DEDICATION BY RIDER FOR THE UPPER TOWNSHIP RECREATION BEQUESTS
& GIFTS TRUST FUND PURSUANT TO N.J.S.A. 40A:5-29**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40A:5-29 provides for receipt of donations from corporate and individual sponsors by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Upper Township Recreation Bequests & Gifts Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, State of New Jersey as follows:

1. The Township Committee of the Township of Upper hereby requests permission of the Director of the Division of Local Government Services to

pay expenditures of the Upper Township Recreation Bequests & Gifts Trust Fund created in accordance with the provisions of N.J.S.A. 40A:5-29.

2. The Municipal Clerk of the Township of Upper is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

Resolution No. 159-2015

Offered by: Young

Seconded by: Barr

Adopted: June 22, 2015

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Coggins	<u>X</u>	___	___	___
Pierson	<u>X</u>	___	___	___
Young	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

15. Authorizing the extension of a Shared Services Agreement with the Borough of Woodbine and the Township of Dennis for the sharing of a radar equipped vehicle for an additional term of one (1) year commencing July 1, 2015 to June 30, 2016.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N**

RESOLUTION NO.160-2015

**RE: AUTHORIZING THE EXTENSION OF A SHARED SERVICES AGREEMENT
WITH THE BOROUGH OF WOODBINE AND THE TOWNSHIP OF DENNIS FOR
THE SHARING OF A RADAR EQUIPPED VEHICLE FOR AN
ADDITIONAL TERM OF ONE (1) YEAR COMMENCING
JULY 1, 2015 TO JUNE 30, 2016**

WHEREAS, pursuant to Ordinance No. 4-1999, the Township of Upper was authorized to enter into a Shared Services Agreement with the Municipalities of Woodbine and Dennis Township for the sharing of a radar equipped vehicle; and

WHEREAS, the parties desire to extend the term of such Agreement for an additional term of one (1) year; and

WHEREAS, the matter has been duly considered by the Township Committee, which has concluded that such extension is in the public interest and will promote the public health, safety and welfare;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper in the County of Cape May and State of New Jersey as follows:

1. The allegations of the preamble are incorporated herein by reference.
2. The Shared Services Agreement, dated May 10, 1999, entered into by municipalities of Woodbine and Dennis Township for sharing of a radar equipped vehicle is hereby extended for an additional term of one (1) year, commencing July 1, 2015 through and inclusive of June 30, 2016, upon the same terms and conditions.
3. In accordance with paragraph 3 of the Agreement of May 10, 1999, Upper Township and Woodbine agree to compensate Dennis Township, as purchaser of the radar vehicle, an annual payment in the amount of \$1,000.00; and in accordance with paragraph 4 of the Agreement, Dennis Township will provide evidence of insurance in the prescribed amounts naming the Township of Upper as an additional insured.
4. Paragraph 5 of Item 2 of the Agreement of May 10, 1999 is hereby deemed amended so that the Contract term will expire on June 30, 2016.
5. This Resolution extending the term of the aforesaid Contract is conditioned upon similar action being taken by the Governing Body of the Borough of Woodbine and the Township of Dennis.
6. All officers and officials of the Township of Upper are authorized, directed and empowered to take such action as may be reasonable, required or necessary to carry out the intent and purpose of this Resolution.

Resolution No. 160-2015

Offered by: Barr

Seconded by: Coggins

Adopted: June 22, 2015

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>X</u>	_____	_____	_____
Coggins	<u>X</u>	_____	_____	_____
Pierson	<u>X</u>	_____	_____	_____
Young	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

ORDINANCES

CORRESPONDENCE

NEW BUSINESS

- 16. Upper Township Rescue Squad request use of Amanda’s Field for Trunk or Treat event on October 20, 2015. **Motion by Hobie Young, second by Jeff Pierson to approve the request. During roll call vote all five Committeemen voted in the affirmative.**

- 17. Country Shore Women’s Club request to hold a Raffle RA-447 and a Bingo BA-448 on October 17, 2015 at the Seaville Volunteer Fire Company. **Motion by Jeff Pierson, second by John Coggins, to approve the request. During roll call vote all five Committeemen voted in the affirmative.**

- 18. Greater Tuckahoe Area Merchants Association request to hold Kayak raffle at the Upper Township Municipal Beach on August 2, 2015. **Motion by Jeff Pierson, second by Edward Barr, to approve the request. During roll call vote all five Committeemen voted in the affirmative.**

UNFINISHED BUSINESS

- 19. Benjamin Duncan request to purchase Township owned property Block 667, Lot 7. **Due to a conflict Municipal Attorney Daniel Young did not participate in this discussion. Conflict Attorney Norman Briggs reported that a second appraisal for Block 667, Lot 7 has set the fair market value of the property at \$10,000.00. Motion by John Coggins, second by Jeff Pierson, to accept said appraisal and proceed with the land sale. During roll call vote all five Committeemen voted in the affirmative. Following this matter the Municipal Attorney returned to the meeting.**

DISCUSSION

PAYMENT OF BILLS

- 20. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.” **Motion by John Coggins, second by Edward Barr. During roll call vote all five Committeemen voted in the affirmative.**

Bills approved for payment: \$138,930.89

Payroll: \$180,261.36

REPORT OF MUNICIPAL DEPARTMENTS

- 21. Clerk's Office
- 22. Finance Office
- 23. EMS
- 24. JIF Loss Control Report

Motion by Mayor Palombo, second by Jeff Pierson to accept the reports as submitted. During roll call vote all five Committeemen voted in the affirmative.

PUBLIC COMMENT

No public comment.

CLOSED SESSION

- 25. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

**TOWNSHIP OF UPPER
RESOLUTION NO. 161-2015
MOTION GOING INTO CLOSED SESSION
JUNE 22, 2015**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS

- 1. Litigation – Lloyd v. Upper Township
- 2. Litigation – Scheeler v. Upper Township
- 3. Personnel

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to litigation matters such discussions will be made public when litigation is complete and the applicable appeal period has expired.

Moved by: John Coggins

Motion seconded by: Richard Palombo

During roll vote all five Committee members voted in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 9:03 P.M. The next regular meeting is scheduled for Monday, July 13, 2015 at 7:30 P.M.

Minutes prepared by

Barbara L. Young, RMC

Bill List

65244 06/22/15 A0018 ACTION SUPPLY INC. 58.25 2882
65245 06/22/15 A0020 ACU-THERM SUPPLY CO.,INC. 69.81 2882
65246 06/22/15 A0091 ATLANTIC CITY ELECTRIC 12,034.56 2882
65247 06/22/15 A0125 AVALON WEED & INSECT CONTROL 995.00 2882
65248 06/22/15 A0134 ANSELL GRIMM & AARON, PC 1,015.00 2882
65249 06/22/15 A0175 Adams Rehmann & Haggan Assoc 3,440.00 2882
65250 06/22/15 A0191 ACTION UNIFORM CO. LLC 585.75 2882
65251 06/22/15 A0194 AUSTIN'S SPORTS CENTER 551.00 2882
65252 06/22/15 B0035 BELMONT & CRYSTAL SPRINGS 59.25 2882
65253 06/22/15 B0182 BRIGGS LAW OFFICE, P.C. 297.50 2882
65254 06/22/15 B0220 BERGEY'S TRUCK CENTERS 572.86 2882
65255 06/22/15 C0048 CAPE MAY COUNTY MUA 33,348.24 2882
65256 06/22/15 C0060 CAPRIONI'S PORTABLE TOILETS 2,742.50 2882
65257 06/22/15 C0068 COMCAST 457.10 2882
65258 06/22/15 C0116 CINTAS CORPORATION 155.40 2882
65259 06/22/15 C0143 CODY'S POWER EQUIPMENT 418.01 2882
65260 06/22/15 C0171 COLONIAL ELECTRIC SUPPLY CO. 62.26 2882
65261 06/22/15 C0201 CRUZAN'S TRUCK SERVICE INC. 535.69 2882
65262 06/22/15 C0223 CASA PAYROLL SERVICE 287.55 2882
65263 06/22/15 C0247 CMRS-FP 6,000.00 2882
65264 06/22/15 C0273 Comby Edward M. 24.20 2882
65265 06/22/15 D0016 DALEYS PIT 115.00 2882
65266 06/22/15 D0148 DIRECT ENERGY BUSINESS 1,842.99 2882
65267 06/22/15 D0149 DANZIGER & MARKOFF, LLP 960.00 2882
65268 06/22/15 E0003 EASTERN SIGN CO. 250.00 2882
65269 06/22/15 E0012 EHRLICH PEST CONTROL INC 83.00 2882
65270 06/22/15 E0016 ERCO CEILINGS & BLINDS INC 78.62 2882
65271 06/22/15 E0047 EFINGER SPORTING GOODS CO 138.00 2882
65272 06/22/15 F0006 1ST RESPONDER NEWSPAPER 30.00 2882
65273 06/22/15 G0014 GARDEN STATE HWY PRODUCTS INC. 777.50 2882
65274 06/22/15 G0016 GARDNER HARDWARE INC. 54.56 2882
65275 06/22/15 G0028 GENTILINI FORD 1,360.12 2882
65276 06/22/15 G0086 W.W. GRAINGER, INC. 447.19 2882
65277 06/22/15 H0002 H.A. DEHART & SON CORP. 366.10 2882
65278 06/22/15 H0098 HERITAGE TOWERS, INC. 1,548.00 2882
65279 06/22/15 I0021 INTERSTATE BATTERIES 51.95 2882
65280 06/22/15 J0063 JOHNSON WILSHIRE, INC 388.61 2882
65281 06/22/15 J0064 JOHN DEERE LANDSCAPES, INC. 2,631.10 2882
65282 06/22/15 J0072 JERSEY WEB DESIGNS 1,540.71 2882
65283 06/22/15 K0086 K D NATIONAL FORCE SECURITY 1,925.00 2882
65284 06/22/15 L0031 LORCO PETROLEUM SERVICES 52.00 2882

65285	06/22/15	L0080	LOWES, INC.	341.00	2882
65286	06/22/15	M0076	MGL PRINTING SOLUTIONS	829.00	2882
65287	06/22/15	M0142	MASON, NICHOLAS	184.98	2882
65288	06/22/15	M0180	MED-TECH RESOURCE,LLC	922.62	2882
65289	06/22/15	M0188	MCCARTHY TIRE SERVICE OF PHILA	3,862.66	2882
65290	06/22/15	M0262	Markley Bob	24.20	2882
65291	06/22/15	N0043	NAPA AUTO PARTS	158.20	2882
65292	06/22/15	N0052	NATL YOUTH SPORTS COACHED ASSN	1,840.00	2882
65293	06/22/15	N0141	NETCARRIER TELECOM, INC.	3,021.43	2882
65294	06/22/15	O0012	OCEAN CITY BD. OF EDUCATION	930.00	2882
65295	06/22/15	O0042	ORCHARD HYDRAULIC SERVICE INC	90.00	2882
65296	06/22/15	P0032	PEDRONI FUEL CO.	1,971.51	2882
65297	06/22/15	P0056	TURF EQUIPMENT AND SUPPLY CO	334.69	2882
65298	06/22/15	P0137	FLEETPRIDE	375.40	2882
65299	06/22/15	Q0010	QUINLAN WELL DRILLING	5,825.00	2882
65300	06/22/15	R0030	RIGGINS, INC.	4,829.48	2882
65301	06/22/15	S0031	SCHULER SECURITY, INC.	360.00	2882
65302	06/22/15	S0056	SEASHORE ASPHALT CORPORATION	1,120.29	2882
65303	06/22/15	S0092	SHONE, LEROY	50.00	2882
65304	06/22/15	S0113	SMITH,THOMAS G.	472.50	2882
65305	06/22/15	S0130	SOUTH JERSEY CHIEFS ASSOC.	150.00	2882
65306	06/22/15	S0134	SO. JERSEY GAS COMPANY	503.91	2882
65307	06/22/15	S0196	STEWART BUSINESS SYSTEMS LLC	38.42	2882
65308	06/22/15	S0209	STAPLES ADVANTAGE	0.00	06/22/15 VOID 0
65309	06/22/15	S0209	STAPLES ADVANTAGE	1,081.25	2882
65310	06/22/15	S0239	SHORE VET. ANIMAL CONTROL LLC	2,500.00	2882
65311	06/22/15	S0293	SPECIALTY RENTALS & ATTACHMENT	5,400.00	2882
65312	06/22/15	T0028	TRACTOR SUPPLY COMPANY CREDIT	679.99	2882
65313	06/22/15	T0032	THE PRESS & SUNDAY PRESS	1,333.47	2882
65314	06/22/15	T0048	TILL PAINT CO/D. FITZGERALD	799.00	2882
65315	06/22/15	T0067	TOWNSHIP OF UPPER PETTY CASH	6.75	2882
65316	06/22/15	T0074	TRANSAXLE LLC	1,431.83	2882
65317	06/22/15	T0129	TRUGREEN CHEMLAWN	14,237.93	2882
65318	06/22/15	T0158	TELECORP, INC.	223.50	2882
65319	06/22/15	U0003	U.S. MUNICIPAL SUPPLY, INC.	484.53	2882
65320	06/22/15	U0024	UNIVERSAL COMPUTING SERV. INC.	390.20	2882
65321	06/22/15	U0037	UPPER TOWNSHIP P.T.O.	200.00	2882
65322	06/22/15	V0005	VAN EMBDEN, NATHAN, ATTORNEY	750.00	2882
65323	06/22/15	V0022	VERIZON	190.01	2882
65324	06/22/15	V0024	VAL-U AUTO PARTS L.L.C.	883.88	2882
65325	06/22/15	V0026	VITAL COMPUTER RESOURCES, INC.	75.00	2882
65326	06/22/15	W0038	WILLIAMS, JEREMIAH J.	95.00	2882
65327	06/22/15	W0045	WILDWOOD CATHOLIC HIGH SCHOOL	400.00	2882
65328	06/22/15	W0050	WIRELESS ELECTRONICS, INC.	490.00	2882
65329	06/22/15	X0008	XEROX FINANCIAL SERVICES	662.40	2882
65330	06/22/15	Y0020	YOUNG, BARBARA L.	30.48	2882

Total: 138,930.89