

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
MINUTES FOR NOVEMBER 25, 2013**

**REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

**CALL TO ORDER**

**SUNSHINE ANNOUNCEMENT**

**SALUTE TO THE FLAG**

**ROLL CALL**

Edward Barr	Present
Curtis Corson	Absent
Antonio Inserra	Present
John “Jay” Newman	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Finance Officer Barbara Spiegel, Municipal Attorney Daniel Young, and Municipal Engineer Paul Dietrich.

**APPROVAL OF MINUTES** - **November 12, 2013 Regular Meeting and Closed Session Minutes** - Motion by Jay Newman, second by Edward Barr, to approve the regular meeting and closed session minutes as submitted. During roll call vote all four Committee members present voted in the affirmative.

**REPORT OF GOVERNING BODY MEMBERS**

**Richard Palombo, Mayor**, acknowledged and thanked the South Shore Stitchers for their generous donation of \$1,265.00 to the Township’s Municipal Alliance Committee Fund. He next reported that the donated high water vehicle donated to the Township Office of Emergency Management earlier in the year is now repaired and ready. He thanked Paul Dietrich, Roy Shone, Chris Thomas, Joe D’Augustine, Mike Jones and Teri Smuz for their efforts with the project. Later in the meeting Mayor Palombo thanked the Ocean City/Upper Township Noon Rotary and the Uptown Singers for the beautiful tree lighting ceremony held earlier in the evening.

**OTHER REPORTS**

**Barbara Young, Municipal Clerk**, reminded everyone that the Township offices will be closed on Thursday November 28 and Friday November 29. Trash pickup will resume on Monday December 2, and recycling collection will resume the following Monday.

**Daniel Young, Municipal Attorney**, reported that there are a number of items for closed session; two personnel items, and six contract negotiations items.

**Paul Dietrich, Municipal Engineer**, reported that he has received for review the final set of plans for the Army Corps of Engineers beach fill project. The final plans have extended the tie in of the natural area consistent with beach fills the Township has completed in the past. It is anticipated that the Township's portion of the project will commence late summer 2014.

**RESOLUTIONS**

1. Setting the date and time of the 2014 Reorganization Meeting of the Township of Upper.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 242-2013**

**RE: SETTING THE DATE AND TIME  
OF THE 2014 REORGANIZATION MEETING  
OF THE TOWNSHIP OF UPPER**

**BE IT RESOLVED** by the Township Committee of the Township of

Upper in the County of Cape May and State of New Jersey as follows:

1. The annual Reorganization Meeting of the Township Committee shall be held on Friday, January 3, 2014, commencing at 6:30 P.M. at the Upper Township Municipal Building, County Route 631, Petersburg, New Jersey.
2. Notification of this meeting shall be given in accordance with the requirements of the Open Public Meetings Act of the State of New Jersey.

Resolution No. 242-2013

Offered by: Inserra

Seconded by: Newman

Adopted: November 25, 2013

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>  X  </u>	_____	_____	_____
Corson	_____	_____	_____	<u>  X  </u>
Inserra	<u>  X  </u>	_____	_____	_____
Newman	<u>  X  </u>	_____	_____	_____
Palombo	<u>  X  </u>	_____	_____	_____

2. Authorizing execution of NJDEP TWA-1 application Statements of Consent form regarding 38 E. Vincent Avenue, Strathmere, Block 838, Lot 11.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY**

**R E S O L U T I O N**

**RESOLUTION NO: 243-2013**

**RE: AUTHORIZING EXECUTION OF NJDEP TWA-1 APPLICATION  
STATEMENTS OF CONSENT FORM REGARDING 38 E. VINCENT AVENUE,  
STRATHMERE, BLOCK 838, LOT 11**

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WHEREAS, Richard Acciavatti has or is about to make application to the New Jersey Department of Environmental Protection (hereinafter "DEP") for Treatment Works Approval for a two bedroom single family dwelling, and has requested that the Township complete a portion of DEP Form No. WQM-003, which merely consents to the submission of the application to the DEP and certifies that the project, as proposed, conforms with the requirements of all municipal Ordinances and does not otherwise impose any obligation or liability on the Township; and

WHEREAS, Mr. Acciavatti must apply to the New Jersey Department of Environmental Protection for Treatment Works Approval in order to install a pressure dosing septic system for a two bedroom single family dwelling to be constructed on 38 E. Vincent Avenue, on Block 838, Lot 11 of the municipal tax map of Upper Township, New Jersey; and

WHEREAS, the Township Engineer has informed the Township Committee as to the general nature of the project and has indicated that the Township has no ordinance prohibiting the proposed project; and

WHEREAS, the matter has been considered by the Township Committee and it has been determined that the consent by the Governing Body should be granted to this application to permit the application process to go forward; and

WHEREAS, the Township Committee wishes to authorize the Township officials to execute said documentation;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor is hereby authorized to execute on behalf of the Township of Upper a Statements of Consent, Section A-1, in the form attached hereto as Exhibit "A" and said consent shall be completed by inserting therein this Resolution number and the date of its adoption.
3. This Statements of Consent is submitted in conjunction with the application of Richard Acciavatti for treatment works approval for the property at Block 838, Lot 11 on the municipal tax map.
4. A certified copy of this Resolution shall be provided to the applicant.

**Resolution No. 243-2013**

**Offered by: Barr**

**Seconded by: Palombo**

**Adopted: November 25, 2013**

**Roll Call Vote:**

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>			
Corson				<u>X</u>
Inserra	<u>X</u>			
Newman	<u>X</u>			
Palombo	<u>X</u>			

3. Authorizing execution of NJDEP TWA-1 application Statements of Consent form regarding Commonwealth Avenue, Strathmere, Block 861, Lot 5.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY**

**R E S O L U T I O N**

**RESOLUTION NO: 244-2013**

**RE: AUTHORIZING EXECUTION OF NJDEP TWA-1 APPLICATION  
STATEMENTS OF CONSENT FORM REGARDING COMMONWEALTH AVENUE,  
STRATHMERE, BLOCK 861, LOT 5**

WHEREAS, Charles and Sandra Koenig has or is about to make application to the New Jersey Department of Environmental Protection (hereinafter "DEP") for Treatment Works

Approval for a two bedroom single family dwelling, and has requested that the Township complete a portion of DEP Form No. WQM-003, which merely consents to the submission of the application to the DEP and certifies that the project, as proposed, conforms with the requirements of all municipal Ordinances and does not otherwise impose any obligation or liability on the Township; and

WHEREAS, Charles and Sandra Koenig must apply to the New Jersey Department of Environmental Protection for Treatment Works Approval in order to install a pressure dosing septic system for a two bedroom single family dwelling to be constructed on Commonwealth Avenue, on Block 861, Lot 5 of the municipal tax map of Upper Township, New Jersey; and

WHEREAS, the Township Engineer has informed the Township Committee as to the general nature of the project and has indicated that the Township has no ordinance prohibiting the proposed project; and

WHEREAS, the matter has been considered by the Township Committee and it has been determined that the consent by the Governing Body should be granted to this application to permit the application process to go forward; and

WHEREAS, the Township Committee wishes to authorize the Township officials to execute said documentation;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Mayor is hereby authorized to execute on behalf of the Township of Upper a Statements of Consent, Section A-1, in the form attached hereto as Exhibit "A" and said consent shall be completed by inserting therein this Resolution number and the date of its adoption.
3. This Statements of Consent is submitted in conjunction with the application of Charles and Sandra Koenig for treatment works approval for the property at Block 861, Lot 5 on the municipal tax map.
4. A certified copy of this Resolution shall be provided to the applicant.

**Resolution No. 244-2013**

Offered by: Barr

Seconded by: Palombo

Adopted: November 25, 2013

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	_____	_____	_____
Corson	_____	_____	_____	<u>X</u>
Inserra	<u>X</u>	_____	_____	_____
Newman	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

4. Appointing an official to Bid at the Tax Sale scheduled for December 3, 2013.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 245-2013**

**RE: APPOINTING AN OFFICIAL TO BID AT THE  
TAX SALE SCHEDULED FOR DECEMBER 3, 2013**

**WHEREAS**, a Tax Sale is scheduled to be conducted by the Tax Collector of the Township of Upper on December 3, 2013 at 10:00 A.M.; and

**WHEREAS**, the Township Committee has duly considered the matter and has determined to take the action hereinafter designated.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Chief Financial Officer, Barbara A. Spiegel, and or the Municipal Clerk, Barbara L. Young are hereby designated and appointed as the officials who may bid at said Tax Sale on behalf of the Township of Upper on the

scheduled date, as well as on any other date to which the Tax Sale may be adjourned.

3. The Chief Financial Officer, Barbara A. Spiegel and or the Municipal Clerk, Barbara L. Young are hereby authorized to expend on behalf of the Township, up to \$1,000.00 in order to purchase Tax Liens.

Resolution No. 245-2013

Offered by: Inserra

Seconded by: Barr

Adopted: November 25, 2013

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Corson	<u>      </u>	<u>      </u>	<u>      </u>	<u>  X  </u>
Inserra	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Newman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

- 5. In support of a study concerning the reduction of the speed limit on County Road 667 (Stagecoach Road).

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION**

**RESOLUTION NO. 246-2013**

**RE: IN SUPPORT OF A STUDY CONCERNING THE REDUCTION OF THE  
SPEED LIMIT ON COUNTY ROAD 667 (STAGECOACH ROAD)**

**WHEREAS**, there has been a general increase in vehicles traveling at high speeds along County Road 667 (Stagecoach Road); and

**WHEREAS**, there are private driveways and streets along Stagecoach Road, and this fact in combination with high vehicle speeds creates dangerous conditions; and

**WHEREAS**, in order to insure the safety of residents and the general public, the Township Committee of the Township of Upper supports a study concerning the reduction of the maximum speed limit allowable on County Road 667 (Stagecoach Road); and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee hereby expresses its support for a study to be undertaken concerning the reduction of the maximum speed limit along County Road 667 (Stagecoach Road) from 35 mph to 25 mph.
3. The Township Committee hereby requests all County and State officials to take the appropriate action forthwith in order to implement a study concerning the reduction of the maximum speed limit along County Road 667 (Stagecoach Road).
4. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.
5. A copy of this Resolution shall be forwarded to the appropriate Cape May County and New Jersey state officials.

Resolution No. 246-2013

Offered by: Barr

Seconded by: Inserra

Adopted: November 25, 2013

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Corson	___	___	___	<u>X</u>
Inserra	<u>X</u>	___	___	___
Newman	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

6. Capital Budget Amendment.



TOWNSHIP OF UPPER  
COUNTY OF CAPE MAY  
RESOLUTION NO. 247-2013  
**CAPITAL BUDGET AMENDMENT**

Whereas, the local capital budget for the year 2013 was adopted on the 8th day of April, 2013; and,

Whereas, it is desired to amend said adopted capital budget section,

Now, Therefore, Be it Resolved, by the Township Committee of the Township of Upper, County of Cape May, that the following amendment(s) to the capital budget section of 2013 be made:

**RECORDED VOTE**

Moved by: Barr  
Second by: Inserra

**AYES**

BARR  
INSERRA  
NEWMAN  
PALOMBO

**NAYS**

**ABSTAIN**

**ABSENT**

CORSON

Be it Further Resolved that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution amending the capital budget section adopted by the governing body on the 25th day of November, 2013.

Certified by me this 25th day November, 2013

  
Barbara L. Yeung, Township Clerk

FROM

CAPITAL BUDGET (Current Year Action)  
2013

Local Unit TOWNSHIP OF UPPER

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2013					6 TO BE FUNDED IN FUTURE YEARS
				5a 2013 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Purchase of Equipment	1	575,500.00			8,775.00			166,725.00	400,000.00
Road Construction & Reconstruction	2	2,500,000.00			75,000.00			1,425,000.00	1,000,000.00
Beach Replenishment	3	1,000,000.00							1,000,000.00
Construction of Municipal Facilities	4	410,000.00		10,000.00	5,000.00			95,000.00	300,000.00
Purchase New Trash Trucks	5	2,256,500.00			75,325.00			1,431,175.00	750,000.00
Strathmere Projects	6	5,000.00		5,000.00					
Relpace Boat Ramp	7	300,000.00			15,000.00			285,000.00	
Recreation Field Improvements	8	166,000.00			8,300.00			157,700.00	
<b>TOTAL - ALL PROJECTS</b>		<b>7,213,000.00</b>	<b>-</b>	<b>15,000.00</b>	<b>187,400.00</b>	<b>-</b>	<b>-</b>	<b>3,560,600.00</b>	<b>3,450,000.00</b>

Sheet 40b

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Amended

Township of Upper

TO

**CAPITAL BUDGET (Current Year Action)  
2013**

Local Unit **TOWNSHIP OF UPPER**

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2013					6 TO BE FUNDED IN FUTURE YEARS
				5a 2013 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
Purchase of Equipment	1	575,500.00			8,775.00			166,725.00	400,000.00
Road Construction & Reconstruction	2	2,500,000.00			75,000.00			1,425,000.00	1,000,000.00
Beach Replenishment	3	1,000,000.00							1,000,000.00
Construction of Municipal Facilities	4	510,000.00		10,000.00	10,000.00			190,000.00	300,000.00
Purchase New Trash Trucks	5	2,256,500.00			75,325.00			1,431,175.00	750,000.00
Strathmere Projects	6	5,000.00		5,000.00					
Relpace Boat Ramp	7	200,000.00			10,000.00			190,000.00	
Recreation Field Improvements	8	166,000.00			8,300.00			157,700.00	
<b>TOTAL - ALL PROJECTS</b>		<b>7,213,000.00</b>	<b>-</b>	<b>15,000.00</b>	<b>187,400.00</b>	<b>-</b>	<b>-</b>	<b>3,560,600.00</b>	<b>3,450,000.00</b>

Sheet 40b

Amended

Township of Upper

FROM

**6 YEAR CAPITAL PROGRAM - 2013 to 2018**  
**ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**  
 Local Unit TOWNSHIP OF UPPER

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2013	5b 2014	5c 2015	5d 2016	5e 2017	5f 2018
Purchase of Equipment	1	575,500.00		175,500.00	100,000.00	100,000.00		100,000.00	100,000.00
Road Construction & Reconstruction	2	2,500,000.00		1,500,000.00	250,000.00	250,000.00	250,000.00	250,000.00	
Beach Replenishment	3	1,000,000.00				500,000.00		500,000.00	
Construction of Municipal Facilities	4	410,000.00			100,000.00		100,000.00		100,000.00
Purchase New Trash Trucks	5	2,256,500.00		1,506,500.00		500,000.00		250,000.00	
Strathmore Projects	6	5,000.00		5,000.00					
Relpace Boat Ramp	7	300,000.00		300,000.00					
Recreation Field Improvements	8	166,000.00		166,000.00					
<b>TOTAL - ALL PROJECTS</b>		<b>7,213,000.00</b>		<b>3,763,000.00</b>	<b>450,000.00</b>	<b>1,350,000.00</b>	<b>350,000.00</b>	<b>1,100,000.00</b>	<b>200,000.00</b>

Sheet 40c

Amended

Township of Upper

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TO

**6 YEAR CAPITAL PROGRAM - 2013 to 2018**  
**ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**  
 Local Unit TOWNSHIP OF UPPER

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2013	5b 2014	5c 2015	5d 2016	5e 2017	5f 2018
Purchase of Equipment	1	575,500.00		175,500.00	100,000.00	100,000.00		100,000.00	100,000.00
Road Construction & Reconstruction	2	2,500,000.00		1,500,000.00	250,000.00	250,000.00	250,000.00	250,000.00	
Beach Replenishment	3	1,000,000.00				500,000.00		500,000.00	
Construction of Municipal Facilities	4	510,000.00		210,000.00	100,000.00		100,000.00		100,000.00
Purchase New Trash Trucks	5	2,256,500.00		1,506,500.00		500,000.00		250,000.00	
Strathmere Projects	6	5,000.00		5,000.00					
Relpace Boat Ramp	7	200,000.00		200,000.00					
Recreation Field Improvements	8	166,000.00		166,000.00					
<b>TOTAL - ALL PROJECTS</b>		<b>7,213,000.00</b>	<b>-</b>	<b>3,763,000.00</b>	<b>450,000.00</b>	<b>1,350,000.00</b>	<b>350,000.00</b>	<b>1,100,000.00</b>	<b>200,000.00</b>

Sheet 40c

Amended

Township of Upper

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FROM

6 YEAR CAPITAL PROGRAM - 2013 to 2018  
 SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit TOWNSHIP OF UPPER

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - In - Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2013	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
Purchase of Equipment	575,500.00			28,775.00			546,725.00				
Road Construction & Reconstruction	2,500,000.00			125,000.00			2,375,000.00				
Beach Replenishment	1,000,000.00			50,000.00			950,000.00				
Construction of Municipal Facilities	410,000.00	10,000.00		20,000.00			380,000.00				
Purchase New Trash Trucks	2,256,500.00			112,825.00			2,143,675.00				
Stralmere Projects	5,000.00	5,000.00									
Relpace Boat Ramp	300,000.00			15,000.00			285,000.00				
Recreation Field Improvements	166,000.00			8,300.00			157,700.00				
<b>TOTAL - ALL PROJECTS</b>	<b>7,213,000.00</b>	<b>15,000.00</b>	<b>-</b>	<b>359,900.00</b>	<b>-</b>	<b>-</b>	<b>6,838,100.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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Sheet 40d

Amended

Township of Upper

TO

6 YEAR CAPITAL PROGRAM - 2013 to 2018  
 SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

Local Unit TOWNSHIP OF UPPER

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - In - Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2013	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
Purchase of Equipment	575,500.00			28,775.00			546,725.00				
Road Construction & Reconstruction	2,500,000.00			125,000.00			2,375,000.00				
Beach Replenishment	1,000,000.00			50,000.00			950,000.00				
Construction of Municipal Facilities	510,000.00	10,000.00		25,000.00			475,000.00				
Purchase New Trash Trucks	2,256,500.00			112,825.00			2,143,675.00				
Seawall/reef Projects	5,000.00	5,000.00									
Replace Boat Ramp	200,000.00			10,000.00			190,000.00				
Recreation Field Improvements	166,000.00			8,300.00			157,700.00				
<b>TOTAL - ALL PROJECTS</b>	<b>7,213,000.00</b>	<b>15,000.00</b>	<b>-</b>	<b>359,900.00</b>	<b>-</b>	<b>-</b>	<b>6,838,100.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Sheet 40d

Amended

Township of Upper

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7. **Introduction and first reading of Ordinance No. 013-2013 RE: AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP OF UPPER FOR THE CALENDAR YEAR 2014.** Motion by Jay Newman, second by Richard Palombo, to introduce Ordinance No. 013-2013 with public hearing and final adoption scheduled for December 16, 2013. During roll call vote all four Committee members present voted in the affirmative.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
O R D I N A N C E**

**ORDINANCE NO. 013-2013**

**AN ORDINANCE ESTABLISHING SALARIES FOR THE TOWNSHIP  
OF UPPER FOR THE CALENDAR YEAR 2014**

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**BE IT ORDAINED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

**SECTION 1: TITLE:** This Ordinance shall be known as the Salary Ordinance of 2014.

**SECTION 2: SALARIES:** Salaries for the various officials and employees of the Township of Upper for the calendar year 2014 shall be as follows:

<b>POSITION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>	<b>-</b>
		<b>2014</b>	

(P/T denotes "Part-Time Position")

**A. ADMINISTRATIVE/REVENUE AND FINANCE:**

Mayor	\$3,750.00	\$5,000.00
Township Committeeman	7,000.00	11,250.00
Township Tax Assessor	7,500.00	78,000.00
Deputy Tax Assessor	No Min.	550.00
Clerk 1 (P/T) (Assessor)	6,500.00	20.00 Hr.
Township Tax Collector	15,000.00	78,000.00
Deputy Tax Collector	No Min.	550.00
Clerk 1 (P/T) (Tax)	12.00 Hr.	20.00 Hr.
Township Clerk	15,000.00	78,000.00
Deputy Township Clerk (P/T)	525.00	2,000.00
Keyboarding Clerk 2	15,000.00	62,000.00
Keyboarding Clerk 1	15,000.00	52,000.00
Keyboarding Clerk 1 (P/T)	5.75 Hr.	18.00 Hr.
Keyboarding Clerk 1 (MAC)	No Min	4,950.00
Township Engineer	50,000.00	98,000.00



Chief Financial Officer	42,000.00	78,000.00
Purchasing Agent	35.00 Hr.	45.00 Hr.
Purchasing Agent/QPA	2,000.00	5,000.00
Assistant Finance Officer	No Min.	550.00
Registrar of Vital Statistics/CMR(P/T)	No Min.	4,000.00
Deputy Reg. Vital Statistics (P/T)	No Min.	2,000.00
Alt. Deputy Reg. Vital Statistics (P/T)	No. Min.	2,000.00
Public Information Officer	No Min.	10,000.00
Data Information Coordinator/COOP	No Min.	3,500.00
Claims Coordinator	No Min.	3,500.00
Mun. Improvement Official (P/T)	No Min.	1,850.00
Tax Search Officer (P/T)	No Min.	1,850.00
Director of Public Asst. (P/T)	500.00	1,000.00
Personnel Officer (P/T)	No Min.	4,000.00
Asst. Personnel Officer (P/T)	No Min.	2,000.00
Computer Director	No Min.	\$1,500.00
Safety Coordinator	No Min.	3,500.00
Ass't Safety Coordinator	No Min.	1,500.00
Municipal Housing Liaison	No Min.	2,500.00

**B. MUNICIPAL COURT:**

Municipal Judge (P/T)	15,000.00	50,000.00
Municipal Court Administrator	15,000.00	78,000.00
Deputy Mun. Court Administrator	15,000.00	68,000.00
Municipal Prosecutor (P/T)	No Min.	45,000.00
Court Attendant (P/T)	No Min.	\$250.00 per session
Municipal Public Defender (P/T)	No Min.	25,000.00

**C. CODE ENFORCEMENT/ZONING ENFORCEMENT:**

Construction Official	15,000.00	98,000.00
Building Subcode Official (P/T)	2,500.00	6,769.00
Electrical Subcode Official (P/T)	9,500.00	30,000.00
Electrical Inspector (P/T)	9,500.00	30,000.00
FireSub-CodeOff. (P/T)	2,500.00	4,900.00
Zoning Officer (P/T)	2,500.00	7,500.00
Deputy Zoning Officer	No Min.	550.00
Housing Officer/Code Enforce. (P/T)	2,500.00	7,500.00
Fire Prevention Official (P/T)	1,000.00	2,279.00
Plumbing Sub-Code Off. (P/T)	No Min.	12,000.00
Plumbing Inspector (P/T)	No Min.	6,524.00
Fire Protection Subcode Official (P/T)	No Min.	2,279.00
Keyboarding Clerk 1 (Construction)	12,000.00	56,000.00

**D. PUBLIC SAFETY/EMERGENCY MANAGEMENT:**

Mun. Emerg. Management Coord. (P/T)	No Min.	12,000.00
Coord. 911 Emerg. Response, RTK	No Min.	2,000.00
Deputy Right to Know	No Min.	1,500.00
Deputy Dir. Emerg. Mgt. (P/T)	No Min.	2,845.00
Asst. Emerg. Mgt. (P/T)	No Min.	900.00
Lifeguard, 1st yr. Seasonal		11.00 Hr.
Lifeguard, 2nd yr. Seasonal		11.50 Hr.
Lifeguard, 3rd yr. to 4th yr.		12.20 Hr.
Lifeguard, 5th yr. and higher		12.50 Hr.
Hr. Lifeguard E.M.T.		\$4.00 Per Day
Captain Lifeguard Seasonal		23.00 Hr.
Lieutenant Lifeguard Seasonal		17.50 Hr.
Senior Lifeguard		14.25 Hr.
Emergency Medical Tech. -3 or more years	12,500.00	60,000.00
Emergency Medical Technician-2nd year	12,500.00	50,000.00
Emergency Medical Technician-1st year	12,500.00	45,000.00
Emergency Medical Technician (P/T)	No Min.	13.50 Hr. 1st Yr
Emergency Medical Technician (P/T)	No Min.	14.00 Hr. 2nd Yr
School Crossing Guard (P/T)		13.00 Hr.
Chief Emergency Medical Technician		80,000.00
Deputy Chief Emergency Medical Technician		75,000.00
Sr. Emergency Medical Technician		70,000.00
Supervising Emergency Medical Technician		72,000.00
Supervising Emergency Medical Technician (P/T)		Add'l \$1.00/Hr.

**E. PUBLIC WORKS/SPORTS AND RECREATIONAL PROGRAMS:**

Road Repairer Superintendent	5,000.00	10,000.00
Road Repairer Supervisor	12,500.00	88,000.00
Road Repairer 3	12,500.00	82,000.00
Supervisor Equipment Operator	12,500.00	70,000.00
Supervisor Maintenance Repairer	12,500.00	70,000.00
Supervising Carpenter	20,000.00	70,000.00
Sr. Carpenter (0-9 yrs.)	20,000.00	52,328.00
Sr. Carpenter (10 or more yrs.)	20,000.00	53,767.00
Carpenter (0-9 yrs.)	12,500.00	50,889.00
Carpenter (10 or more yrs.)	12,500.00	52,328.00
Carpenter's Helper	12,500.00	50,889.00
Senior Mechanic (0-9 yrs.)	12,500.00	50,889.00
Senior Mechanic (10 or more yrs.)	12,500.00	55,721.00
Mechanic (0-9 yrs.)	12,500.00	51,846.00
Mechanic (10 or more yrs.)	12,500.00	53,285.00
Mechanics Helper (0-9 yrs.)	12,500.00	49,762.00
Mechanics Helper (10 or more yrs.)	12,500.00	51,201.00
Equipment Operator (0-9yrs.)	12,500.00	50,889.00
Equipment Operator (10 or more yrs.)	12,500.00	52,328.00

Truck Driver (0-9 yrs.)	12,500.00	49,680.00
Truck Driver (10 or more yrs.)	12,500.00	51,121.00
Laborer 1, 1st year	12,500.00	38,778.00
Laborer 1, 2nd year	12,500.00	40,818.00
Laborer 1, 3rd year	12,500.00	42,858.00
Laborer 1, 4th year	12,500.00	44,899.00
Laborer 1, 5th year	12,500.00	46,940.00
Laborer 1 (6-9 yrs.)	12,500.00	48,499.00
Laborer 1 (10 or more yrs.)	12,500.00	49,937.00
Laborer 1 (P/T)	5.00 Hr.	11.50 Hr.
Sr. Sanitation Inspector	12,500.00	52,328.00
Sanitation Inspector (0-9 yrs.)	12,500.00	50,889.00
Sanitation Inspector (10 or more yrs.)	12,500.00	52,328.00
Recycling Laborer	10,400.00	44,863.00
Recycling Coordinator (P/T)	No Min.	5,698.00
Assistant Recycling Coordinator (P/T)	No Min.	2,849.00
Maint. Worker 1, Grounds (0-9 yrs.)	12,500.00	50,889.00
Maint. Worker 1, Grds (10 or more yrs.)	12,500.00	52,328.00
Building Maintenance Worker	22,000.00	35,739.00
Recreational Program Coordinator	15,500.00	70,000.00
Maintenance Supervisor, Grounds	12,500.00	70,000.00
Maint. Worker 2, Grounds (0-9 yrs.)	11,500.00	50,889.00
Maint. Worker 2, Grds (10 or more yrs.)	11,500.00	52,328.00
Maintenance Repairer (0-9 yrs.)	10,500.00	50,889.00
Maintenance Repairer (10 or more yrs.)	10,500.00	52,328.00
Maint. Worker 1, Grounds (0-9 yrs.)	10,500.00	49,680.00
Maint. Worker 1, Grds (10 or more yrs.)	10,500.00	51,121.00
Recreation Aide	9,500.00	48,499.00
Recreation Aide (P/T)	5.00/Hour	11.50/Hour
Beach Sweeper (Seasonal)	5.00/Hour	11.50/Hour
Playground Safety Inspector	500.00	1,000.00
Beach Inspector	No Min.	4,000.00
Boat Ramp Attendant	No Min.	12.00 Hr.
Skate Park Attendant	No Min.	12.00 Hr.
Recreation Advisory Bd. Secretary (P/T)	No Min.	2,200.00
Keyboarding Clerk 1 (Recreation)	12,500.00	45,000.00
Keyboarding Clerk 2 (Recreation)	12,500.00	54,000.00

**F. BOARD OF HEALTH/ZONING BOARD/PLANNING BOARD:**

Secretary Planning Board (P/T)	42,000.00
Per Meeting	100.00
Secretary Zoning Board of Adjustment (P/T)	42,000.00
Per Meeting	100.00
Attorney for the Board - Maximum Salary (Not to exceed)	22,000.00
Secretary Board of Health (P/T)	550.00

**G. TOWNSHIP COMMITTEE MEETING ATTENDANCE:** The Township Clerk and the Chief Financial Officer, in lieu of receiving compensatory time for attendance at meetings during non-business hours will receive \$100.00 per meeting.

**H. MILEAGE:** The standard rate per mile in accordance with I.R.S. regulations.

**I. GIFT CARD AWARD OR BONUS:** In addition to the salary set forth in this Ordinance, the Township Committee, by resolution, may award as a bonus any employee a gift card or gift cards not to exceed a total amount of \$200.00 for the year. Said award shall be by resolution of the Township Committee setting forth the amount of the gift card bonus.

**J. EDUCATIONAL CERTIFICATION PAY RAISE:** In addition to the salary set forth in this Ordinance upon resolution of the Township Committee, the Township Committee may give an increase in salary of \$1,000.00 to any employee that has satisfied educational certification requirements for his or her position in accordance with current Township policy. The Township Committee shall by resolution fix the pay increase in this regard and certify that the employee has satisfied the educational certification requirement.

**SECTION 3: LONGEVITY:** In addition to the compensation and benefits otherwise payable, certain employees shall be paid an additional sum based on longevity. Any payment based on longevity shall be in accordance with the following schedule:

<b><u>YEARS OF SERVICE</u></b>	<b><u>AMOUNT OF INCREASE BASED ON LONGEVITY</u></b>
After 5 years	2%
After 10 years	4%
After 15 years	6%
After 20 years	8%
After 25 years	10%

**SECTION 3A: RESTRICTIONS ON LONGEVITY PAYMENTS:** Notwithstanding the provisions of Section 3 hereof, a longevity payment or longevity bonus to any single official, officer or employee of the Township of Upper shall not exceed the sum of Three Thousand (\$3,000.00) Dollars. If, as of January 1, 1997, any such official, officer or employee of the Township of Upper was entitled to a longevity payment in excess of Three Thousand (\$3,000.00) Dollars, then such individual shall be entitled to receive the amount to which he or she would have been entitled as of January 1, 1997 and each such official, officer or employee shall thereafter, in all subsequent years, receive a longevity payment or bonus in the amount paid as of January 1, 1997. In no event shall the amount of longevity payments exceed the sum of Three Thousand (\$3,000.00) Dollars, except for those individuals who are entitled to receive in excess of Three Thousand (\$3,000.00) Dollars as of January 1, 1997 and all such individuals shall in 1997 and all succeeding years be restricted to a payment which does not exceed that which was payable on January 1, 1997.

**SECTION 3B: LONGEVITY PAY ABOLISHED FOR CERTAIN EMPLOYEES:** Any official, officer or employee who was employed by the Township of Upper on or after January 1, 1996 shall not be entitled to any longevity payment. Longevity pay is abolished for any and all officials, officers and employees hired on or subsequent to that date.

**SECTION 4: RESOLUTION AS TO SALARIES:** The salaries set forth in this Ordinance are the Maximum salaries to be paid for the various positions during 2014 and for such period or periods as this Ordinance shall remain in effect. Such maximum salaries shall be paid for each of the positions indicated unless the Township Committee, by Resolution shall fix a lesser salary, in which event such lesser amount shall be paid.

**SECTION 5: EFFECTIVE DATE OF PAYMENT:** All salaries authorized by this Ordinance shall be paid commencing as follows:

- (A) As of January 1, 2014 for all officials, officers and employees of the Township who were employed or appointed as of December 31, 2013. For those officials, officers and employees appointed at the Reorganization Meeting of the Township Committee, such persons shall be deemed appointed and employed by the Township as of January 1, 2014. This provision shall not apply to members of a Collective Bargaining Unit.
- (B) The payment of any salary increment and longevity payment for members of a Collective Bargaining Unit shall be made in accordance with the provisions of the Collective Bargaining Agreement currently in effect, any other provisions herein to the contrary notwithstanding.
- (C) Upon the effective date of appointment for all officers and employees appointed subsequent to January 1, 2014.
- (D) Any salary increases provided for in this Ordinance shall not apply to any official, officer or employee of the Township who has resigned or otherwise terminated his or her employment with the Township of Upper prior to the effective date of this Ordinance.

**SECTION 6: REPEALER:** All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 7: SEVERABILITY:** If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance, but shall be confined in its effects to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

**SECTION 8: EFFECTIVE DATE:** This Ordinance shall take effect immediately upon passage and publication as required by law.

**NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING ON NOVEMBER 25, 2013 AND WILL BE TAKEN UP FOR SECOND READING AND FINAL ADOPTION AT A MEETING OF THE UPPER TOWNSHIP COMMITTEE TO BE HELD ON DECEMBER 16, 2013 AT 7:30 P.M.**

**BY ORDER OF THE TOWNSHIP COMMITTEE.**

**BARBARA L. YOUNG, RMC  
TOWNSHIP CLERK**

- 8. Introduction and first reading of Ordinance No. 015-2013 RE: ORDINANCE AMENDING BOND ORDINANCE NUMBERED 005-2013 OF THE TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE MAY, NEW JERSEY, FINALLY ADOPTED APRIL 8, 2013 IN ORDER TO MOVE A PORTION OF THE AGGREGATE APPROPRIATION AND A PORTION OF THE AGGREGATE AUTHORIZATION FROM SECTION 3(c) AND SECTION 3(g) TO SECTION 3(f) AND SECTION 3(h), RESPECTIVELY, TO AMEND THE DESCRIPTION OF THE PROJECTS IN SECTION 3(a) AND SECTION 3(c) AND TO AMEND THE AVERAGE USEFUL LIFE. Motion by Jay Newman, second by Edward Barr, to introduce Ordinance No. 015-2013 with public hearing and final adoption scheduled for December 16, 2013. During roll call vote all four Committee members present voted in the affirmative.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY**

**ORDINANCE**

**ORDINANCE NO. 015-2013**

**RE: ORDINANCE AMENDING BOND ORDINANCE  
NUMBERED 005-2013 OF THE TOWNSHIP OF UPPER, IN  
THE COUNTY OF CAPE MAY, NEW JERSEY, FINALLY  
ADOPTED APRIL 8, 2013 IN ORDER TO MOVE A PORTION  
OF THE AGGREGATE APPROPRIATION AND A PORTION  
OF THE AGGREGATE AUTHORIZATION FROM SECTION**

**3(c) AND SECTION 3(g) TO SECTION 3(f) AND SECTION 3(h), RESPECTIVELY, TO AMEND THE DESCRIPTION OF THE PROJECTS IN SECTION 3(a) AND SECTION 3(c) AND TO AMEND THE AVERAGE USEFUL LIFE.**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section One. Section 3 of Bond Ordinance #5-2013 of the Township of Upper, in the County of Cape May, New Jersey (the “Township”), finally adopted April 8, 2013 (“Bond Ordinance #5-2013”) is hereby amended to read as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
b) The Paving Project, consisting of milling of existing surface and overlay of 2 inch bituminous surface course with ancillary work, including concrete curb and sidewalk, signs and drainage work, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$1,500,000	\$1,425,000	10 years
c) The replacement of the boat ramp, consisting of engineering work, permits and the installation of a new pier and floating docks, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$200,000	\$190,000	10 years
d) Recreational field improvements, consisting of fencing, irrigation, baseball dugouts, the sewer pump station, the			

restroom building and sports field lighting and improvements to Golden Oak Playground, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$166,000	\$157,700	15 years
e) Replacement of the Town Hall roof, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$100,000	\$95,000	10 years
f) The Building/Facility Security Project, consisting of the acquisition and installation of web enable cameras and recording equipment at Township Hall, the Community Center, Caldwell Park and Amanda's Field and the installation of bullet-resistant windows at Town Hall, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$150,000	\$142,500	10 years
g) Acquisition of various equipment, consisting of an emergency generator for the Rescue Squad, a vehicle fueling system and a vehicle lift, including all related costs and expenditures incidental thereto.	\$83,000	\$78,850	15 years
h) Acquisition of portable radios for the Public Works Department and the Rescue Squad, including all related costs and expenditures incidental thereto.	\$36,000	\$34,200	10 years
i) Acquisition of a portable tent for use as an emergency shelter, including all related costs and expenditures incidental thereto.	<u>\$6,500</u>	<u>\$6,175</u>	5 years
TOTALS	<u>\$3,748,000</u>	<u>\$3,560,600</u>	

Section Two. Section 6(b) of Bond Ordinance #005-2013 is hereby amended to read as follows:



“The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 8.31 years.”

Section Three. The appropriation and the amount of bonds or notes for the purposes described in Section 3(f) of Bond Ordinance #005-2013 are hereby increased by \$100,000 and \$95,000, respectively, to \$150,000 and \$142,500, respectively, such amounts representing a portion of the aggregate appropriation and a portion of the aggregate authorization for the purposes described in Section 3(c) of Bond Ordinance #005-2013.

Section Four. The appropriation and the amount of bonds or notes for the purposes described in Section 3(c) of Bond Ordinance #005-2013 are hereby decreased by \$100,000 and \$95,000, respectively, to \$200,000 and \$190,000, respectively.

Section Five. The appropriation and the amount of bonds or notes for the purposes described in Section 3(h) of Bond Ordinance #005-2013 are hereby increased by \$22,000 and \$20,900, respectively, to \$36,000 and \$34,200, respectively, such amounts representing a portion of the aggregate appropriation and a portion of the aggregate authorization for the purposes described in Section 3(g) of Bond Ordinance #005-2013.

Section Six. The appropriation and the amount of bonds or notes for the purposes described in Section 3(g) of Bond Ordinance #005-2013 are hereby decreased by \$22,000 and \$20,900, respectively, to \$83,000 and \$78,850, respectively.

Section Seven. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section Eight. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

### CORRESPONDENCE

### NEW BUSINESS

9. Ralph Clayton request to vacate a portion of the paper street known as Adams Avenue between Second Street and Mill Road in Tuckahoe. **This request was tabled until the first regular meeting in January.**
10. Ralph Clayton request to purchase Township owned property Block 417, Lots 4-10 and Block 424, Lots 51-60. **This request was tabled until the first regular meeting in January.**
11. Country Shore Women's Club request to hold a Raffle RA#418 and Bingo BA#419 at the Upper Township Community Center on February 8, 2014. **Motion by Jay Newman, second by Anthony Inserra, to approve the request. During roll call vote all four Committee members present voted in the affirmative.**
12. OC Crew Boosters request to hold Bingo BA# 420 at the Upper Township Community Center on various dates beginning January 18, 2014 through March 22, 2014. **Motion by Jay Newman, second by Anthony Inserra, to approve the request. During roll call vote all four Committee members present voted in the affirmative.**

### UNFINISHED BUSINESS:

### DISCUSSION

### PAYMENT OF BILLS:

13. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." - **Motion by Jay Newman, second by Richard Palombo. During roll call vote all four Committee members present voted in the affirmative.**

**Bills approved for payment: \$261,879.71**

**Payroll: \$156,885.68**

### REPORT OF MUNICIPAL DEPARTMENTS

14. Municipal Court
15. Finance Office

**Motion by Richard Palombo, second by Anthony Inserra, to accept the Municipal Department reports. During roll call vote all four Committee members voted in the affirmative.**

## **PUBLIC COMMENT**

SFC Babinchock, NJSP Station Commander, Woodbine Barracks, gave a brief update on various law enforcement matters in the Township.

## **CLOSED SESSION**

16. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

TOWNSHIP OF UPPER  
RESOLUTION NO. 248-2013  
MOTION GOING INTO CLOSED SESSION  
November 25, 2013

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

### MATTERS:

1. Personnel – Review of employee request.
2. Personnel – Potential 2014 Appointments.
3. Contract Negotiation - Cape Regional Medical Center-Pre-employment testing.
4. Contract Negotiation - Better Hearing, Inc. - Occupational medicine services.
5. Contract Negotiation - Emergency Communications Network - Emergency notification services.
6. Contract Negotiation - Shared Services Agreement with Ocean City for 911 dispatch services.
7. Contract Negotiation - Marsh & McLennan Employee Benefits Consultant.
8. Contract Negotiation - Horizon BCBS health benefits group agreements.
9. Safety and security issues - Computer hardware and software.

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: Newman

Motion seconded by: Palombo

During roll vote all four Committee members present voted in the affirmative.

## **RECONVENE PUBLIC PORTION OF MEETING**

## **ADJOURNMENT**

**There being no further business this evening the meeting was adjourned at 11:06 p.m.  
The next meeting is scheduled for December 09, 2013 at 7:30 P.M.**

**Minutes prepared by**

**Barbara L. Young, RMC  
Municipal Clerk**

### **Bill List**

61881 11/25/13 A0006 ADVANCE TREADS INC 752.10 2805  
61882 11/25/13 A0025 ADVANTAGE RENTAL ACE HARDWARE 16.18 2805  
61883 11/25/13 A0027 ACE PLUMBING SUPPLY,INC 1,151.03 2805  
61884 11/25/13 A0075 ADAMS, JOSHUA 105.00 2805  
61885 11/25/13 A0081 ARMSTRONG, RALON I. 85.30 2805  
61886 11/25/13 A0091 ATLANTIC CITY ELECTRIC 4,025.25 2805  
61887 11/25/13 A0134 ANSELL GRIMM & AARON, PC 7,745.75 2805  
61888 11/25/13 A0165 ALBERTSONS ACME 2,607.75 2805  
61889 11/25/13 A0167 HESS CORPORATION 3,916.82 2805  
61890 11/25/13 B0035 BELMONT & CRYSTAL SPRINGS 215.93 2805  
61891 11/25/13 B0184 BUSHONG, BRIAN 104.98 2805  
61892 11/25/13 B0216 Matthew Baldwin 5.00 2805  
61893 11/25/13 B0218 BCI BURKE CO. 678.82 2805  
61894 11/25/13 C0068 COMCAST 254.75 2805  
61895 11/25/13 C0077 CHERRY VALLEY TRACTOR SALES 2,778.93 2805  
61896 11/25/13 C0116 CINTAS FAX LOCKBOX 636525 55.84 2805  
61897 11/25/13 C0143 CODY'S POWER EQUIPMENT 5,907.95 2805  
61898 11/25/13 C0156 COMPUTER HOUSE OF SOUTH JERSEY 706.44 2805  
61899 11/25/13 C0171 COLONIAL ELECTRIC SUPPLY CO. 208.92 2805  
61900 11/25/13 C0201 CRUZAN'S TRUCK SERVICE INC. 1,104.17 2805  
61901 11/25/13 C0223 CASA PAYROLL SERVICE 248.05 2805  
61902 11/25/13 C0230 CATAMARAN MEDIA COMPANY 162.00 2805  
61903 11/25/13 C0242 CORE MECHANICAL, INC. 197.08 2805  
61904 11/25/13 D0016 DALEYS PIT 80.00 2805  
61905 11/25/13 D0026 DEAGUSTINE, JOE 600.00 2805  
61906 11/25/13 D0040 DELTA DENTAL OF N.J. INC. 6,154.16 2805  
61907 11/25/13 D0077 DIETRICH,PAUL 25.00 2805  
61908 11/25/13 G0028 GENTILINI FORD 457.06 2805  
61909 11/25/13 G0030 GENERAL SPRING SERVICE 257.00 2805  
61910 11/25/13 G0035 GENRON FIRE PROTECTION 1,226.00 2805  
61911 11/25/13 G0045 GIBSON ASSOCIATES, P.A. 12,240.00 2805  
61912 11/25/13 H0095 HORIZON BCBSNJ 113,425.34 2805  
61913 11/25/13 H0155 H.D. INDUSTRIES, INC 820.96 2805  
61914 11/25/13 I0013 IMPACT TECHNOLOGY SOLUTION LLC 1,140.00 2805  
61915 11/25/13 J0072 JERSEY WEB DESIGNS 1,900.00 2805  
61916 11/25/13 K0047 KLINE, EDWARD T. 170.10 2805  
61917 11/25/13 K0080 KOHLER'S AUTO GLASS 265.00 2805  
61918 11/25/13 L0034 LAYTON, BRENDA MRS. 95.00 2805

61919	11/25/13	L0041	LEFEVER, TRACEY	189.21	2805
61920	11/25/13	L0087	LINE SYSTEMS INC	2,947.05	2805
61921	11/25/13	M0081	MID-ATLANTIC WASTE SYSTEMS	151.54	2805
61922	11/25/13	M0148	MYRON CORP.	365.02	2805
61923	11/25/13	M0164	MURPHY FENCE COMPANY. INC.	511.68	2805
61924	11/25/13	M0188	MCCARTHY TIRE SERVICE OF PHILA	921.09	2805
61925	11/25/13	M0234	METRO SPORT INC.	499.50	2805
61926	11/25/13	M0235	MODERN HANDLING EQUIPMENT CO	49.61	2805
61927	11/25/13	N0052	NATL YOUTH SPORTS COACHED ASSN	35.00	2805
61928	11/25/13	N0100	N.J. LEAGUE OF MUNICIPALITIES	54.00	2805
61929	11/25/13	N0131	DEFINED CONTRIB RETIRE PROGRAM	38.85	2805
61930	11/25/13	O0034	OSPREY POINT CONDO ASSOC.	3,711.36	2805
61931	11/25/13	O0050	OCEAN CONSTRUCTION, LLC	61,290.00	2805
61932	11/25/13	P0032	PEDRONI FUEL CO.	1,135.68	2805
61933	11/25/13	P0056	TURF EQUIPMENT AND SUPPLY CO	26.90	2805
61934	11/25/13	P0096	PREVITI,MICHELE M.	301.60	2805
61935	11/25/13	P0131	360 BUSINESS SOLUTIONS	69.95	2805
61936	11/25/13	R0030	RIGGINS, INC.	5,922.35	2805
61937	11/25/13	R0045	RAINEAR,SCOT	275.00	2805
61938	11/25/13	R0100	ROBERTS OXYGEN COMPANY, INC.	110.85	2805
61939	11/25/13	S0001	SAM'S CLUB	110.32	2805
61940	11/25/13	S0031	SCHULER SECURITY, INC.	635.00	2805
61941	11/25/13	S0056	SEASHORE ASPHALT CORPORATION	645.23	2805
61942	11/25/13	S0109	SNAP-ON-INDUSTRIAL	746.25	2805
61943	11/25/13	S0121	SMUZ, THERESE A	150.00	2805
61944	11/25/13	S0126	SPIEGEL, BARBARA	83.11	2805
61945	11/25/13	S0134	SO. JERSEY GAS COMPANY	734.41	2805
61946	11/25/13	S0196	STEWART BUSINESS SYSTEMS LLC	326.37	2805
61947	11/25/13	S0201	SURRAN'S NURSERY	230.00	2805
61948	11/25/13	S0209	STAPLES ADVANTAGE	883.37	2805
61949	11/25/13	T0048	TILL PAINT CO/D. FITZGERALD	1,160.51	2805
61950	11/25/13	T0067	TOWNSHIP OF UPPER PETTY CASH	1.50	2805
61951	11/25/13	T0097	TRICO EQUIPMENT INC.	26.24	2805
61952	11/25/13	T0109	TUCKAHOE NURSERIES,INC.	470.00	2805
61953	11/25/13	U0035	UPPER TOWNSHIP MIDDLE SCHOOL	218.55	2805
61954	11/25/13	U0038	UPPER TOWNSHIP RESCUE SQUAD	28.00	2805
61955	11/25/13	U0043	ULINE, INC.	236.42	2805
61956	11/25/13	V0001	VCI EMERGENCY VEHICLE	2,847.31	2805
61957	11/25/13	V0005	VAN EMBDEN, NATHAN, ATTORNEY	187.50	2805
61958	11/25/13	V0024	VAL-U AUTO PARTS L.L.C.	209.72	2805
61959	11/25/13	V0040	Megan Vanesko	26.00	2805
61960	11/25/13	W0030	WEST PUBLISHING CO.	805.50	2805
61961	11/25/13	Y0007	YEP COMPANY	622.50	2805

Total 261,879.71