

**TOWNSHIP OF UPPER
2100 TUCKAHOE ROAD
PETERSBURG, NJ 08270
CAPE MAY COUNTY
MINUTES FOR APRIL 8, 2013**

REGULAR MEETING OF THE TOWNSHIP COMMITTEE -7:30 P.M.

CALL TO ORDER

SUNSHINE ANNOUNCEMENT

SALUTE TO THE FLAG

ROLL CALL

Edward Barr	Present
Curtis Corson	Present
Antonio Inserra	Present
John "Jay" Newman	Present
Richard Palombo	Present

Also present were Municipal Clerk Barbara Young, Finance Officer Barbara Spiegel, Municipal Attorney Daniel Young and Municipal Engineer Paul Dietrich.

**APPROVAL OF MINUTES - **March 25, 2013 Regular Meeting and
Closed Session Minutes****

Motion by Jay Newman, second by Edward Barr to approve the regular meeting and closed session minutes as submitted. During roll call vote all five Committee members voted in the affirmative.

REPORT OF GOVERNING BODY MEMBERS

Edward Barr, Committeeman, reported that pursuant to the shared services agreement the Township has with the school, the Community Center gym and Municipal Building floors were reconditioned last week resulting in a substantial savings for the Township. He next reported that the County is initiating a rabies baiting program for raccoons. Bait will be placed throughout the County starting the week of April 22. Additional information has been posted on the Upper Township website and UTTV. Mr. Barr next requested that an American flag be flown at Amanda's Field.

Anthony Inserra, Committeeman, reported that the NJDOT has contacted the Clerk regarding the Township's request for a no passing zone on Route 50. The DOT will be making the request a priority and anticipates the no passing zone will be complete by Memorial Day. He next reported that he will be meeting with the County Road Supervisor on Thursday regarding the removal of dead trees on Tuckahoe Road.

Jay Newman, Committeeman, reported on a large amount of dead trees on Route 9 near Stagecoach Road. The Township Engineer stated that the Township is in the process of obtaining quotes to have them removed. He next reported on a letter from Strathmere business owners regarding the closure of Ocean Drive in Strathmere on Saturday of Memorial Day weekend from 6:00 am to 10:00 am for a race sponsored by the Sea Isle VFW. Mr. Newman stressed that the race is for a great and worthwhile cause and the Township has no objection to it. However, because the road closure has had a negative effect on area businesses during a very busy weekend, he is asking the Township to send a letter requesting the County to see if they will reroute the race so that the only road into Strathmere will not be closed. Linda Brown, 201 Willard Road, spoke briefly on the effect the road closure had on Strathmere businesses and residents last year. Ms. Brown also stated that she is not against the race. She is just requesting that it be rerouted. It was stated that Ocean Drive is a County road and the Township has no jurisdiction regarding the closure. Motion by Jay Newman, Second by Curtis Corson to direct a letter be sent to the Cape May County Freeholders regarding closure of Ocean Drive and a possible adjustment to the route that will satisfy everybody.

OTHER REPORTS

Barbara Young, Township Clerk, reported on a correction to item number 12 on the agenda. Trash Collection equipment will be changed to read Recycling Collection equipment.

Daniel Young, Municipal Attorney, reported on a request from the County to enter into a Shared Services Agreement for Board of Health Services. The agreement is necessary to formalize the services that are already in effect. Mr. Young next reported on a request from the New Jersey League of Municipalities for resolutions on two issues. One is for the support of the restoration of New Jersey energy tax receipts to the municipalities. The other is regarding a pending bill that will change the burden of a successful tax appeal and the resulting refunds. Currently the municipality bears the full cost. The proposed bill will allow the burden to be shared by all of the taxing districts. Resolutions for both issues will be placed on the next agenda. He next reported that there are two items for closed session; a contract negotiation matter, and a personnel matter.

Barbara Spiegel, Chief Financial Officer, reported on a request from the Tax Assessor's office for the approval of overtime, not to exceed \$3,500, to process the influx of tax appeals. Motion by Curtis Corson, second by Anthony Inserra, to approve the request. During roll call vote all five Committee members voted in the affirmative. Ms. Spiegel next reported that reports for the affordable housing trust are due to the State. She requested a motion authorizing the Township Engineer and herself to sign and submit the reports. Motion by Jay Newman, second by Anthony Inserra. During roll call vote all five Committee members voted in the affirmative.

Paul Dietrich, Township Engineer, requested authorization to solicit applications for four part-time positions in the Department of Public Works. Motion by Anthony Inserra, second by Jay Newman, to approve the request. During roll call vote all five Committee members voted in the affirmative. Mr. Dietrich next reported that as a result of the Township adopting the stricter regulatory Advisory Base Flood Elevation maps, the Township will receive 900 points from the Community Rating System, which will result in a 25% reduction in the flood insurance rates for Township residents. Any policies that will be renewed after October 2013

will see the reduced rates. He next reported that single stream recycling has begun. Additional information is available on UTTV and the township website.

PRESENTATION

1. Resolution No. 55-2013 Re: Honoring Webelos Scouts of Cub Scout Pack 79 William Whelan, David Jefferson, James W. Bishop, Carter Ensley, Joseph Schuck, Josh Barnes, Logan Richard, Markus Schroder, Ryan Pierpoint, Tyler Hogg, and Drew Eget on attaining the Arrow of Light award.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N
RESOLUTION NO. 55-2013**

**RE: HONORING WEBELOS SCOUTS OF CUB SCOUT PACK 79 WILLIAM WHELAN,
DAVID JEFFERSON, JAMES W. BISHOP, CARTER ENSLEY, JOSEPH SCHUCK, JOSH
BARNES, LOGAN RICHARD, MARKUS SCHRODER, RYAN PIERPOINT, TYLER HOGG,
AND DREW EGET
ON ATTAINING THE ARROW OF LIGHT AWARD**

WHEREAS, the Webelos Scouts of Cub Scout Pack 79, William Whelan, David Jefferson, James W. Bishop, Carter Ensley, Joseph Schuck, Josh Barnes, Logan Richard, Markus Schroder, Ryan Pierpoint, Tyler Hogg, and Drew Eget, have recently achieved the Arrow of Light Award, which is the highest level of advancement for a Cub Scout; and

WHEREAS, the Township of Upper wishes to acknowledge this outstanding accomplishment; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

RESOLVED THAT this Township Committee extends its sincere congratulations to these graduating Webelos Scouts on the occasion of their receiving the Arrow of Light Award and commends them for this outstanding accomplishment; and it is

FURTHER RESOLVED that the Township Committee extends its congratulations and best wishes to their parents, family and friends on this happy occasion; and it is

FURTHER RESOLVED that the Township Committee also extends its congratulations and appreciation to the Scout Masters and others who give so freely and generously of their time for the benefit of our youth.

GIVEN UNDER OUR HANDS and the seal of the Township of Upper this 11th day of March, 2013.

2013 BUDGET

2. **Public Hearing and Final Adoption of Ordinance No. 003-2013, RE: CALENDAR YEAR 2013 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).** Municipal Auditor, Leon Costello stated that this Ordinance allows the Township to establish a bank for the allowed portion of increase that was not spent in the 2013 budget. During the public hearing portion there were no speakers. Motion by Curtis Corson, second by Edward Barr, to adopt Ordinance No. 003-2013. During roll call vote all five Committee members voted in the affirmative.

**TOWNSHIP OF UPPER
CALENDAR YEAR 2013
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

ORDINANCE NO. 003-2013

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Upper in the County of Cape May finds it advisable and necessary to increase its CY 2013 budget by up to

3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee of the Township of Upper hereby determines that a 1.5 % increase in the budget for said year, amounting to \$146,249.97 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee of the Township of Upper hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Upper, in the County of Cape May a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2013 budget year, the final appropriations of the Township of Upper shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$341,249.93 and that the CY 2013 municipal budget for the Township of Upper be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 11th DAY OF MARCH, 2013 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 8TH DAY OF APRIL, 2013 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

BARBARA L. YOUNG, MUNICIPAL CLERK
TOWNSHIP OF UPPER

3. Authorizing the reading of the 2013 Annual Municipal Budget by title only.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY**

RESOLUTION NO. 73-2013

**RE: AUTHORIZING THE READING OF THE 2013
ANNUAL MUNICIPAL BUDGET BY TITLE ONLY**

WHEREAS, N.J.S.A. 40:A4-8 authorizes the reading of the budget by title only at the public hearing thereon, provided certain requirements are met; and

WHEREAS, the Township Committee of the Township of Upper is satisfied that such conditions have been satisfied.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as majority of the full membership concurring, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee of the Township of Upper finds and determines that:

- A. At least one (1) week prior to the date of this hearing, a complete copy of the approved budget, as advertised, was posted in the Township Hall, the principal municipal building of the municipality, and was made available to each person requesting the same during the week immediately preceding the public hearing and is available to each person requesting a copy during the public hearing, as required by N.J.S.A. 40A:4-8.

- B. The Township Committee of the Township of Upper hereby determines and declares that the conditions set forth in subsection 1.a and 1.b of N.J.S.A. 40A:4-8 have been met.

- C. The Township Committee of the Township of Upper hereby determines that the 2013 Municipal Budget of the Township of Upper shall be read by its title only at the public hearing to be conducted thereon.

Resolution No. 73- 2013
Offered by: Corson
Adopted: April 8, 2013

Seconded by: Newman

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Inserra	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

4. **2013 Budget - Public Hearing.** Municipal Auditor, Mr. Leon Costello stated that there is no increase in the local purpose tax rate, which is 9.4 cents. Mayor Palombo then opened up the public hearing. Nathalie Neiss, 759 Route 50, inquired if the budget was opened to the public. It was stated that copies are available in the Clerk's office, and the budget is posted on the Township website. There was no further comment and the public hearing was then closed. Motion was made by Curtis Corson, second by Edward Barr, to adopt the 2013 Budget. During roll call vote all five Committee members voted in the affirmative.

Municipal Clerk, Barbara Young, read the following statement into the record:

Be it Resolved by the Township Committee of the Township of Upper, County of Cape May, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$2,051,327.50.

5. Local Unit Budget examination.

**TOWNSHIP OF UPPER
COUNTY OF CAPE MAY**

RESOLUTION NO. 74-2013

LOCAL UNIT BUDGET EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7 through 7.5 the Township Committee of the Township of Upper has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Township of Upper meets the necessary conditions to participate in the program for the 2013 budget year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, County of Cape May, that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers' certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amount required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with "CAP" law.)

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate, and correctly stated
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provision of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Resolution No. 74 -2013

Offered By: Corson

Seconded By: Newman

Adopted: April 8, 2013

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Inserra	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

6. Public Hearing and Final Adoption of Ordinance No. 005-2013, **RE: BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS**

OF THE TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE MAY, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$3,748,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,560,600 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Mayor Palombo opened the public hearing.

Michael Jones, 263 Marshallville Rd, Tuckahoe, spoke regarding the types of trash trucks the Township plans to purchase.

Nathalie Neiss, 759 Route 50, Petersburg, asked several questions regarding the chain of command within the Department of Public Works.

The public hearing was then closed. Motion by Curtis Corson, second by Edward Barr, to adopt Ordinance No. 005-2013. During roll call vote all five Committee members voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY**

O R D I N A N C E

ORDINANCE NO. 005-2013

**RE: BOND ORDINANCE PROVIDING FOR
VARIOUS CAPITAL IMPROVEMENTS OF THE
TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE
MAY, NEW JERSEY, APPROPRIATING THE
AGGREGATE AMOUNT OF \$3,748,000 THEREFOR
AND AUTHORIZING THE ISSUANCE OF \$3,560,600
BONDS OR NOTES OF THE TOWNSHIP TO FINANCE
PART OF THE COST THEREOF.**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER, IN THE COUNTY OF CAPE MAY, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Upper, in the County of Cape May, New Jersey (the “Township”) as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$3,478,000, including the aggregate sum of \$187,400 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments, negotiable bonds are hereby authorized to be issued in the principal amount of \$3,560,600 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	Appropriation and Estimated <u>Cost</u>	Estimated Maximum Amount of Bonds or <u>Notes</u>	Period of <u>Usefulness</u>
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<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) Acquisition of various vehicles and equipment, consisting of trash trucks and containers, a dump snow plow and spreader, mowers, a mini-dump truck with utility box and snow plow, a utility body pick-up truck and a loader bucket, improvements to an existing loader and the acquisition and installation of carpeting at the Township Hall meeting room, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$1,506,500	\$1,431,175	5 years
b) The Paving Project, consisting of milling of existing surface and overlay of 2 inch bituminous surface course with ancillary work, including concrete curb and sidewalk, signs and drainage work, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$1,500,000	\$1,425,000	10 years
c) The replacement of the boat ramp, consisting of engineering work, permits, construction and the installation of a new pier and floating docks, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$300,000	\$285,000	10 years
d) Recreational field improvements, consisting of fencing, irrigation, baseball dugouts, the sewer pump station, the restroom building and sports field lighting and improvements to Golden Oak Playground, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$166,000	\$157,700	15 years
e) Replacement of the Town Hall roof, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$100,000	\$95,000	10 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
f) The Building/Facility Security Project, consisting of the acquisition and installation of web enable cameras and recording equipment at Township Hall, the Community Center, Caldwell Park and Amanda's Field and the installation of bullet-resistant windows at Town Hall, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	\$50,000	\$47,500	10 years
g) Acquisition of various equipment, consisting of an emergency generator for the Rescue Squad, a vehicle fueling system and a vehicle lift, including all related costs and expenditures incidental thereto.	\$105,000	\$99,750	15 years
h) Acquisition of portable radios for the Public Works Department and the Rescue Squad, including all related costs and expenditures incidental thereto.	\$14,000	\$13,300	10 years
i) Acquisition of a portable tent for use as an emergency shelter, including all related costs and expenditures incidental thereto.	\$6,500	\$6,175	5 years
TOTALS	<u>\$3,748,000</u>	<u>\$3,560,600</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such

form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements that the Township may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 8.34 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$3,560,600, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$375,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

RESOLUTIONS

7. Authorizing the Annual Fourth of July Fireworks display.

TOWNSHIP OF UPPER

CAPE MAY COUNTY

R E S O L U T I O N

RESOLUTION NO. 75-2013

RE: AUTHORIZING THE ANNUAL FOURTH OF JULY FIREWORKS DISPLAY

WHEREAS, for many years, the Township of Upper has provided a fireworks display for the residents of Upper Township and others; and

WHEREAS, the Township wishes to continue to provide a display of fireworks in celebration of the 4th of July; and

WHEREAS, the Township solicited bids from several Firework Companies and has selected Pyrotecnico, a Pennsylvania corporation; and

WHEREAS, the State of New Jersey, Department of Community Affairs, requires that the Township provide a Resolution approving same; and

WHEREAS, the site for the fireworks display will be determined in conjunction with a State of New Jersey Fire Inspector; and

WHEREAS, FAA Clearance will be applied for; and

WHEREAS, a plot/site plan for site display, showing the distances from the public and structures to the fireworks discharge area, has been provided by the Township Engineer; and

WHEREAS, the Chief Financial Officer has certified the availability of funds to permit said Contract to be entered into.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated in full herein by this reference.

2. Upon meeting all requirements of the State of New Jersey, Department of Community Affairs as well as any and all recommendations or requirements of the Township's Risk Management Consultant and the Joint Insurance Fund, the Township Clerk is hereby directed and authorized to provide a certified copy of this Resolution, with all attachments, to the Department of Community Affairs for their review and issuance of a Fireworks Permit.

3. The contractor shall comply with all terms and provisions of the Municipal Excess Liability Joint Insurance Fund Bulletin MEL 13-08, dated February 11, 2013.

4. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

5. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution, including but not limited to the entering into and execution of an Agreement to Furnish Fireworks Exhibition with Pyrotecnico, New Castle, PA, for the sum of \$6,500.00.

Resolution No. 75-2013

Offered by: Corson

Seconded by: Newman

Adopted: April 8, 2013

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Corson	<u>X</u>	___	___	___
Inserra	<u>X</u>	___	___	___
Newman	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

8. Authorizing an amendment to the Shared Services Agreement between the Township of Upper and the City of Corbin City for Municipal Court Services.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY**

R E S O L U T I O N

RESOLUTION NO. 76-2013

RE: AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT
BETWEEN THE TOWNSHIP OF UPPER AND THE CITY OF CORBIN CITY
FOR MUNICIPAL COURT SERVICES

WHEREAS, the Township of Upper entered into a Shared Services Agreement with the City of Corbin City to provide Municipal Court Services; and

WHEREAS, both parties desire to amend the term of said Shared Services Agreement for an additional three (3) years; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee hereby authorizes the Mayor and Township Clerk to sign an Amendment to the Shared Services Agreement with the City of Corbin City to extend the term of said agreement for an additional three years, expiring on May 5, 2016.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 76-2013
Offered by: Newman
Adopted: April 8, 2013

Seconded by: Inserra

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	_____	_____	_____
Corson	<u>X</u>	_____	_____	_____
Inserra	<u>X</u>	_____	_____	_____
Newman	<u>X</u>	_____	_____	_____
Palombo	<u>X</u>	_____	_____	_____

9. Authorizing the award of a Professional Services Contract with Dr. Stewart C. Farrell/Coastal Research Center of the Richard Stockton College of New Jersey for Shoreline Monitoring and Consulting Services for beach related issues.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 77-2013

**RE: AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITH
DR. STEWART C. FARRELL/COASTAL RESEARCH CENTER OF THE RICHARD
STOCKTON COLLEGE OF NEW JERSEY FOR SHORELINE MONITORING AND
CONSULTING SERVICES FOR BEACH RELATED ISSUES**

WHEREAS, the Township of Upper has received a proposal from Dr. Stewart Farrell on behalf of the Coastal Research Center of the Richard Stockton College of New Jersey, which outlines shoreline monitoring services to be performed on behalf of the Township during the calendar year 2013 and provides a rate schedule for the services to be provided; and

WHEREAS, the Township Committee has considered this matter and has determined that it is in the best interest of the Township to authorize a Professional Services Contract as hereinafter provided; and

WHEREAS, the Township Solicitor has determined that the services to be provided are professional services and that a contract may be awarded without competitive bid; and

WHEREAS, the Treasurer has certified the availability of funds to permit the Township to enter into a Professional Services Contract; and

WHEREAS, a Business Entity Disclosure Certification is not required since this contract is with an agency of the state government; and

WHEREAS, the Township has decided to acquire the services of Dr. Stewart C. Farrell of the Coastal Research Center of the Richard Stockton College of New Jersey as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The proposal of Dr. Stewart Farrell on behalf of the Coastal Research Center of the Richard Stockton College of New Jersey (hereinafter collectively referred to as "Contractor"), is hereby accepted, subject to the provisions of this Resolution.

3. The Mayor and Township Clerk are hereby authorized, directed and empowered to enter into a Professional Services Contract with the Contractor aforesaid for a one (1) year term commencing January 1, 2013. Said Agreement shall be prepared or approved by the Municipal Attorney for the Township of Upper. The Township Clerk is further authorized, directed and empowered to seal said Contract with the seal of the Township of Upper.

4. The Township Clerk shall cause a Notice of Award of this Contract to be published in the official newspaper of the Township as required by N.J.S.A. 40A:11-5.

5. This Contract is a Professional Services Contract and has been awarded without competitive bidding for the following reasons:

(A) The services required are highly specialized or technical in nature;

(B) The services require peculiar ability or skill, and demand a high degree of specialized knowledge or expertise;

(C) The services required are professional services and/or unspecified extraordinary services within the meaning of N.J.S.A. 40A:11-5(a);

(D) The individual who will provide these services has demonstrated his competence and particular expertise in the services required; and

(E) The services to be provided are such that their nature, scope and duration are not capable of precise measurement, but rather require a flexibility and discretion that render competitive bidding impractical and inefficient.

6. A certified copy of this Resolution shall be provided to the Contractor.

7. This Resolution shall take effect immediately provided, however, that the Contract awarded herein shall be effective as of January 1, 2013.

Resolution No. 77-2013

Offered by: Corson

Seconded by: Barr

Adopted: April 8, 2013

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	
Corson	<u>X</u>	___	___	
Inserra	<u>X</u>	___	___	
Newman	<u>X</u>	___	___	
Palombo	<u>X</u>	___	___	

10. Authorizing a five (5) year extension to the Lease Agreement between the Township of Upper and the Historical Preservation Society of Upper Township, Inc. for the premises located at the Tuckahoe Railroad Station, 34 Mill Road, Tuckahoe, New Jersey.

TOWNSHIP OF UPPER
CAPE MAY COUNTY
R E S O L U T I O N

RESOLUTION NO. 78-2013

RE: AUTHORIZING A FIVE (5) YEAR EXTENSION TO THE LEASE AGREEMENT BETWEEN THE TOWNSHIP OF UPPER AND THE HISTORICAL PRESERVATION SOCIETY OF UPPER TOWNSHIP, INC. FOR THE PREMISES LOCATED AT THE TUCKAHOE RAILROAD STATION, 34 MILL ROAD, TUCKAHOE, NEW JERSEY.

WHEREAS, the Township of Upper entered into a Lease Agreement with the Historical Preservation Society of Upper Township, Inc., a New Jersey nonprofit corporation, on May 12, 2003 for the premises commonly known as the second floor office at the Tuckahoe Railroad Station, located at 34 Mill Road, Tuckahoe, New Jersey; and

WHEREAS, both parties desire to extend the term of said lease for an additional five years as provided in the original Lease Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee hereby authorizes the Mayor and Township Clerk to sign an Amendment to the Lease Agreement with the Historical Preservation Society of Upper Township, Inc. which extends the term of said lease for an additional five years, expiring on May 31, 2018.

3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 78-2013
 Offered by: Barr
 Adopted: April 8, 2013

Seconded by: Palombo

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Inserra	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

11. Approving the application of the Upper Township Rescue Squad for Highway Coin Drops.

TOWNSHIP OF UPPER
 CAPE MAY COUNTY

R E S O L U T I O N

RESOLUTION NO. 79-2013

RE: APPROVING THE APPLICATION OF THE UPPER TOWNSHIP RESCUE SQUAD FOR HIGHWAY COIN DROPS

WHEREAS, the Upper Township Rescue Squad, a non-profit corporation providing emergency medical and rescue

services, has made application to the Township Committee to hold coin drop solicitations in Upper Township; and

WHEREAS, the Township Committee has approved the requests; and

WHEREAS, the requests require approval from the County of Cape May;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The application of the Upper Township Rescue Squad to hold a coin drop within Upper Township on County Route 623 (Roosevelt Boulevard) and Vernon Avenue is hereby approved for the following dates:

Saturday, June 22, 2013 from 8:00 a.m. to 4:00 p.m.;

AND

Saturday, July 20, 2013 from 8:00 a.m. to 4:00 p.m.

3. Attached to this Resolution is a certified copy of Ordinance No. 7-2001, authorizing coin drops within Upper Township enacted pursuant to N.J.S.A. 39:4-60.

4. A certified copy of this Resolution shall be provided to the Board of Chosen Freeholders of the County of Cape May.

Resolution No. 79-2013

Offered by: Newman
Adopted: April 8, 2013

Seconded by: Inserra

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Inserra	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

12. Authorizing the Chief Financial Officer to withdraw funds in the amount of \$379,000.00 from the account entitled Recycling Trust Account to pay for recycling collection equipment.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 80-2013

RE: AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WITHDRAW FUNDS IN THE AMOUNT OF \$379,000.00 FROM THE ACCOUNT ENTITLED RECYCLING TRUST ACCOUNT TO PAY FOR RECYCLING COLLECTION EQUIPMENT

WHEREAS, it is necessary for the Township of Upper to purchase certain recycling collection equipment; and

WHEREAS, the Township has available \$379,000.00 in the Recycling Trust account;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Chief Financial Officer of the Township of Upper is hereby authorized, directed and empowered to withdraw funds in the amount of \$379,000.00, from the account entitled Recycling Trust Account to pay for various recycling collection equipment.

Resolution No. 80-2013
Offered by: Corson
Adopted: April 8, 2013

Seconded by: Newman

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Inserra	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

13. Authorizing the Township Engineer to prepare specifications and solicit bids for trash collection equipment.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
RESOLUTION**

RESOLUTION NO. 81 -2013

RE: AUTHORIZING THE TOWNSHIP ENGINEER TO PREPARE SPECIFICATIONS AND SOLICIT BIDS FOR TRASH COLLECTION EQUIPMENT

WHEREAS, the Township of Upper is in need of certain trash collection equipment, the cost of which will exceed the bid threshold established for the year 2013; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Law, the Township of Upper intends to solicit bids as herein indicated;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Engineer is hereby authorized and directed to prepare specifications, bid documents and solicit bids for the following:
 - a) One (1) Rear Loading Trash Collection Vehicle.
 - b) Two (2) Automated Trash Collection Vehicles.
 - c) Trash Collection Container System.
3. Sealed bids shall be received by the Township of Upper in accordance with the directives contained in the Notice to Bidders.

4. The authority to award the bid shall be contingent upon no protest being signed by any person, nor any petition requesting that a referendum vote be taken, within 20 days after the publication or at any other time after the adoption of Ordinance No. 005-2013. The solicitation of bids shall state the authority to award the bid is subject to and contingent upon the said bond ordinance taking effect as provided by the Local Bond Law.

Resolution No. 81-2013
 Offered by: Corson
 Adopted: April 8, 2013

Seconded by: Inserra

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Corson	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Inserra	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Newman	<u> X </u>	<u> </u>	<u> </u>	<u> </u>
Palombo	<u> X </u>	<u> </u>	<u> </u>	<u> </u>

ORDINANCES

14. Public Hearing and Final Adoption of Ordinance No. 004-2013 RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER X OF THE CODE OF UPPER TOWNSHIP WHICH CHANGES FEES CHARGED AND COLLECTED BY THE TOWNSHIP CONSTRUCTION OFFICIAL AND SUBCODE OFFICIALS. During the public hearing portion there were no speakers. Motion by Edward Barr, second by Jay Newman, to adopt Ordinance No. 004-2013. During roll call vote four Committee members voted in the affirmative. Mr. Inserra voted no.

TOWNSHIP OF UPPER

CAPE MAY COUNTY

ORDINANCE

ORDINANCE NO. 004-2013

RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER X OF THE CODE OF UPPER TOWNSHIP WHICH CHANGES FEES CHARGED AND COLLECTED BY THE TOWNSHIP CONSTRUCTION OFFICIAL AND SUBCODE OFFICIALS

BE IT ORDAINED by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

SECTION 1. Chapter 10 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be amended and supplemented as hereinafter provided:

10-1.3 Fees. The fees to be charged and collected by the Construction Official of the Township, as well as the subcode officials of the Township, shall be as follows:

a. *Special Permit Fees.*

1. Demolition Fees. The fee for a demolition or removal permit shall be \$62.00 for a structure of less than 5,000 square feet in area and less than 30 feet in height, for one or two family residences (use group R-5 of the building subcode), and structures on farms including commercial farm buildings under N.J.A.C. 5:23-3.2(d), and \$92.00 for all other use groups.
2. Sign Permits. The fee for a permit to construct a sign shall be in the amount of \$1.80 per square foot of surface area of the sign, computed on one side only for a double faced sign. The minimum permit fee for a sign shall be \$62.00.
3. Swimming Pool Permits. The building subcode fee for a swimming pool shall be \$270.00 for an inground pool. The building subcode fee for an above ground pool shall be \$124.00.

4. **Mechanical Fee.** Fees charged for a Mechanical Permit for work covered under N.J.A.C. 5:23-3.4(c) shall be \$90.00 for the first device and \$28.00 for each additional device. Note that Mechanical Permits are only allowed for work on R-3, R-4 and R-5 structures.
5. **Periodic Inspections.** For cross connection and back-flow preventers that are subject to testing, requiring a reinspection every three months, the fee shall be \$90.00 for each device when they are tested (thrice annually) and \$220.00 for each device when they are broken down and tested (once annually).
6. **Variation.** The fee for an application for a variation in accordance with N.J.A.C. 5:23-2.10 shall be \$760.00 for Class I structures and \$75.00 for Class II and Class III structures. The fee for resubmission of an application for a variation shall be \$250.00 for Class I and \$40.00 for Class II and Class III structures.
7. **New Jersey State Permit Surcharge Fee.** The New Jersey State permit surcharge fee that is collected by this agency for the State is to be the current fee mandated by N.J.A.C. 5:23-4.19.

NOTE: Due to the limitations of the Department of Community Affairs' computer program, Upper Township is forced to round off all permit and surcharge fees to the nearest whole dollar.

b. *Exempt-Nonprofit Fees.*

1. Nonprofit-exempt organizations are not exempt from New Jersey State permit surcharge fee.
2. Exemption from Fee: The following organizations and entities shall be exempt from the payment of any fee required by this Ordinance:
 - (a) Any entity or organization specified in N.J.S.A. 40A:12-15, as the same may be amended and supplemented from time to time;
 - (b) Any entity or organization specified in N.J.S.A. 40A:12-21, as the same may be amended and supplemented from time to time; and
 - (c) Any organization which is exempt from the payment of ad valorem real estate taxes.

c. *Plan Review Fees.*

1. Plan review fees are 20% of the total construction fee. Plan review fees are due either when the construction permit application is submitted or when the construction permit is

issued. It is the option of the Construction Official to determine when the plan review fee is due.

2. Certificate of Occupancy Fees.

- (a) Any Certificate of Occupancy fee shall be paid before a certificate is issued.
- (b) The Certificate fee for an R-5 use and structures that are accessory uses to R-5 use, such as detached garages, etc., located on the same property and farm structures including commercial farm buildings shall be \$70.00.
- (c) Certificate fees for all others are 10% of the total construction permit fee with a \$115.00 minimum.
- (d) The fee for a certificate granted pursuant to a change in use group shall be \$275.00 providing that all subcode inspections reveal no Uniform Construction Code violations that have to be remedied. Uniform Construction Code violations or required changes may require construction permit fees in addition to the fee for a change in use certificate.
- (e) There is no fee for a Certificate of Approval certifying that work done under a construction permit has been satisfactorily completed.

(f) There is no fee for a Temporary Certificate of Occupancy.

d. *Annual Permit Fees.*

1. Fees charged for annual permits are to be the same as required by N.J.A.C. 5:23-4.20.

e. *Construction Permit Fees.*

1. The fee to be charged for a construction permit will be the sum of the basic construction fee computed in accordance with the section below, plus any applicable special fees, such as elevator or sign fees. The fee is to be paid before a permit is issued.

f. *Basic Construction Fees.*

1. The basic construction fee shall be in the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures, and devices and the number of sprinklers, standpipes, and detectors (smoke and heat) at the unit rates provided here plus any special fees. The minimum fee for a basic construction permit covering any or all building, plumbing, electrical or fire protection work shall be \$62.00 per subcode.

g. *Building Subcode Fees.*

1. Fees for new construction shall be based upon the volume of the structure. The volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be:

\$0.045 all use groups, all structures less than 10,001 cubic feet in volume.

\$0.037 all use groups, all structures 10,001 or more cubic feet in volume.

EXCEPTION: The following structures generally being of very large volume are to be charged the following fee when 10,001 or more cubic feet in volume:

Use Group A-1, A-2, A-3, A-4, A-5, F-1, F-2, S-1, S-2 the fee shall be \$.0250 and the fee shall be \$.0250 per cubic feet for structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d), with a maximum fee for such structures on farms not to exceed \$1,100.00.

2. Fees for renovations, alterations and repairs are based on estimated cost of work:

\$ 1,000.00 up to \$ 50,000.00 \$18.40 per \$1,000.00

\$50,001.00 up to \$100,000.00 \$16.00 per \$1,000.00

\$100,001.00 and above \$11.50 per \$1,000.00

For the purpose of determining estimated cost the applicant shall submit to the agency such cost data as may be available, produced by the architect or engineer of record, or by a recognized estimating firm or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The agency shall make the final decision regarding the estimated cost.

3. Fees for additions shall be computed on the same basis as the new construction for the added portion.
4. Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with the items above.

h. *Plumbing Subcode Fees.* Plumbing Fixtures and Equipment:

1. The fee shall be in the amount of \$12.75 per fixture for any fixtures connected to the plumbing system except for special devices listed below.
2. Plumbing Special Devices: Grease traps, oil separators, water cooled air conditioning units, refrigeration air conditioning units, utility service connections, back-flow preventers, steam boilers, hot water boilers, gas piping, active solar systems, sewer pumps, interceptors and fuel

pipng. The fee for these and similar devices shall be \$62.00 each.

i. *Electric Subcode Fees.* Electrical Fixtures and Devices: The fee shall be as follows:

1. For the first block consisting of one to 50 receptacles, fixtures or devices, the fee shall be \$90.00. For each additional block consisting of up to 25 receptacles, fixtures or devices, the fee shall be \$22.00. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communication outlets, light standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amperes or less including motors or equipment rated less than one horsepower (hp) or one kilowatt(kw).
2. For each motor or electrical device rated from 1 hp to 10 hp or 1 kw to 10 kw; for each transformer or generator from 1 kw to 10 kw or 1 kva to 10 kva; for each replacement of wiring involving one branch circuit or part thereof; for each storable pool or hydro massage bath tub; for each

underwater lighting fixture; for household electric cooking equipment rated up to 60 kw; for each fire, security or burglar alarm control unit; for each receptacle rated from 30 amperes to 50 amperes; for each light standard greater than eight feet in height including luminaries; and for each communications closet the fee shall be \$18.00.

3. For motor or electrical devices rated from greater than 10 hp to 50 hp, or 10 kw to 50 kw; for each service equipment, panel board, switch board, switch gear, motor control center, or disconnection means rated 225 amperes or less; for each transformer or generator rated from greater than 10 kw to 45 kw or 10 kva to 45 kva; for each electric sign rated from greater than 20 amperes to 225 amperes including associated disconnecting means; for each receptacle rated greater than 50 amperes; and for each utility load management device, the fee shall be \$62.00.
4. For each motor or electrical device rated from greater than 50 hp to 100 hp or 50 kw to 100 kw; for each service equipment, panel board, switch board, switch gear, motor control center or disconnection means rated from greater than 225 amperes to 1,000 amperes, and for each

transformer or generator rated from greater than 45 kw to 112.5 kw or 45 kva to 112.5 kva, the fee shall be \$138.00.

5. For each motor or electrical device rated greater than 100 hp or 100 kw; for service equipment, panel board, switch board, switch gear, motor control center or disconnecting means greater than 112.5 kw or 112.5 kva, the fee shall be \$620.00.
6. For motors or similar devices requiring concurrent installation of individual controls, relays and switches, the fee shall be based only upon the rating of the motor or device. There shall be no additional fee charged for the concurrent installation of individual circuit components, for example, controllers, starter, and disconnecting means.
7. The fee charged for process equipment shall be based on the ampere rating of the over current device protecting the conductor feeding the process equipment or the cutoff device.
8. For the purpose of computing these fees, all electrical and communications devices, utilization equipment and motors which are part of premises wiring, except those which are portable plug-in-type, shall be counted.

- j. *Fire Protection Fees.* Sprinklers, standpipes, detectors (smoke or heat), pre-engineered suppression system, gas or oil fired appliances not connected to the plumbing systems, kitchen exhaust systems, incinerators and crematoriums:
1. The fee for 20 or fewer heads or detectors shall be \$62.00; the fee for 21 to and including 100 heads or detectors shall be \$179.00; for 101 to and including 200 heads or detectors the fee shall be \$360.00; for 201 to and including 400 heads or detectors the fee shall be \$1,100.00; for 401 to and including 1,000 heads or detectors the fee shall be \$1,380.00.
 2. In computing the fees for heads and detectors, the number of each shall be counted separately and two fees, one for the heads and one for the detectors shall be charged.
 3. The fee for each standpipe shall be \$275.00.
 4. The fee for each independent pre-engineered fire suppression system shall be \$220.00.
 5. The fee for each gas or oil fired appliance which is not connected to the plumbing system shall be \$62.00.
 6. The fee for each kitchen exhaust system shall be \$62.00.
 7. The fee for each incinerator shall be \$700.00.
 8. The fee for each crematorium shall be \$700.00.

k. *Elevator Subcode Fees.* Upper Township does not currently have an Elevator Subcode Official. This position is being handled by the Department of Community Affairs.

In the event that Upper Township does contract with a third party to act as Elevator Subcode Official the fee will be the same as charged by the Department of Community Affairs plus a 10% administrative charge.

SECTION 2: REPEALER: All Ordinances or parts of Ordinances which are in conflict or inconsistent herewith are hereby repealed to the extent of such inconsistency or conflict only.

SECTION 3: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

SECTION 4: EFFECTIVE DATE: This Ordinance shall take effect upon final adoption and publication as required by law.

SECTION 5: CODIFICATION: This Ordinance shall be codified in the Upper Township Code at the sections referred to above.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 11th OF MARCH, 2013 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP

OF UPPER TO BE HELD ON THE 8th DAY OF APRIL, 2013 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

**BARBARA L. YOUNG, TOWNSHIP CLERK
TOWNSHIP OF UPPER**

15. Public Hearing and Final Adoption of Ordinance No. 006-2013, RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XX (ZONING) OF THE CODE OF UPPER TOWNSHIP. During the public hearing portion there were no speakers. Motion by Curtis Corson, second by Anthony Inserra, to adopt Ordinance No. 006-2013. During roll call vote all five Committee members voted in the affirmative.

**TOWNSHIP OF UPPER
CAPE MAY COUNTY
ORDINANCE**

ORDINANCE NO. 006-2013

RE: AN ORDINANCE AMENDING REVISED GENERAL ORDINANCE CHAPTER XX (ZONING) OF THE CODE OF UPPER TOWNSHIP

WHEREAS, the Township Planning Board prepared and adopted a Conservation Plan Element Update and Master Plan Reexamination Report on February 17, 2011 in accordance with N.J.S.A.40:55D-89; and

WHEREAS, the FEMA has prepared Advisory Base Flood Elevations (ABFE) for New Jersey and the New Jersey Department of Environmental Protection has adopted an emergency rule requiring all new construction located in the Special Flood Hazard Zone in the State of New Jersey to comply with the ABFEs; and

WHEREAS, new flood hazard standards and insurance requirements encourage the elevation of existing structures in flood hazard areas; and

WHEREAS, the Township Committee desires to amend the Zoning Ordinance to provide a property owner the ability to raise their residence to meet the new ABFEs and protect their residence from flood; and

WHEREAS, the Township Committee referred this ordinance amendment to the Upper Township Planning Board; and

WHEREAS, the Township Planning Board discussed the proposed ordinance amendment at their January 17, 2013 meeting and reviewed this proposed ordinance and determined it is consistent with the Upper Township Master Plan Reexamination at their March 21, 2013 meeting; and

WHEREAS, the ordinance revisions and amendment herein are part of those recommended in connection with the periodic general reexamination of the Upper Township Master Plan as evidenced by the Master Plan Reexamination Report and Land Use Plan Amendment of January 2011, as amended; and

WHEREAS, the Township Committee finds that the ordinance revisions herein are substantially consistent with the Land Use Plan Element and Master Plan Reexamination to date;

BE IT ORDAINED by the Township Committee, in the Township of Upper, County of Cape May and State of New Jersey, as follows:

SECTION 1. Chapter 20 of the Revised General Ordinances of the Township of Upper, also known as the Code of Upper Township, shall be amended and supplemented as hereinafter provided:

Add the following to **Section 20-5.6 Nonconforming Uses, Structures and Lots:**

- i. Structural alterations to permitted existing nonconforming uses and structures solely to elevate the structure to conform to the Flood Hazard Ordinance contained in Chapter 18 including but not limited to changes to height, stairs, steps, ADA-compliant ramps and related elements providing access to the first elevated floor shall not be considered an expansion of a nonconforming use or structure, and shall therefore be permitted without variance relief under N.J.S.A. 55d-70 providing the following:
 1. There is no expansion in the existing footprint of the structure except for stairs, steps, ADA-compliant ramps and related elements providing access to the first elevated floor.
 2. Stairs, steps, ADA-compliant ramps and related elements providing access to the first elevated floor shall not extend any closer than one (1') foot to the property line.
 3. The raising of the structure shall be limited to the minimum required to meet the requirements of Chapter 18.

SECTION 2: EFFECTIVE DATE: This ordinance shall take effect immediately upon adoption and publication as required by law.

SECTION 3: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 4: SEVERABILITY: If any section, paragraph, subdivision, subsection, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.

SECTION 5: CODIFICATION: This Ordinance shall be codified as indicated in Chapter 20 of the Upper Township Code.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 11TH DAY OF MARCH, 2013 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 8TH DAY OF APRIL 2013 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
UPPER.

BARBARA L. YOUNG, TOWNSHIP CLERK
TOWNSHIP OF UPPER

16. **Introduction and first reading of Ordinance No. 007-2013 RE: AN ORDINANCE AUTHORIZING THE TOWNSHIP OF UPPER TO ENTER INTO A LEASE AGREEMENT WITH THE HISTORICAL PRESERVATION SOCIETY OF UPPER TOWNSHIP, INC., A NON-PROFIT CORPORATION, WITH RESPECT TO LAND AND PREMISES KNOWN AS THE “FRIENDSHIP SCHOOL”, BLOCK 587, LOT 1 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF UPPER, FOR A NOMINAL CONSIDERATION.** Motion by Anthony Inserra, second by Edward Barr, to introduce Ordinance No. 007-2013, with public hearing and final adoption scheduled for May 13, 2013. During roll call vote all five Committee members voted in the affirmative.

TOWNSHIP OF UPPER

CAPE MAY COUNTY

ORDINANCE

ORDINANCE NO. 007-2013

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF UPPER TO ENTER INTO A LEASE AGREEMENT WITH THE HISTORICAL PRESERVATION SOCIETY OF UPPER TOWNSHIP, INC., A NON-PROFIT CORPORATION, WITH RESPECT TO LAND AND PREMISES KNOWN AS THE “FRIENDSHIP SCHOOL”, BLOCK 587, LOT 1 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF UPPER, FOR A NOMINAL CONSIDERATION.

BE IT ORDAINED by the Township Committee, the Governing Body of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

SECTION 1: FACTUAL FINDINGS AND DETERMINATIONS: The Township Committee hereby expressly finds and determines the following:

- (A) Pursuant to N.J.S.A. 40A:12-14, a municipality is authorized to lease any real property, capital improvement or personal property not needed for public use and which is not otherwise dedicated or restricted pursuant to law.

- (B) N.J.S.A. 40A:12-14(c) further provides and authorizes a lease to a non-profit corporation for a public purpose, provided that such Lease shall be authorized by Ordinance and further authorizes such Lease for a nominal consideration. Said Statute further requires and mandates that the non-profit corporation file annual reports with the Governing Body as more particularly described and required in Section 4 hereof.
- (C) N.J.S.A. 40A:12-15 sets forth the purposes for which Leases for a public purpose may be made and provides a maximum term for a leasehold and expressly authorizes such Lease for any civic or historic programs or activities by duly incorporated historical societies (N.J.S.A. 40A:12-15(g)), as well as for any activity for the promotion of the health, safety, morals and general welfare of the community of any non-profit corporation or association (N.J.S.A. 40A:12-15(i)).
- (D) It has been represented to the Township Committee that the Historical Preservation Society of Upper Township, Inc. (“Society”) is a duly incorporated non-profit corporation organized and existing under the laws of the State of New Jersey and in good standing and the Township Committee accepts and relies upon those representations made by or on behalf of the Society and the Township Committee further finds that the Society meets the requirements of N.J.S.A. 40A:12-15(g) and (i).
- (E) The activities of the Society will promote the health, safety, morals and general welfare of the community through educational programs conducted which will foster a knowledge, awareness and appreciation of the Township’s unique historical background.

SECTION 2: The Township of Upper is hereby authorized to enter into a Lease Agreement with the Society, for the lease of the property known as the “Friendship School”, designated as Block 587, Lot 1 as shown on the Official Tax Map of the Township of Upper. Said Lease shall be for a term of five (5) years, commencing June 1, 2013. Said Lease may thereafter be renewed for a successive term of five (5) years. Said Lease may thereafter be renewed for a successive term or terms as permitted by law. The consideration shall be nominal and shall be stated at the sum of One Dollar (\$1.00) per year for the term of said Lease. Said Lease shall be prepared or approved by the Municipal Attorney for the Township of Upper and ultimate final approval of said Lease shall be vested in the Township Committee, as the Governing Body of the Township of Upper.

SECTION 3: CONDITIONS AFFECTING LEASE: The Lease authorized in Section 2 hereof shall be expressly subject to the following terms, reservations and restrictions:

- (A) The property described herein shall be used by the Society subject to the terms and conditions of an Agreement to be negotiated between the Township of Upper and the Society, which defines the rights, duties and responsibilities of the Township and the Society with respect to the maintenance and use of the property described in this Ordinance.
- (B) In the event that the Society should, in the opinion of the Township Governing Body, cease to exist or become inactive, then the right is reserved unto the Township of Upper, through its Governing Body, to terminate the Lease and to make the property described herein available to a successor entity or group to be used for the same or similar purpose or for any other purpose permitted by law.

SECTION 4: RESPONSIBILITIES OF LESSEE: In compliance with N.J.S.A. 40:12-14, as the same may, from time to time, be amended or supplemented, it shall be the responsibility of the Tenant, the Historical Preservation Society of Upper Township, Inc., as the holder of a Lease for a public purpose, to submit annually a report to the Township Committee, in writing, setting forth the use to which the leasehold was put during the preceding year; the activities of the Lessee undertaken in furtherance of the public purpose for which the leasehold was granted; the approximate value or cost, if any, of such activities in furtherance of such purpose; and an affirmation of the continued tax-exempt status of the non-profit corporation pursuant to both State and Federal law. Failure on the part of the Tenant to comply with the provisions of this law or any similar law enacted by the State of New Jersey during the term of this Lease shall be cause for the termination of the Lease by action of the Township Governing Body.

SECTION 5: AUTHORITY OF TOWNSHIP OFFICIALS: All Township officers, officials and employees are hereby authorized to take all action necessary or required in order to carry out the intent and purpose of this Ordinance. Without in any way intending to limit the generality of the foregoing, the Mayor and the Township Clerk are expressly authorized, empowered and directed to sign the Lease Agreement on behalf of the Township of Upper as Lessor and the Township Clerk is further authorized, directed and empowered to affix the Township seal to said Lease.

SECTION 6: REPEALER: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

SECTION 7: EFFECTIVE DATE: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

NOTICE IS HEREBY GIVEN THAT THE FOREGOING ORDINANCE WAS INTRODUCED FOR FIRST READING AT A MEETING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER HELD ON THE 8th DAY OF APRIL, 2013 AND WILL BE TAKEN UP FOR CONSIDERATION AS TO FINAL ADOPTION AT A PUBLIC HEARING OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER TO BE HELD ON THE 13th DAY OF MAY, 2013 AT 7:30 P.M. AT THE TOWNSHIP HALL, TUCKAHOE, NEW JERSEY.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF UPPER.

BARBARA L. YOUNG, TOWNSHIP CLERK
TOWNSHIP OF UPPER

CORRESPONDENCE

NEW BUSINESS:

17. **Request to donate property owned by Robert & Stella Fisher, Block 518 Lots 17 & 18 to Upper Township.** Motion by Anthony Inserra, second by Jay Newman, to approve the request. During roll call vote all five Committee members voted in the affirmative. After a title search is reviewed and ownership is verified a resolution will be placed on a future agenda.

UNFINISHED BUSINESS:

DISCUSSION

PAYMENT OF BILLS:

18. "I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting." Motion by Jay Newman, second by Richard Palombo. During roll call vote all five Committee members voted in the affirmative.

Bills approved for payment: \$211,433.65
Payroll: \$177,449.72

REPORT OF MUNICIPAL DEPARTMENTS:

19. Construction Code
20. Clerk's Office
21. Tax Collector
22. Animal Control
23. Division of EMS
24. Finance Office
25. MUA Report
26. Zoning Office

Motion by Richard Palombo, second by Curtis Corson, to accept the Municipal Department Reports. During roll call vote all five Committee members voted in the affirmative. Reports are available in the Clerk's office.

PUBLIC COMMENT

Hobie Young, 208 Route 50, requested an informational sign be placed at Amanda's Field to advertise upcoming events. It was decided to pursue the feasibility of the request. He next asked if the South Jersey Storm football team could place a temporary sign on the day of the event at Amanda's Field. Motion by Curtis Corson, second by Jay Newman, to approve the placement of a temporary 4x4 sign subject to the review and approval of the Township Engineer. During roll call vote all five Committee members voted in the affirmative.

Ronald McCole, 54 East Mapleshade Lane, inquired into the status of his request to televise the Committee meetings. It was stated that the equipment needed to televise the meetings was included in the budget, which was adopted this evening.

Nathalie Neiss, 759 Route 50, asked several questions regarding the copy of tax appeals filed with the Clerk, drug testing for Township employees, a sign-in sheet for Committee meeting attendees, how items are placed on the agenda, and how personnel issues are handled.

CLOSED SESSION

27. Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.

TOWNSHIP OF UPPER
RESOLUTION NO. 082-2013
MOTION GOING INTO CLOSED SESSION
April 8, 2013

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

MATTERS:

1. Contract negotiation – Computer House of South Jersey, LLC.

2. Personnel.

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.

Moved by: Newman

Motion seconded by: Corson

During roll vote all five Committee members voted in the affirmative.

RECONVENE PUBLIC PORTION OF MEETING

ADJOURNMENT

There being no further business this evening the meeting was adjourned at 9:15 P.M. The next meeting is scheduled for April 22, 2013 at 7:30 P.M.

Minutes prepared by

Barbara L. Young, RMC
Municipal Clerk

Bill List

60599 04/08/13 A0006 ADVANCE TREADS INC 1,448.80 2775
60600 04/08/13 A0025 ADVANTAGE RENTAL ACE HARDWARE 481.48 2775
60601 04/08/13 A0035 AIRLINE HYDRAULIC CORP. 19.29 2775
60602 04/08/13 A0091 ATLANTIC CITY ELECTRIC 15,610.47 2775
60603 04/08/13 A0143 BARLOW BUICK GMC 180.95 2775
60604 04/08/13 B0148 AMERIGAS GAS 581.08 2775
60605 04/08/13 C0061 CAPRIONI FAMILY SEPTIC 125.00 2775
60606 04/08/13 C0068 COMCAST 225.95 2775
60607 04/08/13 C0071 CAPEHART & SCATCHARD, P.A. 442.41 2775
60608 04/08/13 C0143 CODY'S POWER EQUIPMENT 26.99 2775
60609 04/08/13 C0223 CASA PAYROLL SERVICE 237.65 2775
60610 04/08/13 C0247 CMRS-FP 2,000.00 2775
60611 04/08/13 E0012 EHRLICH PEST CONTROL INC 161.19 2775
60612 04/08/13 E0047 EFINGER SPORTING GOODS CO 277.50 2775
60613 04/08/13 F0053 FORD, SCOTT & ASSOCIATES 22,500.00 2775
60614 04/08/13 F0054 DEARBORN NATIONAL LIFE INS. CO 459.90 2775
60615 04/08/13 G0012 GANN LAW BOOKS 105.00 2775
60616 04/08/13 G0016 GARDNER HARDWARE INC. 81.70 2775
60617 04/08/13 G0028 GENTILINI FORD 580.51 2775
60618 04/08/13 G0147 GREATAMERICA FINANCIAL SVCS. 176.97 2775
60619 04/08/13 H0002 H.A. DEHART & SON CORP. 1,142.88 2775

60620 04/08/13 H0095 HORIZON BCBSNJ 113,892.97 2775
60621 04/08/13 H0148 THOMAS H. HEIST INS AGENCY INC 459.00 2775
60622 04/08/13 J0040 JOHNSON & TOWERS, INC. 430.00 2775
60623 04/08/13 L0080 LOWES, INC. 217.24 2775
60624 04/08/13 M0012 McCAULEY, RICHARD 129.99 2775
60625 04/08/13 M0188 MCCARTHY TIRE SERVICE OF PHILA 1,273.50 2775
60626 04/08/13 M0222 MUNICIPAL CAPITAL CORPORATION 392.00 2775
60627 04/08/13 M0235 MODERN HANDLING EQUIPMENT CO 2,540.33 2775
60628 04/08/13 N0004 NJ-AMERICAN WATER CO. 37.10 2775
60629 04/08/13 N0052 NATL YOUTH SPORTS COACHED ASSN 1,280.00 2775
60630 04/08/13 N0131 DEFINED CONTRIB RETIRE PROGRAM 25.60 2775
60631 04/08/13 P0032 PEDRONI FUEL CO. 1,499.36 2775
60632 04/08/13 P0078 PRO VIDEO ENGINEERING 774.00 2775
60633 04/08/13 Q0003 QC LABORATORIES 2,661.80 2775
60634 04/08/13 R0030 RIGGINS, INC. 6,067.17 2775
60635 04/08/13 S-0257 South Jersey Energy Service Pl 83.04 2775
60636 04/08/13 S0020 AM SAN 326.08 2775
60637 04/08/13 S0035 SCHOPPY WILLIAM TROPHY CO. 85.95 2775
60638 04/08/13 S0056 SEASHORE ASPHALT CORPORATION 388.30 2775
60639 04/08/13 S0108 SOUTHERN NEW JERSEY NIGP 30.00 2775
60640 04/08/13 S0122 SOMERS POINT LUMBER INC. 49.00 2775
60641 04/08/13 S0134 SO. JERSEY GAS COMPANY 1,082.97 2775
60642 04/08/13 S0139 SO. JERSEY WATER COND. INC. 158.70 2775
60643 04/08/13 S0209 STAPLES ADVANTAGE 267.06 2775
60644 04/08/13 S0239 SHORE VET. ANIMAL CONTROL LLC 2,200.00 2775
60645 04/08/13 T0032 THE PRESS & SUNDAY PRESS 1,261.41 2775
60646 04/08/13 T0067 TOWNSHIP OF UPPER PETTY CASH 9.00 2775
60647 04/08/13 T0070 TOWNSHIP OF UPPER MAC 1,368.05 2775
60648 04/08/13 T0092 TREEN,BUDDY 20.00 2775
60649 04/08/13 T0115 TURF & FARM SUPPLIES, INC. 935.00 2775
60650 04/08/13 T0129 TRUGREEN CHEMLAWN 3,984.00 2775
60651 04/08/13 T0131 TROUT, ROSEMARY 150.00 2775
60652 04/08/13 V0005 VAN EMBDEN, NATHAN, ATTORNEY 150.00 2775
60653 04/08/13 V0013 VERIZON WIRELESS 712.12 2775
60654 04/08/13 V0024 VAL-U AUTO PARTS L.L.C. 414.37 2775
60655 04/08/13 V0025 V.E. RALPH & SON,INC. 384.29 2775
60656 04/08/13 W0030 WEST PUBLISHING CO. 393.53 2775
60657 04/08/13 W0050 WIRELESS ELECTRONICS, INC. 1,541.25 2775
60658 04/08/13 Y0006 YESTERDAY'S 225.00 2775
60659 04/08/13 Y0008 YOUNG, DANIEL J. ESQUIRE PC 14,043.75 2775
60660 04/08/13 Y0023 YOUNG, DANIEL J. ATTORNEY 2,625.00 2775

Total: 211,433.65