

**TOWNSHIP OF UPPER  
2100 TUCKAHOE ROAD  
PETERSBURG, NJ 08270  
CAPE MAY COUNTY  
MINUTES FOR FEBRUARY 13, 2012**

**\*\*\*\*\*BUDGET WORKSHOP MEETING-6:30 P.M.**

In preparation of the 2012 Municipal Budget the first budget workshop meeting was called to order this evening at 6:30 PM. A second budget workshop meeting will be held on Monday, February 27, 2012 at 6:30 PM and the regular business meeting scheduled for that date will begin at 7:30 PM.

The following were present for the meeting tonight:

Edward Barr	Present
Curtis Corson	Present
Antonio Inserra	Present
John "Jay" Newman	Present
Richard Palombo	Present

Also present were Municipal Clerk Wanda Gaglione, Finance Officer Barbara Spiegel, and Municipal Engineer Paul Dietrich.

The Open Public Meeting notice was read into the record.

Mr. Corson began the meeting by stating that the 2012 budget is within \$21,000 from having no increase in the local purpose tax. He suggested that they go through the budget line item by line item and discuss possible cuts. He stated that the fund surplus is currently at a little over \$20,000 and any cuts, in addition to the \$21,000 needed to insure a zero increase in the local purpose tax, could be allocated to the fund surplus.

**Township Clerk** - It was discussed that the O/E line item in the budget has been allocated at \$60,000. However, actual expenditures have been much less every year. Wanda Gaglione spoke on a few of the cost saving measures that have been taken in the Clerk's office. There was a general consensus to reduce the O/E line item to \$45,000.

**Financial Administration** - A possible reduction in the O/E line item for the Finance Office was also discussed.

**Assessment of Taxes** - The O/E has increased because of storage issues. Barbara Spiegel stated that the Assessor has started the process to go paperless and is waiting on the necessary approvals. It was discussed looking into using an offsite secure storage company as a cost saving measure.

**Legal Services** – It was agreed to remain at the current budgeted amount because of ongoing litigation.

**Engineering Services** – The increase in O/E was discussed. The increase reflects tax map revisions, general drafting supplies, large copies for OPRA requests that come into the Planning/Zoning and Construction Departments, and colored road maps. State mandated fees for OPRA do not reflect the actual costs to generate such items. The Affordable Housing line item was discussed next. The money has been appropriated in the eventuality that the state adopts legislation that would require the Township to hire a consultant to review the Fair Share plan. If the legislation doesn't pass the money will not be spent. It was discussed whether the Smart Growth funds would also cover part of the Affordable Housing obligations. It was decided to revisit the matter later.

**Public Safety** – Items covered in the O/E budget were listed. Mayor Palombo inquired as to whether first aid supplies are purchased with a co-op. Jay Potter stated that they are looking into a program for purchasing all medical supplies through Cooper University. It was then discussed that transferring the radios and computers, included in the O/E budget, could be placed in the potential capital improvement bond, if needed.

**Emergency Management Services** – Items in the O/E budget were listed and briefly discussed.

**Municipal Court** – it was discussed that the difference in salary allocation and expenditure was because of unknown eventualities that may come up, such as a replacement judge, interpreter, special court sessions, etc.

**Public Works** – Possibly moving Strathmere trash and recycling pickup to Thursdays during the winter months was briefly discussed. It was decided to remove \$20,000 from the Buildings and Grounds O/E budget. Next, it was decided to cut 4 part-time summer positions out of the 8 budgeted.

**Parks & Recreation** – It was decided that \$30,000 can be deducted from the Beach Monitoring line item.

**Construction Code** - It was questioned why the O/E actual expenditures in 2011 were considerably less than budgeted. Barbara Spiegel stated that the amount appropriated has been a consistent request every year. Paul Dietrich stated that they are looking into updating their computer system.

**Zoning/Code Official** – The increase in the O/E appropriation is a result of a request to transfer the planning/zoning legal fees from the Legal Services line item into the Planning/Zoning Board budget. Mr. Inserra suggested combining the planning and zoning boards. He listed a few other towns that have done the same. Paul Dietrich advised that those towns are barrier islands and do not have the same planning board applications that Upper Township does. The viability of combining the boards to result in actual cost savings was called into question. Curtis Corson stated that the salary and wages line item reflects a full time Township employee, whose responsibilities and duties would still remain the same if the boards were combined. In addition, the legal fees would remain the same as it is the same amount of work to be done. Paul Dietrich stated that based on the number of applications that typically come before the boards, two meetings per month will still be required. He advised that budget appropriation amounts cannot be based on just the previous years applications. It was decided to budget for two boards, and explore the matter further at a later date.

**Board of Health** – The increase in the O/E appropriations is for physicals for Volunteer Fire and Rescue and Township employees, which must be done this year.

**Dog Regulations**-The O/E appropriation is for the County Animal Shelter and the Animal Control Contract.

**Celebration of Public Events** – The \$10,000 O/E appropriation is mainly used to cover the Township’s 4th of July Celebration. Mr. Inserra suggested reaching out to businesses to sponsor events to offset some costs. It was decided to leave the amount as budgeted and explore any potential corporate sponsors.

Curtis Corson stated that based on decisions made tonight the total operations appropriations were reduced by \$108,880. He then opened up the meeting for public comment.

**Ted Kingston, 5 East Willard Ave, Strathmere**, questioned whether there has been any difference in income or ratables. Mr. Corson stated that the ratables have dropped, however there will be no tax increase. Mayor Palombo stated that some commercial development has helped, however results from a fair number of tax appeals have not. He stated that the end result the Committee is looking for is no increase in taxes.

**Russell Morano, 5 Red Oak Dr., Marmora**, questioned that if the capital improvement bond is passed, will there be a tax increase. Mayor Palombo said bonding has not been decided upon, however if there is a capital improvement bond, it would not affect this year. Mr. Morano questioned whether the 2% cap can be carried over into the following year. It was stated that unlike the School Board the Township cannot carry over the 2% cap.

Motion was made by Mayor Palombo, second by Mr. Corson, to adjourn the budget workshop meeting. During roll call vote all five Committee members voted in the affirmative. The next budget workshop meeting is scheduled for February 27, 2012 at 6:30 pm.

**There was a 5-minute recess and then the regular meeting convened.**

## **REGULAR MEETING OF THE TOWNSHIP COMMITTEE –7:30 P.M.**

### **CALL TO ORDER**

### **SUNSHINE ANNOUNCEMENT**

### **SALUTE TO THE FLAG**

**Boy Scout Andrew Garrett Burnell-Troop 79, Marmora** led the meeting in the flag salute.

### **ROLL CALL**

Edward Barr	Present
Curtis Corson	Present
Antonio Inserra	Present
John “Jay” Newman	Present
Richard Palombo	Present

Also present were Municipal Clerk Wanda Gaglione, Finance Officer Barbara Spiegel, Municipal Attorney Daniel Young and Municipal Engineer Paul Dietrich.

**APPROVAL OF MINUTES - January 23, 2012 Regular Meeting and Closed Session Minutes**

Motion was made by Jay Newman, second by Curtis Corson to approve the Minutes as submitted. During roll call vote all five Committee members voted in the affirmative.

**REPORT OF GOVERNING BODY MEMBERS**

**Edward Barr, Committeeman**, reported that the Township's free Rabies Clinic, held on Saturday at Shore Veterinarians, was very successful. 112 animals were vaccinated and many dog licenses were sold. He next reported that the repairs in the Community Center have been completed, and approximately \$4,000 in reimbursements have been received from JIF. He also acknowledged the NJ State Police for recovering items that were stolen from the Tuckahoe Railroad station.

**Anthony Inserra, Committeeman**, reported on a company that can evaluate the Township's electricity consumption and determine if it is feasible to install solar panels as a cost saving measure. Barbara Spiegel informed the Committee that the Township is currently under a contract with South Jersey Power Coop for power purchase. Dan Young advised that it will have to be looked into to see if installing solar panels violates the contract. However, obtaining a survey of options available for cost savings was possible. Motion was made by Mr. Inserra, second by Mr. Corson to get a survey for any cost savings available. During roll call vote all five Committee members voted in the affirmative. Mr. Inserra next stated that the beach program is costing the Township money and suggested the Township look into establishing beach tags. After some discussion, it was decided to look into the figures, get a more accurate beach count of seasonal and day traffic during the 2012 summer season, and determine the feasibility to implement the tags for the summer of 2013. Mr. Inserra next suggested privatizing the Emergency Management Services. He stated that privatizing would not cost anybody their jobs. The company that received the bid would hire the current EMS staff. He also stated that AtlantiCare can perform the same services for less cost. Mr. Newman emphatically stated that the services would not be the same and that one mistake could cost someone their life. It was discussed that until a proposal is written listing all of the services the EMS currently provides, the cost savings cannot possibly be known. Mr. Young advised that a survey can be done, comparing the services and costs. Mr. Inserra requested that a survey be done. He next suggested eliminating the Superintendent of Public Works position. Mr. Corson stated that the position was created to handle the numerous amounts of complaints received from the public and to deal with such problems in a more efficient manner. Mr. Dietrich also stated that the number of grievances and personnel issues in the Public Works Department has virtually been eliminated. Mr. Inserra again stated that the position is not needed and the day-to-day operations could be overseen by himself; it was discussed that this position must be an employee that holds the Certified Public Works Manager certification. Mr. Inserra made a motion to eliminate the Superintendent of Public Works position. There was no second and the motion died.

**Curtis Corson, Deputy Mayor**, reported on a Zoning Board vacancy as a result of Edward Barr's appointment to the Township Committee and subsequent resignation from the Zoning Board. Motion was made by Mr. Corson, second by Mr. Newman, to appoint Susan Adelizzi-

Schmidt to the Zoning Board as alternate number four. During roll call vote four committee members voted in the affirmative. Mr. Inserra abstained.

**Jay Newman, Committeeman,** reported that the public safety sector has been fairly quiet. He then asked Woodbine Station Commander Lt. Donlan if he had anything to report. Lt. Donlan congratulated Mr. Barr on his appointment to the Twp. Committee.

**Richard Palombo, Mayor,** reported that some members of the Committee have been attending the installation dinners for fire and rescue. He stated that it gives the Committee an opportunity to thank the men and women who volunteer their time. He complimented the Marmora Fire Co. and the number of young recruits they have, and stated that Upper Township is unique in the abundance of volunteers willing to serve in the four fire companies and the rescue squad. He then issued a public thank you to all the volunteers for all of the work they do.

### **OTHER REPORTS**

**Wanda Gaglione, Municipal Clerk,** requested approval for Barbara Young, Deputy Municipal Clerk to attend the New Jersey Municipal Clerk's Education conference in March and Janet McBride, an employee in the Clerks office to attend a pre-requisite course required to sit for the Registrar certification. Motion was made by Curtis Corson, second by Jay Newman to grant the request. During roll call vote all five Committee members voted in the affirmative.

**Daniel Young, Municipal Attorney,** reported that he had a few matters for executive session: two litigation matters, Upper Twp v. Yank and Upper Twp v. Sansone; possible contract negotiation and personnel issues related the Rehabilitation Program, and a few personnel matters.

**Paul Dietrich, Municipal Engineer,** reported that he has been approached by the NJDOT and Shore Asphalt to use the Township facilities for vehicle wash services. It was decided that the Committee does not wish to contract with Shore Asphalt or any private company for vehicle wash. Paul Dietrich was directed to draw up a cost analysis for the additional use by the NJDOT. Mr. Dietrich then reported on the draft Operating Manual for the Rehabilitation Program, which is part of the Affordable Housing/Fair Share plan. The Housing Development Fund currently has approximately \$375,000 available and at least \$200,000 of it needs to be committed before July 2012, or it will be lost to the State's Fund. He spoke on a few of the options in the program that need to be decided on. Such as whether applicants should be awarded on a first come first serve basis, with emergency cases being accommodated, or having a lottery for applicants; whether the funding should go to owner occupied units, renter occupied units, or both; whether it should be a loan program or a grant program; and the total funding for the project. Mayor Palombo stated that he would like to lower the project minimum so that as many people as possible can be helped. Dan Young questioned whether the State will allow the minimum to be lowered per project and the Township still get credit for Affordable Housing. Mayor Palombo stated that regardless if the Township gets Affordable Housing credit, he would like to use the money to help as many people as possible. Paul Dietrich then spoke of the administrative decisions that must be made. An inspector to verify the code violations and determine the scope of work and an administrator to certify the income eligibility of applicants will need to be hired or appointed. It was decided that a subcommittee would be appointed to go through the numerous regulations

involved with the project and provide direction. Jay Newman and Anthony Inserra volunteered to work on the project along with Paul Dietrich.

**Barbara Spiegel, Chief Financial Officer**, requested approval for the Deputy OEM coordinator to attend a conference in Cape May. There is no cost for the training, however the Deputy, as an employee of Public Works Department, will miss a day of work. Motion was made by Richard Palombo, second by Jay Newman to approve the request. During roll call vote all five Committee members voted in the affirmative.

## **RESOLUTIONS**

### **1. Amending Resolution No. 002-2012 – Establishment of Departments.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N  
RESOLUTION NO. 38-2012  
RE: AMENDING RESOLUTION NO. 002-2012  
ESTABLISHMENT OF DEPARTMENTS**

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**WHEREAS**, it is deemed necessary to establish Departments within the Township government to provide for the orderly and efficient transaction of Township business and to promote public service.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The following Departments are hereby established within the Township of Upper, effective immediately and to remain in effect until the next Reorganization Meeting of the Township Committee, unless sooner modified or terminated and the member of the Township Committee assigned to oversee the operation of such Department is as follows:

Committeeman Barr:	Department of Sports and Recreational Programs, Animal Control, and Public Buildings and Grounds.
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Committeeman Corson:	Revenue and Finance.
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Committeeman Inserra:	Department of Public Works.
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Committeeman Newman:	Municipal Court, Fire and Rescue,
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and Public Safety.

Committeeman Palombo:

Personnel, Emergency Management,  
and Lifeguards.

Resolution No. 38-2012

Offered by: Newman

Seconded by: Inserra

Adopted: February 13, 2012

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Corson	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Inserra	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Newman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

**2. Amendment of the Official Organizational Chart for the Township of Upper.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N  
RESOLUTION NO. 39 -2012  
AMENDMENT OF THE OFFICIAL ORGANIZATIONAL CHART FOR THE  
TOWNSHIP OF UPPER**

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**WHEREAS**, The Township of Upper finds it necessary to revise and update the Official Organizational Chart for the Township of Upper; and

**WHEREAS**, the aforesaid chart entitled “Township of Upper *Organizational Chart*” is attached hereto as Exhibit “A” and is available for inspection;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The Township Committee has determined that the chart attached as Exhibit “A” and identified as the “Township of Upper Organizational Chart” is hereby accepted and designated on February 13, 2012 as the official Organizational Chart until such time as amended by the Township Committee.

Resolution No. 39-2012

Offered by: Corson

Seconded by: Palombo

Adopted: February 13, 2012

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	___	___	___
Corson	<u>X</u>	___	___	___
Inserra	<u>X</u>	___	___	___
Newman	<u>X</u>	___	___	___
Palombo	<u>X</u>	___	___	___

3. **Accepting the bid of and authorizing the award for Supply of Irrigation Materials for Amanda's Field from the Recreation Developers Fund to John Deere Landscapes, Inc.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N  
RESOLUTION NO.40-2012  
RE: ACCEPTING THE BID OF AND AUTHORIZING THE  
AWARD FOR SUPPLY OF IRRIGATION MATERIALS FOR AMANDA'S FIELD  
FROM THE RECREATION DEVELOPERS FUND  
TO JOHN DEERE LANDSCAPES, INC.**

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**WHEREAS**, the Township of Upper has solicited bids for the furnishing and deliver of Supply Irrigation, Fencing, Building and Misc. Materials for Amanda's Field, which bids were received on January 19, 2012; and

**WHEREAS**, the aforesaid bids were thereafter reviewed by the Township Engineer; and

**WHEREAS**, the Township Engineer has submitted a recommendation to the Township Committee with respect to the award of said bid, written summary is attached hereto as "Exhibit A"; and

**WHEREAS**, the Chief Financial Officer of the Township of Upper has certified the availability of funds attached hereto as "Exhibit B" in a sufficient amount to award two separate contracts for a total of \$96,600.00, from the Recreation Developers Fund; and



**WHEREAS**, the Township intends to take formal action awarding the bid to the lowest responsible bidder for Item No. 2 (Irrigation Materials) as allowed in the Bid Specifications and hereinafter provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The Township Committee hereby accepts the Engineer's recommendations and the lowest responsible bid for Item No. 2 (Irrigation Materials) as submitted by John Deere Landscapes, Inc..

3. The quantities awarded shall be reduced from the bid quantities in accordance with Exhibit "B" based on the availability of funds for a contract amount of \$27,686.09, subject to the following:

- (A) The Bidder shall comply with all Bid Documents, including the Notice to Bidders, all of which are hereby incorporated herein by this reference.
- (B) The Purchase Order (Contract) to be entered into must comply in all respects with applicable federal, state and local laws and regulations.
- (C) The Bidder has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

3. The Chief Financial Officer is hereby authorized, directed and empowered to issue a Purchase Order to the successful bidder in the amount authorized in this Resolution.

Resolution No.40-2012

Offered by: Corson

Seconded by: Newman

Adopted: February 13, 2012

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Corson	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Inserra	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Newman	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

- 4. Accepting the bid of and authorizing the award for Supply of Fencing, Building and Misc. Materials for Amanda's Field from the Recreation Developers Fund to Jersey Shore Lawn Sprinkler Construction Co., Inc.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N  
RESOLUTION NO. 41-2012**

**RE: ACCEPTING THE BID OF AND AUTHORIZING THE  
AWARD FOR SUPPLY OF FENCING, BUILDING AND MISC. MATERIALS FOR  
AMANDA'S FIELD FROM THE RECREATION DEVELOPERS FUND TO JERSEY  
SHORE LAWN SPRINKLER CONSTRUCTION CO., INC.**

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**WHEREAS**, the Township of Upper has solicited bids for the furnishing and deliver of Supply Irrigation, Fencing, Building and Misc. Materials for Amanda's Field, which bids were received on January 19, 2012; and

**WHEREAS**, the aforesaid bids were thereafter reviewed by the Township Engineer; and

**WHEREAS**, the Township Engineer has submitted a recommendation to the Township Committee with respect to the award of said bid, written summary is attached hereto as "Exhibit A"; and

**WHEREAS**, the Chief Financial Officer of the Township of Upper has certified the availability of funds attached hereto as "Exhibit B" in a sufficient amount to award two separate contracts for a total of \$96,600.00, from the Recreation Developers Fund; and

**WHEREAS**, the Township intends to take formal action awarding the bid to the lowest responsible bidders for Item No.s 1, 3, 4, 5 and 6 (Supply Fencing, Building, Bleachers, Benches and Misc. Materials) as allowed in the Bid Specifications and hereinafter provided;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

4. The allegations of the preamble are incorporated herein by this reference.

5. The Township Committee hereby accepts the Engineer's recommendations and the bid for Item No.s 1, 3, 4, 5 and 6 (Supply Fencing, Building, Bleachers, Benches and Misc. Materials) as submitted by Jersey Shore Lawn Sprinkler Construction Co., Inc.

6. The quantities awarded shall be reduced from the bid quantities in accordance with Exhibit "A" based on the availability of funds for a contract amount of \$67,402.06, subject to the following:

- (A) The Bidder shall comply with all Bid Documents, including the Notice to Bidders, all of which are hereby incorporated herein by this reference.
- (D) The Purchase Order (Contract) to be entered into must comply in all respects with applicable federal, state and local laws and regulations.
- (E) The Bidder has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

3. The Chief Financial Officer is hereby authorized, directed and empowered to issue a Purchase Order to the successful bidder in the amount authorized in this Resolution.

Resolution No. 41-2012

Offered by: Corson

Seconded by: Newman

Adopted: February 13, 2012

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Corson	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Inserra	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Newman	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

- 5. Authorizing the disposal of blank banking checks which are no longer of use to the Township of Upper.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N  
RESOLUTION NO. 42-2012**

**RE: AUTHORIZING THE DISPOSAL OF BLANK BANKING CHECKS WHICH ARE  
NO LONGER OF USE TO THE TOWNSHIP OF UPPER**

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**WHEREAS**, the Municipal Auditor has recommended that the Township of Upper dispose of certain blank banking checks from a depository we no longer bank with; and

**WHEREAS**, the Township Committee of the Township of Upper hereby determines that the blank checks listed on Exhibit A hereto are no longer needed for public use and should be disposed of accordingly to insure security; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The blank banking checks aforementioned are hereby determined to be useless for any public purpose and the Township Committee authorizes their disposal by shredding.
3. All Township officials and officers are hereby authorized and empowered to take all action deemed necessary or advisable to carry into effect the intent and purpose of this Resolution.

Resolution No. 42 -2012

Offered by: Newman

Seconded by: Corson

Adopted: February 13, 2012

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Corson	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Inserra	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Newman	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>  X  </u>	<u>          </u>	<u>          </u>	<u>          </u>

**Exhibit "A"**

***Account Name – Check Numbers to be destroyed  
Special Premium Account 326-650***

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**6. Appointment of Frank L. Corrado, Esquire to act as special legal counsel.**

TOWNSHIP OF UPPER

CAPE MAY COUNTY

R E S O L U T I O N

RESOLUTION NO. 43-2012

RE: APPOINTMENT OF FRANK L. CORRADO, ESQUIRE TO ACT  
AS SPECIAL LEGAL COUNSEL

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WHEREAS, the Township Committee of Upper Township desires additional legal counsel to provide support legal services in connection with the Strathmere and Whale Beach de-annexation litigation; and

WHEREAS, a resolution is required authorizing the award of such contract for professional services; and

WHEREAS, the Township has decided to acquire the services of Frank L. Corrado, Esquire as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-2.05; and

WHEREAS, Frank L. Corrado, Esquire has completed and submitted a Business Entity Disclosure Certification which certifies that Frank L. Corrado, Esquire has not made any reportable contributions to a political or candidate committee in the Township that would bar the award of this contract and that the contract will prohibit Frank L. Corrado from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. Frank L. Corrado, Esquire with offices at 2700 Pacific Avenue, Wildwood, New Jersey is hereby appointed Special Legal Counsel in connection with the Strathmere and Whale Beach de-annexation litigation in conjunction with and at the direction of the regular Township Solicitor and as directed by the Township Committee.

3. This contract shall have a commencement date of February 13, 2012 and shall continue for the length of time necessary for completion of the aforesaid legal services, unless sooner terminated by the Township of Upper, at the option of the Township of Upper.

4. This Contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the New Jersey Local Public Contract Law because Frank L. Corrado, Esquire has professional knowledge as to legal matters which knowledge is particularly valuable to the Township Committee.

#### NOTICE OF CONTRACT AWARD

The Township Committee of the Township of Upper, State of New Jersey has awarded the contract without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a) to Frank L. Corrado, Esquire for legal services. This contract and the resolution authorizing same shall be available for public inspection in the office of the municipal clerk of the Township of Upper, State of New Jersey.

5. A certificate from the Chief Financial Officer of Upper Township showing the availability of adequate funds for this contract and showing the line item appropriation of the official

budget to which this contract will be properly charged has been provided to the governing body and shall be attached to this Resolution and kept in the files of the municipal clerk.

6. The contractor has registered with the State of New Jersey pursuant to c.57, Laws of 2004 and has provided proof of that registration to the Township of Upper.

7. The Mayor and the Township Clerk are hereby authorized and directed to execute, on behalf of the Township of Upper, a Professional Contract with Frank L. Corrado, Esquire in accordance with the terms and provisions of the Local Public Contracts Law, subject to and in accordance with the limitations imposed herein. Upon execution of all parties thereto said contract shall become effective.

8. A copy of this Resolution shall be published in the official newspaper of the Township of Upper within ten (10) days from the date of adoption.

9. This Resolution shall be effective as of adoption.

Resolution No. 43 -2012

Offered by: Corson

Seconded by: Newman

Adopted: February 13, 2012

Roll Call Vote:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Bar	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Corson	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>
Inserr	<u>  X  </u>	<u>    </u>	<u>    </u>	<u>    </u>



Newman	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Palombo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**7. Tax Refund.**

TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N  
Resolution No. 44-2012  
RE: REFUND

WHEREAS, certain corrections have been recommended by the Upper Township

Tax Collector in order to refund monies,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Upper, Cape May County, that corrections to the Tax records are hereby authorized and the Tax Collector is hereby directed to correct said records or take such action as indicated on the attached sheet.

Resolution No. 44-2012

Offered by: Corson      Seconded by: Inserra

Adopted: February 13, 2012

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
BARR	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
CORSON	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
INSERRA	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
NEWMAN	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
PALOMBO	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

**REFUND 2012**

BLOCK/LOT	AMOUNT	NAME
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10/29	\$1,312.88	JOAN BELL 33 HOMESTEAD RD WOODBINE, NJ 08270
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PAID BY HOMEOWNER & TITLE COMPANY.

699/5	\$316.67	JAMES & VIRGINIA WINDER 38 E. MAPLESHADE LANE BEESLEYS PT, NJ 08223
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729/8	\$247.00	ZEKIEL & PATRICIA LEE 37 RT US 9 NO MARMORA, NJ 08223
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HOMESTEAD BENEFIT RECEIVED FOR TAX EXEMPT VETERAN

**8. Reserve Budget Transfers.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION  
RESOLUTION NO. 45-2012  
RE: RESERVE BUDGET TRANSFERS**

---

**WHEREAS**, various 2011 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2011 budget appropriation reserve in the last two months of 2011; and

**WHEREAS**, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available until lapsed at the close of the succeeding year to meet specific claims, commitments or contracts incurred during the preceding fiscal year and allow transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, that the transfers in the amount of \$50,000.00 be made between the 2011 budget appropriation reserves as follows:

TO

FROM

SPECIAL LITIGATION O/E  
\$50,000.00

CLERK O/E  
\$10,000.00  
1<sup>st</sup> AID ORGANIZATION S/W  
\$10,000.00  
ROAD REPAIRS & MAINT. S/W  
\$13,000.00  
RECYCLING S/W  
\$12,000.00  
GARBAGE & TRASH S/W  
\$5,000.00

Resolution No. 45-2012

Offered By: Corson

Seconded By: Newman

Adopted: February 13, 2012

ROLL CALL VOTE:

<u>NAME</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
Barr	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Corson	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Inserra	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Newman	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>
Palombo	<u>X</u>	<u>          </u>	<u>          </u>	<u>          </u>

**9. Approving the application of the Marmora Volunteer Fire Co. for highway coin drops.**

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
R E S O L U T I O N  
RESOLUTION NO. 46-2012  
RE: APPROVING THE APPLICATION OF THE MARMORA VOLUNTEER FIRE CO.  
FOR HIGHWAY COIN DROPS**

---

**WHEREAS**, the Marmora Volunteer Fire Co., a non-profit corporation providing firefighting services, has made application to the Township Committee to hold coin drop solicitations in Upper Township; and

**WHEREAS**, the Township Committee has approved the requests; and

**WHEREAS**, the requests require approval from the County of Cape May and the State of New Jersey;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Upper, in the County of Cape May and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.

2. The application of the Marmora Volunteer Fire Co. to hold a coin drop within Upper Township at the Intersection of Roosevelt Boulevard from the Garden State Parkway South Exit and South Entrance West to the end of the Plaza on the South Side of Roosevelt Boulevard is hereby approved for the following dates:

Saturday, July 7, 2012, and Saturday, July 28, 2012  
from 9:00 a.m. to 3:00 p.m.;

AND

Saturday, August 11, 2012, and Saturday, August 25,  
2012 from 9:00 a.m. to 3:00 p.m.

3. Attached to this Resolution is a certified copy of Ordinance No. 7-2001, authorizing coin drops within Upper Township enacted pursuant to N.J.S.A. 39:4-60.

4. A certified copy of this Resolution shall be provided to the State of New Jersey, Department of Transportation and the Board of Chosen Freeholders of the County of Cape May.

Resolution No. 46-2012

Offered by: Corson

Seconded by: Inserra

Adopted: February 13, 2012

Roll Call Vote:

NAME	YES	NO	ABSTAINED	ABSENT
Barr	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Corson	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Inserra	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>
Newman	<u>      </u>	<u>      </u>	<u>  X  </u>	<u>      </u>
Palombo	<u>  X  </u>	<u>      </u>	<u>      </u>	<u>      </u>

## **ORDINANCES**

## **CORRESPONDENCE**

- 10. Cape May County, Dept. of Public Works-request to renew shared services agreement Heavy Equipment Fleet Maintenance.** There was a general consensus against renewing the agreement for six years under the current rate terms. It was discussed that the contract has a 60-day written notice of termination clause and that the Committee can amend the contract to any terms they agree upon. It was agreed to renew the contract for six years with the option to change the rate terms every year. Paul Dietrich was directed to discuss the Committee's requested terms with Dale Foster the County Engineer. The matter will be listed under Unfinished Business at a future meeting.

## **NEW BUSINESS**

- 11. Clean Ocean Action request to hold the 27<sup>th</sup> Annual Beach Sweep beach clean-up days on Saturday April 21, 2012 and Saturday October 20, 2012, from 9AM to 12:30 PM.** Motion was made by Curtis Corson, second by Richard Palombo to approve the request. During roll call vote all five Committee members voted in the affirmative.
- 12. American Cancer Society "Bark for Life" request to have fees waived for a June 2, 2012 event at the Amanda's Field complex.** Mr. Young advised that the Committee does not have the ability to waive the fee under the current Ordinance. The Ordinance would have to be changed to be able to individually waive the fee, upon which such individual decisions could be construed as discriminatory. Other options were discussed but no formal action was taken.
- 13. Upper Township Soccer Association--request to hold Endless Summer Soccer Tournament August 4<sup>th</sup> and 5<sup>th</sup> at Amanda's Field and Old Tuckahoe Road Soccer fields.** Motion was made by Jay Newman, second by Edward Barr to approve the request. During roll call vote all five Committee members voted in the affirmative.
- 14. Upper Township School District--fee waiver request for the use of the Community Center as a polling place for the recent special School Election.**

Daniel Young advised that under the Facility Use Ordinance, the Upper Township School District is not required to pay a fee to use the facility. Motion was made by Curtis Corson, second by Jay Newman to grant the request. During roll call vote all five Committee members voted in the affirmative.

- 15. William & Kathleen Itzstein, offering their property for sale to the Township of Upper, Block 838, Lot 2, at 301 Commonwealth Ave.** Motion was made by Anthony Inserra, second by Curtis Corson to deny the request. During roll call vote all five Committee members voted in the affirmative

- 16. Upper Township Construction Official-request to increase permit fees.**

The current rates in comparison with other towns, was discussed. Mr. Inserra suggested eliminating the Construction Office and transferring it to the state. Various alternatives, such as layoffs, shared services with other towns, and using State inspections were discussed along with the personnel consequences of each. It was decided to investigate each option available and move the matter for further discussion at a later date.

#### **UNFINISHED BUSINESS:**

#### **DISCUSSION**

#### **PAYMENT OF BILLS:**

- 1. “I hereby move that all claims submitted for payment at this meeting be approved and then incorporated in full in the minutes of this meeting.”** Motion was made by Jay Newman seconded by Curtis Corson. During roll call vote all five Committee members voted in the affirmative.

Payroll: \$ 161,902.70

Bills submitted for payment: \$1,449,785.59

#### **REPORT OF MUNICIPAL DEPARTMENTS:**

- 17. Construction Code**
- 18. Clerk’s Office**
- 19. Animal Control**
- 20. Tax Assessor**
- 21. Tax Collector-January report**
- 22. Tax Collector-2011 Annual report--**Motion by Curtis Corson, second by Jay Newman to accept the report. During roll call vote all five Committeemen voted in the affirmative.
- 23. Municipal Court**
- 24. Finance Office**
- 25. MUA Report**
- 26. EMS Report**
- 27. Certificate of Determination of Award-Issue of Bond Anticipation Note.**

Reports are available from the Clerk's Office.

### **PUBLIC COMMENT**

**Jay Potter, Div. of EMS**, requested that a committee be put together to research public safety in it's entirety before any decisions are made to privatize the EMS. He also stated that any savings in fees would be passed on to the residents as an expense. He discussed that AtlantiCare has stationed 2 paramedics with an ambulance at Twp. Hall to provide services to Upper Township however some days the medics are not there because of staffing problems. He commented that "quality doesn't come cheap".

**Stephen Martinelli, Upper Township School Board**, requested information on the results of the feasibility survey for the use of solar panels. Barbara Spiegel was directed to share the information with the Upper Township School Business Administrator. He then stated that the Upper Township School Board passed a resolution to move the school board election to the November general election. Next he informed the Committee that the Upper Township Business Association is up and running. Jay Newman asked if the Business Association would consider partnering with the Township to sponsor the Fourth of July fireworks. Mr. Martinelli stated that he would bring the request before the Business Association. He next questioned the procedure to implement beach tags at Strathmere. Mr. Young advised that it would require an Ordinance, with the introduction, public hearing and adoption to be advertised by legal notice. Mr. Martinelli asked that in fairness to residents who use the beach for recreation, the Committee implement the same fee for the use of all Township owned recreation facilities.

**Ralph Holt, 50 Jill Ave**, submitted a petition requesting to change the zoning of Tuckahoe Road to commercial zoning. He requested the Committee's help in the matter. Mr. Young advised the Committee on what options they could take to assist. One option would be to send a letter requesting the Planning Board to revisit the matter on behalf of the Township. A second option would be to introduce a zoning Ordinance. The Ordinance must then be referred to the planning board for review. Upon the planning boards review report the Committee could then adopt the zoning change Ordinance, if need be. Such an action would require a full majority vote and the reasons for the action must be stated. Motion was made by Jay Newman, second by Curtis Corson to send a letter requesting that the Planning Board revisit this issue on behalf of the Township of Upper. During roll call vote all five Committee members voted in the affirmative. The Township Clerk was directed to prepare the letter of request.

### **CLOSED SESSION**

28. **Resolution to conduct a closed meeting pursuant to N.J.S.A. 10:4-12, from which the public shall be excluded.** Jay Newman read the following resolution into the record.

**TOWNSHIP OF UPPER  
CAPE MAY COUNTY  
RESOLUTION NO. 047-2012  
MOTION GOING INTO CLOSED SESSION**

**February 13, 2012**

I hereby move that a resolution be incorporated into the minutes authorizing the Township Committee to enter into an executive session for the following matters pursuant to the Open Public Meetings Act:

**MATTERS:**

1. Litigation – Upper Township v. Yank
2. Litigation – Upper Township v. Sansone
3. Contract negotiation or personnel issues relating to Rehabilitation Program
4. Personnel issues

I also include in my motion the estimated time and the circumstances under which the discussion conducted in closed session can be disclosed to the public as follows:

- A. It is anticipated that the matters discussed in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.
- B. With respect to employment and personnel matters such discussions will be made public if and when formal action is taken or when the individuals involved consent that it can be made public.
- C. With respect to contract negotiations such matters will be made public when negotiations have ceased and there is no longer a reason for confidentiality.
- D. With respect to litigation matters such discussion will be made public when litigation is complete and the applicable appeal period has expired.

Moved by Jay Newman

Motion seconded by Curtis Corson

During roll call vote all five Committee members voted in the affirmative.

**RECONVENE PUBLIC PORTION OF MEETING**

**ADJOURNMENT**

There was no further business for this evening and the meeting was adjourned at 10:30 P.M.  
Next meeting scheduled for February 27, 2012, Budget Workshop at 6:30 P.M., Regular Meeting at 7:30 P.M.

Minutes prepared by

Wanda Gaglione, RMC  
Municipal Clerk



Bill List

57035 02/13/12 A0004 A+ COMMERCIAL OFFICE CLEANERS 1,375.00 2712  
57036 02/13/12 A0006 ADVANCE TREADS INC 1,286.00 2712  
57037 02/13/12 A0018 ACTION SUPPLY INC. 265.74 2712  
57038 02/13/12 A0023 ADAMS, JOHN 159.96 2712  
57039 02/13/12 A0025 ADVANTAGE RENTAL ACE HARDWARE 1,357.44 2712  
57040 02/13/12 A0035 AIRLINE HYDRAULIC CORP. 430.00 2712  
57041 02/13/12 A0070 ALBERTSONS/ACME 13.47 2712  
57042 02/13/12 A0079 APPARATUS REPAIR CO. 343.90 2712  
57043 02/13/12 A0091 ATLANTIC CITY ELECTRIC 16,742.12 2712  
57044 02/13/12 A0140 ALLRISK PROPERTY DAMAGE EXPERT 1,000.00 2712  
57045 02/13/12 A0167 HESS CORPORATION 1,559.62 2712  
57046 02/13/12 B0035 BELMONT & CRYSTAL SPRINGS 51.12 2712  
57047 02/13/12 B0052 BENNETT BATTERIES,LLC. 440.00 2712  
57048 02/13/12 B0090 BROADLEY'S MDI. 2,575.00 2712  
57049 02/13/12 B0148 BLUE FLAME/PARACO GAS 602.67 2712  
57050 02/13/12 B0201 BUCK'S ELECTRICAL SERVICE, INC 469.00 2712  
57051 02/13/12 C0010 CMC MUNICIPAL JUDGES ASSOC 75.00 2712  
57052 02/13/12 C0019 CITY OF OCEAN CITY 53,555.00 2712  
57053 02/13/12 C0035 CAPE ASSIST EAP 1,155.00 2712  
57054 02/13/12 C0044 CMC ASSESSORS ASSOCIATION 660.00 2712  
57055 02/13/12 C0048 CAPE MAY COUNTY MUA 28,260.28 2712  
57056 02/13/12 C0052 CAPE MAY COUNTY TREASURER 1,217,662.61 2712  
57057 02/13/12 C0068 COMCAST 210.35 2712  
57058 02/13/12 C0071 CAPEHART & SCATCHARD, P.A. 190.31 2712  
57059 02/13/12 C0131 CINTAS FIRST AID & SAFETY 64.03 2712  
57060 02/13/12 C0196 COMPUTER HOUSE 1,470.00 2712  
57061 02/13/12 C0201 CRUZAN'S TRUCK SERVICE INC. 272.00 2712  
57062 02/13/12 C0223 CASA PAYROLL SERVICE 1,920.95 2712  
57063 02/13/12 C0242 CORE MECHANICAL, INC. 129.48 2712  
57064 02/13/12 D0015 DAN'S WELDING 185.00 2712  
57065 02/13/12 D0016 DALEYS PIT 100.00 2712  
57066 02/13/12 D0059 DiGIOVANNI, LAUREN 26.25 2712  
57067 02/13/12 D0086 DRAWING BOARD PRINTING 126.83 2712  
57068 02/13/12 D0096 DELL MARKETING L.P. 2,406.17 2712  
57069 02/13/12 E0012 EHRLICH PEST CONTROL INC 77.53 2712  
57070 02/13/12 E0038 EMSAR NEW JERSEY 221.00 2712  
57071 02/13/12 F0003 FRA TECHNOLOGIES,INC. 100.00 2712  
57072 02/13/12 F0016 FAZZIO, JOSEPH INC. 50.70 2712  
57073 02/13/12 F0053 FORD, SCOTT & ASSOCIATES 6,500.00 2712  
57074 02/13/12 G0016 GARDNER HARDWARE INC. 56.98 2712  
57075 02/13/12 G0021 GARTLAND, JOSEPH, INC. 158.90 2712  
57076 02/13/12 G0028 GENTILINI FORD 1,345.99 2712  
57077 02/13/12 G0057 GLOBALSTAR USA LLC 632.98 2712  
57078 02/13/12 G0080 GOVDEALS 690.76 2712  
57079 02/13/12 H0012 HALL,ARTHUR 218.34 2712  
57080 02/13/12 H0018 HAROLD RUBIN/L & H SUPPLY 328.89 2712  
57081 02/13/12 H0098 HERITAGE TOWERS, INC. 1,350.00 2712  
57082 02/13/12 I0021 INTERSTATE BATTERIES 49.90 2712  
57083 02/13/12 I0036 Institute for Design Prof. 245.00 2712  
57084 02/13/12 J0014 JC MILLER'S 406.88 2712  
57085 02/13/12 K0028 KIRK'S PIZZA, INC. 605.20 2712  
57086 02/13/12 L0080 LOWES, INC. 465.31 2712  
57087 02/13/12 L0089 LILLA, JOHNNY 400.00 2712  
57088 02/13/12 M0103 MODERN GAS COMPANY, INC. 1,972.45 2712  
57089 02/13/12 M0128 MUNICIPAL CLERKS ASSOC. N.J. 175.00 2712  
57090 02/13/12 M0180 MED-TECH RESOURCE,INC. 317.94 2712  
57091 02/13/12 M0188 MCCARTHY TIRE SERVICE OF PHILA 923.57 2712  
57092 02/13/12 M0193 MAYNE, MICHAEL 79.00 2712  
57093 02/13/12 M0209 MAYBERRY, JOHN D 72.62 2712  
57094 02/13/12 M0221 MARTINELLI, STEPHEN C LANDSRVY 2,000.00 2712  
57095 02/13/12 M0222 MUNICIPAL CAPITAL CORPORATION 392.00 2712  
57096 02/13/12 M0229 MUNICIPAL EXCESS LIABILITY 23,746.59 2712  
57097 02/13/12 N0004 NJ-AMERICAN WATER CO. 53.32 2712  
57098 02/13/12 N0043 NAPA AUTO PARTS OF S.JERSEY 48.15 2712  
57099 02/13/12 N0052 NATL YOUTH SPORTS COACHED ASSN 200.00 2712  
57100 02/13/12 N0070 MARSH & MCLENNAN AGENCY, LLC 666.67 2712  
57101 02/13/12 N0079 NIGP - SOUTH JERSEY 55.00 2712  
57102 02/13/12 N0094 NEW JERSEY PLANNING OFFICIALS 144.00 2712  
57103 02/13/12 O0006 SJSHORE MARKETING,LLC 526.67 2712  
57104 02/13/12 O0025 OLD DOMINION BRUSH 94.92 2712  
57105 02/13/12 O0042 ORCHARDS HYDRAULIC SERVICE INC 1,925.00 2712

57106 02/13/12 P0008 PALMER, NANCY 25.00 2712  
57107 02/13/12 P0032 PEDRONI FUEL CO. 3,039.80 2712  
57108 02/13/12 P0050 PARSIO, ANTHONY 102.97 2712  
57109 02/13/12 P0102 PUBLIC WORKS ASSOC OF N.J. 90.00 2712  
57110 02/13/12 R0030 RIGGINS, INC. 11,527.34 2712  
57111 02/13/12 R0092 RUTGERS, THE STATE UNIVERSITY 715.00 2712  
57112 02/13/12 S0031 SCHULER SECURITY, INC. 105.00 2712  
57113 02/13/12 S0035 SCHOPPY WILLIAM TROPHY CO. 39.95 2712  
57114 02/13/12 S0113 SMITH, THOMAS G. 435.94 2712  
57115 02/13/12 S0122 SOMERS POINT LUMBER INC. 120.00 2712  
57116 02/13/12 S0134 SO. JERSEY GAS COMPANY 852.95 2712  
57117 02/13/12 S0196 STEWART BUSINESS SYSTEMS LLC 55.00 2712  
57118 02/13/12 S0209 STAPLES ADVANTAGE 178.12 2712  
57119 02/13/12 S0239 SHORE VET. ANIMAL CONTROL LLC 2,377.50 2712  
57120 02/13/12 S0257 SCHOOL-TECH, INC 71.86 2712  
57121 02/13/12 T0020 TERWILLIGER, DUANE E. 150.00 2712  
57122 02/13/12 T0028 TRACTOR SUPPLY COMPANY CREDIT 146.98 2712  
57123 02/13/12 T0032 THE PRESS & SUNDAY PRESS 69.54 2712  
57124 02/13/12 T0044 THOMSON, KERRY AGENCY 15,807.75 2712  
57125 02/13/12 T0048 TILL PAINT CO/D. FITZGERALD 1,850.00 2712  
57126 02/13/12 T0067 TOWNSHIP OF UPPER PETTY CASH 100.00 2712  
57127 02/13/12 T0080 TREASURER STATE OF N.J. 3,410.00 2712  
57128 02/13/12 T0097 TRICO EQUIPMENT INC. 547.70 2712  
57129 02/13/12 U0026 UNIVERSAL SUPPLY CO., INC. 521.37 2712  
57130 02/13/12 V0001 VCI EMERGENCY VEHICLE 444.98 2712  
57131 02/13/12 V0005 VAN EMBDEN, NATHAN, ATTORNEY 75.00 2712  
57132 02/13/12 V0013 VERIZON WIRELESS 639.63 2712  
57133 02/13/12 V0022 VERIZON 186.76 2712  
57134 02/13/12 V0024 VAL-U AUTO PARTS L.L.C. 21.60 2712  
57135 02/13/12 W0030 WEST PUBLISHING CO. 374.79 2712  
57136 02/13/12 Y0008 YOUNG, DANIEL J. ESQUIRE PC 18,637.50 2712  
57137 02/13/12 Y0023 YOUNG, DANIEL J. ATTORNEY 2,625.00 2712

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Total Paid: \$1,449,782.59